



Associated Students of College of San Mateo

## Student Senate Regular Meeting Minutes (Unapproved)

Monday, June 26, 2023

The meeting was called to order at 2:16 pm.

### ROLL CALL

Members Present: President Enzo Ferreira; Vice President Brittany Shive; Finance Director Montse Morales; Secretary Lianna Lim; Senators Jake Austin, Luana Ferreira, Michelle Lopez Grijalva, Ryan Luftman, Ashley Phyu, Antu Sosa, Megan Sullivan, Paola Tagashira

Members Absent: Senators Marlo Cowan, Karina Viner

Advisors Present: Student Life and Leadership Manager Aaron Schaefer, Student Life and Leadership Assistant Fauzi Hamadeh

Others Present: Arthur Veloso, SMCCCD Student Trustee-Elect (via Zoom)

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Lopez Grijalva; seconded by Senator Ferreira. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the June 12, 2023, meeting as presented by Senator Austin; seconded by Senator Phyu. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

**Student Trustee-elect Veloso** said that he spoke with Interim Chancellor Moreno regarding the class cancellation policy. Prior to the pandemic, Board policy said that almost any class with fewer than 20 students enrolled should be canceled. During the pandemic, the Board lowered the threshold to 10 students. The District is proposing reinstating the original policy, but there has been backlash from faculty and students. Therefore, Interim Chancellor Moreno is going to recommend that the Board keep the 10-student limit in place for the Fall 2023 semester and hold a study session in September or October to explore the issue further. She said that the trustees are going to vote yes to the change from 20 - 10 and after the public backlash they changed it back. Mr. Hamadeh said that it is important that Mr. Veloso garner feedback from all three student governments so he can accurately represent the student voice.

**Student Life and Leadership Manager Schaefer** said that Student Life staff are still working to finalize plans for the ASCSM Leadership Retreat. He also noted that Student Life will be hiring interns for the fall and spring semesters. Members of the Senate are urged to recommend friends who may qualify for the positions.

**Student Life and Leadership Assistant Hamadeh** announced that he is looking for one to two students to serve on the College's Transportation Committee. He asked anyone interested to contact President Ferreira to be appointed.

#### **APPOINTMENTS**

None.

#### **ELECTION OF ASCSM STUDENT SENATE VICE CHAIR**

Senator Ferreira made a motion to open the floor to nominations for the position of vice chair; the motion was seconded by Senator Sosa. Hearing no objections, the motion was carried.

Senator Phyu nominated Senator Tagashira, who accepted the nomination.

Hearing no further nominations, motion to close the floor to nominations by Senator Austin; seconded by Senator Sullivan. Hearing no objections, the motion was carried.

Senator Tagashira was elected as vice chair with all members present voting unanimously in favor.

#### **REVIEW OF CALIFORNIA BROWN ACT**

Student Life and Leadership Manager Schaefer presented information about the Ralph M. Brown Act. The Brown Act is a law enacted by the California Legislature to ensure that local public agencies deliberate and act in an open and public manner. To achieve this goal, the Brown Act requires that meetings be open to the public and that all items discussed or voted on be open as well. The Brown Act applies to any standing or temporary committee of a legislative body. Mr. Schaefer went over what constitutes a meeting, what a legislative body is, correct places of meetings, notice requirements, special meetings, agenda requirements, discussion of items not on the agenda, public participation, and closed sessions.

#### **REVIEW OF ROLES AND RESPONSIBILITIES OF ASCSM LEADERSHIP POSITIONS**

Mr. Schaefer described the responsibilities of the various leadership positions within the Student Senate. The president makes appointments, sits on several committees, and helps the Student Senate clarify goals. The vice president is the official chair of the Student Senate. The finance director oversees the budget. The vice chair chairs the Inter Club Council (ICC) and represents the Student Senate on the Executive Cabinet. Senators represent student voices on campus and serve on various committees and ASCSM boards. The ASCSM Board chairs coordinate meetings of ASCSM Boards and serve as members of ex-officio members of Executive Cabinet.

#### **FUNDING FOR ZOOM WEBINAR ADD-ON**

Mr. Hamadeh explained the webinar function of Zoom is an add-on feature that needs to be paid for by the division or department. Broadcasting the Student Senate meetings by Zoom allows for more participation by students and members of the public. It also provides additional security measures.

Motion to approve \$2,500.00 from the Operations account (#5145) to fund the webinar add-on for Zoom by Vice Chair Tagashira; seconded by Senator Luftman. The motion was carried unanimously with all members present voting in favor.

### **FUNDING FOR CSM KICK-OFF WEEK**

The Center for Student Life and the Vice President of Student Services Office will be sponsoring a Kick-Off Week event for the Fall 2023 semester. This event will be separate from ASCSM's Welcome Week event and will provide new and returning students with a way to become familiar with the campus's programs and services. They will also have the chance to build community and make connections with their peers. The event will span three days, and will include food games, a scavenger hunt, and a family movie night. Mr. Schaefer is requesting funding from the Student Senate to augment funds provided by Vending and the Vice President's Office.

Motion to approve \$5,000.00 from the Programs account (#5150) to support the Kick-Off Week event by Senator Luftman; seconded by Senator Lopez Grijalva. The motion was carried unanimously with all members present voting in favor.

### **REVIEW OF RULES FOR ASCSM OFFICE**

The Student Senate reviewed the rules governing use of the ASCSM Office in Building 17, Room 155. He noted that there have been problems with ants in the past and asked that any food debris be thrown away in the garbage cans in the main Student Life area. He also mentioned that "quiet hours" in the office are from 8 am to 12 pm each day. Members of the Senate may have guests in the office, but if the room becomes too crowded, some guests may be asked to leave. Guests may not be left in the office without a member of the Senate there with them. Building 17 is accessible Monday through Thursday from 7:30 am to 6:30 pm and on Fridays from 7:30 am to 3 pm. Access to the office is not available on weekends, holidays, or any times that classes are not in session.

### **FUTURE AGENDA ITEMS**

- Stage 1.0 ASCSM Budget for 2023–2024

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

None.

### **ADJOURNMENT**

Motion to adjourn at 3:21 pm by Senator Luftman; seconded by Senator Lopez Grijalva. Hearing no objections, the motion was carried.

Submitted by,

Lianna Lim  
ASCMS Secretary