

## Student Group Fundraising Application

Recognized College of San Mateo student organizations may conduct fundraising activities following approval from the College President (or designee) and the District Chancellors Office. The following application must be submitted at least two (2) weeks prior to the beginning of the fundraising activity. If the fundraising activity is on-campus, an Activities Request Form must also be submitted. Please provide as much information as possible. Leaving any section blank or not providing enough information may result in the delay of approval for your event.

This activity will be	<input type="checkbox"/> On Campus	<input type="checkbox"/> Off Campus	<input type="checkbox"/> Both
Sponsoring Student Group	_____		Student Coordinator
_____		_____	
Title of Fundraising Activity	_____		Student Phone/Email
_____		_____	
Fundraising Dates (Start and End)	_____		Advisor Name
_____		_____	
Fundraising Times (Start and End)	_____		Advisor Phone/Email
_____		_____	
Requested Location	_____		

**Type of fundraising activity (check all that apply):**

<input type="checkbox"/> Drawing for prizes	<input type="checkbox"/> Contest of Skill w/ Entry Fee	<input type="checkbox"/> Solicitation of Cash Donations
<input type="checkbox"/> Solitation of Non-Cash Donations	<input type="checkbox"/> Food Sale	<input type="checkbox"/> Merchandise Sale
<input type="checkbox"/> Vendor Merchandise Sale	<input type="checkbox"/> Consignment Merchandise Sale	<input type="checkbox"/> Ticket Sale for Performance, Concert, etc.
<input type="checkbox"/> Services (Car wash, etc.)	<input type="checkbox"/> Other (please describe)	_____

**Description of Fundraiser – Please provide as much information as possible.**

Student Coordinator Signature	Advisor Signature
_____	_____
College President or Designee	District Chancellors Office Approval
_____	_____