



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, July 25, 2022, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/89520969544>

Dial-In Number: (669) 444-9171 | Webinar ID: 895 2096 9544

As per District policy, face coverings will be required while indoors in any campus buildings for individuals who attend the meeting in person, regardless of COVID-19 vaccination status.

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements and Hearings of the Public

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

VI. Reports

a. Officers

- i. President Andrea Morales
- ii. Vice President Enzo Ferreira
- iii. Finance Director
- iv. Vice Chair Jane Petelo
- v. Secretary
- vi. District Student Trustee Lesly Ta

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. CSM Administration

- i. Dr. Jennifer Taylor-Mendoza, CSM President
- ii. Kristi Ridgway, CSM Acting Vice President of Student Services
- iii. Carla Grandy, CSM Interim Vice President of Instruction
- iv. Anthony Djedi, CSM Interim Vice President of Administrative Services

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

VII. Action Items

a. Appointments – President Morales

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

b. Funding for Welcome Day Giveaways

The Student Senate shall discuss and consider allocating funds to purchase giveaway items for new students attending the Welcome Day event on Wednesday, August 10, 2022. Possible action to take place.

c. Welcome Week Task Force and Funding

The Student Senate shall discuss and consider allocating funds and establishing a task force to plan the Welcome Week event for the start of the fall 2022 semester. Possible action to take place.

d. ASCSM Giveaways

The Student Senate shall discuss and consider allocating funds to replenish the supply of ASCSM giveaway items for future events and activities. Possible action to take place.

e. Funding to Purchase *The Sum of Us* book for Members of the Student Senate

The Student Senate shall discuss and consider allocating funds to purchase copies of *The Sum of Us* by Heather McGhee so that members may participate in the campuswide dialogue focused around the book during the fall and spring semesters. Possible action to take place.

f. ASCSM Goals for 2022-2023 Task Force

The Student Senate shall discuss and consider establishing a task force to develop the ASCSM goals and action steps for the 2022-2023 academic year. Possible action to take place.

VIII. Information and Discussion Items

a. ASCSM Ideal Fellowship Program Presentation

The Student Senate shall hear and discuss a presentation on the proposed Ideal Fellowship Program. No action to take place.

IX. Future Agenda Items

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

XI. Adjournment



Student Senate Regular Meeting Minutes (Unapproved)

Monday, June 6, 2022

The meeting was called to order at 2:19 p.m.

SWEARING IN

Mr. Hamadeh administered the ASCSM Oath of Office to President Morales for the 2022–2023 academic year. President Morales then administered the oath of office to the members of the Student Senate for the 2022–2023 academic year.

ROLL CALL

Members Present: President Andrea Morales; Vice President Enzo Ferreira; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Shun Myat Wai Ko, Aung Phone Myat, Czar Ryan Palomar, Jane Petelo, Brittany Shive, May Phyu Sin, Alex Stonehewer Bird

Members Absent: Senator Michelle Lopez Grijalva

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Staff Assistant

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Dhillon; seconded by Senator Palomar. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Minutes of the previous meeting were not available. Hearing no objections, this item was tabled until the next meeting.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

REPORTS

President Morales welcomed and congratulated the members of the 2022–2023 Student Senate. Ms. Morales said that she is excited to work with the new Senate and looks forward to continuing the great work that was done last year.

Vice President Ferreira also greeted the members of the 2022–2023 Student Senate. Mr. Ferreira said that he was grateful to be a part of the group and asked for patience as he learned how to chair the meetings.

Mr. Schaefer welcomed the members of the 2022–2023 Student Senate. He explained that the Student Senate meetings during the summer will entail a lot of trainings and information sharing, and that he and Mr. Hamadeh may do a lot of the talking initially. As the members of the Student Senate get more comfortable in their roles, Mr. Schaefer and Mr. Hamadeh will step back because these are the Student

Senate's meetings. The training that happens over the summer will culminate in the ASCSM Leadership Retreat, which will take place prior to the beginning of the fall semester. Mr. Schaefer said that the summer meetings are structured this way so that the Student Senate may hit the ground running once the fall semester starts.

Mr. Schaefer said that there are several changes taking place within the senior administration at CSM. A search is currently underway for a permanent vice president of student services (Kristi Ridgway has been serving as acting vice president since fall 2021 and has decided not to pursue the permanent position). In addition, Mike Holtzclaw, the vice president of instruction, is leaving the college for a new position in New Mexico, and Micaela Ochoa, the vice president of administrative services, may be leaving the college at the end of month. Mr. Schaefer also noted that CSM's president, Dr. Jennifer Taylor-Mendoza, is just wrapping up her first year in the position. With all these changes, CSM will have an entirely new Cabinet team at the end of the spring 2023 semester. It will be up to the members of the Student Senate to maintain the positive relationships with the administrative team that have been built up over the past several years.

Mr. Hamadeh reminded the group that the summer 2022 session begins next Monday, June 13, 2022. Members of the Student Senate who are on campus are encouraged to take advantage of the ASCSM Office in Building 17, Room 155. The space is available anytime that the Center for Student Life is open and until 10 p.m., Monday through Thursday.

Mr. Hamadeh also announced that the Board of Trustees has voted to suspend collection of the parking fee and the health services fee for the 2022–2023 academic year. He noted that in the past few years the District has inadvertently also waived the student body fee due when waiving other fees, in particular the health services fee. The Student Life staff have alerted the Business Office and administration to be alert for the any impact to the student body fee.

APPOINTMENTS

President Morales said that anyone interested in becoming a board chair should reach out to her directly. The current ASCSM Boards are the Advocacy Board, the Cultural Awareness Board, the Programming Board, and the Public Relations Board. No experience is necessary, only the commitment to the position and the desire to learn. President Morales stressed the importance of anyone stepping up to be a board chair to be conscious of their class schedule and workload so that they have the time and energy to devote to the position. Ms. Morales hopes to have the Board chairs named by the next scheduled Student Senate meeting on Monday, June 20. Senator Stonehewer Bird asked if the boards already have set meeting schedules. President Morales said that it is up to the board chairs to schedule the board meetings and that they will usually work with potential members. Mr. Schaefer noted that the only two groups that have permanent meeting times are the Student Senate (Mondays at 2:15 p.m.) and ICC (Tuesdays at 1:15 p.m.). Mr. Hamadeh said that board chairs should be sure to share their planning for meeting times with him and Mr. Schaefer as one of them must be present at all board meetings. He also noted that during the regular semesters the advisors are generally available Mondays through Thursdays from 8 a.m. to 4:30 p.m. and on Fridays from 8 a.m. to 12 p.m. (noon).

Mr. Schaefer noted that the vice chair position is open. The vice chair is not an appointed position but is elected from among the members of the Student Senate. The vice chair works with the Center for Student Life to oversee the clubs and chairs the Inter Club Council (ICC) meetings. The vice chair will most likely

be elected at the next meeting on June 20.

INTRODUCTIONS AND ICE BREAKERS

Members of the Student Senate introduced themselves to the group and shared one interesting fact about themselves and what they hope to accomplish during the upcoming year.

INTRODUCTION AND OVERVIEW OF STUDENT GOVERNMENT

Mr. Schaefer presented an overview of the role and functions of student government at College of San Mateo. He highlighted the importance of the student voice in the college's participatory governance and decision-making process; the advocacy work that the Student Senate does locally, statewide, and nationally; and the student life programming that the group sponsors.

PARLIAMENTARY PROCEDURE (ROBERT'S RULES OF ORDER)

Mr. Hamadeh provided an overview of Robert's Rules of Order, the form of parliamentary procedure that the Student Senate uses to run meetings. He highlighted some of the most used language such as making a motion, seconding a motion, and amending a motion. Mr. Hamadeh stressed that the Student Senate employs a "loose" interpretation of Robert's Rules of Order as a tool to facilitate communication and get things done. Mr. Hamadeh said that parliamentary procedure is designed to ensure that the majority can get things done while also ensuring that the voice of the minority is heard, and that it should never be used as a "weapon" to shut down debate or silence anyone's voice.

COMMUNICATION STRATEGIES

The Student Senate engaged in a conversation regarding best practices and tools for internal communication. Mr. Schaefer and Mr. Hamadeh said that the primary form of communication between the Center for Student Life and members of the Student Senate is via email and that members should be sure to check their email once or twice a day for important messages. Mr. Hamadeh said that it was up to the Student Senate to decide what communication tools they would like to use internally, but that any such communications needed to comply with the requirements of the Ralph M. Brown Act (California Government Code section 54950 et seq.). President Morales said that she wants to improve upon the communication from last year's group and would like to have routine check-ins with the members of the Student Senate. With the agreement of the Student Senate, President Morales said she would setup a Discord server for the 2022–2023 Student Senate. Each board will have its own channel in addition to the main Student Senate group. President Morales said she would also reach out to members of the Student Senate to schedule one-on-one meetings to discuss goals for the year.

Mr. Hamadeh said that he and Mr. Schaefer may share their personal mobile phone numbers with some members of the Student Senate to facilitate emergency communication. He noted that those who have the advisors' mobile phone numbers should not share them with other folks – including other members of the Student Senate – without checking with him or Mr. Schaefer first. Mr. Hamadeh also encouraged members of the Student Senate not to use their personal email addresses on any type of front-facing materials such as event fliers.

FUTURE AGENDA ITEMS

- ASCSM IDEAL Fellowship
- Appointment of Board Chairs

- Election of Vice Chair
- ASCSM Goals for 2022–2023

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Mr. Hamadeh said that the Center for Student Life is looking to hire a student assistant who will serve as ASCSM Secretary. Anyone interested in the position must be able to attend the Student Senate meetings on Mondays at 2:15 p.m. and the Executive Cabinet meetings (which have yet to be scheduled). Members of the Student Senate may not be hired as secretary unless they resign their elected office.

Mr. Hamadeh also noted that the finance director position is open as no one ran in the election. The finance director is responsible for working with the Center for Student Life to develop the ASCSM budget, monitor expenditures and income, and process any check requests. President Morales would appoint the finance director with the advice and consent of the Student Senate.

ADJOURNMENT

Motion to adjourn at 4:03 p.m. by Senator Dhillon; seconded by Senator Palomar. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh
Student Life and Leadership Assistant



Student Senate Regular Meeting Minutes (Unapproved)

Monday, June 20, 2022

The meeting was called to order at 2:15 p.m.

ROLL CALL

Members Present: President Andrea Morales; Vice President Enzo Ferreira; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Shun Myat Wai Ko, Aung Phone Myat, Czar Ryan Palomar, Jane Petelo, Brittany Shive, May Phyu Sin, Alex Stonehewer Bird

Members Absent: Senator Michelle Lopez Grijalva

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Staff Assistant

Others Present: Kristi Ridgway, CSM Acting Vice President of Student Services; Micaela Ochoa, CSM Vice President of Administrative Services

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Dhillon; seconded by Senator Petelo. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Minutes of the previous meeting were not available. Hearing no objections, this item was tabled until the next meeting.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

Hearing no objections, the Student Senate suspended the order of the day and took up Information and Discussion Item A, Update on HEERF and Other Student Support Initiatives.

UPDATE ON HEERF AND OTHER STUDENT SUPPORT INITIATIVES

Vice President of Administrative Services Micaela Ochoa and Acting Vice President of Student Services Kristi Ridgway provided an update on the way that CSM had utilized the Higher Education Emergency Relief Fund (HEERF) moneys to support students. They also provided updates on other initiative that the college had undertaken to assist students during the pandemic.

From spring 2020 through spring 2022, CSM has received over \$14.7 million in HEERF funds and disbursed over \$8 million in direct support to students. Direct distributions to students ranged from \$500 to \$2,750. These funds have gone to students who are and are not eligible for the Pell Grant. Additional disbursements are planned for the fall 2022 semester. The funds have provided the college and the district the opportunity to provide direct emergency aid to students so that they can utilize the money to meet their specific needs.

In fall 2021, the college administration was alerted that students who received the California College Promise Grant (CCPG) were automatically having the student body fee waived. After further investigation, it was discovered that the issue impacted all three student governments in the district. The college administration worked with the district to determine the source of the error and began an advocacy effort to recover the funds. It was determined that the districtwide loss to the Associated Students was estimated at \$75,000. Of that amount, ASCSM's loss was approximately \$26,000. The District Office has journaled the funds to CSM. The funds are restricted and can only be used on Fund 1 allowable expenditures. The Center for Student Life will work with the Business Office to identify qualifying expenses.

The college administration has been working to find a way to provide stipends to students who serve on college and district committees. Vice President Ochoa said that the district has given the greenlight to begin paying students for hiring committee work. The District Office is currently working to revise policies to make this allowable districtwide using Fund 1 moneys. In the meantime, ASCSM funds may be utilized to pay stipends to members of the Student Senate who are serving on committees. The hope is to expand this opportunity beyond members of the Student Senate in the future.

Vice President Ochoa explained that CSM had partnered with Lyft to launch a pilot program at the start of the spring semester to provide students free roundtrip rides from the Coastsides to campus. The program launched with specific pick-up and drop-off locations on the coast. This summer, the program is being changed so that Coastsides students can request pick-ups and drop-offs directly from their homes. In addition, two locations in the East Bay are being added: The Hayward and South Hayward BART stations. The college is hoping to continue these services into the fall. Vice President Ridgway remarked that there has already been significant interest in the expanded Lyft services.

In addition, the district supported the colleges in putting out a request for proposals (RFP) for districtwide shuttle services. CSM identified four potential routes between the campus and the Glenn Park BART Station, the Millbrae Transit Center, the Hayward BART Station, and the San Leandro BART Station. Once the proposals come in, the district and colleges will review the proposed costs and decide which vendor to partner with.

Vice President Ferreira said that he appreciated the college's efforts to address the transportation challenges facing students. He also extended thanks to Vice Presidents Ochoa and Ridgway for sharing this information with the Student Senate.

Vice President Ridgway said that the administration would follow up with information about the fall 2022 HEERF disbursements and the next steps for the student stipends and shuttle services. Ms. Ridgway said that she would also be returning soon to introduce CSM's new permanent vice president of student services. Vice President Ochoa also announced that she would be leaving the college, and that her successor will be providing future updates to the Student Senate.

Hearing no objections, the Student Senate resumed the order of the day.

REPORTS

President Morales asked that anyone who is interested in serving as a board chair to contact her directly. She has already been in touch with some folks, but she is still looking for chairs for the Advocacy Board.

and the Public Relations Board. President Morales asked that members of the Student Senate start brainstorming ideas for the fall Welcome Week event so that discussions can start at the next meeting. Ms. Morales said that Mr. Hamadeh will be sending out a list of the participatory governance committees so that members of the Student Senate can start identifying which committees they are interested in. President Morales also reminded members of the Senate to contact her to schedule one-on-one check-in meetings.

Vice President Ferreira reported that he and President Morales had attended the Campus Leadership Retreat last week. Mr. Ferreira said that everyone at the retreat was very welcoming of the student voice. Vice President Ferreira encouraged members of the Student Senate to get to know the administration, faculty, and staff they will be working with because they are all extremely supportive and interested in hearing what students can add to the conversations.

Mr. Schaefer said that President Morales and Vice President Ferreira represented the students well at the Campus Leadership Retreat. He noted that President Taylor-Mendoza is interested in having additional students, faculty, and staff participate in future retreats. Mr. Schaefer said that a broad set of voices from across the college is important as the master planning documents are being updated.

APPOINTMENTS

President Morales made the following appointments:

- Carissa Chang as chair of Cultural Awareness Board
Motion to approve the appointment by Senator Petelo; seconded by Senator Dhillon. Hearing no objections, the motion carried.
- Czar Ryan Palomar as chair of Programming Board
Motion to approve the appointment by Senator Aguilar; seconded by Senator Sin. Hearing no objections, the motion carried.

ELECTION OF VICE CHAIR

Senator Palomar made a motion to open nominations for the position of vice chair; seconded by Senator Dhillon.

Vice President Ferreira nominated Senator Petelo for vice chair. Senator Petelo accepted the nomination.

Hearing no further nominations, Senator Budiman made a motion to close nominations; seconded by Senator Aguilar.

Motion to approve Senator Petelo as vice chair by Senator Palomar; seconded by Senator Shive. Hearing no objections, the motion carried.

FUNDING FOR SUMMER 2022 ASCSM LEADERSHIP RETREAT

Prior to introducing the item, Mr. Schaefer noted that the requested amount should be \$10,000 instead of \$7,500.

Mr. Schaefer said that the Center for Student Life is in the process of finalizing the location for the summer leadership retreat. However, to make sure that the location can be secured once a decision is made, the

funding for the retreat site, travel, and other costs is being requested now. The retreat will be held between Sunday, August 14, and Tuesday, August 16. Mr. Schaefer noted that the retreat is not required, but he highly encouraged members of the Student Senate attend. He said that not only is important information shared at the retreat, but it is an opportunity for folks to bond and get to know each other which is in some ways even more valuable. Mr. Schaefer said that folks who are interested in joining the board are also invited to attend the retreat but that they should make sure to submit a board application first.

Motion to approve \$10,000 from the Conferences account (#5033) for the ASCSM Summer Leadership Retreat by Senator Shive; seconded by Senator Palomar. The motion carried with 12 in favor, 0 opposed, and 0 abstaining.

FUNDING FOR ZOOM WEBINAR ADD-ON

Mr. Schaefer said that the Student Senate has continued to utilize Zoom to allow the public to participate in meetings remotely. He said that the meetings are setup as webinars to help prevent “Zoombombing,” which occurred at least once at an ASCSM meeting at the start of the pandemic. The webinar capability is an add-on that must be paid for separately by the Associated Students.

Motion to approve \$2,400 from the Operations account (#5145) for the Zoom Webinar Add-On by Senator Shive; seconded by Senator Budiman. The motion carried with 12 in favor, 0 opposed, and 0 abstaining.

REVIEW OF CALIFORNIA BROWN ACT

Mr. Schaefer provided information regarding the Ralph M. Brown Act (California Government Code Section 54950 et seq.), including what constitutes a meeting, notification requirements for meetings, and rules regarding discussions outside of meetings. He also highlighted the differences between regular meetings, special meetings, and emergency meetings. Mr. Schaefer noted that due to the scope of what the Student Senate deals with, it is very unlikely that the group would ever need to hold an emergency meeting.

REVIEW OF ROLES AND RESPONSIBILITIES OF ASCSM LEADERSHIP POSITIONS

Hearing no objections, this item was tabled until a future meeting.

ASCSM BUDGET OVERVIEW

Mr. Schaefer provided an overview of the ASCSM Budget, including sources of income and restricted and unrestricted expense accounts. He noted the difference between the student body fee, which comprises most of the general budget, and the student representation fee, which may only be used in ways proscribed by the Education Code.

REVIEW OF RULES FOR ASCSM OFFICE

Mr. Schaefer provided an overview of the rules governing the use of the ASCSM Office in Building 17, Room 155. He noted that some of the rules may not be changed, but others may be changed or added if the Senate desires. Mr. Schaefer said that any suggestions for the rules should be routed to Executive Cabinet.

FUTURE AGENDA ITEMS

- Welcome Week for Fall 2022
- ASCSM IDEAL Fellowship

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

President Morales reminded anyone interested in serving as Advocacy Board chair or Public Relations Board chair to contact her directly.

ADJOURNMENT

Motion to adjourn at 3:44 p.m. by Senator Sin; seconded by Senator Palomar. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh

Student Life and Leadership Assistant



Student Senate Regular Meeting Minutes (Unapproved)

Monday, July 11, 2022

The meeting was called to order at 2:20 p.m.

ROLL CALL

Members Present: President Andrea Morales; Vice President Enzo Ferreira; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Shun Myat Wai Ko, Aung Phone Myat, Czar Ryan Palomar, Jane Petelo, Brittany Shive, Alex Stonehewer Bird

Members Absent: Senators Michelle Lopez Grijalva and May Phyu Sin

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Staff Assistant

Others Present: Lesly Ta, SMCCCD Student Trustee; Mwanaisha Sims, SMCCCD Director of Policy, Training and Compliance; Michiko Kealoha, Cañada College Student Life and Leadership Manager; Win Shwe Yee, Associated Students of Skyline College President

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Budiman; seconded by Senator Dhillon. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Minutes of the previous meeting were not available. Hearing no objections, this item was tabled until the next meeting.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

BENEFITS OF DIVERSITY AND UNDERSTANDING UNCONSCIOUS BIAS TRAINING

SMCCCD Director of Policy, Training and Compliance Mwanaisha Sims provided an in-depth training on the benefits of diversity and understanding unconscious bias. Ms. Sims highlighted the importance of diversity, equity, and inclusion in the District's hiring process as well as the necessity of identifying and addressing issues of unconscious bias when reviewing applications and conducting interviews.

FUTURE AGENDA ITEMS

- Welcome Day
- Welcome Week
- Title IX Training
- ASCSM Goals for 2022–2023

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn at 4:15 p.m. by Senator Budiman; seconded by Senator Dhillon. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh
Student Life and Leadership Assistant

Appointments

There is no printed material related to this item.



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 25, 2022

Title of Proposal Funding for Welcome Day Giveaways

Being Proposed by Center for Student Life Lead Coordinator Center for Student Life

Event Date(s) if applicable Wednesday, August 10, 2022

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account Number/Name 5151 Publicity

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide ASCSM promotional items for the annual Welcome Day event on Wednesday, August 10, 2022.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>ASCSM Giveaways for Welcome Day</u>	<u>\$4,500.00</u>
2. <u></u>	<u></u>
3. <u></u>	<u></u>
4. <u></u>	<u></u>
5. <u></u>	<u></u>
Total Costs	<u>\$4,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 25, 2022

Title of Proposal Welcome Week Task Force and Funding

Being Proposed by Executive Cabinet Lead Coordinator Welcome Week Task Force

Event Date(s) if applicable TBD

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account Number/Name 5150 Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each semester, the Associated Students sponsor a welcome back event for students. The event usually takes includes games, free food, and giveaways. This proposal will provide funding for the Fall 2022 Welcome Week event. The Welcome Week Task force will be responsible for planning the details of the event.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Fall 2022 Welcome Week Event</u>	<u>\$10,000.00</u>
2. <u></u>	<u></u>
3. <u></u>	<u></u>
4. <u></u>	<u></u>
5. <u></u>	<u></u>
Total Costs	<u>\$10,000.00</u>

For ASCSM Secretary Use Only

Motion by Second by
Result of Vote In Favor Opposed Abstained Passed Failed



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 25, 2022

Title of Proposal ASCSM Giveaways

Being Proposed by Executive Cabinet Lead Coordinator Center for Student Life

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account Number/Name 5151 Publicity

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide ASCSM promotional items for the 2022-2023 academic year.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>ASCSM Branded Giveaways</u>	<u>\$7,500.00</u>
2. <u></u>	<u></u>
3. <u></u>	<u></u>
4. <u></u>	<u></u>
5. <u></u>	<u></u>
Total Costs	<u>\$7,500.00</u>

For ASCSM Secretary Use Only

Motion by Second by
Result of Vote In Favor Opposed Abstained Passed Failed



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 25, 2022

Title of Proposal Funding to Purchase *The Sum of Us* book for Members of the Student Senate

Being Proposed by Center for Student Life Lead Coordinator Fauzi Hamadeh

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account Number/Name 5050 Ethnic and Cultural Affairs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

As part of the College's efforts to become more equitable and antiracist, President Taylor-Mendoza has tasked the campus community with reading *The Sum of Us* by Heather McGhee. The book examines issues of race, economics, and social policy as they impact some of the most disadvantaged members of our society. So that members of the Student Senate may engage in the campuswide conversation around this book, this proposal would fund the purchase of 25 copies of the book that will be distributed to the Student Senate. Any leftover copies will be made available through the Center for Student Life.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>25 copies of <i>The Sum of Us</i> by Heather McGhee (\$16.50 each from Amazon) + sales tax</u>	<u>\$500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

ASCSM Goals for 2022-2023 Task Force

There is no printed material related to this item.

ASCSM Ideal Fellowship Program Presentation

Information related to this item will be distributed at the meeting.