



# Student Senate Regular Meeting Agenda

Monday, July 9, 2018, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements and Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**IV. Approval of the Minutes of Prior Meeting(s)**

**V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the public may address the Senate on non-Agenda items.

**VI. Reports**

**a. Officers**

- |                       |                          |
|-----------------------|--------------------------|
| i. President          | Mondana Bathai           |
| ii. Vice President    | Georgia Giari            |
| iii. Finance Director | Gabriela Topete Eng Goon |
| iv. Vice Chair        | Sitt Spencer Paing       |
| v. Secretary          | Jordan Chavez            |

**b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

**c. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Bathai**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

**b. Legislative Bills – Advocacy Board Chair Young**

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students. Possible action to take place.

**VIII. New Action, Discussion, and Information Items**

**a. Funding for ASCSM Promotional Items for Welcome Day**

The Senate shall discuss and consider funding to purchase promotional items for the upcoming Welcome Day event on Thursday, August 9, 2018. Possible action to take place.

**b. Funding for ASCSM Promotional Items for Welcome Week Fall 2018**

The Senate shall discuss and consider funding to purchase promotional items for the upcoming Welcome Week for the Fall 2018 semester. Possible action to take place.

**c. Funding for Student Planners**

The Senate shall review and discuss funding to purchase student planners to distribute to students who receive a Student ID Card for the Fall 2018 semester. Possible action to take place.

**d. Funding for ASCSM Apparel**

The Senate shall discuss and consider funding to purchase additional ASCSM-branded apparel. Possible action to take place.

**e. Funding for Replacement Computers for ASCSM Office**

The Senate shall discuss and consider funding to purchase replacement computers for the ASCSM Office. Possible action to take place.

**IX. Future Agenda Items**

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

**X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the Senate and members of the public may voice any concluding comments.

**XI. Adjournment**



## Student Senate Minutes (Unapproved)

Monday, June 25, 2018

College Center Building 10, City View Conference Room (Room 401)

### CALL TO ORDER

The meeting was called to order at 2:18 p.m.

### ROLL CALL

- Members Present: President Mondana Bathai; Vice President Georgia Giari; Senators Vitor Gabriel de Oliveira Viana, Max Gaines, Dorian King, Sitt Paing, Joseph Park, Ashley Perrilliat, Szymon Ryng, Rosemarie Taylor, Youn Thu, Andrew Young.
- Members Absent: Finance Director Gabriela Topete Eng Goon; Secretary Jordan Chavez; Senators John Burrigh, and Enya Nava.
- Members On Leave: Senators Nuri Illini Ahmad, Nicol Garcia Laura, Stephen Langi, Hadifa Miqailla.
- Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Taylor; seconded by Senator Perrilliat. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, June 11, 2018, meeting by Senator Thu; seconded by Senator Paing. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

President Bathai welcomed everyone and expressed her delight to seeing everyone at the meeting. She also extended greetings on behalf of Secretary Jordan Chavez. Finally, President Bathai stated that she is looking forward to everything the group will accomplish together.

Vice President Giari expressed her that President Bathai had returned and joined the group.

Student Life and Leadership Manager Schaefer reminded members of the Senate to please contact him in order to schedule one-on-one meetings. These meetings will be an opportunity to discuss personal goals, which will help set the tone for the upcoming leadership retreat. A follow-up meeting will be scheduled prior to the end of the semester to review goals and discuss progress. The meetings will only last 15 to 20 minutes each. In order to schedule a meeting, please email Mr. Schaefer. Mr. Hamadeh will send out Mr. Schaefer's email address via the list-serve. Mr. Schaefer stated that a change to the ASCSM Bylaws instituted by last year's Senate included scholarships for Senators and Executive Officers. The conditions for these scholarships will be reviewed more in-depth when the rest of the Senate is in attendance, but the one-on-one meetings are part of the requirements. Finally, Mr. Schaefer informed the group to be on the look-out for another email with information about the Myers-Briggs Type Indicator (MBTI) assessment, which will also play a big role in the leadership retreat.

Student Life and Leadership Assistant Hamadeh reminded members of the Senate that keys to the ASCSM Office in Building 12, Room 213 are available for checkout. In order to receive a key, a deposit of \$20 is required. The deposit will be returned when the key is returned to the Center for Student Life. Mr. Hamadeh stated that lockers are also available for reservation, but that no one should take ownership of a locker without speaking with Mr. Hamadeh first.

**ELECTION OF SENATE VICE CHAIR**

Mr. Schaefer explained that the primary role of the Senate Vice Chair is to run the weekly Inter Club Council (ICC) meetings and serve as a liaison between the Senate and the clubs. The Vice Chair also fills in for the Vice President should they be unavailable to chair a meeting of the Senate.

Motion to open nominations for the position of Senate Vice Chair by Senator Gaines; seconded by Senator Thu.

Senator Thu nominates Senator Paing for the position of Vice Chair. Senator Paing accepts the nomination.

Senator King nominates herself for the position of Vice Chair.

Hearing no further nominations for the position of Vice Chair, Senator Paing motions to close nominations; seconded by Senator Thu.

Senator Paing stated that he served as Vice Chair during last year’s Senate and he would love the opportunity to serve again. Mr. Paing cited his experience being a member of ICC since his first year at CSM and his involvement with the Phi Theta Kappa (PTK) honor society and student government as strengths he brings to the position.

Senator King shared that she will be serving as President of the Alpha Gamma Sigma (AGS) honor society this academic year, and that even though this is her first year on the Senate her involvement with AGS will bring a new perspective to ICC. Senator King stated that she felt there could be more club activities on campus and that the clubs are doing minimal fundraising activities. Senator King wants to improve the awareness of clubs on campus. Even though it is a challenge to get students involved at a community college, Senator King feels that clubs are a good way to connect with the campus.

Members of the Senate cast their votes for Vice Chair as follows:

<b>Name</b>	<b>Vote</b>
Senator Burrigh	Absent
Senator Gabriel de Oliveira Viana	Senator Paing
Senator Gaines	Senator Paing
Senator King	Senator King
Senator Nava	Absent
Senator Paing	Senator Paing
Senator Park	Senator Paing
Senator Perrilliat	Senator Paing
Senator Ryng	Abstain
Senator Taylor	Senator Paing
Senator Thu	Senator Paing
Senator Young	Senator Paing
Vice President Giari	n/a

With 8 votes for Senator Paing, 1 vote for Senator King, and 1 abstention, Senator Paing was elected Vice Chair.

## **FUNDING FOR SUMMER EVENT**

Each summer, the Senate holds an event for students. This is a smaller event compared to events in the fall and the spring. It is an opportunity for new members of the Senate to learn about event planning and execution. It also allows the Senate to begin promoting the ASCSM “brand” on campus. Senator Thu, in her role as Programming Board Chair, has been working with President Bathai and Finance Director Topete Eng Goon to make preliminary plans for the event.

Motion to approve \$650.00 from the Programs account (#5150) for the ASCSM Summer Event by Senator Taylor; second by Senator Perrilliat. By a vote of 10 in favor, 0 opposed, and 0 abstaining, the motion carries.

## **OVERVIEW OF THE ROLE AND FUNCTION OF STUDENT GOVERNMENT**

Mr. Hamadeh presented information to the Senate on its role and function on campus, including its responsibility to sponsor events and activities; advocate on behalf of students locally, statewide, and nationally; and to be the student voice in the participatory governance process of the College and District.

## **FUTURE AGENDA ITEMS**

- Event Planning Workshop
- Funding for Promotional Items
- Funding for ASCSM Senate Apparel

## **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Mr. Schaefer announced that next Monday, July 2, there would be a clean-up “party” for the Prep Room in Building 12. The Center for Student Life will provide lunch for those who volunteer.

President Bathai thanked those who stepped up to volunteer for the Vice Chair position. President Bathai pointed out that it not easy to put yourself up for a new position in a new group.

## **ADJOURNMENT**

Motion to adjourn the meeting at 3:18 p.m. by Senator Gaines; seconded by Senator Thu. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh  
Student Life and Leadership Assistant

Funding for Summer Event												
John Burrignt	Absent											
Victor Gabriel de Oliveira Viana	Yes											
Max Gaines	Yes											
Dorian King	Yes											
Enya Nava	Absent											
Sitt Paing	Yes											
Joseph Park	Yes											
Ashley Perrilliat	Yes											
Szymon Ryng	Yes											
Rosemarie Taylor	Yes											
Youn Thu	Yes											
Andrew Young	Yes											
Georgia Glari*	n/a											
Vote Count	10-0-0											

## **Appointments**

There is no printed material related to this item.

## **Legislative Bills**

There is no printed material related to this item.





# ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 9, 2018

Title of Proposal Funding for ASCSM Promotional Items for Welcome Day

Being Proposed by Center for Student Life Lead Coordinator Center for Student Life

Event Date(s) if applicable Thursday, August 9, 2018

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5151 Publicity

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide ASCSM promotional items for the annual Welcome Day event on Thursday, August 9, 2018.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>ASCSM Promotional Items for Welcome Day 2018</u>	<u>\$3,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$3,500.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote  
 In Favor \_\_\_\_\_  
 Opposed \_\_\_\_\_  
 Abstained \_\_\_\_\_  
 Passed \_\_\_\_\_  
 Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 9, 2018

Title of Proposal Funding for ASCSM Promotional Items for Welcome Week Fall 2018

Being Proposed by Programming Board Lead April Thu  
Coordinator

Event Date(s) if applicable TBD

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5151 Publicity

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide ASCSM promotional items for the Fall 2018 Welcome Week event and throughout the 2018-19 academic year.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>ASCSM Promotional Items for Welcome Week Fall 2018</u>	<u>\$15,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$15,000.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote  
 In Favor \_\_\_\_\_  
 Opposed \_\_\_\_\_  
 Abstained \_\_\_\_\_  
 Passed \_\_\_\_\_  
 Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

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For the meeting of Monday, July 9, 2018

Title of Proposal Funding for Student Planners

Being Proposed by President Bathai Lead Coordinator President Bathai & Center for Student Life

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5151 Publicity

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To purchase 2018-19 academic year planners to distribute to students who pick-up a Student ID Card.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Student Planners</u>	<u>\$7,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$7,500.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

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For the meeting of Monday, July 9, 2018

Title of Proposal Funding for ASCSM Apparel

Being Proposed by Center for Student Life Lead Coordinator Center for Student Life

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5151 Publicity

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To replenish the supply of ASCSM polo shirts, T-shirts, and Board T-shirts.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>ASCSM Apparel</u>	<u>\$6,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$6,000.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 9, 2018

Title of Proposal Funding for Replacement Computers for ASCSM Office

Being Proposed by President Bathai Lead President Bathai & Center for Student Life  
Coordinator

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5181 Furniture, Fixtures, and Equipment

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

All of the computers in the ASCSM Office are approaching 10 years old and are well beyond their serviceable life. The machines cannot be updated to the most current software (Windows or macOS) and are missing important security patches. While there are currently six computers in the office, they are never all in use. Therefore, we are proposing to replace the computers with two Macs and two PCs, bringing the total number of machines to four.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Replacements Computers for ASCSM Office (2 Macs and 2 PCs)</u>	<u>\$10,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$10,000.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote  
 In Favor \_\_\_\_\_  
 Opposed \_\_\_\_\_  
 Abstained \_\_\_\_\_  
 Passed \_\_\_\_\_  
 Failed \_\_\_\_\_