COI Training

AUGUST 2018

All of Us

Academic Support and Learning Technologies

Business/Technology

Counseling

Creative Arts/Social Science

Language Arts

Math/Science

Kinesiology, Athletics, Dance

ASCSM student representative

Instruction Office

Instruction Office, Vice President, Instruction

Articulation Officer

Registrar

Faculty and the Curriculum and 10+1

(c) "Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

Laws, Regulations and Local Practice

STATEWIDE

Title 5 - Division 6. California Community Colleges

Program and Course Approval Handbook (PCAH)

Discipline List (2017)

Chancellor's office memos

LOCAL

District Policies and Procedures

CSM Curriculum Handbook

CSM GE Handbook

Course outlines

New(ish)

- Regular and Substantive Interaction & Distance Education

Reminder

- Standards for courses and programs – 55002. Standards and Criteria for Courses

Curriculum certification process

EXCERPTED FROM:

STREAMLINING CURRICULUM PROCESSES - 2018 CURRICULUM INSTITUTE

Credit Course Certification

Due: October 16, 2018

The memo requires the signature of

- College President (CEO)
- Chief Instructional Officer (CIO)
- Academic Senate President
- Curriculum Chair

Submitting the memo entitles the college to automated approval of:

- All credit courses (including cooperative work experience)
- Modifications to all existing credit programs except for ADTs
  - Note that changing program goal will require a new program submission
- New credit degrees and certificates with a program goal of local (not ADTs or CTE)

Credit Courses Need to Demonstrate that Both of the Documents Below Were Used

PCAH

- Education Code
- title 5
- Submission Guidelines

CCCCO Course Calculations

- Know the calculation
- Memo from CCCCO
- Local Policy

Board of Trustees Approval

- Honoring of 10+1
- Compliance with PCAH
- Integration with Planning Documents

Training

- Partner with Academic Senate
- PCAH / Submission Guidelines
- Role of Curriculum Committees
- Support for Curriculum Technicians

Things to Keep in Mind

Colleges must submit all courses to the Chancellor’s Office using the Chancellor’s Office Curriculum Inventory (COCI)

Colleges are still required to have a course control number before they can offer a course.

The Chancellor’s Office is still reviewing and approving all noncredit, new and revised ADTs, and new CTE programs.

The Chancellor's Office will conduct periodic reviews on all the courses that are receiving automated approvals.

What is AB 705?

- Increase the numbers of students who enter and complete transfer-level English and mathematics/quantitative reasoning in one year
- Minimize the disproportionate impact on students created through inaccurate placement processes
- Increase the number of ESL students completing transfer-level English within three years

AB 705 Impact Across the Curriculum

- Math
- English
- ESL
- Writing, Reading and Computation expectations/assumption across the curriculum
- Cross Discipline prerequisites issues

General Education and Guided Pathways

Curriculum Institute presentation – Ideas and issues to consider:

GE and Guided Pathways: Sequencing and Scheduling of GE Courses to Facilitate Student Success (presentation)

Program Mapping

Middlesex Community College – Environmental Health

Austin Community College - Geographic Information Systems: Associate of Applied Science Degree, Certificates Level 2 and Level 1

Review of 2017-2018 goals

Goal: Review and approve new and modified courses and programs (ongoing)

Benchmark: Number reviewed and outcome.

Goal: Review General Education pattern for possible revision

Benchmark: open forums concerning GE requirements, COI and ASGC approvals for revisions to GE pattern.

Resources

Title 5 - Division 6. California Community Colleges

Program and Course Approval Handbook (PCAH)

Chancellor's Office – Curriculum Unit

COI website

Implementation Requirements for AB 705 (presentation)

The Course Outline of Record: A Curriculum Reference Guide Revisited (2017)

Minimum Qualifications for Faculty and Administrators in California Community Colleges (2017)

Evaluation of Distance Education Curriculum (presentation)