In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review.  Comments are visible under My Proposals -- CHECK STATUS

# College of San Mateo

Curriculum Committee
December 6, 2018 (2:15 p.m.)
Building 10, Room 468

## AGENDA

**I.**      **Call to Order (a quorum is six voting members)**

**II.**     **Approval of Agenda**

        <u>**Action Items**</u>

**III.**    **Consent Agenda**

*Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **Approval of  November 8, 2018 Minutes**

- **Course Modifications**
  BUS.   100    Introduction to Business (3)
                (DE update; changes in description, SLOs, methods of instruction, and text)
  CIS    379    Introduction to XML and JSON (3)
                (DE update; changes in title, description, SLOs, objectives, content, assignments, evaluation, and texts)
  ESL    400    Composition for Multilingual Students (5)
                (Changes in title and description)
  ESL    810    Phonics for Multilingual Students (3)
                (Change in title)
  ESL    826    Writing for Multilingual Students II (5)
                (Changes in title and description)
  ESL    827    Writing for Multilingual Students III (5)
                (Changes in title, SLOs, and assignments)
  ESL    828    Writing for Multilingual Students IV (5)
                (Changes in title, objectives, content, assignments, evaluation, and texts)
  ESL    856    Reading for Multilingual Students II (3)
                (Change in title)

| ESL | 857 | Reading for Multilingual Students III (3) |
| | | (Changes in title and description) |
| ESL | 897 | Intermediate Vocabulary for Multilingual Students (.5-1) |
| | | (Changes in title, description, and content) |
| ESL | 898 | Comprehensive Grammar Review for Multilingual Students (3) |
| | | (Changes in title and description) |
| PLSC | 215 | Contemporary Issues in American Politics (3) |
| | | (DE update; change in texts) |
| TEAM | 118 | Advanced Basketball (.5-3) |
| | | (Changes in title, description, SLOs, objectives, content, assignments, evaluation, and texts) |
| TEAM | 119 | Tournament Basketball (.5-1) |
| | | (Changes in title, SLOs, and assignments) |

- **Course Deactivations**

| BUSW | 114 | Windows Fundamentals I |
| BUSW | 115 | Windows Fundamentals II |
| BUSW | 214 | Word Processing I Using Word for Windows |
| BUSW | 215 | Word Processing II Using Word for Windows |
| BUSW | 383 | Business Presentations I Using PowerPoint for Windows |
| BUSW | 384 | Business Presentations II Using PowerPoint for Windows |
| BUSW | 415 | Spreadsheet I Using Excel for Windows |
| BUSW | 416 | Spreadsheet II Using Excel for Windows |
| BUSW | 450 | Microsoft Project Fundamentals I |
| BUSW | 451 | Microsoft Project Fundamentals II |

## IV. Substantive Agenda

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **New Courses**

| ACTG | 665MX | Tackling K-1s and Common Tax Deductions/Credits (.5) |
| BUSW | 216 | Word Processing (3) |
| | | (DE supplement) |
| BUSW | 418 | Spreadsheets (3) |
| | | (DE supplement) |
| BUSW | 420 | Cloud Applications for Business (3) |
| | | (DE supplement; proposed for GE area E5d: Career Exploration and Self-Development) |
| BUSW | 452 | Microsoft Project Fundamentals (3) |
| | | (DE supplement) |
| DGME | 133 | Radio Production Lab II (2) |
| MATH | 825 | Just-In-Time Support for Path to Calculus (2) |
| MATH | 830 | Just-In-Time Support for Analytical Trigonometry (1) |

MATH 841    Just-In-Time Support for Applied Calculus I (1)
PHYS 130    Introduction to Drone-based Science and Engineering (3)
            (Proposed for GE areas: E2c Communication and Analytical Thinking and E5a
            Natural Science)

- **Course Modifications**
  CIS    133    NoSQL Databases (3)
                (DE update; addition of prerequisite/corequisite; changes in recommended
                preparation, evaluation, and texts)
  CIS    363    Enterprise Database Management with MySQL (4)
                (DE update; addition of prerequisite/corequisite; changes in recommended
                preparation, methods of instruction, and texts)
  CIS    364    From Datawarehousing to Big Data (4)
                (DE update; addition of prerequisite/corequisite; removal of recommended
                preparation; change in texts)
  CRER   126    Career Choices I: Career Assessment & Exploration (1)
                (New DE supplement; addition of recommended preparation; changes in title,
                units, hours, description, SLOs, objectives, content, assignments, evaluation,
                and texts)
  DGME   119    Radio Production Lab (3)
                (Removal of prerequisite; changes in recommended preparation, description,
                and text)
  ESL    858    Reading for Multilingual Students IV (3)
                (Changes in title, recommended preparation, and content)
  ESL    895    Reading Improvement for Multilingual Students (.5)
                (Changes in title, units, hours, description, content, methods of instruction,
                assignments, evaluation, and texts)
  PSYC   110    Courtship, Marriage and the Family (3)
                (New DE supplement; change in texts)
  PSYC   200    Developmental Psychology (3)
                (New DE supplement; removal of prerequisite; changes in recommended
                preparation, SLOs, and texts)
  PSYC   300    Social Psychology (3)
                (New DE supplement; changes in SLOs, methods of instruction, assignments,
                and texts)
  R.E.   141    Real Estate Appraisal: Basic (3)
                (New DE supplement; addition of recommended preparation; changes in
                description, SLOs, content, methods of instruction, assignments, evaluation, and
                text)
  R.E.   200    Real Estate Economics (3)
                (New DE supplement; addition of recommended preparation; changes in SLOs,
                objectives, content, methods of instruction, assignments, evaluation, and texts)
  R.E.   215    Commercial and Investment Property (3)
                (New DE supplement; changes in recommended preparation, SLOs, content,
                methods of instruction, assignments, evaluation, and text)
  R.E.   220    Real Estate Property Management (3)

(New DE supplement; addition of recommended preparation; changes in description, SLOs, methods of instruction, evaluation, and text)