



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, June 9, 2025, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/85640791957?pwd=9ZQygLCMhCHfaqThbXgWaKPXadm9Tg.1>
Dial-In Number: (669) 444-9171 | Webinar ID: 856 4079 1957 | Passcode: 633595

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Approval of the Minutes of Prior Meeting(s)**
5. **Announcements and Hearings of the Public**

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. **Reports**

- a. **Officers**

- i. President Jaden Nguyen
 - ii. Vice President Jing Ee Ong
 - iii. Finance Director Moe Thanzin Cho
 - iv. Vice Chair
 - v. Secretary Vanshika Sharma
 - vi. District Student Trustee Michael Llanell

- b. **Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, college and district participatory governance committees, and other boards, committees, or organizations.

- c. **College of San Mateo Administration**

Including the college president, the vice president of student services, members of the executive leadership team, deans, and any other college administrators wishing to report to the Student Senate.

- d. **Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
 - iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Nguyen**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

8. **Senate Introductions and Ice Breaker**
The Senate shall engage in an activity to introduce and get to know the new members of the Senate. No action to take place.
9. **Introduction and Overview of Student Government**
The Senate shall review and discuss a presentation on the role and function of the student government at CSM. No action to take place.
10. **Parliamentary Procedure (Robert's Rules of Order)**
The Senate shall review and discuss parliamentary procedure and Robert's Rules of Order. No action to take place.
11. **Election of Senate Vice Chair**
The Senate shall open nominations and conduct an election to select the vice chair for the 2025–2026 academic year. Possible action to take place.
12. **Approval of Leaves of Absence for Summer 2025**
The Senate shall discuss and consider approving the leaves of absence for members of the Senate for the Summer 2025 session. Possible action to take place.
13. **Funding for CSM Welcome Day Promotional Items**
The Senate shall discuss and consider approving funds to purchase promotional items for the college's Welcome Day event in August. Possible action to take place.
14. **Appointment of ASCSM 2025–2026 Goals Task Force**
The Senate shall discuss and consider appointing a task force to develop the ASCSM goals for the 2025–2026 academic year. Possible action to take place.
15. **Senate Internal Discussion Coordination**
The Senate shall discuss and consider strategies for effective communication among members. Possible action to take place.
16. **Future Agenda Items**
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
17. **Final Announcements and Hearing of the Public**
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
18. **Adjournment**



Student Senate Regular Meeting Minutes (Unapproved)

Monday, May 5, 2025

The meeting was called to order at 2:16 pm.

ROLL CALL

Members Present: President Anthony Peña Vasquez, Vice President/Chair Aidana Rysbekova, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jericho Batac, Matthew Chang, Jasmine Cheng, Guillermo Garcia Zacarias, Mya Hmuu Han, Simon Htet, Sam LaCarrubba, Nathan Low, Max Magidin, Amy Nguyen, Jing Ee Ong, Wai Yan Oo, Alessandra Rengifo Herrada, Joey Situ

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Herrada, seconded by Senator LaCarrubba. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the April 28, 2025, ASCSM Senate meeting as presented by Senator Ong, seconded by Senator Zacarias. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

REPORTS

President Vasquez thanked all the Senators for their participation in the Senate throughout the year and congratulated those who were starting the next chapter of their lives after transferring. He also gave a shoutout to Senators Llanell, Han, and Oo for their nominations for the leadership awards.

Vice President Rysbekova reported that the ASCSM Banquet would be at 2:15 pm next Monday. She is looking forward to seeing everyone there. The theme of the banquet is Graduation, mirroring the upcoming commencement. She also thanked everyone for all their contributions and commitment to coming to even the last meeting of the year.

Vice Chair Llanell reported that the ICC reception is tomorrow and everyone who's part of a club is welcome to join. It's going to be at 1:15 pm in Building 18, Room 308.

Mr. Guiriba, Vice President of Student Services:

- Gave everyone flowers and echoed what was previously mentioned: the engagement with students from this ASCSM is crazy – one of the best we've ever seen ever at CSM
- Congratulated everyone on their academic achievement – for earning their degrees and transferring
- Empathized that it is a stressful time with finals but also celebratory time (with World Gala, AAPILD Street Market, Commencement etc.)
- Reported that the Bookstore is trying something new: Students can buy their commencement cap, gown, and regalia and take pictures with the backdrop and props available in the Bookstore. The hope is that this becomes popular and will expand next year.

Mr. Schaefer, Student Life and Leadership Manager:

- Echoed Vice President Guiriba's comments about the level from student engagement. Mr. Schaefer said that there was a 20% increase in ASCSM and club events over the last year.
- Recommended keeping up connections with each other.
- Encouraged alumni to check in every so often and to stop by whenever possible.
- Said he would miss everyone from the Senate.

Mr. Hamadeh, Student Life and Leadership Assistant:

- Thanked everyone who showed up to the Campus Life and Leadership Awards.
- Recognized the cohesiveness of the group.
- Said there would be time for more sentimental stuff at next week's party.
- Thanked the group for all the work they have done at CSM and all the work they will do after CSM.
- Said it was a great experience working with the group.

FACILITIES MASTERPLAN PRESENTATION

Representatives from the Facilities Planning Department provided the Student Senate on current and upcoming plans for College of San Mateo and the rest of the district.

In 2022, the Facilities Master Plan identified the following priorities: Building 9 (Library) and Building 8 (Gym) modernization/replacement; Building 7 (Facilities Maintenance Yard) modernization/replacement; space optimization for campus needs; campus wide projects such as accessibility, pedestrian pathways, landscaping, wayfinding, and signage; addition of an art gallery; and turf replacements. Since then additional priorities have been identified, including: Modernizing legacy buildings such as the Fine Arts Complex (Buildings 2, 3, and 4); addressing maintenance items (HVAC, lighting, signage, and the Planetarium dome); addressing additional infrastructure issues (adding additional chilling capacity, de-coupling domestic and fire water); and technology infrastructure upgrades.

The college and the district are working to identify possible funding sources to address these needs.

FUNDING FOR DE-STRESS AND DISCUSS WITH DEMS

CSM Democrats requested funding for a de-stress and discussion tabling event.

Motion to allocate \$2,000 from the Club Assistance/ICC account (5031) to support the CSM Democrats Club's tabling event by Senator Zacarias; seconded by Senator Cheng. The motion was carried with all members present voting in favor.

FUNDING FOR LAST MEETING EVENT - KATIPUNAN

This item was withdrawn.

FUNDING FOR END OF YEAR CELEBRATION – BRAZILIAN CLUB

Motion to allocate \$580.00 from the Club Assistance/ICC account (5031) to support the Brazilian Club's end of the year celebration by Senator Herrada; seconded by Senator Han. The motion was carried with all members present voting in favor.

FUNDING FOR GUEST SPEAKER – ENTREPRENEURSHIP CLUB

Motion to allocate \$560.00 from the Club Assistance/ICC account (5031) to support the Entrepreneurship Club's guest speaker event by Senator Llanell; seconded by Senator Zacarias. The motion was carried with all members present voting in favor.

FUNDING FOR FINALS WEEK STRESS RELIEF EVENT – VOLUNTEER CLUB

Motion to allocate \$750.00 from the Club Assistance/ICC account (5031) to support the Finals Week Stress Relief joint event by Volunteer Club and International Student Association by Senator Zacarias; seconded by Senator Han. The motion was carried with all members present voting in favor.

FUNDING FOR FINALS WEEK STRESS RELIEF EVENT – INTERNATIONAL STUDENT ASSOCIATION

Motion to allocate \$750.00 from the Club Assistance/ICC account (5031) to support the Finals Week Stress Relief joint event by International Student Association and Volunteer Club by Senator Herrada; seconded by Senator Zacarias. The motion was carried with all members present voting in favor.

FUNDING FOR FINAL CLUB MEETING CELEBRATION – MATH CLUB

Motion to allocate \$340.00 from the Club Assistance/ICC account (5031) to support the Math Club's final club meeting celebration, which will take place at 1 pm on May 7, by Senator Zacarias; seconded by Senator Llanell. The motion was carried with all members present voting in favor.

FUNDING FOR COASTSIDE CLUB END OF THE YEAR EVENT – COASTSIDE CLUB

This agenda item was withdrawn.

FUNDING FOR BURSA LAST MEETING/ GROUP COUNSELING – BURMESE STUDENT ASSOCIATION

Motion to allocate \$550.00 from the Club Assistance/ICC account (5031) to support the Burmese Student Association's Last Meeting and Group Counseling Support Session by Senator Herrada; seconded by Senator Zacarias. The motion was carried with all members present voting in favor.

FUNDING FOR BURSA SF ZOO RETREAT - BURSA

Motion to allocate \$1,100.00 from the Club Assistance/ICC account (5031) to support the Burmese Student Association's SF Zoo Retreat on May 10 by Senator Ong; seconded by Senator Llanell. The motion was carried with all members present voting in favor.

FUNDING FOR TOOLS, EQUIPMENT, AND END OF SEMESTER FOOD – CSM ROBOTICS CLUB

CSM Robotics Club requested tools and equipment to work on their robotics project during the summer and spring, along with food for their last club meeting.

Motion to allocate \$1,253.00 from the Club Assistance/ICC account (5031) to support the tools, equipment, and food for the CSM Robotics Club's end of the semester celebration by Senator Herrada; seconded by Senator Magidin. The motion was carried with all members present voting in favor.

FUNDING FOR CULTURAL COSTUMES – FOLKLORIC DANCE AND CULTURE CLUB

Motion to allocate \$750.00 from the Club Assistance/ICC account (5031) to support cultural costumes for the Folkloric Dance and Culture Club by Senator Zacarias; seconded by Senator Nguyen. The motion was carried with all members present voting in favor.

FUNDING FOR MOVIE NIGHT - EQUITY AFFAIRS

Motion to allocate \$400.00 from the Ethnic and Cultural Affairs account (5050) to provide additional funding for the Equity Affair Board's movie night by Senator Ong; seconded by Senator Cheng. The motion was carried with all members present voting in favor.

FUTURE AGENDA ITEMS

- Get the new CSM club website up and running starting next semester
- Possibly working on the amendment of the 3-absence policy

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

- Good luck on finals and next chapters of your lives
- Thank you everyone for all your hard work
- You guys can accomplish everything

ADJOURNMENT

Motion to adjourn at 3:29 pm by Senator Llanell; seconded by Senator LaCarrubba. Hearing no objections, the motion carried.

Submitted by,

Vanshika Sharma

ASCSM Secretary 🌸

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

Agenda Item #8: Senate Introductions and Ice Breaker

The Senate shall engage in an activity to introduce and get to know the new members of the Senate. No action to take place.

Agenda Item #9: Introduction and Overview of Student Government

The Senate shall engage in an activity to introduce and get to know the new members of the Senate. No action to take place.

Agenda Item #10: Parliamentary Procedure (Robert's Rules of Order)

The Senate shall review and discuss parliamentary procedure and Robert's Rules of Order. No action to take place.

Agenda Item #11: Election of Senate Vice Chair

The Senate shall open nominations and conduct an election to select the vice chair for the 2025–2026 academic year. Possible action to take place.

Agenda Item #12

TO: ASCSM Student Senate

FROM: Aaron Schaefer, Student Life and Leadership Manager

PREPARED BY: Fauzi Hamadeh, Student Life and Leadership Assistant

APPROVAL OF LEAVE OF ABSENCE FOR SUMMER 2025

The ASCSM Constitution allows the Student Senate to grant leaves of absence for senators during a summer session (Article III, Section 1.6.1). Leaves of absence may only be granted during the summer for “extenuating circumstances,” which has been interpreted to mean extended travel during the summer months, unavoidable class scheduling conflicts, and situations where international students may have to return to their home countries for the summer.

For the Summer 2025 session, the following members are requesting leaves of absence for the indicated reasons:

Name	Reason
Lauren Hong	Summer internship
Juna Lee	International travel
Jing Ee Ong	International travel

RECOMMENDATION

It is recommended that the Student Senate approve the leave of absence for the above indicated senator for the Summer 2025 session.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, June 9, 2025**

Title of Proposal **Funding for CSM Welcome Day Promotional Items**

Being Proposed by **Center for Student Life** Lead Coordinator **Center for Student Life**

Event Date(s) **Thursday, August 7, 2025**

ASCSM Account **5151 Publicity**

DESCRIPTION

Welcome Day is an annual event for new students and their families. It is held the week prior to the start of the fall semester. New students are invited to campus to learn what to expect from the first week of classes, to explore different student services and programs, and to take a campus tour. To end the day, participants are offered a free lunch and entertainment.

The Associated Students traditionally provide a gift for the new students. This proposal will provide funding for the welcome gift for the 2025 Welcome Day event.

Item Description	Cost
1. Welcome Day Gift	\$6,500.00
2.	
3.	
4.	
5.	
Total Funding Request	\$6,500.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #14: Appointment of ASCSM 2025–2026 Goals Task Force

The Senate shall discuss and consider appointing a task force to develop the ASCSM goals for the 2025–2026 academic year. Possible action to take place.

Agenda Item #15: Senate Internal Discussion Coordination

The Senate shall discuss and consider strategies for effective communication among members. Possible action to take place.