



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, September 23, 2024, 2:15 pm

**In-Person:** Center for Equity, Leadership and Community Building 17, Room 146  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

**Via Zoom:** Join Link: <https://smccd.zoom.us/j/89377012508>  
Dial-In Number: (669) 444-9171 | Webinar ID: 893 7701 2508

**Please silence all cell phones and other electronic devices.**

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

**1. Call to Order**

**2. Roll Call**

**3. Approval of the Agenda**

**4. Approval of the Minutes of Prior Meeting(s)**

**5. Announcements and Hearings of the Public**

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

**6. Reports**

**a. Officers**

- i. President Anthony Pena Vasquez
- ii. Vice President Aidana Rysbekova
- iii. Finance Director Diana Kunze
- iv. Vice Chair Michael Llanell
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Chloe Johnson

**b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

**c. College of San Mateo Administration**

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

**d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Vasquez**  
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.
8. **Funding for Welcome Bash- Gaming Club:**  
The Senate shall discuss and consider allocating funds to support a Welcome Bash club event coordinated by the Gaming Club. Possible action to take place.
9. **Funding for Dia De Los Muertos Celebration- Multi-Cultural Center:**  
The Senate shall discuss and consider allocating funds to support the Dia De Los Muertos Celebration event coordinated by the Multi-Cultural Center. Possible action to take place.
10. **Funding for Hispanic-Filipino Heritage Month Celebration- Equity Affairs Board:**  
The Senate shall discuss and consider allocating funds to support a Hispanic-Filipino Heritage Month Celebration event coordinated by the Equity Affairs Board. Possible action to take place.
11. **ASCSM Recruitment Event**  
The Senate shall plan and discuss a potential ASCSM Recruitment Event to encourage more students to join ASCSM and engage on campus. Possible action to take place.
12. **Past Event Debrief**
  - a. **Club Fair**
13. **Future Agenda Items**  
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
14. **Final Announcements and Hearing of the Public**  
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
15. **Adjournment**



## Student Senate Regular Meeting Minutes (Unapproved)

Monday, September 16, 2024

The meeting was called to order at 2:18 pm.

### ROLL CALL

**Members Present:** President Anthony Pena Vasquez, Vice President/Chair Aidana Rysbekova, Finance Director Diana Kunze, Secretary Vanshika Sharma, Vice Chair Michael Llanell, Senators Jericho Batac (excused late arrival), Matthew Chang, Jasmine Cheng, Mya Hmuu Han, Simon Htet, Sam LaCarrubba, Nathan Low, Max Magidin, Amy Nguyen, Alessandra Rengifo Herrada, Joey Situ, Guillermo Garcia Zacarias

**Advisors Present:** Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Student Life and Leadership Staff Assistant

**Others Present:** Lia Thomas, CSM Associate Professor and Digital Services Librarian

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Low; seconded by Senator Oo. Hearing no objections, the motion was carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Regarding the minutes of the Monday, September 9, 2024, meeting, Mr. Hamadeh asked if anyone knew the last name of “Jeff L.,” listed under Programming Board appointments. President Vasquez said that Jeff L. is an alternate name for Lin Thit Hein. Mr. Hamadeh asked that the name “Jeff L.” be removed under Programming Board appointments.

Motion to approve the minutes of the September 9, 2024, meeting with the above change by Senator Han; seconded by Senator Htet. Hearing no objections, the motion was carried.

### ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

Lia Thomas from the CSM Library provided an update regarding plans for the Library (Building 9) renovation project. Unfortunately, the project is currently on hold, but plans are moving forward for a new ADA-compliant access ramp. Ms. Thomas also said that the Family Science & Astronomy Festival + Makerspace Day event will take place on Saturday, September 28, from 11 am to 1 pm. This is an event that is open to the community. In addition, Ms. Thomas said that Library staff are providing workshops on library basics so students may learn how to better navigate the resources provided by the Library.

### REPORTS

President Anthony Pena Vasquez noted that the Club Fair will be held this Tuesday, September 17, and Wednesday, September 18. He also noted that the Advocacy Board would be tabling during the Club Fair to promote voter registration.

Vice President Aidana Rysbekova encouraged members of the Senate to volunteer for the Club Fair.

Vice Chair Michael Llanell reiterated that the Club Fair will be this Tuesday and Wednesday. He noted that the link to sign up as a volunteer has been shared in the Senate’s group chat.

Aaron Schaefer, Student Life and Leadership Manager, noted that Interim Vice President of Student Service Alex Guiriba is currently on paternity leave. He will be out for about a month. During that time, Student Life will be reporting to David

Crafts, dean of enrollment services and support programs. Mr. Schaefer encouraged board chairs to forward the Club Fair volunteer sign-up links to their members. He also noted that September 17 is National Voter Registration Day and Constitution Day. In observance of Constitution Day, the Center for Student Life will be showing the PBS series Constitution USA with Peter Sagal.

Fauzi Hamadeh, Student Life and Leadership Assistant, once again encouraged folks to sign-up to assist with the Club Fair. He also said that ICC will be meeting this Tuesday at 2:15 pm.

Mondana Bathai, Student Life Staff Assistant, reminded board chairs to submit their Activities Request Forms as soon as possible once they decide on an event. She also said that layout diagrams should be turned in one to two weeks in advance of an event.

## **APPOINTMENTS**

President Vasquez made the following appointments:

- Senators Llanell and Zacarias to the CSM Vice President of Student Service Hiring Committee  
Motion to approve the appointments by Senator Low; seconded by Senator Chang. Hearing no objections, the motion was carried.

## **UPDATE FROM THE OFFICE OF THE OMBUDS**

CSM Ombudsperson Khoya Lu introduced the Office of Ombuds to the Senate and encouraged them to spread the word about it to those around campus. The office serves as a neutral party in assisting students with navigating the college's disciplinary and complaint processes. Mr. Lu said that the Ombuds is a completely confidential service that is available to all students.

## **ASCSM STAGE 1.0 BUDGET FOR 2024-2025**

Mr. Hamadeh presented the proposed budget for the 2024-2025 academic and fiscal years. Based on last year's figures, the budget assumes an income of \$200,000.

Motion to approve the ASCSM Stage 1.0 Budget for 2024-2025 by Senator Llanell; seconded by Senator Ngyuen. The motion was carried with all members present voting in favor.

## **FUNDING FOR FOOD FOR FALL 2024 HEALTH FAIR**

Mr. Hamadeh said that because the district is no longer collecting the Health Services Fee from students, the Wellness Center does not have funds to provide food for students and exhibitors at the Health Fair. For the last several semesters, the Student Senate has provided this support.

Motion to approve allocating \$2,500 from the College Program Assistance account (#5032) to provide food at the CSM Health Fair by Senator Han; seconded by Senator Htet. The motion was carried with all members present voting in favor.

## **FUNDING FOR MID-AUTUMN FESTIVAL**

The Equity Affairs Board, in collaboration with the Chinese Students and Scholars Association (CSSA), are planning an event to celebrate the Mid-Autumn Festival on October 1. The event will feature food, giveaways, and activities.

Motion to approve allocating \$6,550 from the Ethnic and Cultural Affairs account (#5050) to support the Mid-Autumn Festival by Senator Llanell; seconded by Senator Chang. The motion was carried with all members present voting in favor.

## **EVENT PLANNING TIMELINE PRESENTATION**

Mr. Schaefer provided a brief overview of the timelines and deadlines for submitting Activities Request Forms, order requests, and other materials related to events and activities. He said that the Center for Student Life will work to make sure that all the necessary support is provided to facilitate student events and activities.

## **PAST EVENT DEBRIEF**

### *Fall 2024 Welcome Week Debrief*

The Senate found the second day of the Welcome Week event to be more organized than the first day but appreciated the members' commitment and skills to host an amazing first event of the year. Communication between the members and the advisors is one area identified for improvement.

### *ASCSM Summer Leadership Retreat Debrief*

Members appreciated the big turnout for the ASCSM Summer Leadership Retreat and noted that the retreat helped in better understanding each other as a team. It allowed members to forge closer bonds when working together as a whole. The ASCSM Winter Leadership Retreat will be held in January at The Bishops Ranch. The CSM Student Leadership retreat is scheduled for the first weekend of November.

## **FUTURE AGENDA ITEMS**

- Club Fair Debrief
- Halloween Event Planning
- ASCSM Recruitment Event

## **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

None.

## **ADJOURNMENT**

Motion to adjourn at 3:24 pm by Senator Llanell; seconded by Senator Batac. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma  
ASCSM Secretary

## **Agenda Item #7: Appointments**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.



# Funding Proposal

For the meeting of ICC: Tuesday, Sept. 17, 2024 / Student Senate: Monday, Sept. 23, 2024

Title of Proposal Support for Welcome Back Bash

Being Proposed by Gaming Club Lead  
Coordinator

Event Date(s) Thursday, October 3, 2024

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

**DESCRIPTION**

Highlighting the presence of the gaming community in at CSM.

Item Description	Cost
1. <u>Pizza</u>	<u>\$250.00</u>
2. <u>GameCube Controller Adapter (Nintendo Switch)</u>	<u>\$90.00</u>
3. <u>Nintendo Switch Pro Controller</u>	<u>\$300.00</u>
4. <u>PowerA Controller Charging Base for Nintendo Switch</u>	<u>\$35.00</u>
5. _____	
<b>Total Funding Request</b>	<b><u>\$675.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_



# Funding Proposal

For the meeting of **Monday, September 23, 2024**

Title of Proposal **Funding for Dia De Los Muertos Celebration**

Being Proposed by **CSM Multi-Cultural Center** Lead Coordinator **Paola Mora Paredes**

Event Date(s) **October 29, 2024**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5050 Ethnic and Cultural Affairs**

### DESCRIPTION

The Latinx Working Group will be hosting the annual community wide campus celebration event for Día De Los Muertos. The purpose of celebrating Día De Los Muertos at the College of San Mateo is to serve not only our community members who celebrate Día De Los Muertos but welcoming those who are looking to make connection to the holiday. The event’s overall purpose is to offer the community an understanding of the history and traditions of Dia de los Muertos. This is a time for families to gather to honor and remember their deceased loved ones. It brings an opportunity for our CSM community to have a dedicated time to heal and honor the happiness our departed brought us.

Item Description	Cost
1. DJ	\$550.00
2. Danzantes	\$1,300.00
3. Drawings	\$155.00
4. Registration Stickers & Alebrijes	\$1,300.00
5. Supplies for Baile Folklorico Workshop	\$400.00
<b>Total Funding Request</b>	<b>\$3,705.00</b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_



### **Agenda Item #11: ASCSM Recruitment Event**

The Senate shall plan and discuss a potential ASCSM Recruitment Event to encourage more students to join ASCSM and engage on campus. Possible action to take place.

## **Agenda Item #12: Past Event Debrief**

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/ or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a) Fall 2024 Club Fair