



Associated Students of College of San Mateo

Student Senate Regular Meeting Minutes (Approved)

Monday, January 29, 2024

The meeting was called to order at 2:17 pm.

ROLL CALL

Members Present: President Enzo Ferreira; Vice President Brittany Shive; Finance Director Montse Morales; Vice Chair Paola Tagashira; Secretary Lianna Lim; Senators Jake Austin, Marlo Cowan, Luana Ferreira, Michelle Lopez Grijalva, Ryan Luftman, Antu Sosa, Megan Sullivan, Eugene Teng, Karina Viner

Members Absent: Senators Andy Cheng, Jasper Cheng, Ashley Phyu

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Staff Assistant for Student Life

Others Present: Alex Guiriba, CSM Interim Vice President of Student Services

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Ferreira, seconded by Senator Austin. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of Monday, January 22, 2024, meeting as presented by Senator Lopez Grijalva, seconded by Senator Luftman. Hearing no objections, the motion was carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

Vice President Shive reported that the Outreach Department is planning the second CSM Block Party for Friday, February 2. She urged members of the Senate to come out and participate in the event.

Secretary Lim encouraged more folks to sign up to help with the Senate's Welcome Back event, specifically on Tuesday, January 30.

Student Life and Leadership Manager Aaron Schaefer said that he will be out of the office attending a conference for the remainder of the week. He also said that he will be in and out of the office the following week, but he will try to be present for board meetings. Mr. Schaefer noted that it is the time of year when folks begin asking for references and letters of recommendation. Speaking for himself and Mr. Hamadeh, Mr. Schaefer reminded members of the Senate not to wait until the last minute to submit their requests. He also asked that those seeking letters of recommendation provide a summary of what the letter is for and a bullet point list of notable accomplishments to mention.

Student Life and Leadership Assistant Hamadeh encouraged anyone who is a member of a club or linked to a club to make sure their group submits an updated Club Information Packet. Mr. Hamadeh said that the first Inter Club Council (ICC) meeting of the spring semester will be Tuesday, February 6. He said that all clubs should send a representative to that meeting, even if they have not submitted their updated paperwork. Mr. Hamadeh noted that the Spring Club Fair is scheduled for Tuesday, February 20, and Wednesday, February 21.

Student Life and Leadership Staff Assistant Bathai announced that in addition to updated Club Information Packets, the Center for Student Life is requiring all clubs to submit updated constitutions/charters for their groups.

CSM Interim Vice President of Student Services Alex Guiriba said that Cabinet is collecting nominations for the keynote speaker at Commencement. The campus community seems to be leaning towards having a CSM alum as the speaker. Mr. Guiriba encouraged anyone with suggestions to send them directly to him, Mr. Schaefer, or Mr. Hamadeh. Interim Vice President Guiriba said that he is working with Student Life to continue the Campus Life and Leadership Awards to recognize the work of campus student clubs and organizations. Finally, Mr. Guiriba noted that the first review date for applications for the director of SparkPoint position was last week.

APPOINTMENTS

President Ferreira made the following appointments:

- Samantha Ishikawa to the Cultural Awareness Board
Motion to approve the appointment by Senator Luftman; seconded by Senator Sosa. The motion was carried with all members present voting in favor.

LEGISLATIVE BILLS

None.

CSM LIBRARY UPDATE

Lia Thomas, Associated Professor and Digital Services Librarian, provided an update on the services provided by the CSM Library. She noted that Library has distributed all its technology, including laptops and Wi-Fi hotpots, for the spring semester. Ms. Thomas said that only 70% of technology items loaned out are returned. She urged members of the Senate to encourage their peers to return any technology they may still be holding onto. Ms. Thomas mentioned that there are study spaces, display cases, and the Makerspace available in the Library, and that there are always opportunities to collaborate.

Ms. Thomas reported that the District is moving forward with plans for the Building 9 modernization project. Library faculty and staff were asked to garner feedback on plans between December 15 and January 15. This made talking with students difficult. Ms. Thomas urged the Student Senate to reach out to the Facilities Planning Department to get an update on the modernization plans. Mr. Hamadeh said he would see if he can arrange for an update for the Senate. Ms. Thomas said that they Library is also working with PRIE on a survey to send to students.

ADDITIONAL FUNDING FOR SPRING 2024 WELCOME BACK EVENT

On behalf of the Programming Board, Secretary Lim said that the group needed additional funding for the Spring 2024 Welcome Back event. The additional funds will be used to pay for food, decorations, and additional giveaway items.

Motion to approve additional funding of \$5,500.00 from the Programs account (#5150) for the Spring 2024 Welcome Back event by Senator Ferreira; seconded by Senator Teng. The motion was carried with all members present voting in favor.

ADOPTION OF ASCSM SPRING 2024 GENERAL ELECTION TIMELINE

Mr. Schaefer presented the proposed timeline for the Spring 2024 general election. He noted that due to deadlines set by Board policy, the election must take place by the end of April. The proposed timeline opens registration after Spring Recess and schedules the election from April 23 to 25. Mr. Schaefer said that the Mandatory Candidates meeting will be held Friday, April 12. He also mentioned that the number of senator seats would increase to 16 from 13 due to the increase in enrollment. Mr. Hamadeh said that each College would be electing a nominee for the position of student trustee. Once the nominations are finalized, the District Student Council will meet to elect the student trustee for 2024-2025.

Motion to approve the general election timeline as presented by Senator Luftman; seconded by Senator Lopez Grijalva. The motion was carried with all members present voting in favor.

DEBRIEF OF ASCSM EVENTS

None.

FUTURE AGENDA ITEMS

- Debrief of Welcome Back Week event
- Funding for Art and Science Lecture Reception
- Update on Building 9 Modernization Project

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Vice President Shive encouraged members of the Senate to stay after the meeting to help with preliminary setup for this week's event.

ADJOURNMENT

Motion to adjourn at 2:50 pm by Senator Sosa; seconded by Senator Luftman. Hearing no objections, the motion was carried.

Submitted by,

Lianna Lim
ASCSM Secretary