



Student Senate Regular Meeting Agenda

Monday, October 21st, 2024, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/89377012508>
Dial-In Number: (669) 444-9171 | Webinar ID: 893 7701 2508

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order**

2. **Roll Call**

3. **Approval of the Agenda**

4. **Approval of the Minutes of Prior Meeting(s)**

5. **Announcements and Hearings of the Public**

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. **Reports**

a. **Officers**

- i. President Anthony Pena Vasquez
- ii. Vice President Aidana Rysbekova
- iii. Finance Director Diana Kunze
- iv. Vice Chair Michael Llanell
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Chloe Johnson

b. **Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. **College of San Mateo Administration**

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. **Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Vasquez**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

8. **Funding for Election Debate Meeting- Debate and Discussion Club**
The Senate shall discuss and consider the allocation of funds to support an election debate meeting hosted by Debate and Discussion Club. Possible action to take place.
9. **Funding for Supplies Drive- Operation Smile Club**
The Senate shall discuss and consider allocating funds to support a supplies drive organized by the Operation Smile Club. Possible action to take place.
10. **Funding for Student Veterans of America Annual National Conference- CSM Veterans Club**
The Senate shall discuss and consider allocating funds to support members of the CSM Veterans Club attendance at the 17th annual Student Veterans of America Annual Conference. Possible action to take place.
11. **Funding for Breaking into November Event- Gaming Club**
The Senate shall discuss and consider allocating funds to support a prefinals distress event sponsored by the Gaming Club. Possible action to take place
12. **Funding for Nepalese Cultural Night – Nepalese Student Association**
The Senate shall discuss and consider allocating funds to support an event celebrating Nepalese culture organized by the Nepalese Student Association. Possible action to take place.
13. **Funding for Magazine Prints – The Writer’s Project**
The Senate shall discuss and consider allocating funds to support the printing of The Labyrinth literary magazine. Possible action to take place.
14. **Discussion on ASCSM Goals 2024-2025 – Goals and Mission Statement taskforce**
The Senate shall discuss and consider the draft goals for the 2024-2025 academic year. Possible action to take place.
15. **Past Event Debrief**
 - a. **Ballot Box Ribbon Cutting Event – Advocacy Board**
 - b. **Latin-Filipinx Heritage Month Celebration – Equity Affairs Board**
16. **Future Agenda Items**
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
17. **Final Announcements and Hearing of the Public**
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
18. **Adjournment**



Student Senate Regular Meeting Minutes (Unapproved)

Monday, October 14th, 2024

The meeting was called to order at 2:16 pm.

ROLL CALL

Members Present: President Anthony Pena Vasquez, Finance Director Diana Kunze, Vice President/Chair Aidana Rysbekova, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jericho Batac, Mya Hmuu Han, Simon Htet, Sam LaCarrubba, Nathan Low, Max Magidin, Amy Nguyen, Jing Ee Ong, Wai Yan Oo, Alessandra Rengifo Herrada, Matthew Chang, Guillermo Garcia Zacarias, Joey Situ

Advisors Present: Fauzi Hamadeh, Student Life and Leadership Assistant

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Han, seconded by Senator Zacarias. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the following corrections to the minutes of the October 14th, 2024, meeting by Senator Han; seconded by Senator Low.

Correction #1: Under Reports: Senator Low and Senator Zacarias, Student representatives of the Education Equality Committee, reported that EEC discussed to issues faced by students according to anti-racism surveys, and suggested goals for making the changes required based on the survey results. The further discussed ways to make hiring committees more equitable and making their meetings more student and public friendly to increase their attendance and involvement. There were also talks of renovating the official college website to make it more interactive and diverse.

Correction #2: Under Funding for UC Application Workshop: The was a misprint of the funding value approved and the same was corrected from \$450.00 to \$310.00.

Correction #3: Under Funding for Japanese Culture Exploration and Socializing: The was a misprint of the funding value allocated and the same was corrected from \$4,100.00 to \$940.00.

Hearing no objections, the motion to approve the minutes as corrected was carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

No announcements were made.

REPORTS

President Vasquez urged the senators to sign up as volunteers for the two events that are hosted by Advocacy and Equity Affairs on October 15th. He asked the board chairs to encourage their board members to join. He also reported on the CSM Coast Side Ribbon Cutting Ceremony that would be taking place in Half Moon Bay, on Thursday, October 17th, to celebrate the opening of the new coast center that would be provided for students living in that area.

Vice-President Rysbekova requested the board chairs to encourage their board members to RSVP for the upcoming Leadership Retreat, that is open to all students on campus. This will be taking place on the weekend of November 1st.

Secretary Sharma apologized for the errors in the minutes of the previous meeting.

Senator Zacarias reported that a student wants to be more involved with their ceramic's studio and any suggestion on how to request longer lab time or after class open hours. He also mentioned that there were students who would appreciate to be able to use the computers in the library after library times, and if anything can be done for the same. He also wondered if there was any way to change the timings of operation for Building 17 too.

Senator Han, Board Chair of Equity Affairs, reminded that the Latino-Filipino Heritage Month Celebration would be tomorrow, October 15th, between 1:30pm and 3:00pm.

Senator Nyugen, Board Chair of Advocacy, brought up the "Ballot Box Ribbon Cutting Ceremony" that her board is hosting, on October 15th between 12 and 1pm. She also mentioned that Senator Situ, Vice Chair of Advocacy, has sent out volunteer links, and requested to sign up for the same.

Senator Han, Board Chair of Equity Affairs, reported that her board is hosting the Latino-Filipino Heritage Month on October 15th in Building 10, between 1 and 3pm, and invited the members of the Senate to stop by for the activities and food. She has also sent the sign-up forms across the group chats for those who can volunteer.

Mr. Hamadeh, the Student Life and Leadership Assistant, reported that Mr. Schaefer would be absent today. He also encouraged the senators and their board members to sign up for the upcoming events. He additionally brought up the Half Moon Bay ribbon cutting ceremony, as priorly mentioned by President Vasquez, and the Half Moon Bay Great Pumpkin Parade, which would be taking place on October 19th. The RSVP links for the latter have already been sent to the members of the Seante, and Mr. Hamadeh mentioned it would be great to have ASCSM be part of the parade too. He also clarified that there are no do-overs for any of the funding passed, so the members would have to be sure to only vote after they have a clear idea.

APPOINTMENTS

President Vasquez made the following appointment(s):

- Senator Low to Programming Board
Motion to approve the appointment by Senator Llanell; seconded by Senator Oo. Hearing no objections, the motion was carried.

FUNDING FOR SEPTEMBER BOOK OF THE MONTH- BOOKCLUB

The agenda item will be dropped because of the third repeated absence of a Book Club representative.

FUNDING FOR MICROCONTROLLER WORKSHOP- AI CLUB

The AI Club is requesting funding to buy microcontrollers for their club members to understand how they work. This would be a recurring meeting activity.

Motion to approve allocating \$109.00 from the Club Assistance/ICC account (#5031) to provide for the supplies by Senator Llanell; seconded by Senator Low. The motion was carried with all members present voting in favor.

FUNDING FOR SUTURE KITS – MEDICAL SCHOLARS CLUB

Medical Scholars Club is requesting money to buy 12 suture kits for their club members to learn how to stitch up models.

Motion to approve allocating \$400.00 from the Club Assistance/ICC account (#5031) to provide funding for the promotional event by Senator Han; seconded by Senator Llanell. The motion was carried with all members present voting in favor.

FUNDING FOR COSTUMES FOR THE DAY OF THE DEAD PERFORMANCE- FLKLORIC DANCE AND CULTURE CLUB

The Folkloric Dance and Culture Club is holding a performance for the first time on for the Day of the Dead event at CSM, in collaboration with the CSM President and Puente Club. The club aims to spread cultural awareness through the medium of dance. The event will take place on October 29th.

Motion to approve allocating \$950.00 from the Club Assistance/ICC account (#5031) to provide funding for the refreshments for the UC Application Workshop by Senator Low; seconded by Senator Htet. The motion was carried with all members present voting in favor.

FUNDING FOR COMMUNITY LIGHTS FESTIVAL- EQUITY AFFAIRS BOARD

The Equity Affairs Board is hosting a Community Lights Festival to celebrate the different light festivals across various cultures together. This event is in collaboration with APACC.

Motion to approve allocating \$2,200.00 from the Ethnic and Cultural Affairs account (#5050) to provide for the event by Senator Oo; seconded by Senator Herrada. The motion was carried with all members present voting in favor.

DISCUSSION ON THE PURPOSE OF THE SENATE OFFICE

The Senators discussed on the purpose of the Senate room and the majority of the members agreed that they use the space for socializing, with a few who use it as a study space. The lights of the room should be replaced soon, as the Student Life Office has already sent in a work request for the same. Mr. Hamadeh reminded the Senate that all of the renovations would be paid for by the ASCSM Senate funds.

PAST EVENT DEBRIEF

Recruitment Day

The event overall ended on a positive note with good engagement from the student population. The official ASCSM Instagram account gained 200 new followers. We also had a decent number of new board applications too!

FUTURE AGENDA ITEMS

- Potential Building 10 tabling
- Survey to the Hispanic Community to understand what they think about the current provisions on campus
- Potential UC PIQ workshop
- Making the Programs known on campus

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Senator Han announced that the Community Light Festival has time allotted to performances, and if any of the Senators are interested in performing, they could sign up for it.

ADJOURNMENT

Motion to adjourn at 3:22 pm by Senator Zacarias; seconded by Senator Oo. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma
ASCSM Secretary

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: October 15, 2024 / Student Senate: October 21, 2024

Title of Proposal Funding for Election Debate Meeting

Being Proposed by Debate and Discussion Club Lead Simon Nakarmi
Coordinator

Event Date(s) _____

Forwarded to the Student Senate by:

Executive Cabinet Advocacy Equity Affairs Programming ICC Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

We are hosting a discussion for the upcoming election. We would like food and snacks for the 1.5 hours of the discussion time.

Item Description	Cost
1. <u>Food and Snacks</u>	<u>\$400.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$400.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of **ICC: October 15, 2024 / Student Senate: October 21, 2024**

Title of Proposal **Funding for Supplies Drive**

Being Proposed by **Operation Smile Club** Lead Coordinator **Puja Prasad**

Event Date(s) **October 21–December 6**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Equity Affairs
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

A supplies drive for dental supplies and toys for the global organization, Operation Smile. We need large cardboard boxes to collect the supplies in during the supplies drive dates.

Item Description	Cost
1. <u>9 Medium Boxes</u>	<u>\$25.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$25.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of **ICC: October 15, 2024 / Student Senate: October 21, 2024**

Title of Proposal **Funding for Student Veterans of America Annual National Conference**

Being Proposed by **CSM Student Veterans Club** Lead Coordinator **Emily Manjarrez**

Event Date(s) **January 2–4, 2025**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Equity Affairs
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Our Student Veterans of America (SVA) chapter at the College of San Mateo will be attending the 17th Annual National Conference in Colorado Springs. This event is a valuable opportunity for our members to connect with fellow veterans, gain insights on leadership, and develop skills that will support their transition into civilian careers.

To make this trip possible, we respectfully request the full allocation of \$2,500. These funds will primarily cover the cost of flights (\$1,900) and hotel accommodations (\$600 of \$1,194 total) for our seven student attendees.

As the total expense exceeds the allocated amount by \$594, the remaining balance will be covered by the Veterans Resource Center on campus, ensuring that all costs are accounted for.

We greatly appreciate your consideration of this request and your continued support for our veteran community at CSM.

Item Description	Cost
1. <u>Flights</u>	<u>\$1,900.00</u>
2. <u>Hotel</u>	<u>\$600.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$2,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: October 15, 2024 / Student Senate: October 21, 2024

Title of Proposal Funding for Breaking into November Event

Being Proposed by Gaming Club Lead Eduardo Ocampo
Coordinator

Event Date(s) November 7, 2024

Forwarded to the Student Senate by:

- Executive Cabinet Advocacy Equity Affairs Programming ICC Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Relax before things get too much

Item Description	Cost
1. <u>Food</u>	<u>\$300.00</u>
2. <u>Snacks</u>	<u>\$200.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of **ICC: October 15, 2024 / Student Senate: October 21, 2024**

Title of Proposal **Funding for Nepalese Cultural Night**

Being Proposed by **Nepalese Student Association** Lead Coordinator **Nishan Bhattarai**

Event Date(s) **October 28, 2024**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Equity Affairs
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Join us for an exciting Nepalese Cultural Night in the Bay View dining area on October 28, 2024, from 5:00 pm- 8:00 pm to celebrate Nepal's rich heritage through vibrant traditional music, dance, and mouthwatering cuisine. Enjoy the rhythm of Nepali folk songs and the beauty of classical and contemporary dance performances, showcasing the diverse cultural traditions of Nepal. The night promises to be a unique cultural experience where you can enjoy free food, meet people, and celebrate the flavors of Nepal. Whether you are familiar with Nepalese culture or are curious to learn more, this event is a perfect opportunity to embrace the warmth and hospitality of Nepal.

The event will be a perfect opportunity for all the students to gain insight into the Nepalese tradition. It will also help to build a network with students from a diverse community. Moreover, It will be a perfect opportunity for the students to unwind from the academic pressure through music, dance, and many more.

The Nepalese Student Association Club officers will organize the whole event dividing the work equally among the officers within club Advisor supervision and if necessary will ask the club members to volunteer on the event day.

Item Description	Cost
Food (White Rice, Matar Panner, Chicken Curry, Plain Naan, Rasmalai, Nepali Style)	
1. <u>Aachar</u>	<u>\$1,622.00</u>
2. <u>Facilities (Cleaning, tables, stage, etc.)</u>	<u>\$1,000.00</u>
3. <u>Miscellaneous (Water, cold drinks, plates, napkins, utensils, decorations, gifts)</u>	<u>\$800.00</u>
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$3,422.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: October 15, 2024 / Student Senate: October 21, 2024

Title of Proposal Funding for Magazine Prints

Being Proposed by The Writers' Project Lead Coordinator Aki Dayag

Event Date(s) n/a

Forwarded to the Student Senate by:

Executive Cabinet Advocacy Equity Affairs Programming ICC Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

We are requesting \$1250 for funding our magazine for the Spring 2024 issue. We are looking to print around 150 copies to distribute at the end of the semester. These copies are free for all.

Item Description	Cost
1. <u>Printing of The Labyrinth</u>	<u>\$1,250.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$1,250.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

ASCSM Goals 2024-2025

Outreach and Education

Expand awareness and accessibility of college resources so that students know how, where, and when they can access services.

- Highlight campus resources
- Promote ASCSM and encourage participation

Sustainability

Explore ways to encourage sustainability, recycle, and limit waste in ASCSM events and activities.

Encourage expansion of sustainability efforts on campus.

- Solar panels
- More EV chargers
- Limit single-use products
- Work to promote economic sustainability by patronizing local businesses and vendors without using services like EZ Cater or Door Dash

Academics

Provide additional pathways for students to explore majors and career goals.

- Partner with faculty to develop exploratory courses that encourage students to find their interests.
- Expand faculty evaluations
- Add sections of popular courses
- Increase the number of group and individual study spaces

Support for Clubs

Work with the Center for Student Life and the College to provide infrastructure (storage, etc.) to support a vibrant and ongoing club culture.

- Central storage area for clubs

Student Support

Work with SparkPoint and the District to provide additional support for students facing housing and food insecurity.

- Housing support
- Food insecurity

Self-Improvement

Engage in ongoing review and evaluation to determine how the Student Senate can best serve students through its programs, events, and funding.

- Student Senate self-evaluation

Agenda Item #15: Past Event Debrief

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/ or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a) Ballot Box Ribbon Cutting Event
- b) Latin-Filipinx Heritage Month Celebration