

REQUEST TO PARTICIPATE IN COMMENCEMENT

I am lacking requirements for graduation and plan to enroll in summer courses to complete those requirements. Based on my summer registration, I request permission to participate in the 2023 Commencement ceremony. I understand that for summer session, a full-time load is considered to be 6 units. Students are not permitted to take more than 11 units during the summer session without approval from a College of San Mateo counselor.

DATE: _____

G#: _____ PHONE _____ EMAIL _____

NAME (Please print) _____
Last First Middle

I must fulfill the following requirements:

Course Name/Number Course Name/Number

Course Name/Number Course Name/Number

Before submitting form to the Office of the VP of Student Services at csmvps@smccd.edu or room 10-481, **BE SURE TO:**

- Attach Degree Works summary which lists unfulfilled courses/units for degree
- Attach a print-out of summer term registration from WebSMART for required courses/units

PETITIONERS PLEASE READ

I understand that this petition is to participate in the 2023 Commencement Ceremony only, and if approved, it does not guarantee an associate degree from College of San Mateo. In order to be considered for a degree, I must complete and pass all courses required by my major and submit an application to Admission and Records.

I also understand that since I will not have completed graduation requirements by the end of the spring semester, my name will **not** appear in the Class of 2023 Commencement program. Only students who have completed all requirements by the current graduation year - summer, fall and spring – are considered to be members of the graduating class.

Student Signature

Visit <http://collegeofsanmateo.edu/commencement/> for information regarding the Commencement ceremony. Please note that **May 15** is the deadline to register for the ceremony and **May 26** is the deadline and buy a cap/gown at the Bookstore.

FOR OFFICE USE ONLY

Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	_____ Signature, Vice President	_____ Date
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