

# College of San Mateo

Curriculum Committee

February 28, 2019 (2:15 p.m.)

## MINUTES

### Members Present

Chair	Teresa Morris
Academic Support and Learning Technologies	Ron Andrade
Creative Arts/Social Science Division	Nico van Dongen
Kinesiology Division	Shana Young
Language Arts Division	Fermin Irigoyen III, David Laderman
Math/Science Division	Christopher Smith
Student Services	Martin Bednarek, Mary Valenti
ASCSM	Ashley Perrilliat

### Absent/Excused

Business/Technology	Melissa Green, Lale Yurtseven
Creative Arts/Social Science Division	Judith Hunt
Library	Matthew Montgomery
Math/Science Division	Christopher Walker

### Non-Voting Members

Mike Holtzclaw, Ada Delaplaine, Lola Paz,  
Alma Gomez

### Absent/Excused Non-Voting Member

Marsha Ramezane

### Other Attendees

David Locke

Chair, Teresa Morris called the meeting to order at 2:21 p.m.

***Motion was MSCU to approve the revised February 28, 2019 agenda. There are edits to the February 14, 2019 minutes. AB 705 Update was added to the open agenda.***

### Action Items

#### **Motion was MSCU to approve the Consent Agenda.**

- **Approval of revised February 14, 2019 Minutes**
- **Course Modification**  
ANTH 125 Physical Anthropology (3)

(Change in texts)

- **Program Modification – by memo**
  - Athletic Coaching – Certificate of Specialization (Adding KINE 107 [new course])
- **Program Deactivation**
  - Management: Retail Management

### **Substantive Agenda**

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title 5 regulations.*

- **New Courses**

PHYS 680MC Just-In-Time Support for Physics 210 (1) – **approved; discipline assignment: Physics**

PHYS 680MD Just-In-Time Support for Physics 250 (1) – **approved; discipline assignment: Physics**

*The Just-In-Time Support for Physics courses are not required and are non-degree applicable and non-transferable. There are plans to make the courses permanent.*

*Action on the two experimental courses had been postponed pending an answer to Ron Andrade's question about how repeatability comes into play if a student passes the support Physics course but not the required main Physics class. Since the class is a graded course, this affects repeatability. The Chair inquired why the grading system is Grade Option. The committee discussed the pros and cons of changing the grading system from Grade Option to Pass/No Pass. On one hand, there may be students who need additional credit, but on the other hand, there might be less incentive for students to put in more effort for a Pass/No Pass grade. Mike Holtzclaw suggested setting high criteria for students to pass. Nico van Dongen shared that he teaches a .5 unit class with a Letter Grade option but at the beginning of the class, he sets specific criteria for the grades and majority of the students choose the Grade option.*

*Martin Bednarek informed the group that even if a course is not degree applicable, the course will be part of the total units on the student's transcript. The system will calculate all the grades, not just the grades from the degree applicable courses. Counselors, Admissions & Records, or the student will eliminate the unit when calculating the units and GPA for the Associate's degree. Having a letter grade on this course affects academic standing.*

*The courses were approved with the request that when the courses are proposed for permanent course numbers, data should be provided on how*

*the course fared or how students performed in the experimental courses and what grade option they chose.*

SOCI 160 Sociology of Sex and Gender (3) - **postponed**  
(Proposed for E5b Social Science and E5d Career Exploration and Self-Development)

*Review of this new course was postponed, pending faculty submitter's input on Madeleine Murphy's comments on the SLOs, and decision on discipline assignment/s. The SLOs match the C-ID.*

- **Course Modifications**

ART 348 Photographic Composition using Handheld Devices (3) - **approved**  
(New DE supplement; change in description)

ART 350 Visual Perception (3) - **approved**  
(New DE supplement; changes in SLOs and evaluation)

ART 381 Beginning Digital Photography (3) - **approved**  
(New DE supplement)

- **Open Agenda**

- Update on AB 705
- Policy about high-impact courses being banked - **postponed**
- GE Area E2: Language and Rationality

The Chair presented a document showing proposed changes to Title 5 language incorporating changes that emanated from AB 705 and information from guidance memos issued by the State. There could be changes to General Education, which would impact the committee's discussions on GE. The document is currently open for comments from the public. The document covers Math and English competencies, residency requirements, and Language and Rationality areas. The document proposes that English and Composition requirements be met by English and ESL courses. Changes would affect our AA/AS Degree worksheet.

In spring 2018, the committee had started discussing narratives and SLOs for GE areas to simplify things. There had been a proposal to modify the E2 areas and make the following changes:

- E2a: English Composition (No change)
- From E2b: English, Literature, Speech Communication to E2b: Communication
- From E2c: Communication and Analytical Thinking to E2c: Analytical Thinking

Skyline and Canada are following Title 5 formats and use CSU language. CSUs and UCs prepare a guidance memo to help faculty determine what they need to do get a course into a particular GE area. We don't follow this exactly, but we could. CSM doesn't use the CSU language. We have narratives and SLOs in our curriculum handbook. Many

times, the SLOs are not useful in putting course in certain GE areas, and we had discussed paring these down.

The Chair presented the proposed changes to Area E2 Language and Rationality that had been discussed last spring. The committee discussed whether to delete the SLOs and just leave a narrative, keep some SLOs, edit SLOs, or break down a part of the narrative to create more specific SLOs. Making these changes will change the process we have been using of matching SLOs when deciding on GE designations.

Teresa will send out a copy of her PowerPoint presentation to the committee and will present the newly proposed changes to GE Area E2 at the next meeting. We will continue discussions on the GE areas.

- **Announcement**

The March 28<sup>th</sup> meeting is cancelled but the Chair will be in building 10-421 to work on the curricular handbook. Members are welcome to drop in and provide input.

**Meeting adjourned at 4:03 pm.**