

College of San Mateo

Curriculum Committee

January 23, 2020 (2:15 p.m.)

MINUTES

Members Present

Chair	Teresa Morris
Academic Support and Learning Technologies	Ron Andrade
Business/Technology	Mounjed Moussalem, Lale Yurtseven
Creative Arts/Social Science Division	Judith Hunt, Nico van Dongen
Language Arts Division	Evan Kaiser, David Laderman
Library	Matthew Montgomery
Math/Science Division	Christopher Walker
Student Services	Martin Bednarek, Alex Guiriba
ASCSM	Shiyun Tao

Non-Voting Members

Mike Holtzclaw, Ada Delaplaine, Marsha Ramezane, Alma Gomez

Absent/Excused

Kinesiology Division	Shana Young
Math/Science Division	Christopher Smith

Other Attendees

Laura Demsetz, Kamran Eftekhari, Arielle Smith

Chair, Teresa Morris called the meeting to order at 2:23 p.m.

Motion by Chris Walker to approve the agenda, seconded by Martin Bednarek, all members voting Aye.

Action Items

Motion by Chris Walker to approve the consent agenda, seconded by Martin Bednarek, all members voting Aye.

- **Approval of December 5, 2019 Minutes**
- **Course Modifications**
BIOL 184 Wildlife Biology (3)

(New DE supplement; removal of frequently recommended preparation; change in texts)

Had been reviewed at 11-21-19 meeting and returned for textbook updates.

The author has updated texts.

- COSM 758 Advanced Techniques/Photo Shoot (3.5)
(Change in content)
- COSM 759 Advanced Techniques/Hair Specialties (3.5)
(Changes in content and texts)
- ESL 887 Pronunciation of English Consonants and Vowels (3)
(Changes in description, SLOs, and objectives)
- ESL 888 Pronunciation of English Stress, Rhythm and Intonation (3)
(Changes in description, SLOs, and objectives)
- KINE 125 Pilates Mat Instructor Training (3)
(Changes in description, content, assignments, evaluation, and texts)
- KINE 126 Pilates Reformer Instructor Training (3)
(Changes in description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)
- KINE 127 Pilates Apparatus Instructor Training (3)
(Changes in description, methods of instruction, assignments, and texts)

- **Program Modification**

- Yoga Teacher Training – 200 Hour – Certificate of Specialization
(Changes in title, description, and in units (due to change in units of KINE 202; change of title of KINE 202); addition of career opportunities.

Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title 5 regulations.

- **New Courses**

- CIS 502 Advanced Python Programming (4) – **approved, with agreement to reformat the lecture content; discipline assignment: Computer Science.** Motion by Chris Walker, seconded by Martin Bednarek, all members voting Aye.
(DE supplement)
The course title, description, and content have been revised per recommendations at the December meeting. The Chair inquired if CIS 140 will be submitted for revisions per conversations on parallels or overlaps between CIS 140 and CIS 502, and was informed that the removal of data science language from CIS 502 removed the overlaps.
- MUS. 120 Songwriting (3) – **approved without GE; discipline assignment: Music.** Motion by Chris Walker, seconded by Martin Bednarek, all members voting Aye.

(Proposed for GE area: E5d. Career Exploration and Self-Development)
This course might appeal to non-music majors, e.g., students interested in poetry, or other language arts students.

- MUS. 286 Music Business (3) – **approved with GE; discipline assignment TBD.** Motion by Chris Walker, seconded by Martin Bednarek, all members voting Aye.
(DE supplement; proposed for GE Area: E5d Career Exploration and Self-Development)
Can this course be considered as an elective for business majors? It might work for someone involved in business with a focus on music. Judith Hunt warned to keep in mind that if the course is being considered for transfer, CSUs and UCs are very strict about what they will accept. The discipline assignment will be determined at a later time. Not everyone with a degree or meets minimum qualifications for Business can teach this. The Chair will accept a memo with the discipline assignment.
- MUS. 423 Small Ensembles (2) – **approved with minor revisions to the description; discipline assignment: Music.** Motion by Chris Walker, seconded by Martin Bednarek, all members voting Aye.
The course description was revised per David Laderman's suggestion.

- **New Program**

- 21st Century Office Management – Certificate of Specialization (15 units) – **approved.**
Motion by Martin Bednarek, seconded by Ron Andrade, all members voting Aye.

The Chair mentioned that we are offering a lot of degrees and certificates, more than our sister colleges do. Last year, we awarded over 950 degrees; some students get multiple degrees. She will get some data on what degrees were awarded. It will also be useful to know if we have any degrees that do not have graduates. Judith suggested getting information that shows if there is a pattern or trajectory; this will need a longer duration for the data collection.

- **Course Modifications**

- DGME 100 Media in Society (3) – **approved with a change in the description.** Motion by Martin Bednarek, seconded by Ron Andrade, all members voting Aye.
(DE update; removal of prerequisite; changes in description, SLOs, objectives, and texts)
- DGME 118 Digital Audio Production (3) – **approved.** Motion by Martin Bednarek, seconded by Ron Andrade, all members voting Aye.
(New DE supplement)
- MUS. 202 Music Appreciation (3) – **approved with changes in the title, description, content, and SLOs.** Motion by Martin Bednarek, seconded by Chris Walker, all members voting Aye.
(DE update; removal of frequently recommended preparation; changes in description and texts)

The title, description, SLOs, and content were revised in response to comments and concerns that the course focused on classical and western music.

SOSC 301 Introduction to Addiction Studies (3) – **approved with a change in the title.** Motion by Martin Bednarek, seconded by Ron Andrade, all members voting Aye.

(New DE supplement; removal of frequently recommended preparation; changes in SLOs, content, and texts)

The original title of the course was Introduction to Alcohol and Other Drug Studies.

Meeting adjourned at 3:38 pm.