



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, July 29, 2019, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

### PLEASE SILENCE AND PUT AWAY ALL CELL PHONES AND LAPTOPS

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

#### I. Call to Order

#### II. Swearing In

#### III. Roll Call

#### IV. Approval of the Agenda

#### V. Approval of the Minutes of Prior Meeting(s)

#### VI. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the public may address the Senate on non-Agenda items.

#### VII. Reports

##### a. Officers

|   |                      |
|---|----------------------|
| i. President                            | Andrew Young         |
| ii. Vice President                      | Max Gaines           |
| iii. Finance Director                   | Mark (Chun Wai) Wong |
| iv. Vice Chair                          | Candela Graciarena   |
| v. Secretary & District Student Trustee | Jordan Chavez        |

##### b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

##### c. CSM Administration

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

##### d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

#### VIII. Unfinished Business: Action, Discussion, and Information Items

##### a. Appointments – President Young

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

##### b. Legislative Bills – Advocacy Board Chair Davarpanah

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

**c. Debrief of ASCSM Events**

The Senate shall discuss and review any recent ASCSM events; no action to take place.

**IX. New Business: Action, Discussion, and Information Items**

**a. Fall 2019 Welcome Week**

The Senate shall discuss and consider plans for the upcoming Fall 2019 Welcome Week Event; no action to take place.

**b. Recruitment Strategies**

The Senate shall devise and discuss different recruitment strategies for ASCSM; no action to take place.

**c. Health Services**

The Senate shall discuss and review information regarding CSM's Health Services and a possible partnership with the program; no action to take place.

**d. Adoption of Stage 1.0 Budget for 2019-20**

The Senate shall discuss and consider adopting a Stage 1.0 budget for the 2019-20 academic year; possible action to take place.

**e. Building 17 Name Suggestions**

The Senate shall bring forth and discuss suggestions for the name of Building 17, which will house Student Life and a number of learning communities and student services; possible action to take place.

**f. ASCSM Goals 2019-20**

The Senate shall discuss and devise goals for the 2019-20 academic year; possible action to take place.

**X. Future Agenda Items**

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

**XI. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the Senate and members of the public may voice any concluding comments.

**XII. Adjournment**



## Student Senate Minutes (Unapproved)

Monday, July 15, 2019, 2:17 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

### CALL TO ORDER

The meeting was called to order at 2:15 p.m.

### ROLL CALL

Members Present: President Andrew Young; Vice President Max Gaines; Finance Director Chun Wai (Mark) Wong; Secretary/District Student Trustee Jordan Chavez; Senators Josephine Cheung, Ariana Davarpanah, Sajan Gurung, Candela Graciarena, Dyana Huaraz, Lauren Lazalde, Joseph Nguyen, Abdel Rahman Al Najjar, Chetesh Singh, Shiyun Tao, Alexis Williams, & Gabriella Yuen.

Members on Leave: Senators Gabriella van Eijk, Malik Griffin, & Livienna Lie.

Advisors Present: Aaron Schaefer, Student Life and Leadership Development Manager & Fauzi Hamadeh, Student Life and Leadership Assistant.

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Huaraz; seconded by Senator Lazalde. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, July 1, 2019 meeting by Senator Davarpanah; seconded by Senator Nguyen. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

President Young reminded the Senate that their Summer Social Event would take place on Wednesday; members would hand out It's It ice cream sandwiches to students throughout the day. Mr. Young noted the item on the agenda regarding A.B. 302, which would allow at-risk and homeless students to park their vehicles overnight on community college campuses. President Young stated that issues such as this one were the reason why it was important for the Senate to represent CSM students.

Vice President Gaines and Finance Director Wong stated that the Executive Cabinet had previously discussed the item.

Secretary Chavez reported that the Board of Trustees had begun to discuss the possibility of having student resource officers on each campus; this was brought up several times to the Board after its rejection of potentially hiring armed officers to serve on campus. Student Trustee Chavez will serve on a subcommittee that will look at potential SRO models and bring feedback to the Board. Mr. Chavez told the Senate that he had a meeting with several District administrators regarding the meal plan initiative to address student food insecurity. He remarked that the initiative would hopefully roll out in the fall. The new meal plan would include distribution of new ID cards, ones that would allow up to 1,000 students throughout the District \$8.00 for certain meals each day they are on campus. This would total up to around \$1,000.00 per student, per semester. The District is still working with ITS to figure out the logistics of implementing the new ID card system, as well as Public Relations & Marketing to develop a promotional campaign for the program. The District hopes

to gain a better idea of identifying students who would be in most need of the initiative. Trustee Chavez indicated that he would work with the District to have a representative present more information about the initiative to the Senate, gain feedback on it, and answer any questions members may have.

Senator Huaraz reiterated President Young's announcement regarding ASCSM's Summer Social Event; she hoped that members would be able to come and help out.

Student Life and Leadership Assistant Hamadeh told the Senate that the week leading up to Welcome Day would be called BWoW, and include partnerships between Student Life, the Counseling Department, METaS, YearOne Promise Program, and other on-campus programs. Mr. Hamadeh indicated that student leaders were needed to be mentors throughout the week for incoming students; this position would be paid, though mentors would have to commit to a training session from July 29<sup>th</sup> to August 1<sup>st</sup>, and be able to participate in BWoW from August 5<sup>th</sup> to August 8<sup>th</sup>. Members interested had until July 22<sup>nd</sup> to sign up for these volunteer positions.

## **APPOINTMENTS**

None.

## **LEGISLATIVE BILLS**

None.

## **DEBRIEF OF ASCSM EVENTS**

None.

## **FUNDING FOR FALL 2019 WELCOME WEEK EVENT**

Senator Huaraz told the Senate that this year's Fall 2019 Welcome Week Event would take place on Tuesday, August 27<sup>th</sup>, and Wednesday, August 28<sup>th</sup>; this event would include a night event on the 28<sup>th</sup>. Ms. Huaraz brought up the possibility of having a game truck on campus, as well as handing out boba drinks and burritos to students. She also stated that, during the event, students of different majors would attend to answer questions about their majors from new students. A vision board for students to write their goals for the academic year would also be included at the event.

Senator Williams indicated that the vision board and information on majors for new students would be very beneficial. She also suggested handing out frozen custard for students.

Vice Chair Graciarena liked the idea of having burritos, as there would be a vegetarian option available for students. She indicated that the vision board and major information had not been done in the past, so she thought they were a good idea.

Motion to approve \$12,500.00 to fund the Fall 2019 Welcome Week Event by Senator Nguyen; seconded by Senator Yuen. By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

## **DISCUSSION OF A.B. 302**

President Young briefly provided background on A.B. 302, the State Mandate that would allow at-risk and homeless students to park their vehicles overnight on community college campuses. He stated that this was a step in the right direction, even if it did not fully mitigate the overarching issue of student homelessness and housing insecurity.

Student Trustee Chavez indicated that the Board had not taken a formal stance on the bill because of how nebulous its current language was, noting that it did not provide enough guidelines on implementation or funding for community college districts to be able to carry out the bill. Mr. Chavez acknowledged that this bill had a sunset date of December 31<sup>st</sup>, 2022, and that districts had the option of opting out of implementing the bill if they could provide the state with adequate proof of housing assistance for students. He stated that a subcommittee comprised of faculty, staff, students, administrators, and members of the local community would be formed to devise a plan to carry out the bill, should it be passed by the state. Secretary Chavez hoped the Senate would consider supporting A.B. 302, as it would provide a safer

alternative for students, rather than having them sleep in their cars off-campus, where they were prone to danger and moving around frequently.

Senators Nguyen and Williams both indicated that much more information and regulations for students to feel more confident in supporting A.B. 302, though they expressed their support for the overall intention of it.

### **SUMMER SOCIAL EVENT**

Senator Huaraz and President Young went over plans for the Summer Social Event that would take place on Wednesday, July 17<sup>th</sup>. The Senate would hand out It's It ice cream sandwiches to students throughout the day. Senator Huaraz inquired what times would work best to hold the event, as there would be large periods of time during which classes take place. The Senate agreed that holding the event from 10:00 a.m. to 11:00 a.m., and 1:00 p.m. to 2:00 p.m. would be sufficient. Ms. Huaraz stated that she would send a SignUpGenius after the meeting and encouraged members to volunteer.

### **FUTURE AGENDA ITEMS**

- Fall 2019 Welcome Week
- Recruitment Strategies
- Health Services
- Adoption of Stage 1.0 Budget for 2019-20
- Building 17 Name Suggestions
- ASCSM Goals 2019-20

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

None.

### **ADJOURNMENT**

Motion to adjourn the meeting at 3:20 PM by Vice Chair Graciarena; seconded by Senator Nguyen. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez  
ASCSM Secretary

# ASCSCM Senate Vote Record for Monday, July 15, 2019

| Funding for Welcome Week Event | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--------------------------------|--------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Josephine Cheung               | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Ariana Davarpanah              | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Giselle Espinoza               | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Candela Graciarena             | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Sajan Gurung                   | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Dyana Huaraz                   | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lauren Lazalde                 | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Joseph Nguyen                  | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Abdel Rahman Al Najjar         | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Chetesh Singh                  | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Shiyun Tao                     | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Alexis Williams                | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabiella Yuen                  | Yes    |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Max Gaines*                    | N/A    |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| <b>Vote Count</b>              | 13-0-0 |  |  |  |  |  |  |  |  |  |  |  |  |  |

\* only votes in case of a tie  
Yes-No-Abstain

## ASCSM Senate Budget 2019-20 Stage 1.0 Budget (Proposed)

| <b>Income</b>                   |  |                      |
|---------------------------------|--|----------------------|
| <b>Account #</b>                | <b>Description</b>                                   | <b>Stage 1.0</b>     |
| 4020                            | ATM  | \$ 1,000.00          |
| 4070                            | Space Rental - Vendor                                | \$ 1,250.00          |
| 4080                            | Student Body Fee/Card                                | \$ 200,000.00        |
|                                 | Transfers from Reserves                              | \$ 25,000.00         |
| <b>Total Estimated Income</b>   |  | <b>\$ 227,250.00</b> |
| <b>Expenses</b>                 |  |                      |
| <b>Account #</b>                | <b>Description</b>                                   | <b>Stage 1.0</b>     |
| <b>Non-Discretionary</b>        |  |                      |
| 5140                            | Office Supplies                                      | \$ 5,000.00          |
| 5145                            | Operation  | \$ 5,000.00          |
| 5182                            | Student Activity Card                                | \$ 2,500.00          |
| 5183                            | Student Assistant - Salary                           | \$ 30,000.00         |
| 5184                            | Student Assistant - Benefits                         |                      |
| 5XXX                            | Transfer to Foundation - Student Senate Scholarships | \$ 11,000.00         |
| <b>Discretionary</b>            |  |                      |
| 5010                            | Awards & Scholarships                                | \$ 3,000.00          |
| 5030                            | Ceremonies   | \$ 2,500.00          |
| 5031                            | Club Assistance/ICC                                  | \$ 40,000.00         |
| 5032                            | College Program Assistance                           | \$ 10,000.00         |
| 5033                            | Conference   | \$ 25,000.00         |
| 5050                            | Ethnic and Cultural Affairs                          | \$ 21,000.00         |
| 5080                            | Hospitality  | \$ 3,000.00          |
| 5147                            | Printing   | \$ 2,750.00          |
| 5150                            | Programs   | \$ 45,000.00         |
| 5151                            | Publicity  | \$ 15,000.00         |
| 5171                            | Repair & Maintenance                                 | \$ 1,500.00          |
| 5181                            | Furniture, Fixtures & Equipment                      | \$ 5,000.00          |
| <b>Total Estimated Expenses</b> |  | <b>\$ 227,250.00</b> |

## **ACSM Goals and Action Steps for 2018-19**

Utilize our voices to promote the diversity, equity, and empowerment of all students.

- Consider the perspectives of all groups of students and speak up in committee meetings.
- Focus our events on raising awareness and educating the campus on critical student issues.
- Partner with different resource departments for events.

Ensure effective promotion and execution of ASCSM outreach and events.

- Develop and implement an event checklist.
- Send out a SignUpGenius early.
- Hold strategy meetings before each event.
- Assign shift leaders for each event.
- Create a public relations management team to facilitate social media outreach.
- Talk to our classes and to faculty in different departments.
- Utilize bulletins across the campus and our social media to post promotional materials.

Enhance communication among members of the Senate and the Boards.

- Encourage other Senators to participate in board events.
- Speak up during meetings and be open to different ideas.

Provide greater support and assistance to clubs in planning, executing, and promoting events.

- Hand out an event planning checklist at club officer workshops.
- Encourage clubs to bring a flyer or promotional items when presenting to Senate.
- Encourage other Senators to attend and volunteer at club events.
- Encourage clubs to use the prep room.

Explore and implement ways to enhance Senate cohesion.

- Randomized seating at Senate meetings.
- Hold social outings.
- Encourage Senators to use the Senate Office more often.
- Make an effort to rely on each other for personal academic support.