



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, September 10, 2018, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

*The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

### **I. Call to Order**

### **II. Roll Call**

### **III. Approval of the Agenda**

### **IV. Approval of the Minutes of Prior Meeting(s)**

### **V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the public may address the Senate on non-Agenda items.

### **VI. Reports**

#### **a. Officers**

- |                       |                      |
|-----------------------|----------------------|
| i. President          | Mondana Bathai       |
| ii. Vice President    | Georgia Giari        |
| iii. Finance Director | Gaby Topete Eng Goon |
| iv. Vice Chair        | Spencer (Sitt) Paing |
| v. Secretary          | Jordan Chavez        |

#### **b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

#### **c. CSM Administration**

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

#### **d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

### **VII. Unfinished Business: Action, Discussion, and Information Items**

#### **a. Appointments – President Bathai**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

#### **b. Legislative Bills – Advocacy Board Chair Young**

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

## **VIII. New Business: Action, Discussion, and Information Items**

### **a. Funding for ASCSM Leadership Retreat Transportation**

The Senate shall discuss and consider retroactively funding recent bus transportation utilized for the ASCSM Leadership Retreat; possible action to take place.

### **b. Formation of ASCSM Goals 2018-19 Task Force**

The Senate shall discuss and form a task force that will formulate action steps for ASCSM's goals this academic year; no action to take place.

### **c. Formation of Project Truth Response Task Force**

The Senate shall discuss and form a task force that will lead plans for an event to promote student wellness and support throughout the duration of Project Truth's presence on campus; no action to take place.

### **d. Fall 2018 Welcome Week Debrief**

The Senate shall discuss and review the recent Fall 2018 Welcome Week event; no action to take place.

### **e. Event Planning Workshop**

The Senate shall participate in a workshop that will prepare them for planning future ASCSM events; no action to take place.

## **IX. Future Agenda Items**

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

## **X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the Senate and members of the public may voice any concluding comments.

## **XI. Adjournment**



Associated Students of College of San Mateo

## Student Senate Minutes (Unapproved)

Monday, August 27, 2018, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

### CALL TO ORDER

The meeting was called to order at 2:15 p.m.

### ROLL CALL

Members Present: President Mondana Bathai; Vice President Georgia Giari; Vice Chair Spencer (Sitt) Paing; Secretary Jordan Chavez; Senators Nuri Illini Ahmad, John Burrigh, Max Gaines, Dorian King, Stephen Langi, Hadifa Dinda Miqailla, Enya Nava, Vitor Oliveira, Ashley Perrilliat, Szymon Ryng, Rosemarie Taylor, April (Youn) Thu, & Andrew Young.

Members Absent: Finance Director Gaby Topete Eng Goon (*excused*) & Senator Joseph Park.

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager & Fauzi Hamadeh, Student Life and Leadership Assistant.

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Vice Chair Paing; seconded by Senator Thu. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, August 27, 2018 meeting by Senator King; seconded by Senator Young. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

President Bathai stated that she greatly enjoyed the recent ASCSM Leadership Retreat that took place at Granlibakken in Tahoe City, and enjoyed seeing most of the Senate partake in the experience. Now, she indicated, it was time to get back to work.

Vice President Giari was also delighted to get to know everyone during the recent ASCSM Leadership Retreat.

Vice Chair Paing told the Senate that he had a great time during the retreat, as well, and hoped that the group could continue to grow closer during the year. Mr. Paing reminded members that the first Inter Club Council meeting of the year would take place on Wednesday, September 5<sup>th</sup>.

Senator Thu reminded Senators to sign up for that week's Fall 2018 Welcome Week event.

Senator King inquired whether hours devoted to ASCSM events could be divided between a Senator's role within the group and the clubs that that Senator was part of. Advisor Schaefer explained that while one could do that, he would advise against it to spare any confusion; should one choose to, however, that individual must bring their Club Service Hour Verification Forms to be signed by an event coordinator.

Student Life and Leadership Manager Schaefer told members that he had a fantastic time during the retreat. He

encouraged members to bring feedback to him as guidance for future retreats. Mr. Schaefer also reminded Senators that they needed set up times to meet with him and discuss their individual goals, hopes, and concerns for the year.

Student Life and Leadership Assistant Hamadeh apologized for not being present during the retreat due to illness. He stressed that members needed to ensure they had all their classes figured out before the end of the add/drop period; each member's eligibility will be checked soon. Mr. Hamadeh announced that the mandatory candidates' meeting for the Student Trustee Nominee Election would be held Thursday of that week in the Center for Student Life; at that time, three students had signed up to partake in the election. A list with the campus's participatory governance committees as well as their functions would be sent out to the Senate. Each member was expected to send the top three committees they were available for to President Bathai.

## **APPOINTMENTS**

- Senators King & Ryng to Advocacy Board  
Motion to approve the appointment by Senator Langi; seconded by Senator Taylor. Hearing no objections, the motion carried.

## **LEGISLATIVE BILLS**

None.

## **ADDITIONAL FUNDING FOR FALL 2018 WELCOME WEEK**

Senator and Programming Board Chair Thu told the Senate that an additional \$3,000.00 would be needed to cover the upcoming Fall 2018 Welcome Week event. These funds would be utilized for catering expenses. Food from Cuban Kitchen, Mendocino Farms, as well as boba drinks from Super Cue would be given to students during the two-day event. Senators were asked to sign up and volunteer for the event via SignUpGenius.

Motion to approve \$3,000.00 from the 5150 Programming Account to fund Fall 2018 Welcome Week by Vice Chair Paing; seconded by Senator Gaines. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

## **FUNDING FOR GRAB-N-GO PROGRAM**

President Bathai brought forward a pilot program pitched by YearOne and SparkPoint that would address on-campus food insecurity through more affordable meals for students. This "Grab-n-Go" program would be available to all students, and include a sandwich, water, and fruit, all for the price of \$6.00. The Grab-n-Go Program would be introduced the following week. By potentially approving and allocating funds to this program, the Senate would further reduce costs for these meals.

Motion to approve \$5,000.00 from the 5032 College Program Assistance Account to fund the Grab-n-Go Program by Vice Chair Paing; seconded by Senator Thu. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

## **ASCSM GOALS 2018-19**

The Senate briefly discussed the following goals for the academic year:

- Ensure effective project and event management for ASCSM events and activities.
- Create systems that will ensure consistent and effective promotion and outreach.
- Enhance communication among members of the Senate and the Boards.
- Provide greater support and assistance to clubs in planning, executing, and promoting events.
- Explore and implement ways to enhance Senate cohesion.

Motion to approve the draft of ASCSM's 2018-19 Goals by Senator Illini; seconded by Senator Nava. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

#### **ASCSM LEADERSHIP RETREAT DEBRIEF**

Overall, the Senate agreed that they had a pleasant experience during the ASCSM Leadership Retreat held at Granlibakken Tahoe. Members noted that the food and lodging were both great, and that they enjoyed the workshops held during the experience.

Advisor Schaefer pointed out that, for future retreats, he would try to have the Senate partake in a teambuilding ropes course activity. While the Granlibakken did have such a facility, there was too little time to schedule a ropes course into the retreat. Mr. Schaefer brought up the possibility of having the Senate do a ropes course activity sometime during the semester, during a weekend.

Vice President Giari expressed hope to practice the new skills she had learned from the retreat with the group. She encouraged the Senate to check on each other and ensure that they, too, were utilizing what they had learned to help others in a positive manner.

Secretary Chavez explained that, while he had already attended the retreat last summer, and partook in similar workshops, he still learned much about himself and about this year's group. He thanked Mr. Schaefer and Mr. Hamadeh for planning the retreat and noted that many members missed Advisor Hamadeh.

#### **EVENT PLANNING WORKSHOP**

Hearing no objections, this item was tabled for the next ASCSM Senate meeting.

#### **FUTURE AGENDA ITEMS**

- Additional Funding for ASCSM Leadership Retreat Transportation
- Formation of ASCSM Goals 2018-19 Task Force
- Formation of Project Truth Response Task Force
- Fall 2018 Welcome Week Debrief
- Event Planning Workshop

#### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Finance Director Topete Eng Goon reminded the Senate to sign up and volunteer for Fall Welcome Week 2018.

#### **ADJOURNMENT**

Motion to adjourn the meeting at 3:02 p.m. by Senator Thu; seconded by Senator Ryng. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez  
ASCSM Secretary

# ASCSM Senate Vote Record for Monday, August 27, 2018

	Approval of ASCSM Goals 2018-19									
	Funding for Grab-n-Go Program					Additional Funding for Fall 2018 Welcome Week				
	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Burrignt	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Max Gaines	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Nuri Illini	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Dorian King	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Stephen Langi	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hadifa Dinda Miqailla	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Enya Nava	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Vitor Oliveira	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Sitt Paing	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Joseph Park	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Ashley Perrilliat	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Szymon Ryng	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rosemarie Taylor	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Youn Thu	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Andrew Young	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Georgia Giari*										
<b>Vote Count</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>	<b>14-0-0</b>

\*only votes in case of a tie  
Yes-No-Abstain



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, September 10, 2018

Title of Proposal Funding for ASCSM Leadership Retreat Transportation

Being Proposed by Center for Student Life Lead Advisors Schaefer and Hamadeh  
 Event Date(s) if applicable n/a Coordinator

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5033 Conference

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Due to circumstances beyond our control, it was necessary to reserve a charter bus for the Summer 2018 ASCSM Leadership Retreat. This expense was not included in the original request for funding for the retreat. As per Article VII, Section 3 of the ASCSM Bylaws, we are requesting retroactive funding to cover this expense.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Charter bus for ASCSM Summer Leadership Retreat</u>	<u>\$4,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$4,000.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote  
 In Favor \_\_\_\_\_  
 Opposed \_\_\_\_\_  
 Abstained \_\_\_\_\_  
 Passed \_\_\_\_\_  
 Failed \_\_\_\_\_