



Associated Students of College of San Mateo

Inter Club Council Regular Meeting Agenda

Tuesday, February 13, 2024, 1:15 p.m.

North Hall Building 18, Room 308
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

The public is invited and encouraged to attend ASCSM Inter Club Council (ICC) meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Council on non-agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Council reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearing of the Public

During this time, members of the public may address the Council on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

- a. Chair Ryan Luftman
- b. Vice Chair Vanshika Sharma
- c. Club Reports
- d. Advisors
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant

7. Overview of the Role and Function of ICC

The Council shall review and discuss a presentation outlining the role of the Inter Club Council within the Associated Students structure and its functions, including requirements of the Ralph M. Brown Act and parliamentary procedure. No action to take place.

8. Funding for Guest Speakers – Composers Club

The Council shall discuss and consider recommending the allocation of funds to support bringing guest speakers with expertise in writing music to campus. Possible action to take place.

9. Funding for Registration for the 2024 Active Minds Conference – Active Minds

The Council shall discuss and consider recommending the allocation of funds to support the cost of registration for the 2024 Active Minds Conference in August. Possible action to take place.

10. Tools and Materials – Scented Candle Club

The Council shall discuss and consider recommending the allocation of funds to support tools and materials for the activities of the Scented Candle Club. Possible action to take place.

11. Future Agenda Items

At this time, members of the ICC may suggest agenda items for consideration for future meetings.

12. Final Announcements and Hearing of the Public

During this time, members of the Council and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

13. Adjournment

Agenda Item #7: Overview of the Role and Function of ICC

The Council shall review and discuss a presentation outlining the role of the Inter Club Council within the Associated Students structure and its functions, including requirements of the Ralph M. Brown Act and parliamentary procedure. No action to take place.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: February 13, 2024 / Student Senate: February 26, 2024**

Title of Proposal **Funding for Guest Speakers**

Being Proposed by **Composers Club** Lead **Alan Hebert**
Coordinator

Event Date(s) **March 13, 2024; April 10, 2024; April 24, 2024**

Forwarded to the Student Senate by:

- Executive Cabinet Advocacy Cultural Awareness Programming ICC Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The CSM Composer Club is about writing and composing music. We have contacted two potential guest speakers about talking to us regarding their process when writing new music. A.) Ron Miller is the composer-in-residence at the Peninsula Symphony and had a PhD in Music from the University of California at Santa Barbara. B.) Bill Walker is a jazz pianist and electronic music composer with a Phd in New Music. Both are willing to speak to the Club for a small fee.

Work: the groundwork has been done already, I've contacted both people and they are willing to come to CSM. There's no preparation aside from making sure we have a room with working AV and laptop connectivity. Ron Miller would be on campus on March 13th 2024, Bill Walker would be here on April 10th 2024.

The April 24th date is for the Composers Club concert and is for printing costs: programs, flyers and a banner for the Club. All performance materials are supplied by club members.

Item Description	Cost
1. Ron Miller guest speaker	\$150.00
2. Bill Walker guest speaker	\$150.00
3. Concert Production Materials	\$100.00
4. _____	_____
5. _____	_____
Total Funding Request	\$400.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: February 13, 2024 / Student Senate: February 26, 2024**

Title of Proposal **Funding for Registration for the 2024 Active Minds Conference**

Being Proposed by **Active Minds** Lead Coordinator **Gil Perez**

Event Date(s) **August 2 – 3, 2024**

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

This highly anticipated conference will bring together 400 young adults and mental health advocates from across the country to share ideas and advance knowledge about mental health education, advocacy, and awareness.

The conference will showcase the most innovative and effective approaches to supporting young adult well-being and changing the conversation about mental health on campuses, in schools, in the transition to the workplace, and within our communities.

We are requesting for ASCSM to cover cost of registration fees for active minds club officers and advisor. The Wellness Center will help with travel expenses but can't cover everything (e.g. registration fees).

Item Description	Cost
1. <u>Student Registration (7 members x \$110 each)</u>	<u>\$770.00</u>
2. <u>Advisor Registration (1 advisor x \$200 each)</u>	<u>\$200.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$970.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote
 In Favor _____
 Opposed _____
 Abstained _____
 Passed _____
 Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: February 13, 2024 / Student Senate: February 26, 2024**

Title of Proposal **Tools and Materials**

Being Proposed by **Scented Candle Club** Lead Coordinator **Xinyi Ping**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Our club, Scented Candle Club, is a new club. We planned to make some pretty scented candles during weekly meetings. So we need some materials and tools like wax, essential oil, scissors, etc.

Item Description	Cost
1. Wax (Soy Wax, Jelly Wax, Beeswax, Paraffin Wax, Palm Wax)	\$200.00
2. Essential oil	\$100.00
3. Cups (Glass & Plastic Cups, Candle wick)	\$130.00
4. Tools (Utility Knife, Heat Gun, Scissors, Pot with Hot Plate)	\$700.00
5. Decorations (Dried Flowers, Golden Foil, Dye, Pigment)	\$170.00
Total Funding Request	\$1,300.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____