



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, September 18, 2023, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/83157047240>
Dial-In Number: (669) 444-9171 | Webinar ID: 831 5704 7240

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Enzo Ferreira
- ii. Vice President Brittany Shive
- iii. Finance Director Montse Morales
- iv. Vice Chair Paola Tagashira
- v. Secretary Lianna Lim
- vi. District Student Trustee Arthur Veloso

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College president, the vice president of Student Services, members of the executive leadership team, deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

- 7. Appointments – President Ferreira**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.
- 8. CSM Library Update**
Lia Thomas, librarian and adjunct professor, will provide an update on the services provided by the CSM Library. No action to take place.
- 9. Funding for Food for Health Fair**
The Senate shall review, discuss, and consider allocating funds to support providing food at the upcoming campus Health Fair. Possible action to take place.
- 10. Funding for Moon Festival Event**
The Senate shall review, discuss, and consider allocating funds to support an event celebrating the Moon Festival organized by the Cultural Awareness Board and the Chinese Student and Scholars Association (CSSA). Possible action to take place.
- 11. Additional Funding for Fall 2023 Club Fair**
The Senate shall review, discuss, and consider allocating additional funds to support the Fall 2023 Club Fair on Tuesday, September 19, and Wednesday, September 20, 2023. Possible action to take place.
- 12. Discussion on District Minimum Class Size Policy**
The Senate shall discuss and collect feedback regarding revisions to the District’s policy on minimum class size. Possible action to take place.
- 13. Future Agenda Items**
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
- 14. Final Announcements and Hearing of the Public**
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 15. Adjournment**



Student Senate Regular Meeting Minutes (Unapproved)

Monday, September 11, 2023

CALL TO ORDER

The meeting was called to order at 2:15 pm.

ROLL CALL

Members Present: President Enzo Ferreira; Vice President Brittany Shive; Finance Director Montse Morales; Secretary Lianna Lim; Vice Chair Paola Tagashira; Senators Marlo Cowan, Luana Ferreira, Michelle Lopez Grijalva, Ashley Phyu, Antu Sosa, Karina Viner, Ryan Luftman, Andy Cheng, Jasper Cheng, Eugene Teng, Megan Sullivan, Jake Austin

Advisors Present: Student Life and Leadership Manager Aaron Schaefer, Student Life and Leadership Assistant Fauzi Hamadeh, Student Life and Leadership Staff Assistant Mondana Bathai

Others Present: Dr. Richard Storti, Interim CSM President; Dr. Carla Grandy, CSM Vice President of Instruction

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Luftman; seconded by Senator Ferreria. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

None.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

Vice President Shive reported that the screening committee for the interim vice president of student services position has recommended Alex Guiriba as the next interim VPSS. The Board of Trustees will be approving Mr. Guiriba's appointment at the September 13, 2023, meeting. Mr. Guiriba is a former CSM student, as well as classified staff member and currently a counselor. He also currently serves as one of the advisors for Katipunan.

Vice Chair Tagashira noted that the Club Fair will take place next Tuesday, September 19, and Wednesday, September 20, from 11 am to 2 pm in the Bayview Dining Room in College Center Building 10. This event will also be an opportunity for ASCSM boards to recruit new members.

Senator Ferreria said that the Cultural Awareness Board will be starting to meet this Wednesday, September 13, from 1 pm to 2 pm.

Dr. Richard Storti, interim CSM president, said that despite the recent changes in leadership, the College is continuing work on many initiatives, including the potential renovation of the Library (Building 9). The District is pursuing funding from the State to help fund upgrades to the building. This follows the relocation of Wellness Services to Building 5 from Building 1, the replacement of the turf on the football field, and the installation of a digital scoreboard at the College Heights Stadium.

Student Life and Leadership Manager Schaefer said that Dr. Joshua Moon-Johnson's going away party will be held Tuesday, September 12, from 2:30 pm to 4 pm in the Center for Global Engagement office (Building 10, Room 390). Mr. Schaefer said that he would be inviting interim Vice President of Student Services Guiriba to a Student Senate meeting. He also reminded anyone connected to a student club or organization to make sure the group's paperwork is submitted ASAP.

Student Life and Leadership Assistant Hamadeh announced that the College's annual Family Science and Astronomy Festival +Makerspace will take place on Saturday, September 30. Activities will take place in Building 36, the Theatre (Building 3), and in various other spots on campus. This is a free event that is open to the community.

APPOINTMENTS

President Ferreira made the following appointments:

- To Cultural Awareness Board: Antu Sosa, Brittany Shive, Andy Cheng, and Eugene Teng
Motion to approve the appointments by Senator Luftman; seconded by Senator Viner. Hearing no objections, the motion carried.
- To Advocacy Board: Hamad Mari, Marlo Cowen, Brittany Shive, and Lianna Lim
Motion to approve the appointments by Senator Tagashira; seconded by Senator Luftman. Hearing no objections, the motion carried.
- To Programming Board: Samantha Ishikawa, Jewel Phyu, Martin Solo, and Brittany Shive
Motion to approve the appointments by Senator Luftman; seconded by Senator Lopez Grijalva. Hearing no objections, the motion carried.
- To Public Relations Board: Jake Austin, Jewel Phyu, Brittany Shive, and Samantha Ishikawa
Motion to approve the appointments by Senator Sosa; seconded by Senator Cheng. Hearing no objections, the motion carried.

INTRODUCTION AND WELCOME OF CSM INTERIM PRESIDENT

Dr. Richard Storti said that he is excited to be at CSM and that he is looking forward to supporting the ongoing work of the College. Dr. Storti noted that President Ferreira spoke at the College's Opening Day event in August and thanked Vice President Shive for her service on the screening committee for the interim vice president of student services position. President Storti said that he appreciates the contributions of the student leaders and that he values the input of the Student Senate. Dr. Storti said that he looks forward to working with the campus community for as long as he is at CSM.

UPDATES ON ENROLLMENT

Dr. Carla Grandy, CSM's vice president of instruction, provided an update on enrollment for the Fall 2023 semester. Compared to last fall, headcount at CSM is up approximately 20%. This is primarily due to the Free College initiative undertaken by the District. Dr. Grandy said that the divisions have been monitoring class enrollments and have added more class sections where necessary. She said that the breakdown between in-person classes and remote/hybrid classes is approximately 50/50. Given this increase in enrollment, Dr. Grandy said that the College is going to need to look at staffing levels for both faculty and classified staff.

FUNDING FOR FALL 2023 CLUB FAIR

The Fall 2023 Club Fair will be held on Tuesday, September 19, and Wednesday, September 20, from 11 am to 2 pm in the Bayview Dining Room in College Center Building 10. This will be an opportunity for students to learn about the various clubs and organizations on campus. It will also be a chance for the ASCSM boards to recruit new members. To

encourage students to visit club tables, Inter Club Council is requesting funding for food. In addition, the clubs have requested funds to purchase candy to distribute from their tables.

Motion to approve \$3,500.00 from the Club Account Reserve trust account to support the Fall 2023 Club Fair by Senator Teng, seconded by Senator Cheng. The motion was carried with all members present voting in favor.

ASCSM BUDGET REVISION

Hearing no objections, this item was tabled until the next meeting.

FUTURE AGENDA ITEMS

- CSM Library Update
- Funding for Food for Fall 2023 Health Fair
- Discussion on District Minimum Class Size Policy

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

President Ferreria announced that David Galvez, the College's director of equity, is interested in working to establish a Pride Center on campus. Mr. Ferreira also said that the Active Minds Club will have their first meeting on Friday, September 15, from 11 am to 12:30 pm in Building 5, Room 339.

Student Life and Leadership Staff Assistant Bathai announced that everyone who applied to attend the California Community Colleges Student Affairs Association (CCCSAA) leadership conference in October has been registered.

ADJOURNMENT

Motion to adjourn the meeting at 2:54 pm by Senator Tagashira; seconded by Senator Luftman. Hearing no objections, the motion was carried.

Submitted by,

Lianna Lim
ASCSM Secretary

ASCSM Student Senate -- Vote Record for September 11, 2023

Funding for Fall 2023	
Senator Name	
Jake Austin	Yes
Andy Cheng	Yes
Jasper Cheng	Yes
Marlo Cowan	Yes
Luana Ferreira	Yes
Michelle Lopez Grijalva	Yes
Ryan Luftman	Yes
Ashley Phyu	Yes
Antu Sosa	Yes
Megan Sullivan	Yes
Paola Tagashira	Yes
Eugene Teng	Yes
Karina Viner	Yes
Brittany Shive*	n/a
Total	13-0-0

Yes-No-Abstain / *Only votes in event of a tie

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

Agenda Item #8: CSM Library Update

Lia Thomas, librarian and adjunct professor, will provide an update on the services provided by the CSM Library. No action to take place.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, September 18, 2023**

Title of Proposal **Funding for Food for Health Fair**

Being Proposed by **Emily Barrick** Lead Coordinator **Emily Barrick**

Event Date(s) **Wednesday, October 25, 2023**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

The annual fall Health Fair brings together multiple wellness services for students. In addition to free flu shots, the fair offers students the opportunity to learn about various health services on campus and in the local community. The Wellness Center traditionally has offered food for the exhibitors and attendees. However, because the district is not collecting the Student Health Fee this semester, the Wellness Center needs additional support.

Item Description	Cost
1. Food for Exhibitors and Attendees at Fall 2023 Health Fair	\$2,500.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$2,500.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, September 18, 2023**

Title of Proposal **Funding for Moon Festival Event**

Being Proposed by **Cultural Awareness Board** Lead Coordinator **Luana Ferreira**

Event Date(s) **September 27, 2023**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5050 Ethnic and Cultural Affairs**

DESCRIPTION

The Mid-Autumn Festival event is hold aiming to celebrate the traditions of this cherished Chinese festival and also strive to spread cultural awareness among students. Through engaging activities, performances, and interactive experiences, we aim to foster a deeper understanding and appreciation for Chinese culture. It is an event to celebrate, learn, and inspire a love for cultural diversity among students during this memorable Mid-Autumn Festival event. The Cultural Awareness Board is partnering with the Chinese Students and Scholars Association (CSSA) to sponsor this event.

Item Description	Cost	
1. <u>Decorations</u>	<u>\$60.00</u>	
2. <u>Games</u>	<u>\$150.00</u>	
3. <u>Food</u>	<u>\$1,000.00</u>	
4. <u>Facilities</u>	<u>\$500.00</u>	
5. _____	_____	
Total Funding Request		\$1,710.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, September 18, 2023**

Title of Proposal **Additional Funding for Fall 2023 Club Fair**

Being Proposed by **Inter Club Council** Lead Coordinator **Paola Tagashira and Fauzi Hamadeh**

Event Date(s) **September 19 and 20, 2023**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **Club Account Reserve**

DESCRIPTION

To provide additional funding to support the Fall 2023 Club Fair on Tuesday, September 19, and Wednesday, September 20, 2023. The additional funds will be used to purchase more food and games so that students will interact with the event.

Item Description	Cost
1. Additional Funding for Club Fair	\$3,100.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$3,100.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #12: Discussion on District Minimum Class Size Policy

The Senate shall discuss and collect feedback regarding revisions to the District's policy on minimum class size. Possible action to take place.