

College of San Mateo

Curriculum Committee

March 12, 2020 (2:15 p.m.)

MINUTES

Members Present

Chair	Teresa Morris
Academic Support and Learning Technologies	Ron Andrade
Creative Arts/Social Science Division	Judith Hunt
Kinesiology Division	Shana Young
Language Arts Division	Evan Kaiser
Library	Matthew Montgomery
Math/Science Division	Christopher Walker

Non-Voting Members

Ada Delaplaine, Marsha Ramezane, Alma Gomez

Absent/Excused

Business/Technology	Mounjed Moussalem, Lale Yurtseven
Creative Arts/Social Science Division	Nico van Dongen
Language Arts Division	Fermin Irigoyen II
Math/Science Division	Christopher Smith
Student Services	Alex Guiriba, Martin Bednarek
ASCSM	Shiyun Tao
Non-Voting Member	Mike Holtzclaw

Other Attendees

Laura Demsetz

Chair, Teresa Morris called the meeting to order at 2:20 p.m.

Motion by Chris Walker to approve the revised agenda, seconded by Shana Young, all members voting Aye. The Open Agenda items were postponed. Instead, the Chair will discuss the March 26th meeting.

Action Items

Motion by Chris Walker to approve the consent agenda, seconded by Ron Andrade, all members voting Aye.

- **Approval of February 27, 2020 Minutes**

- **Course Modification**
 SOCI 121 Introduction to Research Methods (3)
 (Textbook update)

- **Course Deactivations**
 BUS. 177 Marketing for Entrepreneurs
 BUS. 178 Business Law for Entrepreneurs
 BUS. 179 Human Resources for Entrepreneurs

- **Discipline Assignment – by memo**
 MUS. 286 Music Business – discipline assignment: Commercial Music

- **Program Modifications**
 - Business Management – Associate in Arts Degree: Change of title of BUS. 150
 - Business Management – Certificate of Achievement: Change of title of BUS. 150
 - History – Associate in Arts Degree for Transfer: addition of ETHN 106, 107, 108, and 109 as selective courses
 - Sociology – Associate in Arts Degree for Transfer: Addition of ANTH 110, GEOG 110, and SOCI 160 as selective courses

- **Program Deactivations**
 - Entrepreneurship: From Idea to Success – Certificate of Specialization
 - Office Management – Certificate of Achievement

Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title 5 regulations.

- **New Program**
 - Social Justice Studies – Associate in Arts Degree for Transfer (18-19 units) – **approved with a change in the description.** Motion by Judith Hunt, seconded by Chris Walker, all members voting Aye.

- **Course Modifications**
 ETHN 101 Latin American and Indigenous Peoples History and Culture (3) – **approved.** Motion by Chris Walker, seconded by Shana Young, all members voting Aye.
 (New DE supplement; changes in recommended preparation and texts)
 ETHN 109 Borders and Crossings (3) – **approved with a minor change in the description.** Motion by Chris Walker, seconded by Shana Young, all members voting Aye.

(Removal of prerequisite; changes in recommended preparation, description, and texts)

- **Open Agenda**

- March 26, 2020 Meeting

The next meeting will be held via Zoom. The Chair presented a document called the Guidance for Academic Senate During Campus Closures and some information on teleconferencing from the Brown Act. Guidelines include having a quorum; location must be identified in the notice and in the agenda; the agenda must be posted at each teleconference location; all votes will be by roll call.

The Chair informed the group that there are basically two types of Zoom teleconference types: the Webinar type in which a Zoom Room is used and the host controls the discussion; and the Meeting type where everyone can “talk” at the same time. We will be using the Meeting type on March 26.

Meeting adjourned at 2:49 pm.