

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 11-8-19

# College of San Mateo

## Curriculum Committee

November 14, 2019 (2:15 p.m.)  
Building 10, Room 468

### AGENDA

I. **Call to Order (a quorum is six voting members)**

II. **Approval of Agenda**

Action Items

III. **Consent Agenda**

*Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **Approval of October 24, 2019 Minutes**

- **Course Modifications**

- ACTG 100 Accounting Procedures (3)  
(DE update; change in texts)
- ACTG 103 Ten-Key Skills (.5)  
(DE update; change in text)
- ACTG 106 Accounting Cycle Survey (1)  
(DE update; change in text)
- ACTG 107 Time Value of Money (1)  
(DE update; change in text)
- ACTG 108 Financial Statement Analysis Survey (1)  
(DE update)
- ACTG 119 Personal Financial Planning (3)  
(DE update; change in texts)
- ACTG 121 Financial Accounting (4)  
(DE update; changes in content and texts)
- ACTG 131 Managerial Accounting (4)  
(DE update; changes in content and texts)

ACTG 144 Quickbooks: Set-up and Service Business (1.5)  
(DE update; changes in content and texts)

ACTG 145 Quickbooks: Payroll and Merchandising Business (1.5)  
(DE update; changes in content and texts)

ACTG 161 Intermediate Accounting I (4)  
(DE update; changes in content and texts)

ACTG 162 Intermediate Accounting II (4)  
(DE update; changes in content and texts)

ACTG 163 Auditing (3)  
(DE update; changes in content and texts)

ACTG 164 Governmental & Nonprofit Accounting (3)  
(DE update; change in texts)

ACTG 165 Cost Accounting (3)  
(DE update)

ACTG 168 Financial Management for Accountants (3)  
(DE update)

ACTG 169 Accounting Ethics (3)  
(DE update; changes in method of grading, content, and text)

ART 205 Drawing II (3)  
(Changes in description, objectives, content, and text)

BLDG 760 Energy Regulations (3)  
(Change in texts)

BLDG 775 Introduction to Residential Dwelling Inspection Technology (3)  
(Change in texts)

BLDG 790 Blueprint Reading for Construction (3)  
(Change in texts)

DGME 103 Fundamentals of Two-Dimensional Design (3)  
(Changes in content and texts)

DGME 164 User Interface/User Experience Design (3)  
(DE update; changes in recommended preparation (including removal of frequently recommended preparation), assignments, and texts)

DGME 230 Production Design for Print and Screen (3)  
(Change in texts)

DGME 250 Internship (3)  
(Change in texts)

ELEC 442 Electronic and Pneumatic Process Control Systems (4)  
(Two-year update, no changes)

ELEC 445 Industrial Data Communications Systems (4)  
(Two-year update, no changes)

MUS. 100 Fundamentals of Music (3)  
(DE update; removal of frequently recommended preparation; changes in description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

- **Course Deactivations**

DGME 112 TV Studio Production

DGME 143 Motion Graphics  
DGME 166 Web Authoring: ActionScript  
ELEC 144 Solar Energy Fundamentals

- **Program Modification**
  - Business Administration AS-T: change in units; addition of MATH 251 and CIS 110 as selective optional courses
- **Program Deactivation**
  - Fundamentals of Smart Building Systems – Certificate of Specialization

#### IV. Substantive Agenda

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **New Courses**
  - ASTR 210 Fundamentals of Astrophysics (4)  
(Proposed for E5a: Natural Science, and E5D: Career Exploration and Self-Development)
  - COUN 124 Efficient College Learning (3)  
(DE supplement; proposed for GE area: E5d Career Exploration and Self-Development) *(Note: Title has changed from The Science of Learning in College)*
  - DGME 135 Radio Production Lab IV (2)
  - HIST 261 Women in American History I (3)  
(DE supplement; proposed for GE areas: E1. Option 2 – Group 1: American History and Institution; E1. Option 2 – Group 2: California State and Local Government; E1. Option 3: Complete the US History, US Constitution, California State and Local Government requirement as approved by CSU to meet the CSU graduation requirement at a California Community College or a California State University Campus; E5b: Social Science; and E5c: Humanities)
  - HIST 262 Women in American History II (3)  
(DE supplement; proposed for GE areas: E1. Option 2 – Group 1: American History and Institution; E1. Option 2 – Group 2: California State and Local Government; E1. Option 3: Complete the US History, US Constitution, California State and Local Government requirement as approved by CSU to meet the CSU graduation requirement at a California Community College or a California State University Campus; E5b: Social Science; and E5c: Humanities)
- **New Programs**
  - Astronomy – AA Degree (20-23 units)
  - Astronomy – AS Degree (35 units)
- **Course Modifications**

ACTG	118	Personal Investing (3) (DE update; changes in method of grading, content, and text)
BUS.	136	Business Finance (3) (New DE supplement; changes in prerequisite, recommended preparation, evaluation, and text)
BUSW	464	Database Management Fundamentals Using Access for Windows (3) (DE update; removal of materials fee; changes in recommended preparation, description, SLOs, objectives, and texts)
CIS	262	Discrete Mathematics for Computer Science (3) (New DE supplement; changes in description, SLOs, objectives, content, methods of instruction, and evaluation)
CIS	264	Computer Organization and Systems Programming (4) (DE update; removal of frequently recommended preparation and materials fee; changes in title, units, hours, description, SLOs, objectives, content, methods of instruction, and texts)
CIS	482	Ethical Hacking (3) (New DE supplement; removal of recommended preparation)
CIS	493	Cloud Security Fundamentals (3) (New DE supplement; removal of frequently recommended preparation; changes in units, hours, and method of grading)
ELEC	111	Introduction to Electronics Fundamentals (3) (Changes in prerequisites and content; addition of recommended preparation)
ELEC	112	Advanced Electronics Fundamentals (3) (Addition of recommended preparation; changes in prerequisites and methods of instruction)
ELEC	231	Basic Applied Electronic Mathematics (2) (Removal of prerequisite; addition of recommended preparation; changes in methods of instruction, and evaluation)
ESL	400	Advanced English for Multilingual Students (5) (Changes in title, recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)
R.E.	100	Real Estate Principles (3) (New DE supplement; change in SLOs)