

Classified Senate Minutes (Approved)

Tuesday, May 22, 2018

College Center Building 10, City View Conference Room (Room 401)

The meeting was called to order at 2:05 p.m.

ROLL CALL

Members Present: President Fauzi Hamadeh; Vice President David McLain; Treasurer Arianna Avendano; Events Committee Chair Kathy McEachron; Senators Alicia Frangos, Margaret McGugan, Carol Ullrich, and Mary Vogt.

APPROVAL OF THE AGENDA

Motion to approve the agenda by Senator Ullrich; seconded by Events Chair McEachron. Hearing no objections, the motion carries.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

The minutes of the Tuesday, April 10, 2018, meeting were not available. Hearing no objections, the item was tabled until the next meeting.

ANNOUNCEMENTS & HEARING OF THE PUBLIC

None.

REPORTS

President Hamadeh welcomed the group to the final meeting of the 2017-18 academic year. He thanked the members of the Classified Senate for serving for the last year as the group was re-established at CSM.

Events Committee Chair McEachron reminded the group that the Classified Staff Appreciation Breakfast will take place on Wednesday, May 23, at 8:30 a.m. in the College Heights Conference Room (10-468).

UPDATE ON EDUCATIONAL MASTER PLAN

President Hamadeh reported that the Institutional Planning Committee (IPC) reviewed the feedback from the multiple EMP sessions held across the campus over the last semester. PRIE synthesized the feedback into five broad topics, which IPC reviewed and refined. A task force will meet over the summer to develop two to three objectives for each topic. These will become part of the College's next "Five-In-Five" initiative.

MEETING DAYS AND TIMES FOR SUMMER AND FALL 2018

President Hamadeh asked that the group consider meeting at least once over the summer and look at days and times for the fall semester meetings. The group agreed that the week of July 9 would be a good time to meet as it was after both the District Classified Professional Development Retreat and the Classified Leadership Institute (CLI). President Hamadeh will look at everyone's calendars and send out an invite. The group will review possible meeting days and times for the fall at the July meeting.

FALL 2018 FLEX DAYS

The Fall 2018 opening days will be on Monday, August 13 (District) and Tuesday, August 14 (College). Since this is a busy time for many classified staff, particularly those in Student Services and the Business Office, it was decided to focus on the Flex Day on Wednesday, October 10. The Senate expressed a strong desire to see College offices close so that classified staff may participate in the sessions, similar to what was done for the spring. President Hamadeh and Vice

President McLain will work with the President's Office and the Professional Development Committee to begin plans for the fall. The group brainstormed possible topics for workshops, which included changes to the tax code, changes to CalPERS, and safety.

DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT DAY

President Hamadeh reminded the group that the District Classified Professional Development Day is coming up on Thursday, June 28. Mr. Hamadeh encouraged folks to register for the day as there is not much representation from CSM. The Professional Development Day will be held at AT&T Park in San Francisco.

Agenda Items for Future Classified Senate Meetings

- Recap of District Professional Development Day
- Recap of Classified Leadership Institute
- Meeting Schedule for Fall 2018

Final Announcements & Hearing of the Public

None.

Adjournment

Motion to adjourn the meeting at 3:04 p.m. by Events Chair McEachron; seconded by Senator McGugan. Hearing no objections, the motion carries.

Submitted by,

Fauzi Hamadeh
President, Classified Senate
College of San Mateo