

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 9-26-18

# College of San Mateo

Curriculum Committee

September 27, 2018 (2:15 p.m.)

Building 10, Room 468

## AGENDA

### I. Call to Order (a quorum is six voting members)

### II. Approval of Agenda

#### Action Items

### III. Consent Agenda

*Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **Approval of September 13, 2018 Minutes**

- **Course Modifications**

BUS. 171 The Entrepreneurial Mindset (1.5)  
(DE update; change in text)

BUS. 201 Business Law (3)  
(DE update; changes in description, SLOs, objectives, methods of instruction, assignments, evaluation, and texts)

DGME 216 Intermediate Graphic Design (3)  
(Change in text)

DGME 220 Typography (3)  
(Change in text)

DGME 230 Production Design for Print and Screen (3)  
(Change in text)

### IV. Substantive Agenda

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation,*

*the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **New Courses**

- BUS. 103 Introduction to Business Information Systems (3)  
(DE supplement)
- BUS. 230 International Marketing (3)  
(DE supplement)
- BUS. 232 Sales Management (3)  
(DE supplement; proposed for C3 Information Competency)
- BUS. 233 Social Media Marketing (3)  
(DE supplement; proposed for C3 Information Competency)
- CIS 180 Discrete Structures (4)
- CIS 493 Cloud Security Fundamentals (4)
- KINE 107 Women in Sports (3)  
(DE supplement; proposed for GE area: E5b Social Science)

- **Course Modifications**

- ART 104 Modern Art (3)  
(New DE supplement)
- BUS. 100 Introduction to Business (3)  
(DE update; changes in SLOs, methods of instruction, and text)
- BUS. 173 Sources of Financing (1.5)  
(New DE supplement; changes in methods of instruction, evaluation, and text)
- BUS. 174 The Business Plan (1.5)  
(New DE supplement; change in text)
- BUS. 176 Selling the Idea (1.5)  
(New DE supplement; addition of text)
- BUS. 177 Marketing for Entrepreneurs (1.5)  
(New DE supplement; changes in description and texts)
- BUS. 178 Business Law for Entrepreneurs (1.5)  
(New DE supplement; change in text)
- BUS. 179 Human Resources for Entrepreneurs (1.5)  
(New DE supplement; change in texts)
- BUS. 180 Introduction to Marketing (3)  
(DE update; changes in title, SLOs, and objectives)
- CIS 264 Computer Architecture and Assembly Language (3)  
(DE update; changes in prerequisites, description, SLOs, objectives, content, and texts)

- **Course Reactivation**

- BUS. 101 Human Relations at Work (3)  
(New DE supplement; changes in title, method of grading, addition of recommended preparation; changes in degree credit, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts; proposed for GE area: E5d Career Exploration and Self-Development.)

- **GE Consideration – by memo**

VARs 342 Beach Volleyball (3)

(Proposed for GE area: E4 Physical Education)

*This course was approved with GE area: E4 at the September 13, 2018 meeting.*

- **New Programs**

- Enterprise Cybersecurity Professional – Certificate of Achievement
- Marketing Specialist – Certificate of Achievement

- **Open Agenda**

- Review of 2017-2018 goals and discussion of 2018-2019 goals
- General Education review of 2017-2018 progress