



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, March 4, 2024, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/82556266144>

Dial-In Number: (669) 444-9171 | Webinar ID: 825 5626 6144

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Enzo Ferreira
- ii. Vice President Brittany Shive
- iii. Finance Director Montse Morales
- iv. Vice Chair Ryan Luftman
- v. Secretary Lianna Lim
- vi. District Student Trustee Arthur Veloso

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. Appointments – President Ferreira

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

8. Funding for World Gala Event

The Senate shall discuss and consider allocating funds to support the annual World Gala event, organized by the International Education Program. Possible action to take place.

9. Funding for ASCSM Recruitment/Election Promotion Event

The Senate shall discuss and consider allocating funds to support an outreach event to recruit members to ASCSM and to promote the upcoming Spring 2024 General Election. Possible action to take place.

10. Debrief of ASCSM Events

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

a. ASCSM Black History Month Event

11. Future Agenda Items

During this time, members of the Senate may suggest agenda items for consideration for future meetings.

12. Final Announcements and Hearing of the Public

During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

13. Adjournment



Student Senate Regular Meeting Minutes (Unapproved)

Monday, February 26, 2024

The meeting was called to order at 2:17 pm.

ROLL CALL

Members Present: President Enzo Ferreira; Vice President Brittany Shive; Finance Director Montse Morales; Vice Chair Ryan Luftman; Secretary Lianna Lim; Senators Jake Austin, Andy Cheng, Jasper Cheng, Marlo Cowan, Luana Ferreira, Ashley Phyu, Antu Sosa, Megan Sullivan, Eugene Teng

Members Absent: Senators Michelle Lopez Grijalva, Paola Tagashira (excused), Karina Viner

Advisors Present: Student Life and Leadership Manager Aaron Schaefer; Student Life and Leadership Assistant Fauzi Hamadeh; Student Life and Leadership Staff Assistant Mondana Bathai

Others Present: Marie Mejia, SMCCCD Director of Capital Projects; Dr. Jennifer Howze-Owens, CSM Instructional Designer and ASCCC Open Education Resources Liaison

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator A. Cheng, seconded by Senator Austin. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, February 12, 2024, meeting as presented by Vice Chair Luftman, seconded by Senator Teng. Hearing no objections, the motion was carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Dr. Jennifer Howze-Owens announced that the Distance Education Advisory Committee (DEAC) in conjunction with Phi Theta Kappa (PTK) will be hosting an event as part of Open Education (OE) Week 2024. The event will be held in Building 18, Room 112 on Thursday, March 6, from 12 pm to 1 pm. The event will be an opportunity to learn how open education resources can help reduce financial barriers to education, reflect diverse peoples and experiences, and empower marginalized communities to share and reclaim their stories.

Hearing no objections, the Senate suspended the orders of the day and took up agenda item #8, Update on District Student Housing at CSM.

UPDATE ON STUDENT HOUSING

District Director of Capital Project Maria Mejia said that the district was successful in securing \$56 million from the state to fund the construction of student housing. In addition to that, the district will be putting forward \$30 million, for a total budget of \$86 million. The project is currently entering the early design phases.

It is anticipated that there will be approximately 310 to 314 beds and rents will be between \$475 and \$920 per month (rents will be adjusted once the building opens). Because the district owns the land, rents will pay for the upkeep and maintenance of the building. There will be a combination of semi-suites and apartment-style housing. Amenities include shared kitchen spaces, laundry, tutoring and workshop spaces, academic and health counseling offices, and a basic needs food pantry. Construction is scheduled to begin in August 2025 with a planned August 2027 move-in date.

Vice President Shive asked if international students would be eligible for the housing. Ms. Mejia said that is an operational question that the district is still working on. There are requirements that come with the state funding including that the residents be full-time students on the path to a degree or transfer. Senator Cheng asked if the academic counseling in the building will only be available to residents. Ms. Mejia said she would mention this concern to district leadership.

Ms. Mejia noted that due to the additional funding required for student housing, district leadership made the decision to prioritize this project at the expense of others. For instance, the district is recommending that the Board of Trustees deprioritize the project to renovate the Library (Building 9) in favor of student housing. Mr. Hamadeh said that although it is likely that the Building 9 modernization project will not be moving forward at this time, there is a strong desire from the campus community to see other issues, such as ADA compliance, addressed. The acting president has made a commitment to reviewing urgent requests and identifying funds for those projects.

At the conclusion of this item, the Senate thanked Ms. Mejia for her presentation and resumed the order of the day.

REPORTS

Vice President Shive reminded the group that the Black History Month event is tomorrow. She encouraged members of the Senate to sign up to help with the event.

Vice Chair Luftman thanked everyone for helping with last week's Club Fair.

Senator Ferreira reiterated that the Black History Month event is tomorrow from 11 am to 2 pm in the Bayview Dining Room. Ms. Ferreira said that assistance is needed tomorrow morning because no setup can be done this evening.

Senator A. Cheng asked everyone to follow the ASCSM Advocacy Board Instagram account.

Student Life and Leadership Manager Aaron Schaefer said that Interim Vice President of Student Services Alex Guiriba could not attend today's meeting due to a scheduling conflict. Vice President Guiriba did ask Mr. Schaefer to remind the group that scholarship applications and letters of recommendation are due by Saturday, March 2. Mr. Schaefer also said that he would be working remotely for the next two days due to interviews for the Director of SparkPoint position.

APPOINTMENTS

None.

FUNDING FOR GUEST SPEAKERS – COMPOSER'S CLUB

Students from the CSM Music Department have established the Composer's Club, a group that composes and discusses music. The group would like to invite two guest speakers to campus. Ron Miller is a composer for the Peninsula Symphony and the director of the UC Santa Cruz band program. Bill Walker is a renowned jazz pianist who has extensive experience composing music. The group is also asking for funding to support printing and other supplies for a small concert of student music in April.

Motion to approve allocating \$400.00 from the Club Assistance/ICC account (#5031) to support the Composer's Club guest speakers and concert by Senator Teng; seconded by Senator A. Cheng. The motion was carried with all members present voting in favor.

REGISTRATION FOR 2024 ACTIVE MINDS CONFERENCE – ACTIVE MINDS

Senator Sosa said that members of the Active Minds Club would like to travel to the Active Minds National Conference in August 2024 in Washington, DC. The group will be attending workshops about mental health and conducting their own presentation. The funding the group is requesting will cover registration for the student attendees as well as the advisor.

Motion to approve allocating \$970.00 from the Club Assistance/ICC account (#5031) for registration for the Active Minds National Conference in August 2024 by as Senator Ferreria; seconded by Senator Teng. The motion was carried with all members present voting in favor.

FUNDING FOR TOOLS AND MATERIALS – SCENTED CANDLE CLUB

The newly formed Scented Candle Club uses wax and other supplies to make candles. The group uses approximately 2 lbs. of wax every week. In addition, the group needs essential oils, glass and plastic cups, and heat guns and a hot plate. These items will be stored in the Library Makerspace between club meetings.

Motion to approve allocating \$1,300.00 from the Club Assistant/ICC account (#5031) for tools and materials for the Scented Candle Club by Senator Teng; seconded by Senator Austin. The motion was carried with all members present voting in favor.

DISCUSSION ON DESIRABLE QUALITIES FOR VICE PRESIDENT OF ADMINISTRATIVE SERVICES

As the student representative on the screening committee for the College's next vice president of administrative services (VPAS), Senator A. Cheng asked the Senate for feedback on what qualities they would like to see in the new vice president. Mr. Hamadeh explained that the VPAS oversees the non-instructional and non-Student Services areas of the College, such as the Business Office, the Cashier's Office, division and program budgeting, and contracts. The VPAS also serves as the primary liaison between the College and the district Facilities and Public Safety offices.

Members of the Senate stressed the importance of having someone in the VPAS position who is student centered and understands that this is a student-focused institution. The VPAS needs to be aware of how policies and procedures impact students and how students are not always able to plan out six months in advance of an event.

DEBRIEF OF ASCSM EVENTS

Vice Chair Luftman said that after discussions with Mr. Hamadeh and Mr. Schaefer, they agreed that trying to hold an event immediately after a four-day weekend is not ideal. In addition, there needs to be better coordination when it comes to who will be picking up food and other items. Vice President Shive asked if the tablecloths could be washed. Mr. Schaefer said that if they are divided into clean and dirty piles, he will arrange to have the dirty ones cleaned. Mr. Hamadeh said that there were several clubs that either did not sign up in advance or were still in the formation process who asked for tables at the last minute.

FUTURE AGENDA ITEMS

- Debrief of Black History Month event
- Student Trustee meeting

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Vice President Shive reminded folks to sign up to help with the Black History Month event.

Mr. Hamadeh reported that the Facilities department is requesting set-up diagrams 14 business days before an event takes place. The Center for Student Life is working on some default layouts that will hopefully make it easier for groups to request special setups.

President Ferreria said that he is working to plan the districtwide mixer with the student governments from Cañada and Skyline. More information will be available soon.

Senator Ferreira said she is hoping to finalize the meeting schedule for the ASCSM Office Redesign workgroup.

Vice President Shive said that there will be several internship opportunities coming up in the Strategic Initiatives division.

ADJOURNMENT

Motion to adjourn at 3:01 pm by Senator Cheng; seconded by Vice Chair Luftman. Hearing no objections, the motion was carried.

Submitted by,

Lianna Lim
ASCSM Secretary

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, March 4, 2024**

Title of Proposal **Funding for World Gala Event**

Being Proposed by **International Education Program** Lead Coordinator **Silvana Grima**

Event Date(s) **May 3, 2024**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

We are celebrating our 7th annual World Gala this year! We will showcase CSM's diverse and amazing international students through food, performance, a cultural fashion show and dance party. Last year's World Gala brought more than 350 people from the CSM community together and we had so much fun! There will also be a photo booth to remember this wonderful night.

Item Description	Cost
1. Food for World Gala	\$5,000.00
2.	
3.	
4.	
5.	
Total Funding Request	\$5,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, March 4, 2024**

Title of Proposal **Funding for ASCSM Recruitment/Election Promotion Event**

Being Proposed by **Executive Cabinet** Lead Coordinator **TBD**

Event Date(s) **TBD**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5151 Publicity**

DESCRIPTION

To hold an event to recruit, promote, and encourage students to join ASCSM and to specifically promote students to run in the upcoming election to fill seats for the 2024-2025 academic year.

Item Description	Cost
1. <u>Funding for Recruitment/Election Promotion Event</u>	<u>\$3,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$3,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #10: Debrief of ASCSM Events

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a. ASCSM Black History Month Event