

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.  
The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 3-24-20

# College of San Mateo

## Curriculum Committee

March 26, 2020 (2:15 p.m.)

Zoom Meeting (Off Campus) Join Zoom Meeting

<https://smccd.zoom.us/j/913720216?pwd=eWdHNTB0SzF6TXd5ZDIOMzhFaDBCQT09>

### AGENDA

#### I. Call to Order (a quorum is six voting members)

#### II. Approval of Agenda

Public Comment – 2 minutes per speaker

#### Action Items

#### III. Consent Agenda

*Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **Approval of March 12, 2020 Minutes**
- **Course Modification – by memo**  
COOP 670 Cooperative Education/Work Experience (1-4): Removal of 1-3 lab hours.
- **Program Modification**
  - Nursing - Associate in Science Degree: Updated English and Math requirements

#### IV. Substantive Agenda

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **New Course**

CRER 100 Career Planning and Life Exploration (3)  
(DE supplement)

- **Course Modifications**

BUS. 171 The Entrepreneurial Mindset (3)  
(DE update; changes in units, hours, and recommended preparation)

BUS. 173 Sources of Financing (3)  
(DE update; changes in units, hours, and recommended preparation)

BUS. 174 The Business Plan (3)  
(DE update; changes in units and hours)

BUS. 176 Selling the Idea (3)  
(DE update; changes in units, hours, and recommended preparation)

- Facility Management – Certificate of Specialization: Replaced BUS. 672 with COOP 670

**V. Open Agenda**

- Advisory language for recommended writing preparation
- Local GE Area E5d Career Exploration and Self-Development

# College of San Mateo

## Memo

Date: 3/18/2020  
To: Curriculum Committee  
From: Peter von Bleichert  
Subject: COOP 670

Please remove the 1-3 lab hours from the course outline for COOP 670. They are not necessary, they were only included to represent the orientation session however, the orientation is integrated in the work experience hours.

**COURSE ID:** COOP 670    **TITLE:** Cooperative Education/Work Experience  
**Units:** 1.0 - 4.0 units    **Hours/Semester:** 1.0-3.0 Lab hours; 75.0-300.0 Work Experience hours;  
and 60.0-240.0 Field Experience hours