



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, February 5, 2024, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/82556266144>
Dial-In Number: (669) 444-9171 | Webinar ID: 825 5626 6144

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Enzo Ferreira
- ii. Vice President Brittany Shive
- iii. Finance Director Montse Morales
- iv. Vice Chair Paola Tagashira
- v. Secretary Lianna Lim
- vi. District Student Trustee Arthur Veloso

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

- 7. Appointments – President Ferreira**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.
- 8. Legislative Bills – Advocacy Board Chair A. Cheng**
The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students. Possible action to take place.
- 9. CSM Building 9 Library Modernization Project Update – Marie Mejia and Michele Rudovsky**
The Senate shall hear, discuss, and consider an update regarding the capital renovation project to modernize CSM Building 9. Possible action to take place.
- 10. Funding for Art and Science Lecture Reception – Prof. Mohsen Janatpour**
The Senate shall discuss and consider allocating funds to support the reception at Prof. Mohsen Janatpour’s annual art and science lecture. Possible action to take place.
- 11. Funding for Lunar New Year Event – Cultural Awareness Board**
The Senate shall discuss and consider allocating funds for an event celebrating the Lunar New Year. Possible action to take place.
- 12. Debrief of ASCSM Events**
The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.
 - a. Spring 2024 Welcome Back Event
- 13. Future Agenda Items**
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
- 14. Final Announcements and Hearing of the Public**
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 15. Adjournment**



Associated Students of College of San Mateo

Student Senate Regular Meeting Minutes (Unapproved)

Monday, January 29, 2024

The meeting was called to order at 2:17 pm.

ROLL CALL

Members Present: President Enzo Ferreira; Vice President Brittany Shive; Finance Director Montse Morales; Vice Chair Paola Tagashira; Secretary Lianna Lim; Senators Jake Austin, Marlo Cowan, Luana Ferreira, Michelle Lopez Grijalva, Ryan Luftman, Antu Sosa, Megan Sullivan, Eugene Teng, Karina Viner

Members Absent: Senators Andy Cheng, Jasper Cheng, Ashley Phyu

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Staff Assistant for Student Life

Others Present: Alex Guiriba, CSM Interim Vice President of Student Services

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Ferreira, seconded by Senator Austin. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of Monday, January 22, 2024, meeting as presented by Senator Lopez Grijalva, seconded by Senator Luftman. Hearing no objections, the motion was carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

Vice President Shive reported that the Outreach Department is planning the second CSM Block Party for Friday, February 2. She urged members of the Senate to come out and participate in the event.

Secretary Lim encouraged more folks to sign up to help with the Senate's Welcome Back event, specifically on Tuesday, January 30.

Student Life and Leadership Manager Aaron Schaefer said that he will be out of the office attending a conference for the remainder of the week. He also said that he will be in and out of the office the following week, but he will try to be present for board meetings. Mr. Schaefer noted that it is the time of year when folks begin asking for references and letters of recommendation. Speaking for himself and Mr. Hamadeh, Mr. Schaefer reminded members of the Senate not to wait until the last minute to submit their requests. He also asked that those seeking letters of recommendation provide a summary of what the letter is for and a bullet point list of notable accomplishments to mention.

Student Life and Leadership Assistant Hamadeh encouraged anyone who is a member of a club or linked to a club to make sure their group submits an updated Club Information Packet. Mr. Hamadeh said that the first Inter Club Council (ICC) meeting of the spring semester will be Tuesday, February 6. He said that all clubs should send a representative to that meeting, even if they have not submitted their updated paperwork. Mr. Hamadeh noted that the Spring Club Fair is scheduled for Tuesday, February 20, and Wednesday, February 21.

Student Life and Leadership Staff Assistant Bathai announced that in addition to updated Club Information Packets, the Center for Student Life is requiring all clubs to submit updated constitutions/charters for their groups.

CSM Interim Vice President of Student Services Alex Guiriba said that Cabinet is collecting nominations for the keynote speaker at Commencement. The campus community seems to be leaning towards having a CSM alum as the speaker. Mr. Guiriba encouraged anyone with suggestions to send them directly to him, Mr. Schaefer, or Mr. Hamadeh. Interim Vice President Guiriba said that he is working with Student Life to continue the Campus Life and Leadership Awards to recognize the work of campus student clubs and organizations. Finally, Mr. Guiriba noted that the first review date for applications for the director of SparkPoint position was last week.

APPOINTMENTS

President Ferreira made the following appointments:

- Samantha Ishikawa to the Cultural Awareness Board
Motion to approve the appointment by Senator Luftman; seconded by Senator Sosa. The motion was carried with all members present voting in favor.

LEGISLATIVE BILLS

None.

CSM LIBRARY UPDATE

Lia Thomas, Associated Professor and Digital Services Librarian, provided an update on the services provided by the CSM Library. She noted that Library has distributed all its technology, including laptops and Wi-Fi hotpots, for the spring semester. Ms. Thomas said that only 70% of technology items loaned out are returned. She urged members of the Senate to encourage their peers to return any technology they may still be holding onto. Ms. Thomas mentioned that there are study spaces, display cases, and the Makerspace available in the Library, and that there are always opportunities to collaborate.

Ms. Thomas reported that the District is moving forward with plans for the Building 9 modernization project. Library faculty and staff were asked to garner feedback on plans between December 15 and January 15. This made talking with students difficult. Ms. Thomas urged the Student Senate to reach out to the Facilities Planning Department to get an update on the modernization plans. Mr. Hamadeh said he would see if he can arrange for an update for the Senate. Ms. Thomas said that they Library is also working with PRIE on a survey to send to students.

ADDITIONAL FUNDING FOR SPRING 2024 WELCOME BACK EVENT

On behalf of the Programming Board, Secretary Lim said that the group needed additional funding for the Spring 2024 Welcome Back event. The additional funds will be used to pay for food, decorations, and additional giveaway items.

Motion to approve additional funding of \$5,500.00 from the Programs account (#5150) for the Spring 2024 Welcome Back event by Senator Ferreira; seconded by Senator Teng. The motion was carried with all members present voting in favor.

ADOPTION OF ASCSM SPRING 2024 GENERAL ELECTION TIMELINE

Mr. Schaefer presented the proposed timeline for the Spring 2024 general election. He noted that due to deadlines set by Board policy, the election must take place by the end of April. The proposed timeline opens registration after Spring Recess and schedules the election from April 23 to 25. Mr. Schaefer said that the Mandatory Candidates meeting will be held Friday, April 12. He also mentioned that the number of senator seats would increase to 16 from 13 due to the increase in enrollment. Mr. Hamadeh said that each College would be electing a nominee for the position of student trustee. Once the nominations are finalized, the District Student Council will meet to elect the student trustee for 2024-2025.

Motion to approve the general election timeline as presented by Senator Luftman; seconded by Senator Lopez Grijalva. The motion was carried with all members present voting in favor.

DEBRIEF OF ASCSM EVENTS

None.

FUTURE AGENDA ITEMS

- Debrief of Welcome Back Week event
- Funding for Art and Science Lecture Reception
- Update on Building 9 Modernization Project

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Vice President Shive encouraged members of the Senate to stay after the meeting to help with preliminary setup for this week's event.

ADJOURNMENT

Motion to adjourn at 2:50 pm by Senator Sosa; seconded by Senator Luftman. Hearing no objections, the motion was carried.

Submitted by,

Lianna Lim
ASCSM Secretary

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

Agenda Item #8: Legislative Bills

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students. Possible action to take place.

Agenda Item #9: CSM Building 9 Library Modernization Project Update

The Senate shall hear, discuss, and consider an update regarding the capital renovation project to modernize CSM Building 9. Possible action to take place.



Funding Proposal

For the meeting of Monday, February 5, 2024

Title of Proposal Funding for Art and Science Lecture Reception

Being Proposed by Prof. Mohsen Janatpour Lead Prof. Mohsen Janatpour Coordinator

Event Date(s) April 12, 2024

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

This is the 35th presentation of this event, which is held in the CSM theater and is open to the students and the community free of charge. It involves a lecture, art exhibition, and astronomical observations connecting art and science. It is designed to encourage students of every discipline to enrich their education by courses and activities in both science and art. This event will promote the image of CSM as an academic institution, which is beneficial to the students that graduate or transfer from CSM. In the past Associated Students Senate has cosponsored this event by providing funds and manpower publicity and a reception after the event. Last few years' receptions, which were completely funded and run by Associate Students Senate volunteers, have been such a success that students are still talking about them. The college underwrites the cost for theater rental and Math/Science Division will pay truck rental and Publicity, etc.

I would like to ask Associated Students Senate to cosponsor this event by funding the reception for this event.

Thank you!

Item Description	Cost
1. <u>Food and drinks for Art and Science Lecture reception (based on last year's costs)</u>	<u>\$700.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$700.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #12: Debrief of ASCSM Events

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a. Spring 2024 Welcome Back Event