



Student Senate Regular Meeting Agenda

Monday, September 16, 2024, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/89377012508>
Dial-In Number: (669) 444-9171 | Webinar ID: 893 7701 2508

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Anthony Pena Vasquez
- ii. Vice President Aidana Rysbekova
- iii. Finance Director Diana Kunze
- iv. Vice Chair Michael Llanell
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Chloe Johnson

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

- 7. Appointments – President Vasquez**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

 - a) ASCSM Mission Statement Workgroup
 - b) Student Reps to VPSS Hiring Committee
 - c) Office Refurbishment Task Force
- 8. Update from the Office of the Ombuds**

The Senate shall hear and discuss updates from CSM Ombudsperson Khoya Lu. No action to take place.
- 9. ASCSM Stage 1.0 Budget for 2024-2025**

The Senate shall discuss and consider adopting the Stage 1.0 budget for 2024-2025 academic year. Possible action to take place.
- 10. Funding for Food for Fall 2024 Health Fair**

The Senate shall discuss and consider allocating funds to provide food for attendees and exhibitors at the Fall 2024 CSM Health fair. Possible action to take place.
- 11. Funding for Mid-Autumn Festival**

The Senate shall discuss and consider allocating funds to support a Mid-Autumn Festival event coordinated by the Equity Affairs Board. Possible action to take place.
- 12. Event Planning Timeline Presentation**

The Senate shall hear a presentation on timelines for event planning. No action to take place.
- 13. Adjustment of Funds for Promotional Items**

The Senate shall discuss and consider allocating additional funds to support the Fall 2024 Welcome Week event. Possible action to take place.
- 14. Past Event Debrief**

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/ or activities to highlight what went well and what may need improvement in the future. No action to take place.

 - a) Welcome Week debrief
 - b) ASCSM Leadership Retreat debrief
- 15. Future Agenda Items**

During this time, members of the Senate may suggest agenda items for consideration for future meetings.
- 16. Final Announcements and Hearing of the Public**

During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 17. Adjournment**

Student Senate Regular Meeting Minutes (Unapproved)

Monday, September 9, 2024

The meeting was called to order at 2:17 pm.

ROLL CALL

Members Present: President Anthony Pena Vasquez; Vice President Aidana Rysbekova; Finance Director Diana Kunze; Vice Chair Michael Llanell; Secretary Vanshika Sharma; Senators Jericho Batac, Matthew Chang, Jasmine Cheng, Guillermo Garcia Zacarias, Mya Hmuu Han, Simon Htet, Sam LaCarruba, Nathan Low, Max Magidin, Amy Nguyen, Jing Ee Ong, Wai Yan Oo, Alessandra Rengifo Herrada, Joey Situ

Advisors Present: Student Life and Leadership Assistant Fauzi Hamadeh

Others Present: SMCCCD Director of Civil Rights and Compliance Mwanaisha Sims

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Han; seconded by Senator Llanell. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Hearing no objections, this item was tabled until the next meeting.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

APPOINTMENTS

President Pena Vasquez made the following appointments:

To the Advocacy Board:

- Richard Lucas
- Michael Llanell
- Wai Yan Oo
- Shaina Lubarsky
- Simon Htet
- Guerillmo Garcia Zacarias
- Cindy Serafin
- Shreeya Gupta

To the Equity Affairs Board:

- Aung Phone Myat Kyaw
- Thin Thiri Thu
- Nyam Simm Sett
- Shwe Ponlar Aw

To the Programming Board:

- Lin Thit Hein
- Thu Htet Wai Hin
- Pyinsa Meddi
- Jeff L.
- Thin Thiri Thu
- Lauren Hong

Motion to approve the above appointments by Senator Ong; seconded by Senator Garcia Zacarias. Hearing no objections, the motion was carried.

UNCONSCIOUS BIAS TRAINING

SMCCCD Director of Civil Rights and Compliance Mwanaisa Sims conducted the Unconscious Bias Training for the Student Senate, highlighting the importance of identifying an individual's biases and putting them aside during the hiring process.

FUNDING FOR FALL 2024 CLUB FAIR

The annual Fall Club Fair will be held on Tuesday, September 17, and Wednesday, September 18. Funding will support the purchase of food and facilities setup. In addition, each club will be granted up to \$100 in reimbursable expenses to decorate their table or fund giveaways.

Motion to approve allocating \$9,100.00 from the Club Account Reserve Trust to support the Fall 2024 Club Fair by Senator Nguyen; seconded by Senator Htet. The motion was carried unanimously with all members present voting in favor.

FUNDING FOR BALLOT BOX RIBBON CUTTING CEREMONY

CSM partnered with the San Mateo County Office of Elections to install a ballot drop box on campus. The drop box is in parking lot A near West Perimeter Road. To raise awareness about voting and encourage folks to register in time for the November 2024 Presidential Election, the Advocacy Board will be working with the college to sponsor a ribbon cutting and voter registration drive.

Motion to approve allocating \$5,000.00 from the Student Representation Fee Trust to support the Ballot Box Ribbon Cutting Ceremony by Senator Htet; seconded by Senator Cheng. The motion was carried unanimously with all members present voting in favor.

DEBRIEF OF ASCSM EVENTS – FALL 2024 WELCOME WEEK

Hearing no objections, this item was tabled until the next meeting.

FUTURE AGENDA ITEMS

None.

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn at 4:27 pm by Senator Low; seconded by Senator Cheng. Hearing no objections, the motion was carried.

Submitted by,
Vanshika Sharma
ASCSM Secretary

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

Agenda Item #8: Update from the Office of the Ombuds

The Senate shall hear and discuss updates from CSM Ombudsperson Khoya Lu. No action to take place.

ASCSM Senate Budget 2024-2025

Stage 1.0 Budget (Proposed)

Income		
Account #	Description	Stage 1.0
4070	Space Rental - Vendor	\$ -
4080	Student Body Fee/Card	\$ 200,000.00
Total Estimated Income		\$ 200,000.00
Expenses		
Account #	Description	Stage 1.0
Non-Discretionary		
5140	Office Supplies	\$ 3,000.00
5145	Operation	\$ 3,000.00
5182	Student Activity Card	\$ 2,000.00
5183	Student Assistant - Salary	\$ 30,000.00
5184	Student Assistant - Benefits	
Discretionary		
5010	Awards & Scholarships	\$ -
5030	Ceremonies	\$ 3,000.00
5031	Club Assistance/ICC	\$ 30,000.00
5032	College Program Assistance	\$ 20,000.00
5033	Conference	\$ 20,000.00
5050	Ethnic and Cultural Affairs	\$ 30,000.00
5080	Hospitality	\$ 1,000.00
5147	Printing	\$ 1,000.00
5150	Programs	\$ 45,000.00
5151	Publicity	\$ 10,000.00
5171	Repair & Maintenance	\$ 1,000.00
5181	Furniture, Fixtures & Equipment	\$ 1,000.00
Total Estimated Expenses		\$ 200,000.00



Funding Proposal

For the meeting of Monday, September 16, 2024

Title of Proposal Funding for Food for Health Fair

Being Proposed by CSM Wellness Center Lead Coordinator Emily Barrick

Event Date(s) Wednesday, October 30, 2024

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

The annual fall Health Fair brings together multiple wellness services for students. In addition to free flu shots, the fair offers students the opportunity to learn about various health services on campus and in the local community. The Wellness Center traditionally has offered food for the exhibitors and attendees. However, because the district is not collecting the Student Health Fee this semester, the Wellness Center needs additional support.

Item Description	Cost
1. <u>Food for Exhibitors and Attendees at Fall 2024 Health Fair</u>	<u>\$2,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$2,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, September 16, 2024

Title of Proposal Funding for Mid-Autumn Festival

Being Proposed by Equity Affairs Board Lead Coordinator Mya Hmuu Han

Event Date(s) October 1, 2024

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5050 Ethnic and Cultural Affairs**

DESCRIPTION

Mid-autumn festival is held to celebrate the harvest season and the moon goddess. Students will participate in paper lantern and fan decorating and riddles. Some main dishes along with mooncakes, the signature snack for this event, and tea will be served. There will also be educational posters about the background of this tradition. Through celebrating this tradition, we hope all the students will feel the unity and harmony of our CSM community.

Item Description	Cost
1. <u>Food</u>	<u>\$4,500.00</u>
2. <u>Photo Booth</u>	<u>\$750.00</u>
3. <u>Activity</u>	<u>\$700.00</u>
4. <u>Decorations</u>	<u>\$200.00</u>
5. <u>Facilities</u>	<u>\$400.00</u>
Total Funding Request	<u>\$6,550.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #14: Past Event Debrief

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/ or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a) Welcome Week debrief
- b) ASCSM Leadership Retreat debrief