



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, March 17th, 2025, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/87586606207?pwd=sfLI8xWuv3CAM6Ia6h8NLHmbzISz1o.1>
Dial-In Number: (669) 444-9171 | Webinar ID: 875 8660 6207 | Passcode: 173785

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Anthony Pena Vasquez
- ii. Vice President Aidana Rysbekova
- iii. Finance Director Diana Kunze
- iv. Vice Chair Michael Llanell
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Chloe Johnson

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Vasquez**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.
8. **Funding for Food for Guest Speaker Event – Girls Who Code Club**
The Senate shall discuss and consider the allocation of funds to support food at guest speaker event organized by the Girls Who Code Club. Possible action to take place.
9. **Funding for Field Day – Puente Latinx Club**
The Senate shall discuss and consider the allocation of funds to support the Puente Latins Club’s Field Day Event. Possible action to take place.
10. **Funding for Movie Night – Burmese Student Association (BURSA)**
The Senate shall discuss and consider the allocation of funds to support refreshments for BURSA’s movie night. Possible action to take place.
11. **Funding for Refreshments for New Years Around the World Tabling – BURSA**
The Senate shall discuss and consider the allocation of funds to support supplies for BURSA’s tabling at the New Years Around the World Event. Possible action to take place.
12. **Feedback on Software Updates and IT Support for Students**
The Senate shall discuss and provide feedback on recent updates to student-facing software and the status of software and technology support for students. No action to take place.
13. **ASCSM Constitutional Amendment: Article III, Section 1.6**
The Senate shall discuss and consider amending the ASCSM constitution regarding the absence policy for members of the Student Senate. Possible action to take place.
14. **Past event(s) debrief**
15. **Future Agenda Items**
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
16. **Final Announcements and Hearing of the Public**
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
17. **Adjournment**



Student Senate Regular Meeting Minutes (Unapproved)

Monday, March 3rd, 2025

The meeting was called to order at 2:16 pm.

ROLL CALL

Members Present: President Anthony Pena Vasquez, Vice President/Chair Aidana Rysbekova, Finance Director Diana Kunze, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jericho Batac, Matthew Chang, Jasmine Cheng, Guillermo Garcia Zacarias, Mya Hmuu Han, Simon Htet, Heather Khaing, Sam LaCarrubba, Nathan Low, Max Magidin, Amy Nguyen, Jing Ee Ong, Alessandra Rengifo Herrada, Joey Situ

Members Absent: None

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Staff Assistant for Student Life

Others Present: None

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Herrada, seconded by Senator Han. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the February 24th, 2025, Student Senate meeting as presented by Senator Low, seconded by Senator Herrada. Hearing no objections, the motion was carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

No announcements from the public.

REPORTS

Vice President Rysbekova reported that starting the new academic year, there will be an increase in the international student fee per unit by \$8, which is the bare minimum the College needs to increase.

Senator Htet, Chair of the Programming Board, stated that his board will be hosting a tabling event March 18th to 20th between 5pm and 7 pm for the evening/ night class students.

APPOINTMENTS

No appointments were made.

UPDATES FROM TITLE IX COORDINATOR

- David Crafts, College's Title IX Coordinator, went over a presentation touching upon the history of Title IX the current members who are involved within the Title IX committee on campus, reportable behavior under Title IX, how to make a report, etc.
- There is currently a spot open for a student representative, if anyone is interested.
- The Sexual Harassment Fliers are almost at the final draft, and the students should be able to see it posted around the campus and the bathrooms soon.

UPDATE FROM VICE PRESIDENT OF ADMINISTRATIVE SERVICES

This item was tabled until the next meeting.

FUNDING FOR ASIAN FOOD FEST – INTERNATIONAL STUDENTS ASSOCIATION

The ISA is requesting funding to host the Asian Food Fest to celebrate different Asian Cultures through food on March 11th.

Motion to allocate \$700.00 from the Club Assistance/ICC account (5031) to support this by Senator Herrada; seconded by Senator Low. The motion was carried with all members present voting in favor.

FUNDING FOR AZTEC AND MAYAN ART WORKSHOP – PUENTE LATINX CLUB

The Puente Latinx Club is requesting funding to support a workshop on Aztec and Mayan Art.

Motion to allocate \$109.00 from the Club Assistance/ICC account (5031) to support the Workshop hosted by Puente Latinx Club by Senator Herrada; seconded by Senator Han. The motion was carried with all members present voting in favor.

FUNDING FOR BRAZILIAN CLUB OPEN HOUSE – BRAZILIAN CLUB

The Brazilian Club is requesting funding to introduce students to the Brazilian Culture through engaging activities, traditional food and interactive experiences at their open house.

Motion to allocate \$200.00 from the Club Assistance/ICC account (5031) to support the Brazilian Club Open House by Senator Zacarias; seconded by Senator Oo. The motion was carried with all members present voting in favor.

FUNDING FOR HARM REDUCTION SUPPLIES – HARM REDUCTGION SOCIETY

The Harm Reduction Society is requesting funds for resource tabling material, educational material and harm reduction supplies.

Motion to allocate \$1900.00 from the Club Assistance/ICC account (5031) to support this by Senator Zacarias; seconded by Senator Htet. The motion was carried with all members present voting in favor.

FUNDING FOR NEW YEARS AROUND THE WORLD

Equity Affairs is requesting funds to provide food for various booths for the upcoming New Years Around the World Event.

Motion to allocate \$4000.00 from the Ethnic and Cultural Affairs account (5050) to support the New Years Around the World Event by Senator Zacarias; seconded by Senator Han. The motion was carried with all members present voting in favor.

SUPPORT FOR SOCAL SCHOOLS IMPACTED MY LA WILDFIRE

No action to take place yet.

PAST EVENT DEBRIEF

a. Black History Month Event – Equity Affairs

a. Overall event outlook

- i. The event was well received, saw a lot of people interacting with the activities that were planned even without the incentive for food – saw a lot of beautiful mask decorations and interest in teh posters.
- ii. The polaroids are a good alternative to photo booth.

b. Challenges faced/ new learnings

- i. Contract issues with the photo booth vendor, but polaroids were a good substitute
- ii. No DJ because of miscommunication between Umoja and EA – to makes things straight forward in the future, which ever group is working on funding will work on the contracts too.

- iii. Potentially using a spread sheet as a shared event tracking document between the Student Life office and ASCSM boards so issues regarding the ordering and contracts are caught early on
 1. Can have a positive/ negative debrief for each event to prevent repeating mistakes
 2. Having check in meetings with the advisors before the event or working on the ordering and contracts together is possible – allows immediate rectification of potential issues
- c. *ASCSM Goals met*
 - i. Outreach and education

FUTURE AGENDA ITEMS

- Night Event Funding Request – Programming Board
- ICC Funding Requests

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn at 3:32 pm by Senator Nguyen; seconded by Senator Herrada. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma
ASCSM Secretary



Student Senate Regular Meeting Minutes (Unapproved)

Monday, March 10th, 2025

The meeting was called to order at 2:17 pm.

ROLL CALL

Members Present: President Anthony Pena Vasquez, Vice President/Chair Aidana Rysbekova, Finance Director Diana Kunze, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jericho Batac, Matthew Chang, Jasmine Cheng, Guillermo Garcia Zacarias, Mya Hmuu Han, Simon Htet, Heather Khaing, Sam LaCarrubba, Nathan Low, Max Magidin, Amy Nguyen, Jing Ee Ong, Alessandra Rengifo Herrada, Joey Situ

Members Absent: None

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Staff Assistant for Student Life

Others Present: None

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Herrada, seconded by Senator Ong. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

No Minutes of the prior meeting were attached.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

A student addressed the Senate with concerns regarding various challenges he recently faced, which included:

- **Library Equipment Return and IT Access:** Highlighted issues with returning equipment to the library, particularly during the winter break when access to technology is deactivated.
- **Medical Appointments and Campus Access:** Discussed difficulties in managing medical appointments while needing to visit campus repeatedly due to IT-related issues and lack of clear communication with the IT department.
- **Enrollment Issues:** Expressed concerns about difficulties in the enrollment process due to the deactivation of technology.
- **Office Hours and Late-Night Classes:** Noted that office working hours for essential student services end too early, which creates challenges for students taking late-night classes who may lack access to laptops and hotspots.
- **Student Support and Staff Conduct:** Expressed concerns regarding the lack of understanding and compassion from certain staff members, specifically mentioning the library manager.

REPORTS

President Vasquez reported that the Building 10 tabling is going to start tomorrow, with Senators LaCarrubba and Herrada kicking it off. Snacks and Fliers for the tabling are ready. He also mentioned that it would be nice if the Senators tried to practice active listening when we have speakers come in or when any one is speaking to the Senate instead of working on other things. Finally, he brought up Women's History Month and talked about how grateful he is for the women in his life stepping up in his family, friend groups and ASCSM.

Vice President Rysbekova started off by acknowledging Women's History Month and Vice Chair Llanell's recent birthday. Then, she asked the Senate their thoughts of inviting the Sustainability Committee and help organize and celebrate Earth Day with them.

Vice Chair Llanell reported that he and Senator LaCarrubba are brainstorming the Club Olympics Event on April 7th, between 1:30 pm and 3:30 pm.

Secretary Sharma reported that all the Senators have had their chance to clean the Senate Office at least once and they did a good job at it, and now the next pair to clean will be Senators Htet and Low.

Senator Htet, Chair of the Programming Board, stated that his board will be hosting a tabling event March 18th to 20th between 5pm and 7 pm for the evening/ night class students, and that he'll be sending out sign up links soon.

APPOINTMENTS

Motion to appoint Juna Lee to Programming by Senator Herrada; seconded by Senator Htet. Hearing no objections, the motion carried.

Motion to appoint Jayden Nguyen to Equity Affairs by Senator Ong; seconded by Senator Han. Hearing no objections, the motion carried.

Motion to appoint Marianne Thoon to Public Relations by Senator Cheng; seconded by Senator Herrada. Hearing no objections, the motion carried.

FUNDING FOR MATERIALS FOR PLANT PROJECT - NEUROSCIENCE AND NEUROTECH CLUB

The Neuroscience and Neurotech club is requesting funding to buy the required materials for their plant project.

Motion to allocate \$328.76 from the Club Assistance/ICC account (5031) to support this by Senator Oo; seconded by Senator Han. The motion was carried with all members present voting in favor.

FUNDING FOR NEW YEARS AROUND THE WORLD TABLING - CSSA

CSSA is requesting funding to support their tabling at the ASCSM Equity Affairs Board New Years Around the World event.

Motion to allocate \$1000.00 from the Club Assistance/ICC account (5031) to support the same by Senator Herrada; seconded by Senator Cheng. The motion was carried with all members present voting in favor.

FUNDING FOR REFRESHMENTS FOR FIRST CLUB MEETING - PSYCHOLOGY CLUB

The Psychology Club is requesting funding to support refreshments at the Psychology Club's first meeting of the semester.

Motion to amend the funding from \$24 to \$40 and allocating the same from the Club Assistance/ICC account (5031) to support the Psychology by Senator Herrada; seconded by Senator Ong. The motion was carried with all members present voting in favor.

FUNDING FOR WOMEN'S HISTORY MONTH EVENT - ADVOCACY BOARD

Advocacy Board is requesting funds for organizing a Women's History Month Event.

Motion to allocate \$3410.00 from the Ethnic and Cultural Affairs account (5050) to support this by Senator Herrada; seconded by Senator Han. The motion was carried with all members present voting in favor.

FUNDING FOR ASCSM NIGHT EVENT TABLING - PROGRAMMING BOARD

Programming Board is requesting funds to provide food and snacks for students enrolled in evening classes.

Motion to amend the funding from \$70 to \$200 and allocating the same from the 5150 Program to support the Night Event Tabling by Senator Zacarias; seconded by Senator Herrada. The motion was carried with all members present voting in favor.

SUPPORT FOR SOCIAL SCHOOLS IMPACTED BY LA WILDFIRE

President Vasquez and Vice-President Rysbekova discussed their potential ideas to fund raise for the schools affected by the recent LA wildfires, which included:

- Pie in the Face involving professors and facilities
- Guess the amount (of jellybeans in a jar) challenge
- Putting out the games from the prep room

If anyone has any ideas, please feel free to reach out to them!

ASCSM CONSTITUTIONAL AMENDMENT: ARTICLE III, SECTION 1.6

The members of the Senate debated on having a possible amendment to the ASCSM Constitution, additional discussion to take place at the following meeting.

PAST EVENT DEBRIEF

None.

FUTURE AGENDA ITEMS

- *ASCSM Constitutional Amendment: Article III, Section 1.6*
- *ICC Funding Requests*

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn at 3:46 pm by Senator Herrada; seconded by Senator Zacarias. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma

ASCSM Secretary 🎀

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.



Funding Proposal

For the meeting of **ICC: Tuesday, March 11, 2025 / Student Senate: Monday, March 17, 2025**

Title of Proposal **Funding for Food for Guest Speaker Event**

Being Proposed by **Girls Who Code** Lead
Coordinator **Heba Alazzeh**

Event Date(s) **March 19, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The Girls Who Code Club at College of San Mateo (CSM) proposes hosting a Guest Speaker & Tech Talk featuring Bryan Besnyi, Senior Programmer I at San Mateo County Community College District. This event will provide CSM students with insights into full-stack web development, JavaScript, and web accessibility, along with a coding demonstration and a Q&A session. To create a welcoming and engaging atmosphere, Chipotle catering will be provided.

Benefits to CSM Students

This event will offer valuable educational and career insights for students. Bryan Besnyi will provide technical knowledge on full-stack development, highlighting best practices in JavaScript and web accessibility. The session will include a hands-on coding demo, allowing students to see real-world applications of these concepts. A Q&A session will provide students with the opportunity to ask questions about career paths, internships, and skill-building, giving them firsthand advice from an experienced industry professional. The event also fosters networking opportunities, enabling students to connect with a mentor in the field and gain insight into working in tech. With Chipotle catering, the event will create an inclusive and engaging environment, encouraging participation from students of all skill levels and backgrounds.

Estimated Costs and Work Involved

The main expense for the event will be Chipotle catering, which includes three proteins, all bases, all toppings, chips, guacamole, queso blanco, salad vinaigrette, crispy corn and soft flour tortillas, and all four salsas, estimated to cost \$400, including tax. The Girls Who Code Officers will handle event planning and coordination. Heba Alazzeh, as President, will oversee communication with the guest speaker. Marketing and outreach, including social media promotions, email campaigns, and flyers, will be managed by the marketing officer and volunteers.

During the event, Heba Alazzeh and club officers will moderate the discussion, while volunteers will assist with setup and post-event cleanup.

Item Description	Cost
1. Chipotle Catering (3 proteins, all the bases, all toppings, Chips, Guacamole, Queso Blanco, salad vinaigrette, crispy corn and soft flour tortillas, and all 4 salsas)	\$400.00
2. _____	_____
3. _____	_____
4. _____	_____
Total Funding Request	\$400.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: Tuesday, March 11, 2025 / Student Senate: Monday, March 17, 2025

Title of Proposal Funding for Field Day

Being Proposed by Puente Latinx Club Lead Manuel Casco Monge
Coordinator

Event Date(s) March 21, 2025

ASCSM Account 5031 Club Assistance/ICC

DESCRIPTION

This club meeting will be full of outdoor activities, including soccer, frisbee, water guns, and some games from the Prep Room (Ski ball, basketball hoops, and football). Participants will also be able to represent their favorite sports teams with jerseys and other representative/relevant items. Additionally, with the music, club members will also have the opportunity to sing a song like karaoke. We will also have some snacks as light refreshments for members to eat and enjoy.

Item Description	Cost
1. <u>Soccer Ball</u>	<u>\$31.86</u>
2. <u>Variety box of snacks (chips, cookies, crackers, and nuts)</u>	<u>\$31.91</u>
3. <u>Variety box of CapriSun juice</u>	<u>\$12.78</u>
4. <u>Variety pack of granola bars</u>	<u>\$13.86</u>
5. _____	
Total Funding Request	<u>\$90.41</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, March 11, 2025 / Student Senate: Monday, March 17, 2025**

Title of Proposal **Funding for Movie Night**

Being Proposed by **Burmese Student Association** Lead Coordinator **Moe Thanzin Cho**

Event Date(s) **March 27, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Movie night with primarily Burmese students and anyone else who's interested on March 27th at 4-6pm (usual meeting time), where the club will show a Burmese movie, as well as provide food and drinks from Jolibee. A relaxing social event planned and organized by club officers, giving students opportunity to bond and build community. Estimated Attendance - 50 people

Item Description	Cost
1. <u>Food</u>	<u>\$400.00</u>
2. <u>Drinks</u>	<u>\$50.00</u>
3. <u>Utensils</u>	<u>\$50.00</u>
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: Tuesday, March 11, 2025 / Student Senate: Monday, March 17, 2025

Title of Proposal Funding for New Year's Around the World Tabling

Being Proposed by Burmese Student Association ^{Lead} Coordinator Moe Thanzin Cho

Event Date(s) March 19, 2025

ASCSM Account 5031 Club Assistance/ICC

DESCRIPTION

CSM Bursa Club tabling at New Year's Around the World, hosted by ASCSM Equity Affairs. The table will represent Burmese students and community, as well as providing engaging activities for students. Funding is requested for the set up, including cultural display and event materials.

Item Description	Cost
1. <u>Decorations</u>	<u>\$700.00</u>
2. <u>Activities</u>	<u>\$300.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$1,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #12: Feedback on Software Updates and IT Support for Students

The Senate shall discuss and provide feedback on recent updates to student-facing software and the status of software and technology support for students. No action to take place.

Agenda Item #13: ASCSM Constitutional Amendment: Article III, Section 1.6

The Senate shall discuss and consider amending the ASCSM constitution regarding the absence policy for members of the Student Senate. Possible action to take place.