



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, February 24<sup>th</sup>, 2025, 2:15 pm

**In-Person:** Center for Equity, Leadership and Community Building 17, Room 146  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

**Via Zoom:** Join Link: <https://smccd.zoom.us/j/87586606207?pwd=sfLI8xWuv3CAM6Ia6h8NLHmbzISz1o.1>  
Dial-In Number: (669) 444-9171 | Webinar ID: 875 8660 6207 | Passcode: 173785

**Please silence all cell phones and other electronic devices.**

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order**

2. **Roll Call**

3. **Approval of the Agenda**

4. **Approval of the Minutes of Prior Meeting(s)**

5. **Announcements and Hearings of the Public**

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. **Reports**

a. **Officers**

- i. President Anthony Pena Vasquez
- ii. Vice President Aidana Rysbekova
- iii. Finance Director Diana Kunze
- iv. Vice Chair Michael Llanell
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Chloe Johnson

b. **Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. **College of San Mateo Administration**

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. **Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Vasquez**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

- 8. Update from Title IX Coordinator**  
The Senate shall hear and discuss any updates from the College's Title IX Coordinator, David Crafts. No action to take place.
- 9. Funding for Art and Science Lecture Reception**  
The Senate shall discuss and consider the allocation of funds to support the Art and Science Lecture Reception. Possible action to take place.
- 10. Funding to publish The Labyrinth – Writer's project**  
The Senate shall discuss and consider the allocation of funds to support the printing of the Labyrinth literary magazine by the Writer's Project. Possible action to take place.
- 11. Funding for Katipunan Club Mixer – Katipunan**  
The Senate shall discuss and consider the allocation of funds to support the Katipunan Club Mixer for members of Katipunan. Possible action to take place.
- 12. Funding for Girls Who Code Algorithm and Problem-Solving Workshop – Girls Who Code**  
The Senate shall discuss and consider the allocation of funds to provide refreshments at the Girls Who Code's Algorithm and Problem-Solving Workshop. Possible action to take place.
- 13. Funding for Girls Who Code Resume and LinkedIn Workshop – Girls who Code**  
The Senate shall discuss and consider the allocation of funds to support the Resume and LinkedIn Workshop by Girls Who Code. Possible action to take place.
- 14. Commencement Keynote Speaker Recommendation**  
The Senate shall discuss and brainstorm possible recommendations for Commencement Keynote speaker. Possible action to take place.
- 15. Building 10 tabling schedule**  
The Senate shall discuss scheduling for kick starting the weekly tabling in Building 10. Possible action to take place.
- 16. Past event(s) debrief**
  - a. Club Fair – ICC**
    - i. Overall event outlook**
    - ii. Challenges faced/ new learnings**
    - iii. ASCSM Goals met**
- 17. Future Agenda Items**  
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
- 18. Final Announcements and Hearing of the Public**  
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 19. Adjournment**



## Student Senate Regular Meeting Minutes (Unapproved)

Monday, February 10<sup>th</sup>, 2025

The meeting was called to order at 2:17 pm.

### ROLL CALL

Members Present: President Anthony Pena Vasquez, Vice President/Chair Aidana Rysbekova, Finance Director Diana Kunze, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jericho Batac, Jasmine Cheng, Mya Hmuu Han, Simon Htet, Sam LaCarrubba, Nathan Low, Max Magidin, Amy Nguyen, Jing Ee Ong, Alessandra Rengifo Herrada, Joey Situ, Guillermo Garcia Zacarias

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Staff Assistant for Student Life

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Herrada, seconded by Senator Han. Hearing no objections, the motion was carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the February 3<sup>rd</sup>, 2025, Student Senate meeting as presented by Senator Low, seconded by Senator Llanell. Hearing no objections, the motion was carried.

### ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

No announcements from the public.

### REPORTS

Vice President Rysbekova reported that the ASCSM Administrative Mixer is tomorrow, February 11<sup>th</sup>, between 2 and 4 pm. This Mixer will be taking place in Building 17, Room 112, and she encouraged the senators to attend!

Vice Chair Llanell reported that he and his taskforce have submitted the funding request for the valentines themed ICC club fair, and had recorded an advertising video with PR.

Secretary Sharma reported that Senators Zacarias and Batac had cleaned the Senate office, as per their turn, and it will be Vice-president Rysbekova and Senator Cheng who would be on cleaning duty the following Tuesday.

Mr. Schaefer, Student Life and Leadership Manager, reported that he would be out next week. Friday (Feb 14<sup>th</sup>) and Monday (Feb 17<sup>th</sup>) would be a holiday - do not come! Board chairs are doing an amazing job keeping the boards moving and chugging, and we have more and more prospective board members sending in their paperwork.

### APPOINTMENTS

Motion to appoint Thien-Tiennam Nguyen-Do to Equity Affairs by Senator Htet; seconded by Senator Han. Hearing no objections, the motion carried.

Motion to appoint Phyo Nyam Win to Advocacy by Senator Llanell; seconded by Senator Ong. Hearing no objections, the motion carried.

## **UPDATE FROM VICE PRESIDENT OF ADMINISTRATIVE SERVICES**

Gerardo Ramirez, Vice President of Administrative Services, gave a presentation to update the Senate on the operations of the Safety Committee.

## **FUNDING FOR CLUB FAIR – ICC CLUB FAIR TASKFORCE**

ICC Club Fair task is hosting a valentine's themed club fair on Feb 18<sup>th</sup> and Feb 19<sup>th</sup>. The funding request was presented with the assumption of 35 clubs tabling.

Motion to allocate \$8,104.00 from the Club Assistance/ICC account (#5031) by Senator Herrada and Senator Zacarias. The motion was carried with all members present voting in favor.

## **ASCSM BUILDING 10 TABLING**

The Building 10 tabling taskforce will put together a schedule depending on the senators' availability starting the week of Feb 24<sup>th</sup> and present it for approval in the next Senate meeting. Currently the idea is to host the tabling every Monday/ Tuesday, and during the weeks of long holidays the days would be Tuesday/ Wednesday.

## **ASCSM ELECTION TIMELINE**

The Senate approved the drafted Election timeline as presented by Mr. Schaefer. No objections, the vote carries.

## **ASCSM STATEMENT ON ICE**

The Senate had the final reading of the draft ASCSM ICE statement presented by President Vasquez. Motion to approve the statement as presented by Senator Han; seconded by Senator Oo. No objections, vote carries.

## **PAST EVENT DEBRIEF**

None.

## **FUTURE AGENDA ITEMS**

- Funding request for New Years around the world – Equity Affairs
- ICC Funding Requests

## **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Please remind the club officers/ advisors to approve and sign off on their club paperwork so it reaches the Student Life office for final approval.

## **ADJOURNMENT**

Motion to adjourn at 3:14 pm by Senator Magidin; seconded by Senator Han. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma  
ASCSM Secretary

## **Agenda Item #7: Appointments**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

**Agenda Item #8: Update from Title IX Coordinator**

The Senate shall hear and discuss any updates from the College's Title IX Coordinator, David Crafts. No action to take place.



# Funding Proposal

For the meeting of Monday, February 24, 2025

Title of Proposal Funding for Art and Science Lecture Reception

Being Proposed by Prof. Mohsen Janatpour Lead Prof. Mohsen Janatpour Coordinator

Event Date(s) April 18, 2025

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5032 College Program Assistance**

### DESCRIPTION

This is the 35th presentation of this event, which is held in the CSM theater and is open to the students and the community free of charge. It involves a lecture, art exhibition, and astronomical observations connecting art and science. It is designed to encourage students of every discipline to enrich their education by courses and activities in both science and art. This event will promote the image of CSM as an academic institution, which is beneficial to the students that graduate or transfer from CSM. In the past Associated Students Senate has cosponsored this event by providing funds and manpower publicity and a reception after the event. Last few years' receptions, which were completely funded and run by Associate Students Senate volunteers, have been such a success that students are still talking about them. The college underwrites the cost for theater rental and Math/Science Division will pay truck rental and Publicity, etc.

I would like to ask the Associated Students Senate to cosponsor this event by funding the reception for this event.

Thank you!

Item Description	Cost
1. <u>Food and drinks for Art and Science Lecture reception (based on last year's costs)</u>	<u>\$850.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Funding Request</b>	<b><u>\$850.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_



# Funding Proposal

For the meeting of ICC: Tuesday, Feb. 11, 2025 / Student Senate: Monday, Feb. 24, 2025

Title of Proposal Funding to Publish *The Labyrinth*

Being Proposed by Writers' Project Lead Coordinator Jayden Ong

Event Date(s) n/a

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Equity Affairs
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

## DESCRIPTION

Writers Project is a club that publishes the fully student run and renowned journal named, Labyrinth; which seeks to promote student works. Writers Project is requesting funds towards publishing more copies of Labyrinth, as it has continuously grown more difficult to publish enough copies to go around---not only for the contributors works are published but for the general public and student body as well.

Being an associated Honors project club, we strive to advocate and represent the condemnable work of students, yet unfortunately with the limited budget we have it has been a challenge to do so. Unable to host events and rather focus our budget on creating more copies.

Even in the previous Fall 2024 semester, David Laderman, the Honors Project coordinator and advisor who oversees most of the clubs work was forced with asking for money. Approximately \$700 from a third party organization (ASLT) which was used to help cover the rest of the cost towards creating more copies of Labyrinth, as last semester we requested \$1200 from ICC and used \$700 to published approximately 100 copies of Labyrinth that was barely enough to cover the number of contributors.

Hoping for the Spring 2025 semester, Writers Project would like to request \$2000 in funding, all of which will go towards publishing for more copies of Labyrinth.

Item Description	Cost
1. <u>Publishing More Copies of Labyrinth</u>	<u>\$2,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Funding Request</b>	<b><u>\$2,000.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_





# Funding Proposal

For the meeting of ICC: Tuesday, Feb. 11, 2025 / Student Senate: Monday, Feb. 24, 2025

Title of Proposal Funding for Katipunan Club Mixer

Being Proposed by Katipunan Lead Christian Batac  
Coordinator

Event Date(s) February 13, 2025

Forwarded to the Student Senate by:

- Executive Cabinet    Advocacy    Equity Affairs    Programming    ICC    Other

ASCSM Account 5031 Club Assistance/ICC

## DESCRIPTION

KTP is hosting a casual mixer to start off the club's first meeting. We are hosting games and providing food.

Item Description	Cost
1. <u>Food and Drinks</u>	<u>\$150.00</u>
2. <u>Game Supplies</u>	<u>\$50.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Funding Request</b>	<b><u>\$200.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# Funding Proposal

For the meeting of **ICC: Tuesday, Feb. 11, 2025 / Student Senate: Monday, Feb. 24, 2025**

Title of Proposal **Girls Who Code Algorithm and Problem-Solving Workshop**

Being Proposed by **Girls Who Code** Lead Coordinator **Heba Alazzeh**

Event Date(s) **February 19, 2025**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Equity Affairs
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

## DESCRIPTION

The Girls Who Code club at the College of San Mateo is hosting an Algorithm & Problem-Solving Workshop to provide students with hands-on experience in tackling coding challenges, including dynamic programming, graph traversal, and small-group coding exercises. To foster a welcoming and collaborative learning environment, we propose to cater Chipotle for our participants.

### Benefits to CSM Students

**Enhancing Student Engagement:** Providing food encourages participation and creates a comfortable atmosphere for learning and collaboration.

**Promoting STEM Community Building:** The event fosters peer connections, allowing students to work together on algorithmic problems and discuss different problem-solving strategies in a relaxed environment.

**Supporting Student Success:** A well-fed participant is more focused and engaged. By offering a meal, we eliminate the need for students to leave the workshop to eat, ensuring uninterrupted learning time.

**Encouraging Diversity in Tech:** Many of our members come from underrepresented backgrounds in STEM. Providing food makes the event more inclusive, as it removes financial barriers for students who may otherwise not afford a meal.

Item Description	Cost
1. <u>Burrito/Bowl Catering</u>	<u>\$180.00</u>
2. <u>Chips &amp; Guacamole (shared)</u>	<u>\$60.00</u>
3. <u>Drinks (bottled water/soda)</u>	<u>\$50.00</u>
4. _____	_____
5. _____	_____
<b>Total Funding Request</b>	<b><u>\$300.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_



# Funding Proposal

For the meeting of ICC: Tuesday, Feb. 11, 2025 / Student Senate: Monday, Feb. 24, 2025

Title of Proposal Funding for Girls Who Code Resume and LinkedIn Workshop

Being Proposed by Girls Who Code Lead Heba Alazzeh  
Coordinator

Event Date(s) February 26, 2025

Forwarded to the Student Senate by:

- Executive Cabinet    Advocacy    Equity Affairs    Programming    ICC    Other

ASCSM Account 5031 Club Assistance/ICC

## DESCRIPTION

The Girls Who Code club at the College of San Mateo is hosting a Resume & LinkedIn Workshop to help students enhance their professional profiles by updating resumes with new skills and projects and learning LinkedIn profile optimization techniques. To foster a welcoming and productive environment, we propose to cater Chick-fil-A for our participants.

### Benefits to CSM Students

Enhancing Student Engagement: Providing food encourages participation and creates a comfortable atmosphere for networking and learning.

Supporting Career Readiness: The event prepares students for job and internship applications by refining their resumes and LinkedIn presence.

Promoting Professional Growth: Students gain valuable insights into resume writing, LinkedIn strategies, and personal branding.

Encouraging Inclusivity: Offering food ensures that all students can participate without worrying about meal costs, creating a more equitable event.

Item Description	Cost
1. <u>Chick-fil-A Chick-n-Minis™ Tray</u>	<u>\$80.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Funding Request</b>	<b><u>\$80.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_

## **Agenda Item #14: Commencement Keynote Speaker Recommendation**

The Senate shall discuss and brainstorm possible recommendations for Commencement Keynote speaker.  
Possible action to take place.

**Agenda Item #15: Building 10 Tabling Schedule**

The Senate shall discuss scheduling for kick starting the weekly tabling in Building 10. Possible action to take place.

## **Agenda Item #16: Past Event(s) Debrief**

- a. Club Fair – ICC
  - i. Overall event outlook
  - ii. Challenges faced/new learnings
  - iii. ASCSM goals met