

# College of San Mateo

Curriculum Committee

March 14, 2019 (2:15 p.m.)

## MINUTES

### Members Present

Chair	Teresa Morris
Academic Support and Learning Technologies	Ron Andrade
Business/Technology	Melissa Green
Creative Arts/Social Science Division	Nico van Dongen, Judith Hunt
Language Arts Division	Fermin Irigoyen III
Math/Science Division	Christopher Walker
Student Services	Martin Bednarek, Mary Valenti
ASCSM	Ashley Perrilliat

### Absent/Excused

Business/Technology	Lale Yurtseven
Kinesiology Division	Shana Young
Language Arts Division	David Laderman
Library	Matthew Montgomery
Math/Science Division	Christopher Smith

### Non-Voting Members

Mike Holtzclaw, Ada Delaplaine, Alma Gomez

### Absent/Excused Non-Voting Member

Marsha Ramezane

Chair, Teresa Morris called the meeting to order at 2:23 p.m.

***Motion was MSCU to approve the revised March 14, 2019 agenda. The DGME programs were taken out of the agenda.***

### Action Items

#### **Motion was MSCU to approve the Consent Agenda.**

- **Approval of February 28, 2019 Minutes**
- **Course Modifications**
  - COUN 111 College Planning (1)  
(DE update; removal of materials fee; change in description)

LCTR 698 Supervised Tutoring/Academic Assistance (0)  
(Changes in description and methods of instruction)

### **Substantive Agenda**

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title 5 regulations.*

- **New Courses**

DGME 680MD Radio Production Lab III (2) – **approved; discipline assignment: Broadcasting Technology**

DGME 680ME Radio Production Lab IV (2) – **approved; discipline assignment: Broadcasting Technology**

SOCI 160 Sociology of Sex and Gender (3) – **approved with GE E5b Social Science; discipline assignment: Sociology**  
(Proposed for E5b Social Science and E5d Career Exploration and Self-Development)  
*Denied for GE Area E5d.*

- **Course Modifications**

VARS 300 Varsity Basketball: Women (1.5) - **approved**  
(Changes in units, hours, description, SLOs, content, and methods of instruction)  
*Varsity courses are repeatable; not all Athletics or Conditioning courses can be repeated.*

- **Open Agenda**

- Policy about high-impact courses being banked - **postponed**
- GE Area E2: Language and Rationality  
The Chair emailed a copy of her PowerPoint presentation from the 2-28-19 meeting to committee members. She tweaked the E2 areas but this is not the final document.

Discussion on E2 areas:

- Does English Composition refer to discipline or to language? The Chair pointed out the slide showing the CSU and UC definitions of Written Communication. CSU specifies courses conducted in English. It was noted that writing courses run across disciplines. Years ago in UCs, a student could take Dramatic Arts or Film and Media classes to fulfill the Written Communication requirement. Will our minimum qualifications system allow us to do something similar? Courses have to be conducted in English and are for the English language setting. Title 5

language is more specific; English Composition is required. In CSUs, students might take a writing course in a discipline at the junior level. Counselors Martin Bednarek and Mary Valenti reported that they have not seen students from UCs with an English composition or rhetoric class that is not from the English department.. Mike Holtzclaw, Vice President of Instruction, noted that in UC Santa Barbara, their title is English Reading and Composition and the courses they approve have English or Writing prefixes.

- Is the amount of writing a factor? If we define a course by the amount of writing, we have to take into account that there are courses that involve a lot of writing but would not be appropriate for this area. We need to consider if a course teaches a class in writing or uses writing to teach something else, e.g. a course on sentence structure versus courses in argumentative and expository writing. Courses in this area should be useful for transfer students.
- Comparing our existing and proposed systems: Communication is in both areas. If we take out the Communication part from Communication and Analytical Thinking, this would leave courses like CIS, Electronics, English, Literature, Math, Philosophy, Physics, and Psychology.
- Skyline and Canada follow the CSU and UC naming convention of Written Communication. At CSM, we have English Communication, following Title 5. Fermin Irigoyen would prefer to be consistent with Title 5 language. Title 5 only has 2 bullets: English Composition and Communication and Analytical Thinking. Title 5 requires 3 units of Social Science, 3 units of Natural Science, 3 units of Humanities, and 3 units of Language and Rationality.
- As we redesign our GE areas, we can add footnotes to explain why things were done, like guiding points for GE course review. It would help if we understood what lower division areas or disciplines get the critical thinking designation from CSUs and UCs so we could get a better idea of the breadth of courses. Assist.org can help. Martin Bednarek pointed out that PHIL 103 is not approved by IGETC; it is approved by CSUs for GE but a student who transfers to SFSU will still need to take SFSU's second semester English class. It may not be a good choice for this area for some transfer students.
- Are critical thinking and analytical thinking the same? Title 5 uses Analytical Thinking; our transfer partners use Critical Thinking.
- We have to think about what we consider as important for students to take away from their GE courses.
- Are the areas becoming discipline-affiliated? Communication could be narrowly focused. Can we add the radio courses? Some CSUs have broadcasting; there are similarities in the disciplines, but there are also differences. Fermin Irigoyen said that broadcasting courses can be used as electives. The CCCCO document states that "Such courses may be taught in disciplines such as, but not limited to, English and ESL."
- There is a group called the California Intersegmental Articulation Council that is involved in IGETC. UCs are involved, with some representation from CSUs and

community colleges. We inherited the IGETC document and are trying to work with it.

- The Chair will send out a draft of the proposals for GE areas E2a, E2b, and E2c, and requested committee members to review and return to her with their comments. SLOs can be added. Members can indicate if they would rather have narratives only with no SLOs. At the next meeting, we hope to concretely address the other areas, e.g., Natural Sciences, Social Sciences, and Humanities. Chris Walker asked about our guiding philosophy, purpose, or goals. These would be helpful for the review.

Announcements:

- The meeting on 3-28-19 is not a regular meeting. The Chair will be working on the Curriculum Handbook in Building 10-421 and will welcome input from committee members who can drop by.
- There is a Curriculum Meeting at Mission College on 3-15-19.

**Meeting adjourned at 3:57 pm.**