



Senate Agenda

Monday, September 22, 2014

2:15 PM

College of San Mateo, College Center, College Heights Conference Room (Building 10, Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements & Hearing of the Public

At this time, members of the public may address the Senate on non-Agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

VI. Reports

a. Officers

- | | |
|-----------------------|-----------------|
| i. President | Maggie Garcia |
| ii. Vice President | Javokhir Inatov |
| iii. Finance Director | Lana Bakour |
| iv. Vice Chair | Danuta Wang |
| v. Secretary | Tim Exner |

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

c. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Unfinished Action, Discussion, and Information Items

a. Appointments – President Garcia

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

b. Legislative Bills – Advocacy Board Chair Trump

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

VIII. New Business, Discussion, and Information Items

- a. Student Equity Plan and Accreditation Follow-Up Report Update – Vice President Jennifer Hughes**
Vice President Hughes shall provide an update to the Senate on the College's Student Equity Plan and Accreditation Follow-Up Report; no action to take place.
- b. High School Jazz Festival Funding – CSM Director of Bands Michael Galisatus**
The Senate shall discuss and consider the funding request to support the annual CSM High School Jazz Festival; possible action to take place.
- c. Astronomy Outreach Club Does Family Science & Astronomy Festival – Astronomy Outreach Club**
The Senate shall discuss and consider the funding request by the Astronomy Outreach Club to support the group's participation in the CSM Family Science & Astronomy Festival; possible action to take place.
- d. Living Museum Plant Display at Family Science Day 2014 – Botany Club**
The Senate shall discuss and consider the funding request by the Botany Club to support the group's participation in the CSM Family Science & Astronomy Festival; possible action to take place.
- e. Dodge Ball Funding – Intramurals Club**
The Senate shall discuss and consider the funding request by the Intramurals Club to purchase dodge balls for the group's activities; possible action to take place.
- f. Revision to ASCSM Bylaws – President Garcia and Advisor Schaefer**
The Senate shall discuss and consider the addition Section 8 – Training Attendance to Article III – Roles and Responsibilities of Executive Officers and Senators of the ASCSM Bylaws; possible action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.

Student Equity Plan and Accreditation Follow-Up Report Update

There is no printed material related to this item.

COLLEGE OF SAN MATEO JAZZ FESTIVAL PROPOSAL

The 18th Annual College of San Mateo Jazz Festival is a not for profit event hosted by the CSM music department. This event is designed as an educational tool for high school jazz programs in San Mateo County and the greater Bay Area. There will be eighteen high school jazz groups performing throughout the day beginning at 8:00 AM and ending at approximately 6:00 PM. Each group will receive a workshop and recorded critiques of their performances by noted jazz educators. In addition, there will be clinicians giving workshops in the areas of woodwind performance, brass performance, and rhythm section performance.

There will be a free noon concert featuring the College of San Mateo Monday Evening Jazz Ensemble with guest artist Taylor Eigsti. Mr. Eigsti is a professional pianist and recording artist residing in New York City. He is one of the newer jazz stars on the music scene, and has been recognized internationally for his unique performance and composition style.

There will be approximately 350 high school students participating in this event, and perhaps an additional 200 parents, educators, CSM students, and community members will be in the audience throughout the day. This event is extremely beneficial for our music program and the College of San Mateo, as it brings the 350 students to our campus to experience our program first hand. Our instrumental music program has tripled in size the past five years, primarily through the exposure provided by our jazz festival.

The festival also provides an opportunity for students in our Music 100, 202, 250, and 275 courses to fulfill their concert attendance requirements free of charge, and offers them the convenience of staying on campus to complete these projects. There are approximately 350 CSM students enrolled in these classes.

Each participating group pays an entry fee of \$275 to help offset the majority of the festival expenses. I would like to request funding in the amount of \$2,000 to cover the cost of the Taylor Eigsti performance and workshop.

This year's CSM Jazz Festival marks the eighteenth year of this outstanding event. It is one of the more popular festivals from the standpoint of the participating directors who return each year to participate. Your consideration of this request is greatly appreciated.

Sincerely,

Michael Galisatus
Director of Bands
College of San Mateo



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of 9/17/14

Title of Proposal Astronomy Outreach Club does Family Science and Astronomy Festival!

Being Proposed by Nick Denton & Lukas Fragodt Lead Alex Chassy
Coordinator

Event Date(s) if applicable 10/4/14

RECEIVED

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

SEP 11 2014

ASCSM Account Number/Name 5031 Club Assistance / ICC

CSM Center for Student Life

NJ

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To help promote the Astronomy Outreach Club, our club members will be hosting a table during this year's Family Science and Astronomy Festival. The event is being held on October 4 from 2-11pm in building 36. At our table, we would like to hold a quiz, during which the participants will view Hubble images of nebulae, galaxies, and planets, and will be asked to list the names of these objects on a sheet of paper. The top three participants with the highest number of correct answers will receive prizes. The first place prize will be two general admission tickets to Chabot Space and Science Center, while the second and third place prizes will be space-themed school supplies and cookies. The school supplies and cookies will also be available for purchase at our table. The quiz will be held five times throughout the day to ensure that all of the visitors to the festival will have an opportunity to participate. Students will have a chance to learn astronomy by visiting the Astronomy Outreach Club's table and participating in the quizzes. Astronomical concepts will be demonstrated throughout the festival to enlighten students, and coffee table books along with other interactive materials will be available at our table to showcase the beauty of astronomy. The tickets to Chabot will also provide a wonderful learning experience for CSM students, as the establishment prides itself on informing its guests of the inner workings of astronomy and other sciences, from chemistry to biology. Students will also have the opportunity to learn about the Astronomy Outreach Club: what it is, what we do, and what we can connect them to at CSM and around the Bay Area. Estimates of costs are as follows: \$160.00 for Chabot Space and Science Center general admission tickets to be used as quiz prizes (10 total, \$16.00 each), \$50.00 for space-themed school supplies (pencils and erasers) to sell at table and give away to kids who participate in quiz, \$20.00 for baking goods to make space-themed sugar cookies (rocket ships, planets, Sun and Moon), and \$10.00 to cover the cost of printing nebula, galaxy and planet images used to quiz participants.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Chabot Space & Science Center general admission tickets	\$160.00
2. Space-themed school supplies	\$50.00
3. Baking goods	\$20.00
4. Printing cost	\$10.00
5. _____	_____
Total Costs	\$240.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Revised October 2013

ICC Vote (9/17/14): 19 in favor, 0 opposed, and 0 abstaining

Empty Cart

[Chabot Home](#)[Plan Your Visit](#)[Events](#)[Shows](#)[Observatories](#)

Description	Quantity	Price	Total	
Tickets				
 Admission - Adult	10	\$16.00	\$160.00	Remove

How do you want us to deliver the tickets?

 Will call eTicket**Total: \$160.00**

Discount code:

Apply

Personal Information

Title: *First name: *Last name: *Country: *Address: *City: *State: *ZIP: *Phone: *Email: * Use this as my billing address

Registration Information



RECEIVED

SEP 09 2014

CSM Center for Student Life

N-J

ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of ICC meeting on Wednesday, September 17, 2014

Title of Proposal Living Museum Plant Display at Family Science Day 2014

Being Proposed by Botany Club ^{Lead} Yuri Vazquez and Paul Hankamp
Coordinator

Event Date(s) if applicable October 4, 2014 in 36-200

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name 5031 Club Assistance / ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The Botany Club will set up an interactive plant display as part of the Biology department's Living Museum for Family Science Day on Saturday, Oct 4, 2014. The display will be presented by Botany Club student volunteers, and they will teach children and their families about plant ecology. After the children learn about the plants with an interactive worksheet, they will get a Botany Club sticker. After the event, the plants will be placed in the Botany classroom, where they can benefit biology students for years to come.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Please see attached invoice for complete list of plants from Rocket Nursery	287.44
2. Please see attached invoice for complete list of plants from Brookside Nursery	163.50
3. 250 2-inch stickers with Botany Club logo from PsPrint.com	70.97
4. _____	_____
5. _____	_____
Total Costs	521.91

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

ICC Vote (9/17/14): 19 in favor, 0 opposed, and 0 abstaining



| Delivery Options |

1. Enter Your Zip Code

Please enter the destination zip code of your order.
We'll use this information to determine the delivery options available to you.

ZIP Code

2. Shipping Method

- Ground** **\$10.42**
1 business day (in transit)
- 2nd Day Air** **\$18.81**
2 business days (in transit)
- Next Day Air** **\$30.69**
1 business day (in transit)
- Air Cargo** **\$25.00**
Final shipping charges paid by customer upon delivery
- Greyhound** **\$25.00**
Final shipping charges paid by customer upon delivery
- Pick Up** **FREE**
Available for pickup at our Oakland, CA facility

Estimated Arrival *
Thursday, September 11, 2014

* Files must be received by 6 pm PST on 09/08 for this arrival date.

3. Destination

[Address Book](#)

First Name *
 Last Name *
 Title (Optional)
 Company (Optional)
 Address 1 *
 Address 2 (Optional)
 City
 Phone *
 Save to Address Book
 Blind ship this order
[What is this?](#)

STICKERS



Quantity: 250
Turnaround: Express (2 Business Days)
[See all options](#)

JOB SUMMARY

Base Printing Cost:	\$136.35
Shipping:	\$10.42
Promotional Discount:	(\$81.81)
Job Subtotal:	\$64.96
Tax:	\$6.01
Job Total:	\$70.97



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Wednesday, Sept. 17, 2014

Title of Proposal We Need Balls

Being Proposed by Intramurals Club Lead Coordinator Rex Lam

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5031 - Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Our goal, as a club, is to connect the student body through sports. It is our belief that we can change the comuter nature of CSM and create more school spirit through competition and sweat. With that being said, the Intramurals club needs 130 dollars to purchase 8.5" rubber dodgeballs to kickoff our venture.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>2 sets of Mikasa Rubber Dodgeball Set of Six Dodgeballs</u>	Total <u>\$75.98</u>
2. <u>Shipping</u>	<u>\$10- \$50</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$126</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Revised October 2013

ICC Vote (9/17/14): 19 in favor, 0 opposed, and 0 abstaining

Article III – Roles & Responsibilities of Executive Officers & Senators

Section 1 Vice President

- 1.1 The Vice President shall:
- a. Call Special Meetings of the Student Senate;
 - b. Serve on A.S. Committees as an ex-officio member, without voting or motioning rights;
 - c. Serve as a representative on College Council;
 - d. Serve as A.S. President if the President resigns, is removed from office, or can no longer fulfill his or her duty.

Section 2 Finance Director

- 2.1 The Finance Director shall:
- a. Be responsible for coordinating the development and monitoring of the annual A.S. Budget.
 - b. Provide a budget report to the A.S. Senate at least once per month, while school is in session.
 - c. Monitor any and all fundraising efforts sponsored by the Senate.

Section 3 Vice Chair

- 3.1 The Vice Chair shall:
- a. Assume the duties of the Vice President if the Vice President resigns, is removed from office, or can no longer fulfill his or her duty.
 - b. Chair the Senate meetings if the Vice President is not present.
 - c. In conjunction with the Center for Student Life and Leadership shall be responsible for monitoring club activity and recruitment.
 - d. Chair the Inter Club Council (ICC).
 - e. The Vice Chair may not serve as any club's representative to the Inter Club Council.
- 3.2 The Vice Chair shall be elected by the Senate no later than the start of the fall semester.

Section 4 Secretary

- 4.1 The Secretary shall:
- a. Be hired by the Senate (coordinated by the Center for Student Life & Leadership Development), and be given compensation consistent with College and District Policy.
 - b. Serve as a Student Assistant in the Center for Student Life & Leadership Development.
 - c. Be responsible for arranging or providing for Senate Meeting Agendas, Minutes, and other official Senate correspondence.

Section 5 Senators

- 5.1 The following shall be the powers and duties of Senators:

- a. Each Senator shall be entitled to one (1) vote.
- b. Senators may not proxy their votes.
- c. Senators shall serve as the official representatives of the Associated Students on College and District participatory governance committees.
- d. When applicable, Senators shall be responsible for creating and presenting to the A.S. Senate proposals for projects, studies, position papers, establishment of committees, and any other purpose not prohibited by law, District regulations, the ASCSM Constitution, or elsewhere in these bylaws.
- e. Each Senator shall be required to serve on one (1) A.S. Board.
- f. Each Senator shall serve as a primary or backup representative on one (1) College or District participatory governance committee.

Section 6 Swearing In

- 6.1 Swearing in of Executive Officers and Members of the Student Senate shall take place prior to the start of the fall semester except in cases where a member is on a leave of absence.
- 6.2 In the event that a member is on a leave absence, swearing in shall take place at the first meeting the member is in attendance.

Section 7 Appointment & Succession

- 7.1 Executive Officers or Senators who are appointed or have succeeded to higher office shall assume their positions immediately following a confirmation vote or succession as outlined in the A.S. Constitution.

Section 8 Training Attendance

- 8.1 Executive Officers and Senators must attend the annual student government summer training conference. If an Executive Officer or Senator has a legitimate, verifiable reason for being unable to attend the summer training conference, he or she must attend a Student Government Orientation Session, to be held within in the first month of the fall semester.
 - 8.1.a For purposes of this section, a “legitimate, verifiable reason” shall be authorized by the Student Life and Leadership Manager or his or her designee.
- 8.2 Any Executive Officer or Senator that does not fulfill this requirement shall automatically be removed from office.
- 8.3 This requirement shall not be enforced in the event that the Center for Student Life and Leadership Development does not schedule a summer training conference or Student Government Orientation Session.