



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, August 27, 2018, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the public may address the Senate on non-Agenda items.

VI. Reports

a. Officers

i. President	Mondana Bathai
ii. Vice President	Georgia Giari
iii. Finance Director	Gaby Topete Eng Goon
iv. Vice Chair	Spencer (Sitt) Paing
v. Secretary	Jordan Chavez

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

c. CSM Administration

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Unfinished Business: Action, Discussion, and Information Items

a. Appointments – President Bathai

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

b. Legislative Bills – Advocacy Board Chair Young

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

VIII. New Business: Action, Discussion, and Information Items

a. Additional Funding for Fall 2018 Welcome Week

The Senate shall discuss and consider funding the upcoming Fall 2018 Welcome Week event, which will be held on Tuesday, August 28th, and Wednesday, August 29th; possible action to take place.

b. Funding for Grab-n-Go Program

The Senate shall discuss and consider funding a new, low-cost meal program for CSM; possible action to take place.

c. ASCSM Goals 2018-19

The Senate shall discuss and formulate goals for the 2018-19 academic year; possible action to take place.

d. ASCSM Leadership Retreat Debrief

The Senate shall discuss and review the recent ASCSM Leadership Retreat, which took place the prior weekend; no action to take place.

e. Event Planning Workshop

The Senate shall participate in a workshop that will prepare them for planning future ASCSM events; no action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment



Associated Students of College of San Mateo

Student Senate Minutes (Unapproved)

Monday, August 20, 2018, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

CALL TO ORDER

The meeting was called to order at 2:15 p.m.

ROLL CALL

Members Present: President Mondana Bathai; Vice President Georgia Giari; Finance Director Gaby Topete Eng Goon; Vice Chair Spencer (Sitt) Paing; Secretary Jordan Chavez; Senators Nuri Illini Ahmad, John Burrigh, Max Gaines, Dorian King, Stephen Langi, Hadifa Dinda Miqailla, Enya Nava, Vitor Oliveira, Joseph Park, Ashley Perrilliat, Szymon Ryng, Rosemarie Taylor, & April (Youn) Thu.

Members Absent: Senator Andrew Young.

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager & Fauzi Hamadeh, Student Life and Leadership Assistant.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator King; seconded by Senator Thu. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, August 6, 2018 meeting by Senator Nava; seconded by Senator Perrilliat. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

President Bathai welcomed the Senate to the Fall 2018 Semester, expressing her excitement for working with a new group of people. Ms. Bathai reminded the Senate that Welcome Week would take place during the following week, on Tuesday, August 28th, and Wednesday, August 29th; this event will be held from 11:00 a.m. to 2:00 p.m., and 4:00 p.m. to 6:00 p.m. on both days. Volunteers from the Senate are needed to cover the event and help prepare for it; Ms. Bathai told members to check out the SignUpGenius by Secretary Chavez to sign up for Welcome Week preparation. President Bathai also asked the Senate to indicate their availability to participate in the upcoming District AS Mixer through a poll she sent out; CSM will be hosting the event this academic year.

Vice President Giari told the Senate that she was hopeful for the year ahead; she reminded the group of meeting etiquette and courtesy.

Vice Chair Paing asked fellow Senate members to encourage clubs to turn in their information packets; Inter Club Council will meet beginning Wednesday, September 5th, and not many clubs have submitted their paperwork. In the future, as Mr. Paing explained, club officers will need to sign up for a Club Officer Orientation at the Student Life Center.

Secretary Chavez stated that he had missed everyone during his absence throughout the summer and was excited to work with the Senate. He also insisted that members seek him out for any questions or help during the year, stressing that he would be there to support them as best he could.

Senator Thu stressed that volunteers would be needed for the following week's Welcome Week event.

Student Life and Leadership Manager Schaefer told Senators to email himself and Student Life and Leadership Assistant Hamadeh on whether or not they would be attending the upcoming ASCSM Leadership Retreat. He also encouraged members to start using the Senate Office as their own during the year; Senators have the opportunity to reserve lockers for themselves after checking in with Mr. Hamadeh. They could also acquire keys to the Senate Office after submitting a \$20.00 deposit to Advisor Hamadeh. Mr. Schaefer shared that Welcome Week would be an important opportunity for clubs to earn service hours, so it was important to share the SignUpGenius with clubs; volunteers would need to check in and out with those coordinating the event. Welcome Week, as Advisor Schaefer indicated, was a crucial event in terms of recruiting Board members.

APPOINTMENTS

- Senator Taylor to Programming Board
Motion to approve the appointment by Senator King; seconded by Senator Nava. Hearing no objections, the motion carried.

LEGISLATIVE BILLS

None.

ASCSM LEADERSHIP RETREAT WORKSHOP

Student Life and Leadership Manager Schaefer led a workshop that would act as an introduction to the upcoming ASCSM Leadership Retreat in Tahoe City. This workshop covered the significance of student government, as well as AS's guiding principles of leadership.

FUTURE AGENDA ITEMS

- Additional Funding for Fall 2018 Welcome Week
- Funding for Grab-n-Go Program
- ASCSM Goals 2018-19
- ASCSM Leadership Retreat Debrief
- Event Planning Workshop

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn the meeting at 3:42 p.m. by Senator Langi; seconded by Senator Gaines. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez
ASCSM Secretary



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, August 27, 2018
 Title of Proposal Additional Funding for Fall Welcome Week 2018
 Being Proposed by Programming Board ^{Lead} Coordinator Chair Thu
 Event Date(s) if applicable Aug. 28 and 29, 2018

Forwarded to the Student Senate by:

- Executive Cabinet Advocacy Cultural Awareness Programming ICC Other

ASCSM Account Number/Name 5150 Programming

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Additional funds are requested to cover a photo booth, as well as catering from Cuban Kitchen in San Mateo on both days of Fall 2018 Welcome Week.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Catering</u>	<u>\$2,100.00</u>
2. <u>Photo booth</u>	<u>\$900.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$3,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, August 27, 2018

Title of Proposal Funding for Discount Grab-And-Go Pilot Program

Being Proposed by President Bathai Lead Coordinator n/a

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name 5032 College Program Assistance

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

In an effort to address food insecurity at CSM, the Year One Promise Program, Bookstore, and SparkPoint have started a pilot program to offer grab-and-go meals at a low price. The program begins on November 14th, 2018. Meals would include a sandwich, apple, cheese or cheese substitute, and a bottle of water, for \$6.75. ASCSM's contribution of \$5,000 would go toward bringing down the cost of the grab-and-go meals.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Discount for Grab-and-Go Discount Pilot</u>	<u>\$5,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$5,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

ASCSM Goals for 2018-19

- Ensure effective project and event management for ASCSM events and activities.
- Create systems that will help ensure consistent and effective promotion and outreach.
- Enhance communication among members of the Senate and the Boards.
- Provide greater support and assistance to clubs in planning, executing, and promoting events.
- Explore and implement ways to enhance Senate cohesion.