



## Student Senate Regular Meeting Minutes (Approved)

Monday, June 20, 2022

The meeting was called to order at 2:15 p.m.

### ROLL CALL

Members Present: President Andrea Morales; Vice President Enzo Ferreira; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Shun Myat Wai Ko, Aung Phone Myat, Czar Ryan Palomar, Jane Petelo, Brittany Shive, May Phyu Sin, Alex Stonehewer Bird

Members Absent: Senator Michelle Lopez Grijalva

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Staff Assistant

Others Present: Kristi Ridgway, CSM Acting Vice President of Student Services; Micaela Ochoa, CSM Vice President of Administrative Services

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Dhillon; seconded by Senator Petelo. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Minutes of the previous meeting were not available. Hearing no objections, this item was tabled until the next meeting.

### ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

Hearing no objections, the Student Senate suspended the order of the day and took up Information and Discussion Item A, Update on HEERF and Other Student Support Initiatives.

### UPDATE ON HEERF AND OTHER STUDENT SUPPORT INITIATIVES

Vice President of Administrative Services Micaela Ochoa and Acting Vice President of Student Services Kristi Ridgway provided an update on the way that CSM had utilized the Higher Education Emergency Relief Fund (HEERF) moneys to support students. They also provided updates on other initiative that the college had undertaken to assist students during the pandemic.

From spring 2020 through spring 2022, CSM has received over \$14.7 million in HEERF funds and disbursed over \$8 million in direct support to students. Direct distributions to students ranged from \$500 to \$2,750. These funds have gone to students who are and are not eligible for the Pell Grant. Additional disbursements are planned for the fall 2022 semester. The funds have provided the college and the district the opportunity to provide direct emergency aid to students so that they can utilize the money to meet their specific needs.

In fall 2021, the college administration was alerted that students who received the California College Promise Grant (CCPG) were automatically having the student body fee waived. After further investigation, it was discovered that the issue impacted all three student governments in the district. The college administration worked with the district to determine the source of the error and began an advocacy effort to recover the funds. It was determined that the districtwide loss to the Associated Students was estimated at \$75,000. Of that amount, ASCSM's loss was approximately \$26,000. The District Office has journaled the funds to CSM. The funds are restricted and can only be used on Fund 1 allowable expenditures. The Center for Student Life will work with the Business Office to identify qualifying expenses.

The college administration has been working to find a way to provide stipends to students who serve on college and district committees. Vice President Ochoa said that the district has given the greenlight to begin paying students for hiring committee work. The District Office is currently working to revise policies to make this allowable districtwide using Fund 1 moneys. In the meantime, ASCSM funds may be utilized to pay stipends to members of the Student Senate who are serving on committees. The hope is to expand this opportunity beyond members of the Student Senate in the future.

Vice President Ochoa explained that CSM had partnered with Lyft to launch a pilot program at the start of the spring semester to provide students free roundtrip rides from the Coastside to campus. The program launched with specific pick-up and drop-off locations on the coast. This summer, the program is being changed so that Coastside students can request pick-ups and drop-offs directly from their homes. In addition, two locations in the East Bay are being added: The Hayward and South Hayward BART stations. The college is hoping to continue these services into the fall. Vice President Ridgway remarked that there has already been significant interest in the expanded Lyft services.

In addition, the district supported the colleges in putting out a request for proposals (RFP) for districtwide shuttle services. CSM identified four potential routes between the campus and the Glenn Park BART Station, the Millbrae Transit Center, the Hayward BART Station, and the San Leandro BART Station. Once the proposals come in, the district and colleges will review the proposed costs and decide which vendor to partner with.

Vice President Ferreira said that he appreciated the college's efforts to address the transportation challenges facing students. He also extended thanks to Vice Presidents Ochoa and Ridgway for sharing this information with the Student Senate.

Vice President Ridgway said that the administration would follow up with information about the fall 2022 HEERF disbursements and the next steps for the student stipends and shuttle services. Ms. Ridgway said that she would also be returning soon to introduce CSM's new permanent vice president of student services. Vice President Ochoa also announced that she would be leaving the college, and that her successor will be providing future updates to the Student Senate.

Hearing no objections, the Student Senate resumed the order of the day.

## **REPORTS**

President Morales asked that anyone who is interested in serving as a board chair to contact her directly. She has already been in touch with some folks, but she is still looking for chairs for the Advocacy Board

and the Public Relations Board. President Morales asked that members of the Student Senate start brainstorming ideas for the fall Welcome Week event so that discussions can start at the next meeting. Ms. Morales said that Mr. Hamadeh will be sending out a list of the participatory governance committees so that members of the Student Senate can start identifying which committees they are interested in. President Morales also reminded members of the Senate to contact her to schedule one-on-one check-in meetings.

Vice President Ferreira reported that he and President Morales had attended the Campus Leadership Retreat last week. Mr. Ferreira said that everyone at the retreat was very welcoming of the student voice. Vice President Ferreira encouraged members of the Student Senate to get to know the administration, faculty, and staff they will be working with because they are all extremely supportive and interested in hearing what students can add to the conversations.

Mr. Schaefer said that President Morales and Vice President Ferreira represented the students well at the Campus Leadership Retreat. He noted that President Taylor-Mendoza is interested in having additional students, faculty, and staff participate in future retreats. Mr. Schaefer said that a broad set of voices from across the college is important as the master planning documents are being updated.

## **APPOINTMENTS**

President Morales made the following appointments:

- Carissa Chang as chair of Cultural Awareness Board  
Motion to approve the appointment by Senator Petelo; seconded by Senator Dhillon. Hearing no objections, the motion carried.
- Czar Ryan Palomar as chair of Programming Board  
Motion to approve the appointment by Senator Aguilar; seconded by Senator Sin. Hearing no objections, the motion carried.

## **ELECTION OF VICE CHAIR**

Senator Palomar made a motion to open nominations for the position of vice chair; seconded by Senator Dhillon.

Vice President Ferreira nominated Senator Petelo for vice chair. Senator Petelo accepted the nomination.

Hearing no further nominations, Senator Budiman made a motion to close nominations; seconded by Senator Aguilar.

Motion to approve Senator Petelo as vice chair by Senator Palomar; seconded by Senator Shive. Hearing no objections, the motion carried.

## **FUNDING FOR SUMMER 2022 ASCSM LEADERSHIP RETREAT**

Prior to introducing the item, Mr. Schaefer noted that the requested amount should be \$10,000 instead of \$7,500.

Mr. Schaefer said that the Center for Student Life is in the process of finalizing the location for the summer leadership retreat. However, to make sure that the location can be secured once a decision is made, the

funding for the retreat site, travel, and other costs is being requested now. The retreat will be held between Sunday, August 14, and Tuesday, August 16. Mr. Schaefer noted that the retreat is not required, but he highly encouraged members of the Student Senate attend. He said that not only is important information shared at the retreat, but it is an opportunity for folks to bond and get to know each other which is in some ways even more valuable. Mr. Schaefer said that folks who are interested in joining the board are also invited to attend the retreat but that they should make sure to submit a board application first.

Motion to approve \$10,000 from the Conferences account (#5033) for the ASCSM Summer Leadership Retreat by Senator Shive; seconded by Senator Palomar. The motion carried with 12 in favor, 0 opposed, and 0 abstaining.

#### **FUNDING FOR ZOOM WEBINAR ADD-ON**

Mr. Schaefer said that the Student Senate has continued to utilize Zoom to allow the public to participate in meetings remotely. He said that the meetings are setup as webinars to help prevent “Zoombombing,” which occurred at least once at an ASCSM meeting at the start of the pandemic. The webinar capability is an add-on that must be paid for separately by the Associated Students.

Motion to approve \$2,400 from the Operations account (#5145) for the Zoom Webinar Add-On by Senator Shive; seconded by Senator Budiman. The motion carried with 12 in favor, 0 opposed, and 0 abstaining.

#### **REVIEW OF CALIFORNIA BROWN ACT**

Mr. Schaefer provided information regarding the Ralph M. Brown Act (California Government Code Section 54950 et seq.), including what constitutes a meeting, notification requirements for meetings, and rules regarding discussions outside of meetings. He also highlighted the differences between regular meetings, special meetings, and emergency meetings. Mr. Schaefer noted that due to the scope of what the Student Senate deals with, it is very unlikely that the group would ever need to hold an emergency meeting.

#### **REVIEW OF ROLES AND RESPONSIBILITIES OF ASCSM LEADERSHIP POSITIONS**

Hearing no objections, this item was tabled until a future meeting.

#### **ASCSM BUDGET OVERVIEW**

Mr. Schaefer provided an overview of the ASCSM Budget, including sources of income and restricted and unrestricted expense accounts. He noted the difference between the student body fee, which comprises most of the general budget, and the student representation fee, which may only be used in ways proscribed by the Education Code.

#### **REVIEW OF RULES FOR ASCSM OFFICE**

Mr. Schaefer provided an overview of the rules governing the use of the ASCSM Office in Building 17, Room 155. He noted that some of the rules may not be changed, but others may be changed or added if the Senate desires. Mr. Schaefer said that any suggestions for the rules should be routed to Executive Cabinet.

#### **FUTURE AGENDA ITEMS**

- Welcome Week for Fall 2022
- ASCSM IDEAL Fellowship

## **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

President Morales reminded anyone interested in serving as Advocacy Board chair or Public Relations Board chair to contact her directly.

## **ADJOURNMENT**

Motion to adjourn at 3:44 p.m. by Senator Sin; seconded by Senator Palomar. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh  
Student Life and Leadership Assistant