



Student Senate Regular Meeting Agenda

Monday, November 25th, 2024, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/89377012508>
Dial-In Number: (669) 444-9171 | Webinar ID: 893 7701 2508

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Approval of the Minutes of Prior Meeting(s)**
5. **Announcements and Hearings of the Public**
During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.
6. **Reports**
 - a. **Officers**
 - i. President Anthony Pena Vasquez
 - ii. Vice President Aidana Rysbekova
 - iii. Finance Director Diana Kunze
 - iv. Vice Chair Michael Llanell
 - v. Secretary Vanshika Sharma
 - vi. District Student Trustee Chloe Johnson
 - b. **Senators**
Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.
 - c. **College of San Mateo Administration**
Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.
 - d. **Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
 - iii. Mondana Bathai, Student Life Staff Assistant
7. **Appointments – President Vasquez**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.
8. **Funding for ICC Reception party – ICC Reception Taskforce**

The Senate shall discuss and consider allocating funds to support an ICC Reception party for the Club officers, hosted by ICC. Possible action to take place.

9. Funding for Administrative Mixer – Administrative Mixer Taskforce

The Senate shall discuss and consider allocating funds to support an Administrative Mixer to create a shared space for the members of the Senate and the Administration to interact. Possible action to take place.

10. ASCSM Mid-Semester Budget Breakdown

The Senate shall discuss and review the breakdown of ASCSM Budget and spending. Possible action to take place.

11. Discussion on CSM Hotspot Program

The Senate shall discuss the issues surrounding the funding of the Hotspot program. Possible action to take place.

12. Discussion on District Student Committee Mixer

The Senate shall discuss and plan a District Student Committee Mixer and host it in the Spring Semester. Possible action to take place.

13. Future Agenda Items

During this time, members of the Senate may suggest agenda items for consideration for future meetings.

14. Final Announcements and Hearing of the Public

During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

15. Adjournment



Student Senate Regular Meeting Minutes (Unapproved)

Monday, November 18th, 2024

The meeting was called to order at 2:17 pm.

ROLL CALL

Members Present: President Anthony Pena Vasquez, Vice President/Chair Aidana Rysbekova, Finance Director Diana Kunze, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jasmine Cheng, Mya Hmuu Han, Simon Htet, Sam LaCarrubba, Nathan Low, Max Migidin, Amy Nguyen, Jing Ee Ong, Wai Yan Oo, Alessandra Rengifo Herrada, Joey Situ

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Staff Assistance for Student Life

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Llanell, seconded by Senator Ong. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the previous meeting on November 7th by Senator Llanell and Senator Han.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

No announcements from the public.

REPORTS

President Vasquez mentioned that there were ants in the Senate room, so keeping it clean and making sure there is no left-over food in the Office is important. ASCSM Senators and Board members should be mindful of what they say in public, as they are the representatives of the student population. PTK hosted their event recently and it was a good success. The Nepalese Students Association is hosting their event tonight so please stop by and participate, if possible. The VPSS Luncheons will be taking place tomorrow and the day after too, so join in when you can.

Vice President Rysbekova also gave a reminder for the VPSS luncheons this week. She reported that the district meeting on November 19th would unfortunately be an unofficial one. The dates for the Administrative Mixer will be moved to the following semester.

Vice Chair Llanell reported that the ICC Reception Event will be postponed and mentioned that it was Secretary Sharma's birthday the day before.

Secretary Sharma thanked everyone for the birthday wishes and mentioned that it was Senator Oo's birthday the same weekend.

Senator Ngyuen reported that there is an opportunity for a trip to the SF state for those who are interested to learn more about transferring and applying to SF state.

Senator Han, Equity Affairs Board Chair, reported that the International Student Week is this week so the ISE department, and everyone is welcome to participate and hang out.

Alex Guiriba, VPSS, appreciated all the events ASCSM has hosted in the last few weeks. He also encouraged the members to participate in the VPSS selection. He also mentioned that there will also be a couple of donation drives now that the holiday season is here.

Mr. Schaefer, the Student Life and Leadership Manager, reported that this is the last week for any funding request or activities request for this semester. November 25th would potentially be the last Senate meeting for Fall. Board chairs can decide when the last working meeting for the boards would be, but if they are changing then they should let him and Fauzi know in advance so they can keep their schedule open. Senators should also honor their commitments- eight people signed up for the VPSS luncheon today, but no one showed up. Finally, he will not be in the office next week.

Ms. Bathai. The Staff Assistant for Student Life reported that November 20th is the deadline for new club paperwork this semester. Clubs can, though, start submitting paperwork for the next semester.

APPOINTMENTS

Motion to appoint Vice-President Rysbekova to Sustainability Committee by Senator Ong; seconded by Senator Llanell.

FUNDING FOR PIQ DROP-IN SUPPORT EVENT - TRANSFER CLUB

The Transfer Club is planning to organize a PIQ drop-in support event to help students working on their PIQs.

Motion to increase the funding amount from \$1250 to \$1550 to cater for the food for the event by Senator Herrada and Senator LaCarrubba.

The motion to approve the final total of \$1550 from the Club Assistance/ICC account (#5031) was carried with all members present voting in favor.

FUNDING FOR LA POSADA EVENT – PUENTE LATINX CLUB

The Puente Latinx club is hosting a La Posada community holiday event.

Motion to allocate \$500.00 from the Club Assistance/ICC account (#5031) by Senator Low and Senator Herrada. The motion was carried with all members present voting in favor.

FUNDING FOR STUDY LOUNGE - CSSA

CSSA is hosting an end of the semester study lounge event and will be providing snacks and study materials to aid with finals preparation.

Motion to allocate \$1000.00 from the Club Assistance/ICC account (#5031) for snacks and refreshments by Senator Cheng and Senator Llanell. The motion was carried with all members present voting in favor.

DISCUSSION ON CSM HOTSPOT PROGRAM

This Agenda item was tabled due to the lack of a representative.

ASCSM MID-SEMESTER BUDGET CHECK IN

Overall, ASCSM spending is as expected, though there are some sectors that are overspending while some are underspending. Full budget revision will take place during the first few weeks of spring semester.

DISCUSSION ON SENATE OFFICE CLEAN UP SCHEDULE

The members of the Senate discussed the cleaning schedule for the Senate room and discussed the guidelines to maintain the organization and cleanliness of the room.

PAST EVENT DEBRIEF

Election Day Event - Advocacy Board

Overall, the event was pretty good. Everyone's help was really appreciated in making the two-in-one event possible! We were able to guide the students to the ballot, remind them to cast their vote before the deadline, and hosted a consecutive watch party to see the tally of the election in live time.

Goals met:

- ❖ Outreach and Education: The event encouraged the voters to cast their ballot and helped them with any question they had.
- ❖ Student Support: PR did a good job marketing for the following post-election de-stress week with Active minds, to support the students with the results of the election

Community Lights Festival – Equity Affairs Board

Much appreciation to everyone who volunteered and helped out to make this big event possible! Although there were issues with the facilities yet again, it was manageable, and the event had a good turnout.

Goals met:

- ❖ Support for Clubs: this event was a collaborative event with a variety of programs and cultural clubs, giving them a space to raise awareness about their culture.
- ❖ Sustainability: most decorations used in the event were either reused from past events or are reusable for future events. Food was ordered from local stores to support local businesses.
- ❖ Collaborations: creating a community bond between students and groups of different cultures and raising awareness.
- ❖ Outreach and education: the students were exposed to information about different cultures with the help of clubs tabling and posters about the same.

FUTURE AGENDA ITEMS

- ICC funding requests

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Please keep the Senate Office clean to reduce the risk of ant infestation. Please return items taken from building 1 storage back there. Also, do clean the dirty utensils after the event to maintain cleanliness for the other groups using the prep room too.

ADJOURNMENT

Motion to adjourn at 3:07 pm by Senator Herrada; seconded by Senator Cheng. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma
ASCSM Secretary

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.



Funding Proposal

For the meeting of **ICC: / Student Senate: November 25, 2024**

Title of Proposal **Funding for ICC Reception Party**

Being Proposed by **ICC Reception Taskforce** Lead Coordinator **Michael Llanell**

Event Date(s) **December 3, 2024**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Equity Affairs
- Programming
- ICC
- Other

ASCSM Account

DESCRIPTION

The ICC Reception on November 26th is a festive gathering to celebrate a successful year of clubs and student activities! Taking place in Building 17's open space from 12:00 PM to 2:00 PM, the event will feature delicious sushi platters, Chick-fil-A, mini cannoli, and refreshing boba drinks for everyone to enjoy. Attendees can look forward to interactive games like Bingo and Jeopardy, with prizes including Lego sets, backpacks, and more. Goodie bags filled with chocolates, notepads, stickers, and other fun items will also be provided. Join us for an afternoon of games, giveaways, and good times to cap off the year in style!

Item Description	Cost
1. Food	\$1750.34
2. Boba	\$600.23
3. Goodie bags + Items + Prizes	\$982.96
4. Decorations + Name Stickers	\$69.00
5. _____	
Total Funding Request	\$3402.53

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: / Student Senate: November 25, 2024**

Title of Proposal **Funding for Administrative Mixer**

Being Proposed by **Administrative Mixer Taskforce** ^{Lead} Coordinator **Jasmine Cheng**

Event Date(s) **January 21, 2025**

Forwarded to the Student Senate by:

Executive Cabinet Advocacy Equity Affairs Programming ICC Other

ASCSM Account

DESCRIPTION

Will Cover for Food, Drinks, Possible Dessert

Item Description	Cost
1. Food	\$1000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$1000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #10: ASCSM Mid-Semester Budget Breakdown

The Senate shall discuss and review the breakdown of ASCSM Budget and spending. Possible action to take place.

Agenda Item #11: Discussion on CSM Hotspot Program

The Senate shall discuss the issues surrounding the funding of the Hotspot program. Possible action to take place.

Agenda Item #12: Discussion on District Student Committee Mixer

The Senate shall discuss and plan a District Student Committee Mixer and host it in the Spring Semester. Possible action to take place.