



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, October 8, 2018, 2:15 p.m.  
Building 33, CSM Child Development Center

*The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

### I. Call to Order

### II. Roll Call

### III. Approval of the Agenda

### IV. Approval of the Minutes of Prior Meeting(s)

### V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the public may address the Senate on non-Agenda items.

### VI. Reports

#### a. Officers

- |                       |                      |
|-----------------------|----------------------|
| i. President          | Mondana Bathai       |
| ii. Vice President    | Georgia Giari        |
| iii. Finance Director | Gaby Topete Eng Goon |
| iv. Vice Chair        | Spencer (Sitt) Paing |
| v. Secretary          | Jordan Chavez        |

#### b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

#### c. CSM Administration

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

#### d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

### VII. Unfinished Business: Action, Discussion, and Information Items

#### a. Appointments – President Bathai

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

#### b. Legislative Bills – Advocacy Board Chair Young

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

## **VIII. New Business: Action, Discussion, and Information Items**

### **a. Funding for Dashain Event**

The Senate shall discuss and consider funding the Nepalese Student Association's celebration of Dashain, an important, 10-day event in Nepalese culture; possible action to take place.

### **b. Funding for Submittable**

The Senate shall discuss and consider funding the Writers' Project's new online submission service for creative pieces; possible action to take place.

### **c. Funding for Halloween Event**

The Senate shall discuss and consider funding the Programming Board's upcoming Halloween Festival Event, which will take place on October 30<sup>th</sup> and October 31<sup>st</sup>; possible action to take place.

### **d. Ice Cream Social Event Debrief**

The Senate shall discuss and review the Programming Board's recent Ice Cream Social Event, which took place on October 3<sup>rd</sup>; no action to take place.

## **IX. Future Agenda Items**

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

## **X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the Senate and members of the public may voice any concluding comments.

## **XI. Adjournment**



Associated Students of College of San Mateo

## Student Senate Minutes (Unapproved)

Monday, October 1, 2018, 2:18 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

### CALL TO ORDER

The meeting was called to order at 2:18 p.m.

### ROLL CALL

Members Present: Vice President Georgia Giari; Vice Chair Spencer (Sitt) Paing; Secretary Jordan Chavez; Senators Jose Barajas, John Burrigh, Max Gaines, Nuri Illini, Dorian King, Stephen Langi, Enya Nava, Joseph Park, Ashley Perrilliat, Szymon Ryng, Rosemarie Taylor, April (Youn) Thu, Vitor Viana, & Andrew Young.

Members Absent: President Mondana Bathai (*excused*); Finance Director Topete Eng Goon (*excused*); Senator Dinda Miqailla.

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager & Fauzi Hamadeh, Student Life and Leadership Assistant.

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Young; seconded by Senator Ahmad. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, September 24, 2018 meeting by Senator Gaines; seconded by Senator Langi. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

On behalf of President Bathai, Advisor Hamadeh reported that a student had been kicked out of class for having an electronic copy of a textbook rather than a physical copy; Mr. Hamadeh indicated that, because of this, the possibility of readdressing the Student Bill of Rights, which had been discussed the prior year, was brought up. Mr. Hamadeh also told the Senate that unmarked SMPD cars had been patrolling the campus, and that information on the topic would be discussed later on. Advisor Hamadeh announced that the next Senate meeting would take place down at the Child Development Center; after the conclusion of the meeting, members will get to spend time with the children.

Vice President Giari told the Senate that President Bathai and Finance Director Topete Eng Goon were attending District Participatory Governance Council. She also congratulated Ms. Topete Eng Goon on being selected District Student Trustee. Ms. Giari recounted the recent District Student Council meeting, explaining Chancellor Galatolo's proposal of a reduced cost meal program that would be introduced through new student ID cards.

Vice Chair Paing recalled the recent Club Fair event that had taken place the week prior.

Secretary Chavez reiterated Ms. Giari's discussion of the new districtwide initiative on student hunger issues; he stated that the program would hopefully be introduced by Fall 2019. This will entail issuing ID cards that include \$10.00 every day for the purchase of meals. More work will be done to solidify the logistics of this plan and to identify groups of students this program would be most helpful to. Mr. Chavez also announced that, with Ms. Topete Eng Goon now elected

as Student Trustee, the Finance Director position would be open. Members interested in filling the role of Finance Director were instructed by him to contact President Bathai and Ms. Topete Eng Goon for further details on the position; he also told the Senate to come to him with any questions immediately after the meeting.

Senator Taylor stated that the Cultural Awareness Board was in need of at least three Senators to become active; the Board plans to meet on Thursdays from 1:00 p.m. to 2:00 p.m. Members interested in joining should contact Ms. Taylor as soon as possible.

Senator Thu announced that the Programming Board's Ice Cream Social Event would take place on Wednesday, from 11:00 a.m. to 2:00 p.m. Ms. Thu encouraged members to volunteer via a SignUpGenius sheet that would be sent by Secretary Chavez; she also told members to let Mr. Chavez know what ice cream flavor they would like to save from the event.

Senator Young remarked that he had met with a student, Nicholas, who was interested in conducting an event to promote voter registration on campus. This event will take place on October 15<sup>th</sup> and 16<sup>th</sup>, as well as the day before mid-term elections, November 5<sup>th</sup>; on the final day, students and faculty will have the opportunity to speak on the importance of having their voices heard through voting. Mr. Young indicated that the event would be non-partisan, and that a task force to coordinate it would soon be formed.

Student Life and Leadership Assistant Hamadeh recalled the recent selection of SMCCD Student Trustee, noting that he had never seen such a strong group of candidates before.

## **APPOINTMENTS**

- Taiye Martin to Advocacy Board  
Motion to approve the appointment by Senator Perrilliat; seconded by Senator Thu. Hearing no objections, the motion carried.
- Linh Ha & Katherine Villalobos to Cultural Awareness Board  
Motion to approve the appointments by Senator Perrilliat; seconded by Senator Langi. Hearing no objections, the motion carried.

## **LEGISLATIVE BILLS**

None.

## **FUNDING FOR ICE CREAM SOCIAL EVENT**

Senator Thu explained that one of the purposes of the Programming Board's Ice Cream Social Event was to help the ASCSM Facebook page gain more likes. This event will include an evening component, where students will have the opportunity to take a survey on what they'd like to see more from ASCSM events during the evening. In the morning and early afternoon, ice cream from Tinpot Creamery will be served, and during the evening, ice cream sandwiches from It's-It will be given to students. The setup for this event will have separate tables: one for information on ASCSM and the Facebook page, the next for ice cream, and the following one for toppings. Students will have the opportunity to take polaroid photos with an ASCSM frame and share them on the Facebook page. A positive message wall will also be set up for students to write on. This event will take place on Wednesday, October 3<sup>rd</sup>, from 11:00 a.m. to 2:00 p.m. during the day, and 4:00 p.m. to 6:00 p.m. in the evening. Funding was requested for the purchase of a canvas for the message wall, ice cream from It's-It and Tinpot Creamery, ice cream toppings, and for polaroid film.

Motion to approve \$2,700.00 from the 5150 Programs Account to fund the Ice Cream Social Event by Senator Burright; seconded by Senator Taylor. By a vote of 15 in favor, 0 opposed, and 0 abstaining, the motion carried.

## **FUNDING FOR GRAB & GO EVENT**

Senator Thu announced that an event promoting the campus's Grab & Go program would take place on Tuesday, October 9<sup>th</sup> (this would later be moved to October 16<sup>th</sup>). About 120 to 150 lunches from the Grab & Go program will be purchased and distributed to students. Informational flyers on the program and its related resources will be handed out in Building 10, near the bookstore. Funding was requested to cover the purchase of Grab & Go lunches to hand out during the event.

Motion to approve \$800.00 from the 5150 Programs Account to fund the Grab & Go Event by Senator Nava; seconded by Senator Ryng. By a vote of 15 in favor, 0 opposed, and 0 abstaining, the motion carried.

#### **FUTURE AGENDA ITEMS**

- Funding for Dashain Event
- Funding for Halloween Event
- Review of AB 705 Bill
- ASCSM Budget Update
- Ice Cream Social Event Debrief

#### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Vice President Giari wished everyone a happy October.

#### **ADJOURNMENT**

Motion to adjourn the meeting at 3:11 p.m. by Senator Taylor; seconded by Senator Perrilliat. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez  
ASCSM Secretary

# ASCSM Senate Vote Record for Monday, October 1, 2018

	Funding for Grab & Go Event									
	Funding for Ice Cream Social Event					Funding for Grab & Go Event				
Jose Barajas	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burrignt	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Max Gaines	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Nuri Illini	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Dorian King	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Stephen Langi	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Dinda Miqailla	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Enya Nava	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Sitt Paing	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Joseph Park	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Ashley Perrilliat	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Szymon Ryng	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rosemarie Taylor	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
April (Youn) Thu	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Vitor Viana	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Andrew Young	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Georgia Giari*	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Vote Count</b>	15-0-0					15-0-0				

\*only votes in case of a tie  
Yes-No-Abstain



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of ICC: Wednesday, Oct. 3, 2018 / Student Senate: Monday, Oct. 8, 2018

Title of Proposal Funding for Dashain Event

Being Proposed by Nepalese Student Association <sup>Lead</sup> Coordinator Smriti Shrestha

Event Date(s) if applicable Wednesday, Oct. 17, 2018

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5031 Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Dashain is one of the most important festivals which in our country lasts for 10 days. This event would be open to everyone and the purpose is to share new culture all around the campus in the global exploration center from 4 pm to 6pm.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Food</u>	<u>\$400.00</u>
2. <u>Printing</u>	<u>\$80.00</u>
3. <u>Decorations</u>	<u>\$150.00</u>
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$630.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote  
 In Favor \_\_\_\_\_  
 Opposed \_\_\_\_\_  
 Abstained \_\_\_\_\_  
 Passed \_\_\_\_\_  
 Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of **ICC: Wednesday, Oct. 3, 2018 / Student Senate: Monday, Oct. 8, 2018**

Title of Proposal **Funding for Submittable**

Being Proposed by **Writers' Project** Lead Coordinator **Gabriela Topete Eng Goon**

Event Date(s) if applicable **n/a**

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name **5031 Club Assistance/ICC**

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

So far, Writers' Project has been using an email account to receive and manage the hundreds of submissions that it gets. It is very time consuming and affects our process in a number of ways. The biggest concern, next to time and efficiency, is the lack of a completely blind and unbiased process. Submittable, which is an industry standard for literary journals, would not only save us about 7 to 10 hours a week of work, but it would also allow us to have a 100% blind submission process.

"Submittable is a user-friendly application with a straightforward, drag and drop interface. The interface helps users to create fully customizable forms and easily call for entry. It becomes easier to obtain the right information from the applicants. Submittable features an easy to use workflow dashboard. Your entire workflow is managed from a single place."

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Two-year Subscription to Submittable service</u>	<u>\$1,760.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$1,760.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_





# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, October 8, 2018

Title of Proposal Funding for Halloween Event

Being Proposed by Programming Board Lead April Thu  
Coordinator

Event Date(s) if applicable Tuesday, Oct. 30, and Wednesday, Oct. 31

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5150 Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

A fun Halloween event with games and a costume contest. Free food and prizes will also be provided to all participating students.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Games</u>	<u>\$5,000.00</u>
2. <u>Food</u>	<u>\$5,500.00</u>
3. <u>Photo Booth</u>	<u>\$750.00</u>
4. <u>Face Painting</u>	<u>\$450.00</u>
5. <u>Prizes for Games</u>	<u>\$1,300.00</u>
<b>Total Costs</b>	<b><u>\$13,000.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_