

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals. The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 11/13/14

College of San Mateo

Committee on Instruction
November 13, 2014 (2:15 p.m.)
Building 10, Room 486

AGENDA

- I. Call to Order (a quorum is six voting members)
- II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of October 23, 2014 Minutes**
- **Course Modifications**
 - ANTH 110 Cultural Anthropology (3)
(Changes in Recommended Preparation, Description, Student Learning Outcomes, Objectives, Texts)
 - CIS 111 Introduction to Internet Programming (3)
(Change in Description, Methods of Evaluation, Texts, and DE update)
 - CIS 114 JavaScript/Ajax Programming (4)
(Changes to Title, Description, Student Learning Outcomes, Lecture/Lab Content, Representative Assignments, Methods of Evaluation, Texts and Distance Education)
 - CIS 132 Introduction to Databases (3)
(Changes in Description, Lab Content, Method of Evaluation and Texts)
 - CIS 363 Enterprise Database Management with MySQL (4)
(Changes in Lab Content and Texts)
 - MATH 123 Intermediate Algebra II (3)
(Changes in Description, Student Learning Outcomes, Objectives, TBA Content, TBA Assignments, DE update, and Texts)
 - MATH 241 Applied Calculus I (5)
(Changes in Student Learning Outcomes, Lecture and TBA Content, Texts, and added content review)

- SOCI 100 Introduction to Sociology (3)
(Changes in Lecture Content and Student Learning Outcomes)
- **Course Deactivations**
 - ADMJ 145 Basic Police Academy
 - FIRE 879MA Firefighter Cadet II
 - FIRE 879MB Firefighter Cadet III
- **Program Modifications**
 - Art: Photography - AA Degree
 - Business Administration, Option 1 (Non-transfer) - AA Degree
 - Business Information Processing Option 1: Microcomputer/Office Assistant - AA Degree
 - Fire Technology - Certificate of Achievement
 - Fire Technology - AS Degree
 - Spanish - Certificate of Specialization
- **Information Only**
 - Minor revision to Anthropology AA-T degree
(adding GEOL 100 and 101 as electives under List B)

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

a. New Courses

- CHEM 100 Survey of Chemistry (3)
(Proposed – CSM GE area: E5a.)
- KINE 190 Baseball Theory: Defense (1.5-3) - **postponed**
(Proposed – CSM GE area: E2 and E4) – *GE areas denied*
Previously reviewed, pending clarification of unit/hours/load variability and how the course would be scheduled.
- KINE 191 Baseball Theory: Offense (1.5-3) - **postponed**
(Proposed – CSM GE area: E2 and E4) - *GE areas denied*
Previously reviewed, pending clarification of unit/hours/load variability and how the course would be scheduled.

b. Course Modifications

- CIS 379 Introduction to XML (3.00)
(Changes in Title, Adding Lab Hours, Recommended Preparation, Description, Student Learning Outcomes, Objectives, Lab Content, Methods of Instruction, Representative Assignments, Methods of Evaluation and Texts)
- ESL 895 Reading Improvement for Non-Native Speakers (.5 - 1)
(Changes in Unit and Description)
- ESL 897 Intermediate Vocabulary for Non-Native Speakers of English (.5 - 1)
(Changes in Unit, Description, Student Learning Outcomes and Objectives)

- PLSC 130 International Relations (3)
(Changes to Lecture Content)

c. New Programs

- Art History - Associate in Arts Degree for Transfer

d. New Policies

- Reciprocity, Course Substitutions, and Credit by Exam Policy for Associate Degrees for Transfer
- Associate Degree Requirements for students who have been awarded a Bachelor's Degree
- Creating Associate Degrees in the same majors where AA-Ts/AS-Ts Exist (if they don't already exist)

Open Agenda – Discussion items

Curriculum Handbook