Associated Students of College of San Mateo



Student Senate Regular Meeting Agenda

Monday, September 22nd, 2025, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146 College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: https://smccd.zoom.us/j/87322912320
Dial-In Number: (669) 444-9171 | Webinar ID: 873 2291 2320
Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

- 1. Call to Order
- 2. Roll Call
- 3. Approval of the Agenda
- 4. Approval of the Minutes of Prior Meeting(s)
- 5. Announcements and Hearings of the Public

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Jaden Nguyen
- ii. Vice President Jing Ee Ong
- iii. Finance Director Moe Thanzin Cho
- iv. Vice Chair Leticia Dominguez
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Michael Llanell

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, college and district participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the college president, the vice president of student services, members of the executive leadership team, deans, and any other college administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. Appointments – President Nguyen

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

8. Commencement Date Discussion – Vice President of Student Services Office

The Senate shall hear and discuss potential dates for the 2026 College of San Mateo Commencement. Possible action to take place.

9. Updates from CSM Athletic Center

The Senate shall review and consider the establishment of a taskforce to plan for the formation of a new Board. Possible action to take place.

10. Funding for Robotics Club First Meeting Welcome and Supplementary Robot Parts

The Senate shall discuss and consider the proposal to fund refreshments for the Robotics Club's first meeting of the semester and for the acquisition of supplementary robotic parts for the group's sustainability robot project. Possible action to take place.

11. Funding for Entrepreneurship Club Movie Night

The Senate shall discuss and consider the proposal to fund refreshments for Entrepreneurship Club movie night event on September 25, 2025. Possible action to take place.

12. Funding to Attend SVA National Conference

The Senate shall discuss and consider the proposal to fund to support the Veteran's Club attendance at the SVA National Conference. Possible action to take place.

13. Funding for Transfer Club Workshop

The Senate shall discuss and consider the proposal to fund a UC TAG Review Workshop organized by Transfer Club. Possible action to take place.

14. Funding for International Education Week

The Senate shall discuss and consider the proposal to fund the International Education Week event. Possible action to take place.

15. Funding for Food and Refreshments for Health Fair

The Senate shall discuss and consider the proposal to fund food for the Health Fair. Possible action to take place.

16. Funding for Halloween Event – Programming Board

The Senate shall discuss and consider the proposal to fund the Halloween Event for Fall 2025. Possible action to take place.

17. Funding for Microphones – Public Relations

The Senate shall discuss and consider the proposal to fund microphones for the PR Board. Possible action to take place.

18. ASCSM Budget Update for 2025-2026

The Senate shall discuss and consider the budget update. Possible action to take place.

19. Future Agenda Items

During this time, members of the Senate may suggest agenda items for consideration for future meetings.

20. Final Announcements and Hearing of the Public

During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

21. Adjournment

Associated Students of College of San Mateo



Student Senate Regular Meeting Minutes (Unapproved)

Monday, September 8th, 2025

The meeting was called to order at 2:18 pm.

ROLL CALL

Members Present: President Jaden Nguyen, Vice-President Jing Ee Ong, Secretary Vanshika Sharma,

Vice Chair Leticia Dominguez, Senators Ameer Dababo, Jeremiah David, Alia Ejiri, Ryan Farzaneh, Maylani Fiel, Honey Hin, Lauren Hong, Alyssa Jose, Juna Lee, Finola

Migailla, Aung Phone Kyaw, Lukas Real, Nyam Simm Sett, Thiri Thu, Alfonso

Villalvazo, April Yuan

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student

Life and Leadership Assistant

Others Present: Alex Guiriba, CSM Vice President of Student Services

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Hong, seconded by Senator Lee. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the August 25th Senate meeting by Senator Kyaw, seconded by Senator Jose. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

No announcements from the public.

APPOINTMENTS

Participatory Governance				
Academic Senate Governing Council	Ameer Dababo			
College and District Auxiliary Services Committees	As needed			
College Finance Committee	Moe Thanzin Cho			
Committee on Teaching and Learning	Honey Hin			
Curriculum Committee	Finola Miqaila			
Distance Education Advisory Committee	Maylani Fiel			
District Committee on Budget and Finance	Moe Thanzin Cho			
District Participatory Governance Committee	Jagen Nguyen			
Educational Equity Committee	April Yuan			
Institutional Planning Committee	Jaden Nguyen			
	Jing Ee Ong			
	Moe Thanzin Cho			
	Aung Phone Kyaw			

	Juna Lee
	+2 TBD
Learning Support Center Coordination Committee	Lauren Hong
New Professional Development/Learning Committee	NA
Safety Committee	Thiri Thu
Student Discipline (pool)	Alyssa Jose
	Lauren Hong
	Jeremia David
	Alfonso Vilalvazo
Student Services Council	Leticia Dominguez
Sustainability Committee	NA
Technology Advisory Committee	Jeremiah David

Motion to appoint the members to their respective Committees by Senator Dababo; seconded by Senator Sett. Hearing no objections, the motion carried.

FUNDING FOR ICC CLUB FAIR

Motion to fund \$9425 from the Club Account Reserve to organize the ICC Club Fair for Fall 2025 by Senator Jose; seconded by Senator Kyaw. This would be a two-day event and all clubs will be reimbursed up to \$75 for the decorations they decide to purchase to participate in the event.

UNCONSCIOUS BIAS TRAINING

The Senate participated in the Unconscious Bias training provided by SMCCCD Director of Civil Rights and Compliance, Mwanaisha Sims.

FUTURE AGENDA ITEMS

No items

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None

ADJOURNMENT

Motion to adjourn at 3:53 pm by Senator Hong; seconded by Senator Villalvazo. Hearing no objections, the motion carried.

Submitted by,

Vanshika Sharma

ASCSM Secretary 🐙

Associated Students of College of San Mateo



Student Senate Regular Meeting Minutes (Unapproved)

Monday, September 15th, 2025

The meeting was called to order at 2:18 pm.

ROLL CALL

Members Present: President Jaden Nguyen, Vice-President Jing Ee Ong, Secretary Vanshika Sharma,

Vice Chair Leticia Dominguez, Senators Ameer Dababo, Jeremiah David, Alia Ejiri, Ryan Farzaneh, Maylani Fiel, Honey Hin, Lauren Hong, Alyssa Jose, Juna Lee, Finola

Migailla, Aung Phone Kyaw, Lukas Real, Nyam Simm Sett, Thiri Thu, Alfonso

Villalvazo, April Yuan

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Student

Assistant for Student Life

Others Present: Alex Guiriba, CSM Vice President of Student Services

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Hong, seconded by Senator Dominguez. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the September 8^{th} Senate meeting by Senator Hong, seconded by Senator Dababo. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

No announcements from the public.

REPORTS

President Nguyen reported that the first ASCSM Fall retreat was super fun.

Vice President Ong thanked the members for joining and participating in the retreat and mentioned that the general leadership retreat was also coming up and encouraged them to spread the word about it. She also updated the Senate that the photo booth requires a new printer, which the office will be ordering soon.

District Student Trustee Llanell mentioned having a lot of fun at the retreat and reported that he would be sending in the poll for the upcoming District Mixer through Vice president Ong, and he hopes everyone can respond to it and attend the mixer.

Senator Yuan mentioned an off-campus workshop related to financial aid and crafting personal statements that is open to everyone.

Senator Villalvazo, Programming Board Co-chair, reported that they have decided on the Halloween theme to be Heros Vs Supervillains, and he hopes the Senators would dress to the theme.

Senator Jose reported that the AAPILD will be having their first meeting this Friday and she extends an invitation to the Senate to stop by and attend.

Alex Guiriba, VPSS, reported that:

- CSM, Cañada and Skyline were HSI and AAPISI serving institutions, and last week we got
 information from the Dept of Education said the title 3 and 5 will be discontinued
 - The removal of these designations doesn't change CSM's goal to serve the diverse communities
- He appreciates the club fair collaboration
- It is AAPI week next week
 - o There are plans to have a couple panel events to celebrate the same
- Save the date for Sat, Oct 18th > pumpkin parade for the festival at Coastside
 - o Please join in!

Mr. Schaefer, Student Life and leadership Manager:

- Mentioned that Mr. Hamadeh is out at a District meeting
- Thanked the members for the amazing experience at the retreat
- Reminded that Club fair is next week
 - o Make sure to have the clubs sign up for tabling at the Club Fair
 - o Please help Vice Chair Dominguez in organizing and running the event

Ms. Bathai, Staff Assistant for Student Life, mentioned it was great getting to know the members of the Senate at the retreat.

APPOINTMENTS

Participatory Governance				
IPC	Lukas Real			
	Alia Eijiri			
Appointments motioned first by Senator Sett, seconded by Senator Kyaw. Hearing no objections,				
the motion carried.				

Equity Affairs Board				
Vicky Kang	No objections			
Brian young	No objections			
Juna Lee	No objections			
James Ignacio	No objections			
Angel Primero	No objections			
Sherry Liuli	No objections			
Samlaureese Perales	No objections			
Pauline Tymchenko	No objections			

the motion carried.	
	Programming Board
Othman Dajani	No objections
Elena Kim	No objections
Teresa Jiang	No objections
Tracy Jiang	No objections
Xavier Cheng	No objections
Appointments motioned first by Senat	tor Dominguez, seconded by Senator Villalvazo. Hearing no
objections, the motion carried.	
	Public Relations Board
Isabella Tonnu	No objections
Brianna Kei	No objections
Angeles Cadillacs	No objections
Liz Mendoza	No objections
Bora Wes	No objections
Cassandra Rodriguez	No objections
Yuna Irokawa	No objections
Appointments motioned first by Sena	tor Fiel, seconded by Senator Hong. Hearing no objections,
the motion carried.	
	Advocacy Board
Teniz Kunga	No objections
Sarah Nathani	No objections
Alexander Menchtchikov	No objections
Chinmay Makkattil	No objections
Roxana Najian	No objections
Appointments motioned first by Sena	tor Farzaneh, seconded by Senator Kyaw. Hearing no
objections, the motion carried.	, ,

FUNDING FOR KATIPUNAN'S STREET GAMES MIXER

Motion to fund \$250 from the Club Assistance/ICC (5031) to organize the Katipunan's Street Games Mixer by Senator Lee; seconded by Senator Dominguez. This event will be held next Thursday, during the club's first meeting. The motion carried with all members voting in favor.

FUNDING FOR ROBOTICS CLUB FIRST MEETING WELCOME AND SUPLEMENTARY ROBOT PARTS

Tabled for the next meeting.

FUNDING FOR SAGE SPARKPOINT TOTE BAG DECORATION EVENT

Motion to amend the total funding from \$64.96 to \$100 and fund the same from the Club Assistance/ICC (5031) for the Tote bag decoration event by Senator Jose; seconded by Senator Hong.

This will be held on day #2 of the club fair in collaboration with SparkPoint. The motion carried with all members voting in favor.

FUNDING FOR ENTREPRENEURSHIP MOVIE NIGHT

Tabled for the next meeting - requires more clarification and information on the vendor contract.

FUNDING FOR OFFICIAL LAUNCH OF GDC ON CAMPUS AT CSM

Motion to amend the funding amount from \$650 to \$220 and fund the same from the Club Assistance/ICC (5031) for the first GDC meeting on campus by Senator Villalvazo; seconded by Senator Kyaw. Funding was amended to \$220. The expected head count is 30-50 students. The motion carried with all members voting in favor.

FUNDING FOR MID AUTUMN FESTIVAL - EQUITY AFFAIRS

Motion to fund \$2250 from the Ethnic and Cultural Affairs Account (5050) to organize the Mid-Autumn Festival for Fall 2025 by Senator Jose; seconded by Senator Villalvazo. The activities request form has been submitted, and the event will take place on October 1st, between 11 am and 1 pm. This is a collaborative event between Equity Affairs, Asian Pacific American Cultures and Community (APAAC), and Chinese Students and Scholars Association (CSSA). The motion carried with all members voting in favor.

NEW TASKFORCE ESTABLISHMENT

- Open Education Initiative Task force
 - Some classes have high costs of online tb
 - Aim: remove price barriers (starting with STEM classes)
 - Start off: Collaborate with clubs and put together possible things that need change on campus to provide equal opportunity to all students
- Might become an AS board
 - Collaborate with academic programs to break down barriers
 - Starting with STEM, expand as we go along
 - Bring names to Executive Cabinet
 - Promote during club fair
 - o PR can help w advertisement
 - Must decide on board meeting time and advisor

FUTURE AGENDA ITEMS

- International Education Week Proposal
- Health Fair Food Proposal
- CSM Athletic Center Presentation
- ICC Proposals
- Entrepreneurship Club Movie Night
- Robotics Club first meeting welcome and supplementary robot parts

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None

ADJOURNMENT

Motion to adjourn at 3:14 pm by Senator Villalvazo; seconded by Senator Lee. Hearing no objections, the motion carried.

Submitted by,

Vanshika Sharma
ASCSM Secretary ₩

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

Agenda Item #8: Commencement Date Discussion

The Senate shall hear and discuss potential dates for the 2026 College of San Mateo Commencement. Possible action to take place.

Agenda Item #9: Updates from CSM Athletic Center

The Senate shall review and consider the establishment of a taskforce to plan for the formation of a new Board. Possible action to take place.



For the meeting of	ICC: Tuesday, Sept. 9, 2	025 / Student Senate: N	/londay, Sept.	15, 2025
Title of Proposal	Funding for Robotics Cl Robot Parts	ub First Meeting Welco	me and Suppl	ementary
Being Proposed by	CSM Robotics	Lead Coordinator Lukas	s Real	
Event Date(s)	September 26, 2025, 10	am to 12 pm		
ASCSM Account	5031 Club Assistance/IC	CC		
DESCRIPTION				
There are two	categories for this funding propos	al		
1. Supplementa optimization)	ary components for our sustainab	lity robot we are building (fix is	ssues that have ar	isen and
2. Food and dri	nks for all that attend our first we	Icome meeting, September 26	, 10:00am-12:00p	m in the Makerspace
Item Description				Cost
	tary parts for sustainability robot			\$500.00
2. Food and d	rink for welcome meeting			\$200.00
3				
5		Total Fund	 ling Request	\$700.00
For ASCSM Secretar	y Use Only		· · · —	
Motion by Result of Vote	In Favor Opposed	Second by Abstained	Passed	Failed



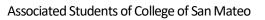
For the meeting of	ICC: Tueso	ay, Sept. 9, 20	25 / Student Sena	ite: Monday, Sept	22 <i>,</i> 2025
Title of Proposal	Funding fo	or Entrepreneu	ırship Club Movie	Night	
Being Proposed by	Entrepreneu	rship Club	Lead Coordinator	Juna Lee	
Event Date(s)	October 2				
ASCSM Account	5031 Club	Assistance/ICC			
DESCRIPTION					
entrepreneurshi entrepreneurial	p. The goal of t lessons through	his event is to crean storytelling while	e Night featuring a film te a casual and engagir also building commun eaways about entrepre	ng environment where ity. After the movie, th	students can learn
Item Description					Cost
1. Pizza (Round	ltable)				\$155.00
2. Popcorn (Po	pcorn Factory)				\$117.00
3. Drinks (Safe	way)				\$53.00
4					
5					
			Tota	al Funding Request	\$325.00
For ASCSM Secretary	Use Only				
Motion by Result of Vote In		Opposed		Passed	Failed
result of vote In	Favor	Opposea	Abstained	Passed	Failed



For the meeting of	ICC: Tuesday, S	Sept. 16, 2025 / St	tudent Sei	hate: Monday, Se	pt. 22, 2025
Title of Proposal	Funding to Atto	end SVA National	Conferen	ce	
Being Proposed by	Veterans Club		Lead Coordinator	Alex Barajas	
Event Date(s)	January 8-10, 2	026	_		
ASCSM Account	5031 Club Assis	stance/ICC			
DESCRIPTION					
opportunities to our student vete	student veterans. It a	also provides an enviro w amongst peers. Ou	nment of ca	n. The convention provemaraderie and social results will be the 7th and the	networking. This allows
Item Description 1. Hotel/Lodgin					Cost \$2,500.00
For ACCCM Complete	Hea Only		Tot	al Funding Request	\$2,500.00
For ASCSM Secretary Motion by	Use Only	Seco	ond by		
			stained	Passed	Failed

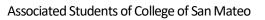


For the meeting of	ICC: Tuesda	y, Sept. 16, 20	25 / Student Se	nate: Monday, Sep	t. 22, 2025
Title of Proposal	Funding for	Transfer Club	Workshop		
Being Proposed by	Transfer Club		Lead Coordinator		
Event Date(s)	September	22, 2025			
ASCSM Account	5031 Club A	ssistance/ICC			
DESCRIPTION					
				ceive funding to provide ne food we'll be having is	_
Item Description					Cost
1. 20 Mini Slid	ers (2)				\$100.00
2. Mac N Chee	se (10)				\$75.00
3. Kale Slaw (1	0)				\$75.00
4.					
5					
			То	tal Funding Request	\$250.00
For ASCSM Secretary	Use Only		Constitution		
Motion by Result of Vote Ir	n Favor	Opposed	Second by Abstained	Passed	Failed
		· · ·			





For the meeting of	Monday, September 2	2, 2025		
Title of Proposal	Funding for Internation	nal Education Weel	(
Being Proposed by	International Education Prog	Lead Coordinator	I Jou Chang	
Event Date(s)	Wednesday, Novembe	r 19, 2025		
ASCSM Account	5050 Ethnic and Cultur	al Affairs		
DESCRIPTION				
	International Education Week to	_		nt varieties of food
Item Description				Cost
1. Food				\$2,500.00
2.			_	
_				
5				
		Tot	al Funding Request	\$2,500.00
For ASCSM Secretary L	Jse Only	Socond by		
Motion by Result of Vote In	Favor Opposed	Second by Abstained	Passed	Failed

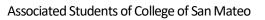




For the meeting of	Monday,	September 22,	2025		
Title of Proposal	Funding f	or Food and Re	freshments for He	alth Fair	
Being Proposed by	CSM Wellne	ss Center	Lead Coordinator	Emily Barrick	
Event Date(s)	Wednesd	ay, October 29,	2025		
ASCSM Account	5032 Colle	ege Program As	sistance		
DESCRIPTION					
			e wellness services for s various health services		·
			the exhibitors and atter	·	·
			ne Wellness Center need		
Item Description					Cost
1. Food and Re	freshments fo	r Fall 2025 CSM Hea	alth Fair		\$2,500.00
2					
3					
4					
5					
			Total	Funding Request	\$2,500.00
For ASCSM Secretary	•		Carandi		
	Favor	Opposed			Failed
	. 370.	0pposed	, wasturned		



For the meeting of	Monday, Sep	tember 22, 2025			
Title of Proposal	Funding for H	Halloween Event			
Being Proposed by	Programming Bo	pard	Lead Coordinator	Alyssa Jose and Alfon	so Villalvazo
Event Date(s)	October 28, 2	2025			
ASCSM Account	5150 Progran	ns			
DESCRIPTION					
	ature food, club pa	-		udent engagement and o	
Item Description					Cost
Food and Dri	inks				\$8,500.00
2. Decorations	and Prizes				\$2,000.00
3. Facilities					\$1,500.00
4.					
5					
			Tot	tal Funding Request	\$12,000.00
For ASCSM Secretary I Motion by		c	econd by		
	Favor		Abstained	Passed	Failed





For the meeting of	Monday,	September 22,	2025					
Title of Proposal	Funding fo	or Microphone						
Being Proposed by	Public Relati	ons Board	Le: Coordinat					
Event Date(s)	n/a							
ASCSM Account	5181 Small Furniture, Fixtures, and Equipment							
DESCRIPTION								
hosting interview professional con enhance the qua	vs, and capturi tent that repre Ility of our soci	ng clear audio for p sents our student b al media posts, eve	romotional materia oody and campus or	nes that will be used for rolls. High-quality sound is esganizations effectively. Thudent outreach projects, e's standards.	sential to producing is microphone will			
Item Description Cost 1. Mini Mic Pro (including taxes and shipping) \$ 2								
					\$50.00			
_								
 4. 5. 								
			7	otal Funding Request	\$50.00			
For ASCSM Secretary	Use Only		Conned by					
Motion by Result of Vote In	Favor	Opposed	Second by Abstained	Passed	Failed			

ASCSM Senate Budget 2025-2026 Stage 1.0 Budget (Proposed)

Income				
Account #	Descr	iption		Stage 1.0
4070	Space Rental - Vendor		\$	-
4080	Student Body Fee/Card		\$	200,000.00
	Total Estimated Income		\$	200,000.00
Expenses				
Account #	Descr	iption		Stage 1.0
Non-Discretiona	ry			
5140	Office Supplies			3,000.00
5145	Operation		\$	3,000.00
5182	Student Activity Card		\$	2,000.00
5183	Student Assistant - Salary		\$	30,000.00
5184	Student Assistant - Benefits			
Discretionary				
5010	Awards & Scholarships		\$	-
5030	Ceremonies		\$	3,000.00
5031	Club Assistance/ICC		\$	30,000.00
5032	College Program Assistance		\$	20,000.00
5033	Conference		\$	20,000.00
5050	Ethnic and Cultural Affairs		\$	30,000.00
5080	Hospitality		\$	1,000.00
5147	Printing		\$	1,000.00
5150	Programs		\$	45,000.00
5151	Publicity		\$	10,000.00
5171	Repair & Maintenance		\$	1,000.00
5181	Furniture, Fixtures & Equipment		\$	1,000.00
	Total Estimated Expenses		\$	200,000.00