



Associated Students of College of San Mateo

# Student Senate Regular Meeting Agenda

Monday, September 29<sup>th</sup>, 2025, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/87322912320>

Dial-In Number: (669) 444-9171 | Webinar ID: 873 2291 2320

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

**1. Call to Order**

**2. Roll Call**

**3. Approval of the Agenda**

**4. Approval of the Minutes of Prior Meeting(s)**

**5. Announcements and Hearings of the Public**

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

**6. Reports**

**a. Officers**

- i. President Jaden Nguyen
- ii. Vice President Jing Ee Ong
- iii. Finance Director Moe Thanzin Cho
- iv. Vice Chair Leticia Dominguez
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Michael Llanell

**b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, college and district participatory governance committees, and other boards, committees, or organizations.

**c. College of San Mateo Administration**

Including the college president, the vice president of student services, members of the executive leadership team, deans, and any other college administrators wishing to report to the Student Senate.

**d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

**7. Appointments – President Nguyen**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

**8. Updates from CSM Athletic Center**

The Senate shall hear updates from an Athletic Center representative. Possible action to take place.

**9. Class Scheduling Process and Procedures**

The Senate shall hear updates on the college's stance on the class scheduling process and procedure. Possible action to take place.

**10. Funding for Robotics Club First Meeting Welcome and Supplementary Robot Parts**

The Senate shall discuss and consider the proposal to fund refreshments for the Robotics Club's first meeting of the semester and for the acquisition of supplementary robotic parts for the group's sustainability robot project. Possible action to take place.

**11. Funding for First Generation College Student Celebration – Promise, Puente, EOPS**

The Senate shall discuss and consider the proposal to fund the First-Generation College Student celebration event. Possible action to take place.

**12. Funding for Dia De Los Muertos event – Multi-Cultural Center**

The Senate shall discuss and consider the proposal to fund the Dia De Los Muertos event. Possible action to take place.

**13. Funding for Halloween Event – Programming Board**

The Senate shall discuss and consider the proposal to fund the Halloween Event for Fall 2025. Possible action to take place.

**14. Funding for ASCSM Apparel**

The Senate shall discuss and consider the proposal to fund ASCSM apparel. Possible action to take place.

**15. Past Event Debrief**

*a. Club Fair – ICC*

- i. Overall event comments
- ii. ASCSM goals met
- iii. Suggestions to improve

**16. Future Agenda Items**

During this time, members of the Senate may suggest agenda items for consideration for future meetings.

**17. Final Announcements and Hearing of the Public**

During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

**18. Adjournment**



## Associated Students of College of San Mateo Student Senate Regular Meeting Minutes (Unapproved)

Monday, September 22<sup>nd</sup>, 2025

The meeting was called to order at 2:15 pm.

### **ROLL CALL**

**Members Present:** President Jaden Nguyen, Vice-President Jing Ee Ong, Secretary Vanshika Sharma, Vice Chair Leticia Dominguez, Senators Ameer Dababo, Jeremiah David, Alia Ejiri, Ryan Farzaneh, Maylani Fiel, Honey Hin, Lauren Hong, Alyssa Jose, Juna Lee, Finola Miqailla, Aung Phone Kyaw, Lukas Real, Nyam Simm Sett, Thiri Thu, Alfonso Villalvazo, April Yuan

**Advisors Present:** Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant, Mondana Bathai, Student Assistant for Student Life

**Others Present:** Alex Guiriba, CSM Vice President of Student Services

### **APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by Senator Villalvazo, seconded by Senator Sett. Hearing no objections, the motion carried.

### **APPROVAL OF THE MINUTES OF PRIOR MEETING(S)**

Motion to approve the minutes of the September 8<sup>th</sup> Senate meeting by Senator Ejiri, seconded by Senator Kyaw. Hearing no objections, the motion carried.

Motion to approve the minutes of the September 15<sup>th</sup> Senate meeting by Senator Ejiri, seconded by Senator Villalvazo. Hearing no objections, the motion carried.

### **ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC**

No announcements from the public.

### **REPORTS**

President Nguyen mentioned that this week is the AAPILD week and there would be activities hosted through for the same.

Vice President Ong reminded that the upcoming Tuesday and Wednesday is the Club Fair and she'd appreciate as much help as possible to assist ICC Chair Dominguez to organize the same.

Vice Chair Dominguez echoed Vice President Ong and mentioned that she's appreciate set-up help starting as early as 9:30 am, and for clean up after 1 pm. She also mentioned that more help would be

needed Wednesday as it is a collaborative event with Resource Fair. Finally, she hoped for everyone to be able to stop by and enjoy the event as well.

Alex Guiriba, VPSS, reported that:

- He is very excited for the Club Fair and the results of the collaboration between Club Fair and Resource Fair
- Happy AANAPISI Week!
- There would be a potential funding request from his end to host a lunch for the Club Advisor training workshop he's planning to host - the last time it was organized was in 2022
- There will be a film screening for *Chinatown Rising* on November 11<sup>th</sup>, and the director would be present too
- He would appreciate the Senate's thoughts on Commencement.

Mr. Schaefer, Student Life and Leadership Manager:

- Appreciated the Senators getting the word out for the general leadership retreat
- Mentioned that he was loving the discussion and questions the Senators asked the representatives during funding requests
- Suggested incorporating board members to help at the Club Fair

Mr. Hamadeh, Student Life and Leadership Assistant:

- Apologized for not being present at the last meeting
- Mentioned that the retreat was super fun
- Requested volunteer turnout for the Club Fair

## APPOINTMENTS

<b>Equity Affairs Board</b>	
Anthony Friis	<b>No objections</b>
Appointments motioned first by Senator Dominguez, seconded by Senator Kyaw. Hearing no objections, the motion carried.	
<b>Programming Board</b>	
Honey Hin	<b>No objections</b>
Lysander Lei	<b>No objections</b>
Appointments motioned first by Senator Kyaw, seconded by Senator Sett. Hearing no objections, the motion carried.	
<b>Public Relations Board</b>	
Flavia Cucalon	<b>No objections</b>
Maylani Fiel	<b>No objections</b>
Appointments motioned first by Senator Dominguez, seconded by Senator Hong. Hearing no objections, the motion carried.	
<b>Advocacy Board</b>	

Liam Edge	No objections
Tyler Lo	No objections
Appointments motioned first by Senator Dominguez, seconded by Senator Kyaw. Hearing no objections, the motion carried.	

**COMMENCEMENT DATE DISCUSSION - VPSS**

The Senators had a discussion with Mr. Guiriba, VPSS, on the possible meeting time for commencement for 2025-2026 academic year. Further discussion is expected.

**UPDATES FROM CSM ATHLETIC CENTER**

Tabled for the next meeting due to lack of a representative.

**FUNDING FOR ROBOTICS CLUB FIRST MEETING WELCOME AND SUPPLEMENTARY ROBOT PARTS**

Tabled for the next meeting - activities request still requires advisor signature.

**FUNDING FOR ENTREPRENEURSHIP CLUB MOVIE NIGHT**

Motion to fund \$325 from the Club Assistance/ICC (5031) to organize the Movie Night event by Senator Kyaw; seconded by Senator Sett. The motion was carried with all members voting in favor.

**FUNDING TO ATTEND THE SVA CONFERENCE**

Motion to fund \$2500 from the Club Assistance/ICC (5031) to organize Veteran's Club attendance to the SVA Conference by Senator Dominguez; seconded by Senator Sett. This would be for 4 club members and 2 club advisors. The motion was carried with all members voting in favor.

**FUNDING FOR TRANSFER CLUB WORKSHOP**

Motion to fund \$250 from the Club Assistance/ICC (5031) to organize the Transfer Club UC TAG Review Workshop by Senator Hong; seconded by Senator Dominguez. The motion was carried with all members voting in favor.

**FUNDING FOR INTERNATIONAL EDUCATION WEEK**

Motion to fund the \$2500 from the Programs Assistance Account for the food for the International Education Week event by Senator Hong; seconded by Senator Kyaw. This event will be hosted on November 19<sup>th</sup>, Wednesday, between 12 pm and 2 pm in 10-380 - the Center for Global Engagement. An attendance of 350 people is estimated. The motion was carried with all members voting in favor.

**FUNDING FOR FOOD AND REFRESHMENTS FOR HEALTH FAIR**

Tabled for the next meeting - waiting for a representative.

**FUNDING FOR HALLOWEEN EVENT - PROGRAMMING BOARD**

Tabled for the next meeting - gotta re-update the budget allotment.

**FUNDING FOR MICROPHONES - PUBLIC RELATIONS BOARD**

Motion to fund \$50 from the 5181 Account to buy microphones for the PR Board by Senator Villalvazo; seconded by Senator Hong. The motion was carried with all members voting in favor.

### **ASCSM BUDGET UPDATE**

Members of the Senate were updated on their budget by Mr Hamadeh. Motion to discuss and vote on the budget by Senator Villalvazo, seconded by Senator Hong. Hearing no objections the bidget was approved.

### **FUTURE AGENDA ITEMS**

- International Education Week Proposal
- Health Fair Food Proposal
- CSM Athletic Center Presentation
- Robotics Club first meeting welcome and supplementary robot parts
- Halloween funding
- Club fair debrief

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Henceforth, Senators will not be able to present the funding proposal for their clubs - we need a separate club representative.

### **ADJOURNMENT**

Motion to adjourn at 3:47 pm by Senator Hong; seconded by Senator Sett. Hearing no objections, the motion carried.

Submitted by,

Vanshika Sharma  
ASCSM Secretary 

## Agenda Item #10

<b>Name of the Club, ASCSM Board, Department, or Program requesting funding:</b>	CSM Robotics
<b>Title of Proposal:</b>	First Meeting Welcome and Supplementary Robot Parts
<b>Event Date(s) (if applicable):</b>	9/26/2025 10:00am-12:00pm
<b>Description:</b>	<p>There are two categories for this funding proposal</p> <ol style="list-style-type: none"><li>1. Supplementary components for our sustainability robot we are building (fix issues that have arisen and optimization)</li><li>2. Food and drinks for all that attend our first welcome meeting, September 26, 10:00am-12:00pm in the Makerspace</li></ol>
<b>Item 1 – Description:</b>	Supplementary parts for sustainability robot
<b>Item 1 – Cost:</b>	500.00
<b>Item 2 – Description:</b>	Food and drink for welcome meeting
<b>Item 2 – Cost:</b>	200.00
<b>Total:</b>	700.00

## Agenda Item #11

<b>Name of the Club, ASCSM Board, Department, or Program requesting funding:</b>	Promise, Puente, EOPS
<b>Title of Proposal:</b>	First Generation College Student Celebration
<b>Event Date(s) (if applicable):</b>	Thursday, November 6, 2025
<b>Description:</b>	<p>This will be CSM's 1st First Generation College Student Celebration!</p> <p>Promise hosted a successful event last year, but now is collaborating and expanding with Puente and EOPS to make sure ALL CSM first gen students are recognized for their dedication to be the first in their family to attend college. As seen on CSM's Impact Report from 2023-2024, it is stated that 45% of CSM students are first gen.</p> <p>Promise, Puente and EOPS staff, counselors and students will assist with the event. We hope to host this in the alcove in Building 10, 2nd floor on Thursday, November 6, 2025 from 12:00 PM to 2:00 PM.</p> <p>We are very excited to be the first to bring such an important event to the entire CSM campus!</p>
<b>Item 1 – Description:</b>	Food
<b>Item 1 – Cost:</b>	2000.00
<b>Item 2 – Description:</b>	Decorations
<b>Item 2 – Cost:</b>	1500.00
<b>Item 3 – Description:</b>	Advertising
<b>Item 3 – Cost:</b>	500.00
<b>Total:</b>	4000.00

## Agenda Item #12

<b>Name of the Club, ASCSM Board, Department, or Program requesting funding:</b>	Multicultural Center
<b>Title of Proposal:</b>	College of San Mateo's Dia De Los Muertos
<b>Event Date(s) (if applicable):</b>	Wednesday, October 29, 2025
<b>Description:</b>	<p>Comunidad at CSM will be hosting the annual community wide campus celebration event for Día De Los Muertos. The purpose of celebrating Día De Los Muertos at the College of San Mateo is to serve not only our community members who celebrate Día De Los Muertos but welcoming those who are looking to make connection to the holiday. The event's overall purpose is to offer the community an understanding of the history and traditions of Dia de los Muertos. This is a time for families to gather to honor and remember their deceased loved ones. It brings an opportunity for our CSM community to have a dedicated time to heal and honor the happiness our departed brought us.</p>
<b>Item 1 – Description:</b>	DJ
<b>Item 1 – Cost:</b>	550.00
<b>Item 2 – Description:</b>	Food & Drinks - Pan Dulce, Cafe de Olla & Hot Chocolate
<b>Item 2 – Cost:</b>	2250.00
<b>Item 3 – Description:</b>	Utencils/Plates/Napkins
<b>Item 3 – Cost:</b>	250.00
<b>Item 4 – Description:</b>	Stickes
<b>Item 4 – Cost:</b>	550.00
<b>Total:</b>	3600.00

## Agenda Item #13

<b>Name of the Club, ASCSM Board, Department, or Program requesting funding:</b>	Programming Board
<b>Title of Proposal:</b>	Halloween Event
<b>Event Date(s) (if applicable):</b>	October 28, 2025
<b>Description:</b>	The Halloween Event will be a campus celebration designed to foster student engagement and community building. The event will feature food, club participation, and interactive activities that create an inviting and festive atmosphere for all students.
<b>Item 1 – Description:</b>	Food
<b>Item 1 – Cost:</b>	6000.00
<b>Item 2 – Description:</b>	Facilities
<b>Item 2 – Cost:</b>	1500.00
<b>Item 3 – Description:</b>	Decorations and Activities
<b>Item 3 – Cost:</b>	1500.00
<b>Item 4 – Description:</b>	Clubs and Prize
<b>Item 4 – Cost:</b>	3000.00
<b>Total:</b>	12000.00

**Agenda Item #14**

<b>Name of the Club, ASCSM Board, Department, or Program requesting funding:</b>	ASCSM
<b>Title of Proposal:</b>	ASCSM 2025-2026 Apparel
<b>Description:</b>	This funding proposal is for ASCSM 2025-2026 senate apparel.
<b>Item 1 – Description:</b>	Apparel
<b>Item 1 – Cost:</b>	1300.00
<b>Total:</b>	1300.00