



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, January 29, 2024, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/82556266144>
Dial-In Number: (669) 444-9171 | Webinar ID: 825 5626 6144

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Enzo Ferreira
- ii. Vice President Brittany Shive
- iii. Finance Director Montse Morales
- iv. Vice Chair Paola Tagashira
- v. Secretary Lianna Lim
- vi. District Student Trustee Arthur Veloso

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

- 7. Appointments – President Ferreira**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.
- 8. Legislative Bills – Advocacy Board Chair A. Cheng**
The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students. Possible action to take place.
- 9. CSM Library Update – Lia Thomas, Associate Professor and Digital Services Librarian**
The Senate shall hear, discuss, and consider an update regarding the programs and services being offered by the CSM Library, in addition to information about the planned renovation of the Library building (Building 9). Possible action to take place.
- 10. Additional Funding for Spring 2024 Welcome Back Event**
The Senate shall discuss and consider allocating additional funds to support the Welcome Back event for the Spring 2024 semester. Possible action to take place.
- 11. Adoption of ASCSM Spring 2024 General Election Timeline**
The Senate shall discuss and consider adopting the timeline for the ASCSM Spring 2024 General Election. Possible action to take place.
- 12. Debrief of ASCSM Events**
The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.
- 13. Future Agenda Items**
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
- 14. Final Announcements and Hearing of the Public**
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 15. Adjournment**



Student Senate Regular Meeting Minutes (Unapproved)

Monday, January 22, 2024

The meeting was called to order at 2:21 pm.

ROLL CALL

Members Present: President Enzo Ferreira; Vice President Brittany Shive; Finance Director Montse Morales; Secretary Lianna Lim; Senators Jake Austin, Andy Cheng, Jasper Cheng, Marlo Cowan, Luana Ferreira, Michelle Lopez Grijalva, Ryan Luftman, Ashley Phyu, Antu Sosa, Eugene Teng

Members Absent: Vice Chair Paola Tagashira (excused), Senators Karina Viner, Megan Sullivan

Advisors Present: Student Life and Leadership Manager Aaron Schaefer; Student Life and Leadership Assistant Fauzi Hamadeh; Student Life and Leadership Staff Assistant Mondana Bathai

Others Present: CSM Interim Vice President of Student Services Alex Guiriba

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Phyu, seconded by Senator Ferreria. Hearing no objections, the motion was carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, November 27, 2023, meeting as presented by Senator Luftman, seconded by Senator Lopez Grijalva. Hearing no objections, the motion was carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS.

President Ferreira reported that the winter retreat went well, and he enjoyed getting to know everyone who attended.

Senator Ferreria stated that the Cultural Awareness Board would start the group's weekly meetings this Wednesday at 1:10 pm.

Senator Phyu announced that the Programming Board would start meeting tomorrow at 2:10 pm.

Senator Teng said that the Public Relations Board will start meeting this Wednesday at 2:10 pm.

Senator A. Cheng said that the Advocacy Board is still trying to determine its meeting day and time for the spring semester.

CSM Interim Vice President of Student Services Alex Guiriba said that he is open to suggestions and recommendations for this year's keynote speaker at the Commencement ceremony. Mr. Guiriba also said that the College is searching for a new Director of SparkPoint due to Julie Gardner's departure in early January.

Senator Sosa reported that the Mental Health Peer Educators and Active Minds club members attended the NASPA Strategies Conference. The group's advisor, Gil Perez, was recognized as the 2023 Outstanding Peer Education Advisor.

Student Life and Leadership Manager Aaron Schaefer echoed President Ferreira's comments about the winter retreat. Mr. Schaefer said that the spring Welcome Week event is coming up, and he urged members of the Senate to volunteer to support the event. Mr. Schaefer noted that the College's second Block Party event will take place on Friday, February 2. He said that some of the Student Life student interns would be tabling at the event and that members of the Senate are welcome to join them. Mr. Schaefer also mentioned that as part of roll as a College Ambassador, Vice President Shive is working on an upcoming event that will highlight College departments and programs. The Student Life interns will be participating in this activity as well. Finally, Mr. Schaefer said that the Student Life interns would be taking turns holding outreach hours in Building 10 starting this week.

Student Life and Leadership Assistant Fauzi Hamadeh said that the Center for Student Life sent out an announcement to club officers and advisors reminding them to submit an updated Club Information Packet for the spring semester. Mr. Hamadeh said that the first Inter Club Council (ICC) meeting of the semester will be Tuesday, February 6, and that the Club Fair is scheduled for February 20 and 21. Mr. Hamadeh also noted that Student Life has lost its storage space in Building 12 and that items have been moved to the Prep Room in Building 17 and a new storage area in Building 1. He said that a clean-up/organization event will need to be held soon. Finally, Mr. Hamadeh asked the senators for a show of hands to determine the number of folks who are planning to graduate or transfer. Almost all members of the Senate raised their hand, which Mr. Hamadeh said indicated the importance of recruiting new leaders for the 2024–2025 Student Senate.

APPOINTMENTS

Student Life and Leadership Assistant Hamadeh said that the College is moving forward to hire a permanent vice president of administrative services. Interim President Richard Storti has asked for a student representative on the screening committee. Senator A. Cheng said that he would be interested in serving on the committee.

President Ferreira appoints Senator A. Cheng to the screening committee for the CSM vice president of administrative services. Motion to approve the appointment by Senator Luftman; seconded by Senator Austin. The motion was carried with all members present voting in favor.

Mr. Hamadeh announced that the College has received a \$200,000 grant to help improve professional development opportunities for staff and managers. The co-chairs would like one to two students to be a part of the steering committee. There will be at least two meetings on Wednesday, March 20, and Tuesday, April 23. Anyone interested in participating should speak to President Ferreira or Mr. Hamadeh.

LEGISLATIVE BILLS - ADVOCACY BOARD CHAIR A. CHENG

None.

FUNDING FOR FOOD FOR SPRING 2024 HEALTH FAIR - CSM WELLNESS CENTER

On behalf of the Wellness Center, Mr. Hamadeh said that the spring Health Fair will be held Wednesday, March 20, in College Center Building 10. He stated that because the District is no longer collecting the Health Services Fee each semester, additional support is needed to provide food for the exhibitors and attendees at the fair. The Student Senate has provided this support in recent semesters.

Motion to approve \$2,500.00 from the College Program Assistance account (#5032) to support food for attendees and exhibitors at the Spring 2024 Club Fair by Senator Phyu; seconded by Senator Luftman. The motion was carried with all members present voting in favor.

FUNDING FOR SPRING 2024 REBOOT WEEK - PROGRAMMING BOARD

Senator Phyu said that the Programming Board is planning to build up to the Block Party on February 2 by holding a similar resource fair for students. The event will be on Tuesday, January 30, and Wednesday, January 31, in College Center Building 10. It will be an opportunity for students to learn about programs and for departments to do some outreach.

Motion to approve \$8,000.00 from the Programming account (#5150) to support the Spring 2024 Reboot Week event by Senator Teng; seconded by Senator Loftman. The motion was carried with all members present voting in favor.

DEBRIEF OF ASCSM EVENTS

a. ASCSM Winter 2024 Leadership Retreat

President Ferreira said that although the retreat was small in terms of attendance, it was still fun. He said that he really enjoyed the energy of the group. Senator Ferreira said that it was nice to be able to get to know everyone and that the bus ride was interesting. Senator Luftman said he found the professional development activities fun and useful. Mr. Schaefer said that he appreciated how attentive the group was.

FUTURE AGENDA ITEMS

- Timeline for ASCSM Spring 2024 General Election

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

- Vice President Shive invited everyone to join the Block Party on Friday, February 2.
- Senator J. Cheng said that many international students were dropped prior to the start of the semester, and they had to scramble to re-add classes. Senator Phyu said that the drops had taken place without any warnings from the District.
- Mr. Schaefer said that he will be out of the office starting Tuesday, January 30, and will be working from home for a few days the following week. He will still be available via text and email.

ADJOURNMENT

Motion to adjourn at 3 pm by Senator Lopez Grijalva; seconded by Senator Ferreria. Hearing no objections, the motion was carried.

Submitted by,

Lianna Lim
ASCSM Secretary

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

Agenda Item #8: Legislative Bills

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students. Possible action to take place.

Agenda Item #9: CSM Library Update

The Senate shall hear, discuss, and consider an update regarding the programs and services being offered by the CSM Library, in addition to information about the planned renovation of the Library building (Building 9). Possible action to take place.



Funding Proposal

For the meeting of Monday, January 29, 2024

Title of Proposal Additional Funding for Spring 2024 Welcome Back Event

Being Proposed by Programming Board Lead Lianna Lim
Coordinator

Event Date(s) January 30 and 31, 2024

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5150 Programs**

DESCRIPTION

This funding request is for food, decorations, and setup. We will be providing a variety of foods including cupcakes, boba, sandwiches, cuban bowls, and more. We will also be providing decorations to create a fun atmosphere and pay for facilities to set up the tables.

Item Description	Cost
1. <u>Additional funding for Spring 2024 Welcome Back Event</u>	<u>\$5,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$5,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM General Election & Student Trustee Nominee Election Timeline – Spring 2024

<p>Monday April 1, 2024</p>	<p>CANDIDATE FILING PERIOD BEGINS</p> <ul style="list-style-type: none"> ▪ Candidate information packets and online candidate registration form will be available at ascsm.org/election. <ul style="list-style-type: none"> ○ ASCSM Student Senate <ul style="list-style-type: none"> ▪ President (1) ▪ Vice President (1) ▪ Finance Director (1) ▪ Senator (16) ○ Student Trustee Nominee from College of San Mateo ▪ No campaigning may take place until after the Mandatory Candidates Meeting.
<p>Friday April 12, 2024 1 pm – 2:30 pm</p>	<p>MANDATORY CANDIDATES MEETING (ATTENDANCE IS MANDATORY)</p> <ul style="list-style-type: none"> ▪ All candidates must attend this meeting or be subject to disqualification. ▪ Review of the election process, including the election guidelines and campaigning rules. ▪ Discuss plans for open forum(s), debate(s) or other campaign activities.
<p>Monday April 15, 2024 8 am</p>	<p>CAMPAIGNING BEGINS</p> <ul style="list-style-type: none"> ▪ Eligible candidates may not campaign prior to this day/time. ▪ Any campaigning prior to this day/time shall result in sanctions against a candidate.
<p>Tuesday, April 23, 2024, through Thursday, April 25, 2024</p>	<p>ELECTION POLLS OPEN</p> <ul style="list-style-type: none"> ▪ Election will be conducted via online polls ▪ Only College of San Mateo students currently enrolled in the Spring 2024 semester may cast ballots
<p>Friday, April 26, 2024</p>	<p>ELECTION RESULTS POSTED</p> <ul style="list-style-type: none"> ▪ Results will be posted by the Center for Student Life. ▪ This date is subject to change based on availability or other circumstances.

Agenda Item #12: Debrief of ASCSM Events

The Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.