

Classified Senate of College of San Mateo

Classified Senate Minutes (Approved)

Tuesday, October 9, 2018
College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order by President Fauzi Hamadeh at 2:05 p.m.

ROLL CALL

Members Present: President Fauzi Hamadeh; Vice President David McLain; Secretary Alicia Frangos; Events Committee Chair Kathy McEachron; Senator Arianna Avendano, Senator Russell Cunningham, Senator Nicholas Dellaporta, Senator Cynthia James, Senator Margaret McGugan, Senator Carol Ullrich, and Senator Mary Vogt.

Other attendees: Hilary Goodkind, Stephanie Roach, Chris Woo

APPROVAL OF THE AGENDA

Motion to approve the agenda by Senator Vogt; seconded by Senator McGugan. Hearing no objections, the motion carries.

APPROVAL OF THE MINUTES

President Hamadeh asked for any changes to the minutes from the meeting of September 25, 2018.

Motion to approve the minutes by Events Committee Chair McEachron; seconded by Senator McGugan. Hearing no objections, the motion carries.

ANNOUNCEMENTS & HEARING OF THE PUBLIC

None.

REPORTS

President Hamadeh asked for reports from the Senate.

- Events Committee Chair McEachron gave a reminder of the Classified Events Raffle that is going on now. People are welcome to donate prizes for the raffle. Proceeds from the raffle will go towards Classified Scholarships to be awarded in May.
- Senator Cunningham announced the Essentials of Facilities Management course that will be taught in spring 2019 and is part of the Facilities Management Certificate of Specialization. BUSW 114 and 115 will be taught with Windows 10 in the spring. Accounting courses are 73% will be online. People may contact Senator Cunningham if they need to use the Business computer lab Building 14-101, 103, 105. Other labs on campus include CIS Lab, DGME Lab Building 10. Lots of availability for lab usage but no evening hours; No printing.
- Senator Dellaporta reminded about Family Science Day on Saturday, October 20th from 11 am to 11 pm The Library will host a maker space from 2 pm to 6 pm and there will be a Career Workshop in Building 36 from 11 am to 2 pm.
- Senator James announced that the Cosmetology Graduation will be held Thursday, 10/11 beginning at 2 pm in the Theater. She noted that there are difficulties gaining use of the theater and Senator Ullrich mentioned that the theater manager has retired.
- Senator McGugan announced the Writers' Ruckus to take place November 14th. Submissions are due by October 21st.

- Senator Ullrich stated that AB 705 mandates that all students be eligible for transfer level courses based on high school transcripts or other multiple measures. Math and English eligibility requirements for courses have dropped over the last few years. AB 705 came about because data shows that students do not persist from low-level courses to transfer level;
- There will be course curriculum changes, support courses and additional tutoring services to help students be successful in transfer level courses. Support courses will not be mandatory. The changes will affect many course prerequisites and programs on campus; Success is now viewed as throughput rather than success in an individual course. ALEKS is currently used to place students into math. In future, may not be opportunity for any student to take a test.
- Senator Vogt announced that the suggested changes to email policy was accepted by the District Participatory Governance Council.
- President Hamadeh announced the Classified Leadership Conference June 13-15th in Tahoe City; Let him know if you are interested in going.

UPDATE ON ACCREDITATION AND EMP

- Hilary Goodkind, Interim Dean of PRIE, provided a timeline on the accreditation process and noted that advanced ISER training with ACCJC will happen on 11/29/18. There will be reviews by various groups and an all-College ISER review in February. IPC will approve the preliminary draft March 27, 2019. The accreditation site visit by ACCJC will take place September 30 – October 3, 2019.
- The Educational Master Plan (EMP) draft is out for review – will go to IPC Wednesday
It will be out for one month before going to the Board for approval.
The draft is a result of an EMP task force that looked at all data and put together the five priorities for the next five years (5 in 5) from the voices in the campus community
Cross-campus workgroups will work on various initiatives to integrate them with the 5 priorities.
President Hamadeh noted that the EMP really was drafted from college community and It speaks to who we are as a college and where we are going/need to go.

NEW RESOURCES AT THE LIBRARY

Stephanie Roach gave an overview of some library resources for faculty, staff and students.

- Online subscriptions to NYT and WSJ – free accounts for students, faculty and staff. Must sign up on campus with school email address.
- Overdrive Audiobooks and Ebooks – for phones, Libby app has replaced the Overdrive app.
- Swank Digital Campus – Streaming films
Access via the library website – On campus go straight to the website; off campus log in through your public library account. Does not work on mobile devices. For use on home TV, use Chromecast, Apple TV or HDMI connection.
- Senator Dellaporta can help people with anything they need regarding their library card. Consortium of libraries – San Mateo County, Peninsula Library System – Cardholders can use resources

FALL 2018 FLEX DAY

President Claire has agreed that departments will be closed so that classified staff can attend fall flex day. He will ensure that management teams allow classified staff to attend flex day events.

It was mentioned that there are not that many events for classified personnel, particularly those who do not work with students. Classified Senate Event in afternoon will include overview of College initiatives, accreditation visit, professional development through the Vision Resource Center, methods of reimbursement for professional development and college courses/degrees. Vice President McLain

mentioned that more people are now requesting tuition reimbursement. Lastly, we will have an open forum to discuss Classified Senate in general and encourage people to attend meetings. 5-202

CLASSIFIED EVENTS FOR FALL 2018

- Joint meeting with Academic Senate Tuesday, November 13th
- Classified Senate Potluck December 14th 11:30 am to 1 pm

GOOD OF THE ORDER

Classified event at Flex Day, October 10th – please attend.

ADJOURNMENT

Motion to adjourn the meeting at 3:35 p.m. by Senator McGugan; seconded by Senator Vogt. Hearing no objections, the motion carries.

Submitted by Alicia Frangos
Secretary, Classified Senate
College of San Mateo