



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, November 04<sup>th</sup>, 2024, 2:15 pm

**In-Person:** Center for Equity, Leadership and Community Building 17, Room 146  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

**Via Zoom:** Join Link: <https://smccd.zoom.us/j/89377012508>

Dial-In Number: (669) 444-9171 | Webinar ID: 893 7701 2508

**Please silence all cell phones and other electronic devices.**

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order**

2. **Roll Call**

3. **Approval of the Agenda**

4. **Approval of the Minutes of Prior Meeting(s)**

5. **Announcements and Hearings of the Public**

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. **Reports**

a. **Officers**

- i. President Anthony Pena Vasquez
- ii. Vice President Aidana Rysbekova
- iii. Finance Director Diana Kunze
- iv. Vice Chair Michael Llanell
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Chloe Johnson

b. **Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. **College of San Mateo Administration**

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. **Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Vasquez**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

- 8. Funding for Stanford Anatomy Tour – Medical Scholars**  
The Senate shall discuss and consider allocating funds to support a tour of the Stanford Anatomy Lab. Possible action to take place.
- 9. Funding for Card Making Event – Medical Scholars**  
The Senate shall discuss and consider allocating funds to support a holiday card decoration that would be distributed to seniors living in hospice care. Possible action to take place.
- 10. Funding for Card Making Event – Volunteer Club**  
The Senate shall discuss and consider allocating funds to support the provision of snacks for the joint Card Making Event by medical Scholars and Volunteer Club. Possible action to take place.
- 11. Funding for the International Education Week – International Student Office**  
The Senate shall discuss and consider allocating funds to support the International Education Week event hosted by the International Student Office. Possible action to take place.
- 12. Discussion on CSM Library’s Hotspot Program**  
The Senate shall discuss the issues surrounding the funding of the Hotspot program. Possible action to take place.
- 13. Assigning a Task force for the Survey**  
The Senate shall form a task force to discuss and plan a survey to be sent out to the Latino Community. Possible action to take place.
- 14. Discussion on Senate Office Clean Up Schedule**  
The Senate shall discuss the Senate Office Clean up schedule. Possible action to take place.
- 15. Past Event Debrief**
  - a. Halloween event – Programming Board**
- 16. Future Agenda Items**  
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
- 17. Final Announcements and Hearing of the Public**  
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 18. Adjournment**



## Student Senate Regular Meeting Minutes (Unapproved)

Monday, October 28<sup>th</sup>, 2024

The meeting was called to order at 2:17 pm.

### ROLL CALL

Members Present: President Anthony Peña Vasquez, Vice President/Chair Aidana Rysbekova, Finance Director Diana Kunze, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jericho Batac, Jasmine Cheng, Mya Hmuu Han, Simon Htet, Sam LaCarrubba, Nathan Low, Max Migidin, Jing Ee Ong, Wai Yan Oo, Alessandra Rengifo Herrada, Joey Situ

Members Absent: Senators Matthew Chang (excused), Guillermo Garcia Zacarias, Amy Nguyen (excused)

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Staff Assistant for Student Life

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Han, seconded by Senator Oo. Hearing no objections, the motion was carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

No minutes for the previous meeting attached.

### ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

Lia Thomas, a representative from the CSM Library, reported that are discussions with the Vice President of Administrative Services regarding the funding of the hot spot program for students. She is hoping that the Senate can bring forth the student voice about the issue.

### REPORTS

President Vasquez reported that the District Student Council is discussing holding a night market event coordinated among the three colleges. Updates on the student housing project should be up on the college website. The facility should be open to students by 2027. There are also talks of having one student ID for all three campuses, which could be implemented by next academic year.

Vice President Rysbekova reported that she had brought up the issues regarding the processing of student employment paperwork and contracts the District Student Council. In particular, the group discussed the impact that the processing of student employment paperwork has on international students because they may only work on campus. Vice President Rysbekova also encouraged members to volunteer at this week's Halloween event.

Finance Director Kunze reported that she attended the first Finance Committee meeting of the semester. The group did introductions and started defining the goals for the year.

Vice Chair Llanell reported that he and his Vice Chair are planning an ICC Reception event for all the club officers. The event will be held sometime in November.

Secretary Sharma reminded the Senators that they are each limited to only one guest in the Senate Office, and that they should be signing their guests in at the front desk.

Senator Htet, Programming Board Chair, announced that his board would be hosting the annual Halloween event on October 29<sup>th</sup>, and requested the senators to help if possible.

Senator Migidin, representative of the Safety Committee, reported that the committee is currently working on the issues observed during the recent drills on campus to improve campus safety.

Alex Guiriba, Interim Vice President of Student Services, has returned his paternity leave and reported that his newborn and wife are healthy. He also appreciated all the work the Student Senate put in over the last few weeks and was amazed at the current flow of events that are being hosted by student groups all around the campus.

Aaron Schaefer, Student Life and Leadership Manager, mentioned that Mr. Hamadeh would be out for the day as he took the day off after being at a conference for the weekend. For his reports, he asked the senate to support Board Chair Htet on the Halloween event. He also encouraged the members to participate in events hosted by other student groups on campus. Finally, Mr. Schaefer mentioned that the student leadership retreat is this weekend. He thanked the group for their efforts in spreading the word out to the students.

Mondana Bathai, Staff Assistant for Student Life, reminded everyone that the Health Fair is on Wednesday, October 30<sup>th</sup>, in Building 10. There will be free food and flu shots available.

#### **APPOINTMENTS**

No appointments were made.

#### **FUNDING FOR TABLING FOR LIGHT FESTIVAL – BURMESE STUDENT ASSOCIATION**

The Burmese Student Association is planning to table at the Community Lights Festival on November 5th and are requesting funding for hosting a tabling activity.

Motion to approve allocating \$727.00 from the Club Assistance account (#5031) to support the Burmese Student Association tabling at the Community Lights Festival by Senator Low and Senator Herrada. This motion reflects an increase of \$55 from the original proposal for letters, envelopes, and pens. The motion was carried with all members present voting in favor.

#### **FUNDING FOR KAMAYAN NIGHT – FILIPINO AMERICAN HISTORY MONTH - KATIPUNAN**

Because funding for this item will be provided by the AANAPISI grant, the proposal was withdrawn.

#### **FUNDING FOR ELECTION DAY EVENT – ADVOCACY BOARD**

The Advocacy Board is hosting two events on the last day of voting. The first would be an election watch party in Building 17, while the second, concurrent event would be the tabling in Building 10 to encourage those who haven't voted yet to cast their ballot.

Motion to approve allocating \$1,000.00 from the Student Representation Trust account to support the Election Day events organized by the Advocacy Board by Senator Han; seconded by Senator Ong. This motion reflects an increase of \$500 from the original proposal. The motion was carried with all members present voting in favor.

#### **ASSIGNING A TASK FORCE FOR THE ADMINISTRATIVE MIXER**

President Vasquez, Vice President Rysbekova, and Senators Llanell, Migidin and Cheng volunteered to form the task force to work on the Administrative Mixer event.

#### **ASSIGNING A TASK FORCE FOR THE SURVEY**

Hearing no objections, this item was tabled until the next meeting.

## **DISCUSSION ON ASCSM GOALS 2024-2025 – GOALS AND MISSION STATEMENT TASKFORCE**

The members of the Senate discussed reviewed the proposed goals for the 2024–2025 academic year.

Motion to approve the ASCSM Goals 2024–2025 by Senator Han; seconded by Senator Htet. The motion was carried with all members present voting in favor.

## **PAST EVENT DEBRIEF**

*No past events.*

## **FUTURE AGENDA ITEMS**

- Discussion on ASCSM Mission statement
- ICC funding requests
- Taskforce to decide on the Survey to the Hispanic Community
- Potential UC PIQ drop-in support event
- Halloween debrief

## **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Mr. Schaefer reminded everyone to be sure to help at the Halloween event and have fun. The discussion regarding the hot spot program will be sent to Executive Cabinet first.

## **ADJOURNMENT**

Motion to adjourn at 2:57 pm by Senator Herrada; seconded by Senator Cheng. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma  
ASCSM Secretary

## **Agenda Item #7: Appointments**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.



Associated Students of College of San Mateo

# Funding Proposal

For the meeting of ICC: October 22, 2024 / Student Senate: October 28, 2024

Title of Proposal Funding for Stanford Anatomy Tour

Being Proposed by Medical Scholars Lead Coordinator Savannah Basanez

Event Date(s) November 22, 2024

Forwarded to the Student Senate by:

Executive Cabinet    Advocacy    Equity Affairs    Programming    ICC    Other

ASCSM Account 5031 Club Assistance/ICC

## DESCRIPTION

We will visit Stanford and be given a tour of their anatomy lab from a Stanford Medical Scholar. The CSM students will dive deep into what Stanford has to offer its medical students and they will learn anatomy skills hands on. The cost will be \$50 a student, we will have 25 students with a total cost of \$1250. The officers will be facilitating and our club co advisor Theresa Martin will be chaperoning. It will be on November 22nd from 10 am to 12pm. Students will drive themselves.

| Item Description                  | Cost                     |
|-----------------------------------|--------------------------|
| 1. <u>25 students @ \$50 each</u> | <u>\$1,250.00</u>        |
| 2. _____                          | _____                    |
| 3. _____                          | _____                    |
| 4. _____                          | _____                    |
| 5. _____                          | _____                    |
| <b>Total Funding Request</b>      | <b><u>\$1,250.00</u></b> |

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



Associated Students of College of San Mateo

# Funding Proposal

For the meeting of **ICC: October 29, 2024 / Student Senate: November 4, 2024**

Title of Proposal **Funding for Card Making Event**

Being Proposed by **Medical Scholars** Lead Coordinator **Sophia Ng**

Event Date(s) **November 13, 2024**

Forwarded to the Student Senate by:

Executive Cabinet    Advocacy    Equity Affairs    Programming    ICC    Other

ASCSM Account **5031 Club Assistance/ICC**

## DESCRIPTION

We are requesting \$35.00 to purchase cards to make holiday cards for seniors in hospice care.

| Item Description             | Cost           |
|------------------------------|----------------|
| 1. Cards                     | \$35.00        |
| 2. _____                     | _____          |
| 3. _____                     | _____          |
| 4. _____                     | _____          |
| 5. _____                     | _____          |
| <b>Total Funding Request</b> | <b>\$35.00</b> |

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_





Associated Students of College of San Mateo

# Funding Proposal

For the meeting of ICC: October 29, 2024 / Student Senate: November 4, 2024

Title of Proposal Funding for Card Making Event

Being Proposed by Volunteer Club Lead Coordinator Mya Hmuu Han

Event Date(s) \_\_\_\_\_

Forwarded to the Student Senate by:

Executive Cabinet    Advocacy    Equity Affairs    Programming    ICC    Other

ASCSM Account     **5031 Club Assistance/ICC**

## DESCRIPTION

Volunteer Club and Medical Scholars Club are collaborating to hold an event where students can write positive messages to senior citizens. This event will be open to the public. Volunteer Club is requesting funding to buy the snacks to give out to participants.

| Item Description             | Cost           |
|------------------------------|----------------|
| 1. Snacks                    | \$80.00        |
| 2. _____                     | _____          |
| 3. _____                     | _____          |
| 4. _____                     | _____          |
| 5. _____                     | _____          |
| <b>Total Funding Request</b> | <b>\$80.00</b> |

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# Funding Proposal

For the meeting of Monday, November 4, 2024

Title of Proposal Funding for the International Education Week

Being Proposed by International Student Office Lead Manasi Devdhar-Mane  
Coordinator

Event Date(s) November 20, 2024

Forwarded to the Student Senate by:

- Executive Cabinet     Advocacy     Equity Affairs     Programming     ICC     Other

ASCSM Account **5032 College Program Assistance**

**DESCRIPTION**

We are organizing International Education Week- World Village event on 11/20/2024 and would like to show case various cultures during this event. We were requesting help from ASCSM for \$2500.00 for the food cost for this event. This event will be open to the entire CSM community.

| Item Description  | Cost                     |
|---|--------------------------|
| 1. <u>Food for International Education Week – World Village Event</u> | <u>\$2,500.00</u>        |
| 2. _____  | _____                    |
| 3. _____  | _____                    |
| 4. _____  | _____                    |
| 5. _____  | _____                    |
| <b>Total Funding Request</b>  | <b><u>\$2,500.00</u></b> |

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_

## **Agenda Item #12: Discussion on CSM Library's Hotspot Program**

The Senate shall discuss the issues surrounding the funding of the Hotspot program. Possible action to take place.

### **Agenda Item #13: Assigning a Task force for the Survey**

The Senate shall form a task force to discuss and plan a survey to be sent out to the Latino Community.  
Possible action to take place.

**Agenda Item #14: Discussion on Senate Office Clean Up Schedule**

The Senate shall discuss the Senate Office Clean up schedule. Possible action to take place.

## **Agenda Item #15: Past Event Debrief**

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/ or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a) Halloween Event