



Associated Students of College of San Mateo

Senate Agenda

Monday, February 1, 2016; 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements & Hearing of the Public

At this time, members of the public may address the Senate on non-Agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

VI. Reports

a. Officers

i. President	Sennai Kaffl
ii. Vice President	Samantha Trump
iii. Finance Director	Danuta Wang
iv. Vice Chair	James Roe
v. Secretary	Tony Tan

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

c. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Unfinished Action, Discussion, and Information Items

a. Appointments – President Kaffl

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

b. Legislative Bill – Advocacy Board Chair Casperson

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

VIII. New Business, Discussion, and Information Items

- a. Update on Implementation of Canvas LMS – Diana Bennet, District Academic Senate President**
The Senate shall review, discuss, and provide feedback regarding the implementation of the Canvas Learning Management System; no action to take place.
- b. ASCSM Budget Update – Finance Director Wang and Advisor Hamadeh**
The Senate shall review and discuss an update on the ASCSM Budget for the 2015/16 academic year; no action to take place.
- c. Review of Participatory Governance Appointments – President Kaffl and Advisor Schaefer**
The Senate shall review and discuss current student appointments to college and district participatory governance committees and may make any new or additional appointments as may be deemed necessary; possible action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment



Associated Students of College of San Mateo

Senate Minutes (Unapproved)

Monday, December 7, 2015, 2:15 pm

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 2:17 p.m.

Members Present

Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Senators Kurtis Casperson, Laurie Chin, Jenine Elkady, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Guo Wei Frank Xu, Jieli Yu, Marco Zavala, and Jingwei Andy Zhang.

Others Present

Student Trustee Rupinder Bajwa.

Members Absent

President Sennai Kaffl (excused, attending District Participatory Governance Committee meeting).

Advisors Present

Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.

Approval of the Agenda

Motion to approve the agenda as presented by Senator Ferroggiaro; seconded by Senator Xu. Hearing no objections, the motion carried.

Approval of the Minutes of Prior Meeting(s)

Motion to approve the minutes of the Monday, November 23, 2015, meeting by Senator Mascareno; seconded by Senator Ferroggiaro. Hearing no objections, the motion carried.

Motion to approve the minutes of the Monday, November 30, 2015, meeting by Senator Ferroggiaro; seconded by Senator Casperson. Hearing no objections, the motion carries.

Announcements & Hearings of the Public

None.

Hearing no objections, the order of the day was suspended and the Senate took up New Business, Information, and Discussion Item D, Class Survey.

Class Survey – Student Trustee Rupinder Bajwa

Student Trustee Bajwa explained that the District Vice Chancellor for Human Resources, Eugene Whitlock, is requesting feedback from students on the possibility of instituting a survey that would be administered in classes at the end of each semester. This would be different from the current class surveys

in that it would be administered in every class at the end of every semester rather than on a rolling three-year basis as is currently done. Senator Ferroggiaro expressed his feeling that the survey is a highly valuable tool to provide immediate feedback to instructors. Senator Mascareno inquired as to what format the survey would be administered in. Student Trustee Bajwa indicated that right now the District is considering either paper or online. Senator Mascareno supports making the survey available online similar to the survey that the EOPS program makes available. Senator Ferroggiaro indicated that the current survey is given to students via ScanTron on the final day of a course. He stated that he is concerned students may not complete the survey if they are given the opportunity to respond after the class has ended. Senator Stein suggested that the surveys be sent out via email. Senator Ferroggiaro explained that he had spoken with an instructor, and that online surveys only have a 20 percent response rate with no incentive offered. If an incentive is offered, such as extra credit, the response rate is 75 percent. Finance Director Wang asked where this idea is coming from. Student Trustee Bajwa explained that he was asked to gather feedback from students by the Vice Chancellor in order to provide a more accurate reflection of how students feel about classes.

Senator Wallace asked who would be able to see the results of the survey. Advisor Schaefer stated that the current surveys are shared with the faculty member, the faculty member's dean, and Human Resources. Due to the faculty union contract, the surveys cannot be used as part of a faculty member's evaluation, and therefore they have no bearing on matters of hiring or firing. Senator Mascareno expressed concern that if the surveys consistently show an issue with a class that nothing would be done. Mr. Schaefer stated that because evaluation is a negotiable item, the surveys could not be used to assess an instructor's performance. Finance Director Wang expressed her belief that the surveys would be a good way for students to provide feedback but is concerned they could be used to unfairly "mock" a professor. Vice President Trump clarified that students would not see the results of the surveys and that the only way change would occur is if the professor independently decided to respond to the results. Advisor Hamadeh stated that the students should proceed with caution because evaluation of faculty can sometimes be a touchy subject. Finance Director Wang stated that the survey should have very clear instructions. Senator Mascareno asked if the survey had been developed yet. Mr. Schaefer responded that the existing course survey would likely be used. Senator Ferroggiaro indicated the current survey has no direct questions about course content, but has general questions about instructor fairness, course structure, and includes a ratings scale.

Student Trustee Bajwa thanked the members of the Senate for their feedback. Mr. Bajwa also reported that the Board would be discussing transportation issues among the three college campuses and to and from the campuses at its Wednesday, Dec. 9 meeting. He encouraged students to be at the meeting to provide feedback to the Board.

Hearing no objections, the Senate returned to the order of the day.

Reports

President Sennai Kaffl was not present.

Vice President Trump reminded everyone to turn in their stipend forms for any participatory governance meetings they had attended. Advisor Hamadeh indicated that the deadline to turn in forms would be Friday, Dec. 11.

Finance Director Wang reported that she had attended the Institutional Planning Committee meeting last Friday. The group discussed the Six Circle Model and the importance of “green line” items for the smooth operation of an institution or team. These items include relationships, identity, and information. She also stated that IPC would have a “budget boot camp” on a future agenda.

Vice Chair Roe had no report.

Secretary Exner was not present.

Senator Ferroggiaro reported that a community service project would be coming up in early February 2016 and encouraged members of the Senate to sign up. He would provide more information at the first meeting of the spring semester. In addition, Mr. Ferroggiaro indicated that he had contacted representatives in Lake County and that he would be making a trip to the area during winter recess to see the impact of the fires and find out what assistance is needed. Finally, Mr. Ferroggiaro reported that the Nov. 23 meeting of the Campus Safety Committee was canceled.

Senator Mascareno reported that the last College Assessment Committee meeting had been canceled due to lack of attendance. Ms. Mascareno did have a chance to sit with Madeleine Murphy, the chair of the committee, and review the group’s goals for the academic year.

Senator Casperson reported that the Sustainability Committee had received a presentation on divestment from fossil fuel companies. He expressed his hope that the College and the District would sign on to this movement.

Senator Elkady reported that the Basic Skills Initiative Committee has set aside \$2,000.00 for instructional materials, most of which will go to textbooks. BSI has specifically recommended that more textbooks be made available for students in the Learning Center and the Library.

Advisor Schaefer reported that the 5th Annual Student Leadership Conference went extremely well. Of 39 students who signed up, 34 participated. It was a very diverse group with representatives from several campus clubs. Mr. Schaefer also announced that the Center for Student Life would be closed for winter recess after Friday, Dec. 18. Mr. Schaefer will be in the office through Thursday, Dec. 17. Mr. Hamadeh will be in the office through Friday, Dec. 18. During the break, information about the winter retreat will be sent out so please be sure to watch your email. Please also remind members of the boards that they are invited to attend the retreat.

Advisor Hamadeh reiterated to the Senate that the last day the group will have access to the ASCSM Office before the break will be Friday, Dec. 18. He reminded everyone to remove all items from the refrigerator because everything will be thrown away. In addition, he encouraged users to remove files from the computers as the hard drives will be reformatted during the break.

Unfinished Business, Information, and Discussion Items

Appointments

None.

Legislative Bills

Advocacy Board Chair Wallace stated that the Advocacy Board had reviewed and recommended for approval several bills but that they have not yet been reviewed by Executive Cabinet. After they are reviewed by Executive Cabinet, they will be forwarded to the Senate for final action.

New Business, Information, and Discussion Items**Student Veterans of America Conference – Veterans Club**

Representatives from the Veterans Club presented information on the 8th Annual Student Veterans of America Conference, taking place in Orlando, Florida, between January 8 and 10, 2016. The conference is an opportunity for student veterans from across the country to come together to share resources, provide support, and advocate for issues important to student veterans. The group is requesting funding to send the club president, the social media coordinator, and the advisor.

Motion to approve \$1,440.00 from the Club Assistance/ICC account (#5031) to support members of the Veterans Club attending the Student Veterans of America Conference by Senator Ferroggiaro; seconded by Vice Chair Roe.

Finance Director Wang stated that she supports the funding request and hopes that the group will find ways to promote their participation in the conference to show that CSM students are engaged and participating in activities off campus.

Vice President Trump asked if members of the group had attended this conference before. The representatives from the Veterans Club indicated that the group is re-establishing itself after being “on and off” for several years. The club’s advisor is now a full-time, permanent employee, which helps bring stability to the group. This conference is normally attended by students from four-year institutions, but the organization is making an effort to reach out to community college students. The conference focuses on issues of reintegration, student support, veteran support (PTSD, etc.), and the hope is to bring the information back to the campus to help veteran students connect with other students.

Senator Chin expressed her support for the goals of the Veterans Club and stated that she feels this is a good opportunity for the group.

By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carries.

Funding for Reboot Week for Spring 2016

Programming Board Chair Stein explained that the Programming Board is planning for a three-day event at the start of the spring semester. Each day will have a theme, starting with arcade day, then a casino day, and finally an “under the sea” theme. Due to weather concerns, the event will be inside College Center (Building 10) from 11 a.m. to 2 p.m. each day.

Motion to approve \$6,500.00 from the Programming account (#5150) for the Spring 2016 Reboot Week event by Senator Ferroggiaro; seconded by Senator Zavala.

Senator Ferroggiaro asked what kind of food the group is considering. Senator Stein stated that nothing has been finalized, but that a task force is working on it. One idea is to have “bar-like” food on the casino

day with non-alcoholic drinks and finger food. Senator Ferroggiaro suggested having a dunk tank as part of the “under the sea” themed day. Mr. Hamadeh stated that the District’s insurance requirements make having a dunk tank problematic. In addition, he questioned the wisdom of having an activity that consumed so much water during the drought. Senator Mascareno asked for clarification because she thought that boards could not request more than \$2,500.00 per event. Mr. Hamadeh stated that the \$2,500.00 limit is only for clubs.

By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

Transfer Tribute Funding for Spring 2016 – President Kaffl

On behalf of President Kaffl, Mr. Hamadeh explained that the Transfer Tribute is an annual event held to recognize those students who are transferring to a four-year institution but may not be participating in the official commencement ceremony. The event is an opportunity for friends and family to honor students’ accomplishments. Funds are used for food, decorations, and giveaways.

Motion to approve \$3,000.00 from the College Program Assistance account (#5032) for the Transfer Tribute event by Senator Chin; seconded by Senator Mascareno.

Senator Mascareno asked how students know if they are eligible to be part of the Transfer Tribute. Mr. Hamadeh stated that students are mostly self-identified with some help from the Transfer Center.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carries.

ASCSM Budget 2015/16 Update – Finance Director Wang and Advisor Hamadeh

Hearing no objections, this item was tabled until the next meeting.

Review and Update on ASCSM Goals for 2015/16 – President Kaffl and Advisor Schaefer

Hearing no objections, this item was tabled until the next meeting.

Club Mixer Debrief – Vice Chair Roe

Vice Chair Roe stated that the Club Mixer had gone very well. There were a few issues getting the invitations out, which led to lower than desired attendance. Moving forward, Mr. Roe is planning to find a better way to get the word out and handle invitations. He also stressed the need for the Inter Club Council representatives to get information about the mixer back to their respective clubs. Senator Stein suggested that next time the chairs be setup around tables or in circles rather than theater-style. Advisor Hamadeh stated that there was a miscommunication with the student assistants, who thought the ICC meeting was also being held in the Center for Student Life. Vice President Trump recommended a setup similar to the end of the year mixer last year. She also commended Vice Chair Roe for organizing the mixer.

Student Leadership Conference Debrief – Advisors Schaefer and Hamadeh

Mr. Schaefer reported on the Leadership Conference as part of his report. Hearing no further discussion, the Senate took up the next item on the agenda.

Future Agenda Items

The following items were recommended for the next ASCSM Senate meeting: Budget update, goals update, B5 pick-up shelter update, Reboot Week update/planning, Advocacy Board bills, and ASCSM Winter Retreat debrief.

Final Announcements & Hearing of the Public

Mr. Hamadeh announced that the first meeting of the Spring 2016 semester would be on Monday, January 25.

Senator Stein reported that the annual holiday party with the Child Development Center will be tomorrow at 10 a.m. in the Center for Student Life.

Vice President Trump extended happy birthday wishes to Senator Elkady.

Adjournment

Motion to adjourn at 3:16 p.m. by Senator Ferroggiaro; seconded by Senator Zhang. Hearing no objections, the motion carries.

Submitted by,

Fauzi K. Hamadeh
Student Life and Leadership Assistant

ASCSM Senate - Vote Record for Monday, December 7, 2015

Name	Student Veteran Alliance Conference	Reboot Week Spring 2016	Transfer Tribute Spring 2016																	
Kurtis Casperson	Yes	Yes	Yes	Yes																
Laurie Chin	Yes	Yes	Yes	Yes																
Jenine Elkady	Yes	Yes	Yes	Yes																
Erik Ferroggiaro	Yes	Yes	Yes	Yes																
Young-Min Kim	Yes	Yes	Yes	Yes																
Grecia Mascareno	Yes	Yes	Yes	Yes																
James Roe	Yes	Yes	Yes	Yes																
Katarina Stein	Yes	Yes	Yes	Yes																
Daniel Wallace	Yes	Yes	Yes	Yes																
Sio Pang Jacky Wong	Yes	Yes	Yes	Yes																
Guo Wei Frank Xu	Yes	Yes	Yes	Yes																
Jielin Yu	Yes	Yes	Yes	Yes																
Marco Zavala	Yes	Yes	Yes	Yes																
Jingwei Andy Zhang	Yes	Yes	Yes	Yes																
Samantha Trump*	n/a	n/a	n/a	n/a																

14-00 14-0-0 13-0-0

Fauzi K. Hamadeh 12/7/15

Verified by Fauzi Hamadeh, Student Life and Leadership Assistant

*only votes in case of a tie



Associated Students of College of San Mateo

Senate Minutes (Unapproved)

Monday, January 25, 2016, 2:15 pm

College Center Building 10, City View Conference Room (Room 401)

The meeting was called to order at 2:16 p.m.

Members Present

President Sennai Kaffl; Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tony Tan; Senators Kurtis Casperson, Laurie Chin, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Marco Zavala, and Jingwei Andy Zhang.

Members Absent

Senators Jenine Elkady (excused, attending Basic Skills Initiative committee meeting), Guo Wei Frank Xu, and Jielin Yu.

Advisors Present

Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.

Approval of the Agenda

Motion to approve the agenda as presented by Senator Ferroggiaro; seconded by Senator Wallace. Hearing no objections, the motion carried.

Approval of the Minutes of Prior Meeting(s)

Hearing no objections, this item was tabled until next meeting.

Announcements & Hearings of the Public

None.

Reports

President Kaffl welcomed everyone back from the winter break. He also reported that he had a great experience at the winter retreat and thanked everyone who was able to attend. Mr. Kaffl asked members of the Senate to review their appointments to participatory governance committees to make sure there are not any time conflicts. He also asked the boards to appoint a member to serve as a liaison with the Commissioner of Publicity to help coordinate outreach and advertising. Finally, Mr. Kaffl reminded everyone to please keep the microwave and the ASCSM Office clean as there has already been a problem with ants.

Vice President Trump welcomed everyone to the spring semester. She apologized for not being able to attend the winter retreat. Ms. Trump also expressed her hope that everyone has had the chance to solidify their schedules and that everyone was able to get into the classes they wanted.

Finance Director Wang welcomed everyone to the new semester and expressed her pleasure at being able to work with everyone again. She also wished everyone a successful semester.

Vice Chair Roe had no report.

Secretary Tan introduced himself to the Senate and expressed his desire to have a successful working relationship with the group.

Senator Ferroggiaro reported that the spring community service project would take place on Saturday, Feb. 6 in San Bruno from 8:30 a.m. to 2 p.m. Anyone interested in signing up should email volunteer@trailcenter.org and provide their name, phone number, and email address.

Senator Mascareno expressed her hope that everyone had a good winter break. She also reported that the College Assessment Committee is moving their meetings to the third Monday of each month from 3:00 p.m. to 4:00 p.m., with the meetings starting in March.

Senator Chin reported that she had attended the Center for Academic Excellence committee meeting, and that the group had done an exercise to get to know each other and to reflect on the different aspects of their identities.

Senator Zavala reported that he has a conflict this semester with the Diversity In Action Group meetings.

Senator Stein reminded the Senate that Reboot Week will be taking place next week. More information will be forthcoming under the agenda item for Reboot Week.

Advisor Schaefer welcomed everyone back and expressed his hope that everyone had a restful winter recess. Mr. Schaefer reported that CSM Vice President of Student Services Jennifer Hughes will be serving as interim president at Cañada College for the remainder of the semester and that Student Life and the Associated Students will be reporting to Vice President of Administrative Services Jan Roecks during that time. Mr. Schaefer reminded the group that elections for next year's Student Senate would take place later this semester, and encouraged everyone to start recruiting with any eye towards filling next year's student government. He also stated that the election to select a nominee for the position of District Student Trustee would take place this semester. This election is a two-step process: One election at each campus to select a nominee. The three nominees are then interviewed by District Student Council, which votes to select the Student Trustee. Finally, Mr. Schaefer reinforced President Kaffl's reminder to keep the ASCSM Office clean to help prevent ants and other infestations.

Advisor Hamadeh welcomed everyone back. Mr. Hamadeh informed members of the Senate that eligibility checks for the spring semester would take place after the end of the add/drop period, which is Tuesday, Feb. 2. He also reminded the group that Wounded Warriors/NFL Alumni game would take place at CSM on Saturday, Feb. 6 and that traffic around the campus would be heavily impacted. Finally, Mr. Hamadeh reported that the ID card printer was again malfunctioning and had been sent for repair.

Unfinished Business, Information, and Discussion Items**Appointments**

President Kaffl made the following appointment:

- Senator Casperson to Advocacy Board Chair (due to the resignation of Senator Wallace)

Motion to approve Senator Casperson as Advocacy Board Chair by Senator Wong; second by Senator Stein. Hearing no objections, the motion carries.

President Kaffl asked anyone interested in being appointed to the now-open position of Commissioner of Publicity to please contact him.

Legislative Bills

None.

New Business, Information, and Discussion Items**Appointment of ASCSM Election Commission**

Advisor Schaefer explained that the Election Commission is the oversight body that assists the Center for Student Life in planning and executing the Student Trustee Nominee Election and the Spring General Election. The Commission is chaired by the Vice President unless he or she is running in either election, and comprised of members of the Senate who will not be running in either election.

Motion to approve Vice President Trump (chair), Senator Wallace, Senator Chin, Senator Zavala, and Senator Wong as the ASCSM Election Commission by Senator Ferroggiaro; second by Senator Zhang. Hearing no objections, the motion carries.

Adoption of Timelines for Student Trustee Nominee Election and ASCSM General Election

Mr. Schaefer and Mr. Hamadeh explained that the election timelines provide the start date and other important deadlines for the elections.

Applications for the Student Trustee Nominee Election will be available beginning Monday, Feb. 8. The Mandatory Candidates meeting will take place on Thursday, March 10. Campaigning begins Monday, March 14, with the deadline for write-in candidates on Monday, March 21. Polls will be open Tuesday, March 22 and Wednesday, March 23 from 9 a.m. to 1 p.m. and 5 p.m. to 6:30 p.m. Election results will be made available on either Thursday, March 24 or Friday, March 25.

Motion to approve the Student Trustee Nominee Election by Senator Zavala; second by Senator Chin.

Mr. Hamadeh further explained that District Policies and Procedures requires that the nominee election take place at each campus no later than March 30 and that the Student Trustee be chosen no later than April 15. Due to Spring Recess, the election is taking place a week early.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

Applications for the Spring 2016 General Election will be available beginning Monday, April 4. The Mandatory Candidates meeting will take place on Thursday, April 21. Campaigning begins Monday, April 25, with the deadline for write-in candidates on Monday, May 2. Polls will be open Tuesday, May 3 through Thursday, May 5 from 9 a.m. to 1 p.m. and from 5 p.m. to 6:30 p.m. Election results will be available on either Friday, May 6 or Monday, May 9.

Motion to approve the Spring 2016 General Election timeline by Senator Stein; second by Senator Wong.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

Funding to Attend United States Student Association National Student Power Summit

Advisor Schaefer explained that the USSA National Student Power Summit, formerly the National Grassroots Legislative Convention, is an opportunity for college and university students from around the country to come together to learn about issues and lobby federal lawmakers in Washington, DC. Members of the Advocacy Board and the A.S. President are eligible to attend. The summit takes place between March 18 and 21, with a lobby day at the end. The group normally leaves on a Thursday and returns on a Tuesday.

Motion to approve \$13,000.00 from the Student Representation Fee Trust to attend the USSA National Student Power Summit by Vice Chair Roe; second by Senator Zavala.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

Funding to Attend Faculty Association of California Community Colleges 2016 Advocacy & Policy Conference

Advisor Schaefer explained that the FACCC Advocacy & Policy Conference is sponsored by the statewide faculty association to primarily to provide faculty a chance to learn about legislative issues and lobby state lawmakers. The conference is also open to students, and it provides great practice for those who wish to travel to Washington, DC. The conference takes place on Feb. 28 and 29, with the lobby day on Feb. 29.

Motion to approve \$1,000.00 from the Student Representation Trust to attend the FACCC 2016 Advocacy & Policy Conference by Senator Stein; second by Senator Ferroggiaro.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

Spring 2016 Reboot Week Update

Senator Stein provided an update regarding the Spring 2016 Reboot Week event. The event will take place between Tuesday, Feb. 2 and Thursday, Feb. 4, from 11 a.m. to 2 p.m. each day. It will be held inside College Center (Building 10). Tuesday will be Arcade Day, Wednesday will be Casino Day, and Thursday will be "Under the Sea." Ms. Stein encouraged everyone to sign up for volunteer shifts via the online form she will send out to the list-serve.

Review and Update on ASCSM Goals for 2015/16

The Senate reviewed each of its goals for the 2015/16 academic year and provided evidence of supporting the goal.

Goal 1: Increase support of and collaboration with campus clubs.

Several boards have been successful in partnering with various clubs for different events. For instance, the Cultural Awareness Board has partnered with both the Puente Club and the Umoja program. The Programming Board did a wonderful job of reaching out for assistance with the Homecoming Football Rally. Vice Chair Roe indicated that he is still planning to develop and implement a point system for the clubs with the ultimate goal of establishing an annual award/recognition ceremony.

Goal 2: Focus on group cohesiveness, communication, and involvement.

Members of the Senate felt that internal communication has been good. Several members commended the implementation of the online sign-up system for events. The group discussed designating members to outreach to students while they are waiting in line at different events in order to make deeper connections.

Goal 3: Increase student involvement, activism, and participation on campus.

The Senate is encouraged by the number of active clubs on campus, and feels that by creating an interesting campus climate that fosters participation, more clubs will form. In addition, the group discussed establishing a website that includes information about Service Hour opportunities, especially those available through ASCSM-sponsored events. It was also recommended that the online volunteer sign-up links be forwarded to the ICC list-serve.

Goal 4: Encourage student participation in community activism and off-campus volunteer activities.

Last semester, members of the Senate engaged in a volunteer activity in the community, and plans are already in place for another volunteer activity in early February.

Goal 5: Find innovative and creative ways to communicate and promote ASCSM events and activities.

The position of Commissioner of Publicity has been established and work has begun to build out the ASCSM's social media presence (e.g. launch of an ASCSM Snapchat account). There is also an opportunity to partner with the College's Community Relations & Marketing Department, which has just hired a social media coordinator.

ASCSM Winter 2016 Retreat Debrief

President Kaffl stated that he had a good experience at the retreat, and felt that everyone really opened up and shared. Vice Chair Roe stated that he enjoyed the location. Senator Mascareno liked the fact that members of the different boards were invited and that she had the chance to get to know them. Senator Ferroggiaro said he had a great experience, that he enjoyed learning about everyone, and the really liked the retreat location. Senator Zavala enjoyed learning about everyone's goals. He stated that even though they all have different personalities, there are also several common traits and it is good to know none of us are alone.

Lake County Assistance Update

Senator Ferroggiaro reported that he had visited Lake County and seen the fire damage firsthand. More than 70,000 acres was burned in the summer fires. While there is no independent community college in

Lake County, the Mendocino Community College District does maintain an annex in Lake Port with limited services and programs. Currently, 70 percent of the residents in the county are receiving some form of public assistance, mostly from FEMA and the Red Cross. Many residents are still living in shelters at local high schools. Senator Ferroggiaro provided his contact information to individuals in Lake County who will be contacting him about ways in which ASCSM can possibly provide assistance. He will bring this information back to the Senate when he has it.

Future Agenda Items

The following items were recommended for the next ASCSM Senate meeting: Budget update, bylaw revision regarding temporary and interim appointments.

Final Announcements & Hearing of the Public

Mr. Schaefer asked for an informal poll of how many members of the Senate are planning to graduate and participate in the spring Commencement ceremony. Four to five members of the Senate raised their hand. Mr. Schaefer explained that those participating in Commencement receive an ASCSM stole.

Mr. Hamadeh announced that the first ICC meeting of the semester is tentatively scheduled for Wednesday, Feb. 3.

Adjournment

Motion to adjourn at 3:39 p.m. by Senator Ferroggiaro; second by Vice Chair Roe. Hearing no objections, the motion carries.

Submitted by,

Fauzi K. Hamadeh
Student Life and Leadership Assistant

ASCSM Senate - Vote Record for Monday, January 25, 2016

Name	Election Commission		Student Trustee Election Timeline		General Election Timeline		USSA Conference Funding		FACCC Conference Funding	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Kurtis Casperson	Yes		Yes		Yes		Yes		Yes	
Laurie Chin	Yes		Yes		Yes		Yes		Yes	
Jenine Elkady	No		No		No		No		No	
Erik Ferroggiaro	Yes		Yes		Yes		Yes		Yes	
Young-Min Kim	Yes		Yes		Yes		Yes		Yes	
Grecia Mascareno	Yes		Yes		Yes		Yes		Yes	
James Roe	Yes		Yes		Yes		Yes		Yes	
Katarina Stein	Yes		Yes		Yes		Yes		Yes	
Daniel Wallace	Yes		Yes		Yes		Yes		Yes	
Sio Pang Jacky Wong	Yes		Yes		Yes		Yes		Yes	
Guo Wei Frank Xu	ABSENT		ABSENT		ABSENT		ABSENT		ABSENT	
Jielin Yu	ABSENT		ABSENT		ABSENT		ABSENT		ABSENT	
Marco Zavala	Yes		Yes		Yes		Yes		Yes	
Jingwei Andy Zhang	Yes		Yes		Yes		Yes		Yes	
Samantha Trump*	N/A		N/A		N/A		N/A		N/A	

Fauzi Hamadeh

Verified by Fauzi Hamadeh, Student Life and Leadership Assistant

*only votes in case of a tie

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.

Update on Implementation of Canvas LMS

There is no printed material related to this item.

ASCSM Budget Update

Material related to this item will be distributed at the meeting.

ASCSM Committee Appointments - Fall 2015

College Committees	Official Student Rep
Accessibility/Americans with Disabilities Act	Tim Exner
Accreditation Oversight	
Basic Skills Initiative (BSI)	Jenine Elkady
CASAC/DASAC	Katarina Stein
	Erik Ferroggiaro
Center for Academic Excellence	Laurie Chin
College Assessment Committee (CAC)	Grecia Mascareno
Committee on Instruction (COI)	James Roe
CSM Cares Steering Committee	Laurie Chin
DIAG (IPC)	Marco Zavala
DIAG Planning	Marco Zavala
Distance Education & Educational Technology	Jielin Yu
District Committee on Budget & Finance	Danuta Wang
District Participatory Governance Council	Sennai Kaffi
	Samantha Trump
District Student Council	Sennai Kaffi
Faculty Academic Senate	Sennai Kaffi
Institutional Planning Committee (IPC)	Sennai Kaffi
	Samantha Trump
	Danuta Wang
International Education Committee (IEC)	Young-Min Kim
Learning Support Center Coordination Committee	Danuta Wang
Library Advisory	Daniel Wallace
Safe Zone Program Steering Committee	Katarina Stein
Safety	Erik Ferroggiaro
Student Discipline	Samantha Trump
	James Roe
Student Grievance - Academic, Non-Grading	Samantha Trump
	Sennai Kaffi
Student Grievance - Grading	Samantha Trump
	Sennai Kaffi
Student Services Council	Jacky Wong
Sustainability Committee	Kurtis Casperson