



Associated Students of College of San Mateo

## **Inter Club Council Regular Meeting Agenda**

Tuesday, February 27, 2024, 1:15 p.m.

North Hall Building 18, Room 308  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

The public is invited and encouraged to attend ASCSM Inter Club Council (ICC) meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Council on non-agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Council reserves the right to suspend the orders of the day if necessary to conduct business.

**1. Call to Order**

**2. Roll Call**

**3. Approval of the Agenda**

**4. Approval of the Minutes of Prior Meeting(s)**

**5. Announcements and Hearing of the Public**

During this time, members of the public may address the Council on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

**6. Reports**

- a. Chair Ryan Luftman
- b. Vice Chair Vanshika Sharma
- c. Club Reports
- d. Advisors
  - i. Aaron Schaefer, Student Life and Leadership Manager
  - ii. Fauzi Hamadeh, Student Life and Leadership Assistant

**7. Debrief of Spring 2024 Club Fair**

The Council shall review and discuss the Spring 2024 Club Fair, highlighting what was successful and what can be improved for the next event. No action to take place.

**8. Future Agenda Items**

At this time, members of the ICC may suggest agenda items for consideration for future meetings.

**9. Final Announcements and Hearing of the Public**

During this time, members of the Council and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

**10. Adjournment**



## **Inter Club Council Regular Meeting Minutes (Unapproved)**

Tuesday, February 13, 2024

The meeting was called to order at 1:16 p.m.

### **ROLL CALL**

Officers Present: Ryan Luftman, Chair; Vanshika Sharma, Vice Chair  
Recognized Clubs Present: Active Minds, AI Club, Book Club, Brazilian Club, Brothers Empowering Brothers, Chinese Students and Scholars Association (CSSA), Composer Club, Computer Science Club, EOPS Club, Film and Production Club, Fire Club, Gaming Club, Katipunan, Muslim Student Association (MSA), Nepalese Student Association, Operation Smile, Scented Candle Club, Student Veterans Club – SVA Chapter, Trans Community Club, Transfer Club, Volunteer Club, Writers' Project  
Other Clubs Present: Astronomy Club, Phi Theta Kappa (PTK), Puente Latinx Club, Umoja/Black Student Union  
Advisors Present: Fauzi Hamadeh, Student Life and Leadership Assistant

### **APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by the Student Veterans Club; seconded by Active Minds. Hearing no objections, the motion was carried.

### **APPROVAL OF THE MINUTES OF PRIOR MEETING(S)**

None.

### **ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

None.

### **REPORTS**

Chair Ryan Luftman said he was excited to join the ICC and looks forward to working with the group for the rest of the semester. Mr. Luftman also said that a task force will be established to help plan the upcoming Club Fair.

Vice Chair Vanshika Sharma said she is looking forward to a fun semester together.

Student Life and Leadership Assistant Fauzi Hamadeh reminded groups to sign-up to participate in the Club Fair, which is coming up on Tuesday, February 20, and Wednesday, February 21. He also reminded the group that any club presidents and treasurers who did not attend a Club Officer Workshop during the fall semester must attend a workshop this semester or their club will be suspended. Finally, Mr. Hamadeh encouraged members of ICC to consider running for the 2024-2025 ASCSM student government. There will be 16 senator positions available in addition to the president, vice president, and finance director positions.

### **OVERVIEW OF THE ROLE AND FUNCTION OF ICC**

Mr. Hamadeh provided an overview of the role and function of the Inter Club Council, how it relates to the Student Senate, how clubs may request funding, and the requirements of the Ralph M. Brown Act and parliamentary procedure. He noted that clubs may request a maximum of \$2,500.00 per semester and no more than \$3,500.00 per academic year. There is also a one-time funding allocation of \$1,000.00 available for on-campus events. Mr. Hamadeh said that funding

proposals must be submitted no later than 4 p.m. on Thursday to be included on the following week's ICC agenda. Groups must send representatives to both the ICC meetings and the Student Senate meetings to talk about their proposals or else they will not be considered. Mr. Hamadeh pointed out that funding from ICC and the Student Senate is never guaranteed and that no expenditures should take place before final approval is granted.

#### **FUNDING FOR GUEST SPEAKERS – COMPOSERS CLUB**

The Composers Club is requesting funds to bring two guest speakers to campus to discuss composing new music. The group is also planning to have a concert of original student work later in the spring semester.

Motion to recommend approval to the Student Senate of \$400.00 from the Club Assistance/ICC account (#5031) to support the guest speakers and concert for the Composers Club by Active Minds; seconded by Operation Smile. The motion was carried with 21 voting in favor, 0 opposed, and 0 abstaining.

#### **FUNDING FOR REGISTRATION FOR THE 2024 ACTIVE MINDS CONFERENCE – ACTIVE MINDS**

The Active Minds group is requesting support to send representatives to the national Active Minds Conference in August. The requested funding will cover registration for seven students and one advisor.

Motion to recommend approval to the Student Senate of \$970.00 from the Club Assistance/ICC account (#5031) to fund registration for seven students and one advisor from the CSM Active Minds chapter to attend the national Active Minds Conference in August 2024 by Student Veterans Club; seconded by Chinese Students and Scholars Association. The motion was carried with 21 voting in favor, 0 opposed, and 0 abstaining.

#### **TOOLS AND MATERIALS – SCENTED CANDLE CLUB**

The Scented Candle Club, which is newly formed this semester, needs supplies, materials, and tools to make candles. This funding will allow the group to purchase enough supplies for the remainder of the spring semester.

Motion to recommend approval to the Student Senate of \$1,300.00 from the Club Assistance/ICC account (#5031) to support the purchase of tools and materials for the Scented Candle Club by Active Minds; seconded by CSSA. The motion was carried with 20 voting in favor, 0 opposed, and 1 abstention.

#### **FUTURE AGENDA ITEMS**

Mr. Hamadeh reminded the group that there would be no ICC meeting next week due to the Club Fair. The group's next meeting will be Tuesday, February 27.

#### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

None.

#### **ADJOURNMENT**

Motion to adjourn at 2:06 p.m. by Active Minds; seconded by Student Veterans Club. Hearing no objections, the motion was carried.

Submitted by,

Vanshika Sharma  
ICC Vice Chair

**Agenda Item #7: Debrief of Spring 2024 Club Fair**

The Council shall review and discuss the Spring 2024 Club Fair, highlighting what was successful and what can be improved for the next event. No action to take place.