



Student Senate Regular Meeting Agenda

Monday, March 6, 2023, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/88982159820>
Dial-In Number: (669) 444-9171 | Webinar ID: 889 8215 9820

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Approval of the Minutes of Prior Meeting(s)**
5. **Announcements and Hearings of the Public**

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. **Reports**

- a. **Officers**

- i. President Andrea Morales
 - ii. Vice President Enzo Ferreira
 - iii. Finance Director Paola Scolletta Tagashira
 - iv. Vice Chair Jane Petelo
 - v. Secretary Jacob Stattenfield
 - vi. District Student Trustee Lesly Ta

- b. **Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

- c. **College of San Mateo Administration**

Including the College President, the Vice President of Student Services, members of President's Cabinet, Deans, and any other College administrators wishing to report to the Student Senate.

- d. **Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
 - iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Morales**

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

- 8. Update on College Sustainability Committee and Initiatives – Interim Vice President of Instruction Carla Grandy**

The Student Senate shall review and discuss information on the CSM Sustainability Committee and related sustainability efforts on the campus. No action to take place.
- 9. Funding for Transfer Club Workshops – Transfer Club**

The Student Senate shall discuss and consider allocating funds to support refreshments for workshops sponsored by the Transfer Club. Possible action to take place.
- 10. Funding for “Stay-Warm” Kits – Volunteer Club**

The Student Senate shall discuss and consider allocating funds to support purchasing supplies and equipment so the Volunteer Club may assemble “Stay-Warm” Kits for distribution to Samaritan House. Possible action to take place.
- 11. Funding for Community Building Event – EOPS Club**

The Student Senate shall discuss and consider allocating funds to support a community building event for the EOPS Club. Possible action to take place.
- 12. Funding for World Gala Event – International Education Program**

The Student Senate shall discuss and consider allocating funds to support the CSM International Education Program World Gala event, scheduled to take place on Friday, April 28, 2023. Possible action to take place.
- 13. Funding for Women in Leadership Panel Event – Cultural Awareness Board**

The Student Senate shall discuss and consider allocating funds to support two panel discussions on Women in Leadership coordinated by the Cultural Awareness Board as part of Women’s History Month. Possible action to take place.
- 14. Funding for ASCSM Recruitment Event – Programming Board**

The Student Senate shall discuss and consider allocating funds to support a recruitment event to encourage students to get engaged with ASCSM, scheduled for March 21, 2023. Possible action to take place.
- 15. Funding for ASCSM “Beach Please! Summer Splash!” Spring Fling Event – Programming Board**

The Student Senate shall discuss and consider allocating funds to support the annual ASCSM Spring Fling event, scheduled for May 9–11, 2023. Possible action to take place.
- 16. Proposed Amendments to the ASCSM Constitution (Second Reading) – Executive Cabinet**

As per Article VII, Section 1.3 of the ASCSM Constitution, the following amendments are being duly noticed and will be brought to the Student Senate for review and approval before being placed on the ballot for the ASCSM Spring 2023 Election:

 - a. Article III, Section 1: Setting a minimum number of senators on the Student Senate regardless of student headcount as outlined in Article III, Section 1.2.
 - b. Article VII, Section 1.3: Revising the number of meetings necessary to introduce any proposed amendments to the ASCSM Constitution.
- 17. Feedback on ASCSM Canvas – Public Relations Board**

The Student Senate shall review, discuss, and provide feedback regarding the proposed ASCSM Canvas page. No action to take place.
- 18. Future Agenda Items**

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.
- 19. Final Announcements and Hearing of the Public**

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 20. Adjournment**



Associated Students of College of San Mateo

Student Senate Meeting Minutes (Unapproved)

Monday, February 27, 2023

The meeting was called to order at 2:19 p.m.

ROLL CALL

Members Present	President Andrea Morales; Vice President Enzo Ferreira; Finance Director Paola Scolletta Tagashira; Vice Chair Jane Petelo; Secretary Jacob Stattenfield; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Luana Ferreira, Michelle Lopez Grijalva, Czar Ryan Palomar, Brittany Shive, Alex Stonehewer Bird
Members Absent	Senators Amrit Dhillon (excused), Aung Phone Myat
Others Present:	Vice President of Student Services Joshua Moon-Johnson, Director of SparkPoint Julie Gardner
Advisors Present:	Student Life and Leadership Manager Aaron Schaefer, Student Life and Leadership Assistant Fauzi Hamadeh, Student Life Staff Assistant Mondana Bathai

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Ferriera, seconded by Senator Lopez Grijalva. Hearing no objections, the motion carries.

REPORTS

President Andrea Morales announced that the first meeting of the ASCSM IDEAL Fellowship groups would take place today after the Senate meeting.

Finance Director Paola Scolletta Tagashira announced that the Transfer Club will be doing a workshop to educate students about transferring to out-of-state schools.

Senator Michelle Aguilar discussed course changes that were brought to the Curriculum Committee, namely that Business 123 is being changed to be area 2.3b of the IGETC.

Student Life and Leadership Manager Aaron Schaefer reminded everyone about the CSM Campus Life and Leadership Awards. He also asked those who want an ASCSM stole for graduation to reach out to let him know.

Student Life and Leadership Assistant Mondana Bathai reported that she is looking for one more student to join the selection committee to review the applications for the campus life leadership award. She is also looking for student performers for the awards event.

Vice President of Student Services Joshua Moon-Johnson said that the deadline to apply for certification to participate in Commencement is Friday, March 3. He also reiterated that nominations are open for the Campus Leadership Awards.

APPOINTMENTS

President Morales made the following appointments:

- Zijian (Andy) Cheng ASCSM Senator. Motioned to approve the appointment by Senator Budiman; seconded by Senator Ferriera. The motion was carried unanimously with all members voting in favor.

UPDATE ON THE RISE IN REVOLUTION CONFERENCE

The Rise in Revolution Conference will be held Thursday, April 20, through to Saturday, April 22. The event will include workshops, presentations, and other activities focused on social justice, equity, and liberation. Last year's event was primarily online with an ending celebration that engaged many different campus groups. This year's event will be hosted primarily in the CSM Theater.

UPDATE ON SAM CARD PROGRAM

Julie Gardner, CSM Director of SparkPoint, provided an update on the SAM card program. Ms. Gardner noted that the colleges were able to distribute significantly more cards during the Fall 2022 semester due to one-time funding that was made available by the Board of Trustees. Due to the lack of this funding for the Spring 2023 semester, the SparkPoint Directors at all three campuses had to implement a tiered system to address those students with the greatest need. Director Gardner said that student advocacy would be vital in insuring that the SAM Card program is maintained and expanded.

SUPPORT FOR CAREER SERVICES RESOURCE AND INTERNSHIP FAIR

Due to the lack of a representative from Career Services, this item was tabled for a future meeting.

RESOLUTION IN SUPPORT OF STUDENT COMPENSATION FOR PARTICIPATORY GOVERNMENT SERVICE

Student Trustee Lesly Ta presented a resolution that she is taking to the Student Senate for California Community Colleges (SSCCC). The resolution asks the SSCCC to advocate for changes to the California Education Code that would allow community college districts to pay students serving on participatory governance committees using the same mechanism that allows for payment of student trustees. Student Trustee Ta is asking that the Student Senate endorse the resolution to show its support.

Motion to support the resolution by Senator Palomar; seconded by Senator Shive. The motion was carried with all members voting in favor.

FUNDING FOR BOOSTING SOCIAL MEDIA POSTS

The Public Relations Board is requesting \$600.00 to boost social media posts for ASCSM events and activities. By boosting posts on platforms like Instagram and Facebook, messages from ASCSM will get in front of more targeted audiences.

Motion to approve \$600.00 from the Publicity account (#5151) for boosting ASCSM social media posts by Senator Palomar; seconded by Senator Ferriera. The motion was carried with all members voting in favor.

FEEDBACK ON INTERNATIONAL CLUB STUDENT SURVEY

Finance Director Tagashira presented a draft of a survey that the International Club would like to send to all CSM international students. The survey would collect feedback on current and future services that international students may want or need. Mr. Tagashira noted that international students face many challenges when coming to the United States to study and oftentimes don't have the support systems in place like domestic students. Members of the Student Senate provided feedback on the survey, including wording of some of the questions and how to define the population that will be surveyed.

PROPOSED AMENDMENTS TO THE ASCSM CONSTITUTION

Mr. Schaefer presented two amendments to the ASCSM Constitution that have already been reviewed by Executive Cabinet. The first would set 13 as the minimum number of senator positions regardless of the headcount requirements listed in Article III, Section 1.2 of the constitution. The second would streamline the process for proposing amendments. Currently, the constitution requires that any proposed amendments be brought before the Senate at least three times prior to being placed on an election ballot. The proposed language would instead require only two meetings. As per the current constitution, the proposed amendments will be presented at the next Student Senate meeting for questions and feedback.

DEBRIEF OF ASCSM EVENTS

Vice Chair Petelo stated that the Club Fair went well. She thanked the Programming Board for partnering with the Inter Club Council (ICC) for Valentine's Day themed activities on the first day of the fair. President Morales stressed the importance of folks signing up to volunteer. She noted that it has been a challenge this semester to ensure that volunteers show up for when they have volunteered. Mr. Schaefer echoed President Morales' words and thanked the group for organizing the Event Prep Room after the event.

FUTURE AGENDA ITEMS

- ASCSM Constitution Amendments (Second Reading)
- Feedback on the ASCSM Canvas
- Update on ASCSM IDEAL Fellowship

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn the meeting at 3:42 p.m. by Senator Palomar; seconded by Senator Ferreira. Hearing no objections, the motion was carried.

Submitted by,

Jacob Stattenfield
ASCSM Secretary

Appointments

There is no printed material related to this item.

Update on College Sustainability Committee and Initiatives

There is no printed material related to this item.



Funding Proposal

For the meeting of ICC: Tuesday, Feb. 28, 2023 / Student Senate: Monday, March 6, 2023

Title of Proposal Funding for Transfer Club Workshops

Being Proposed by Transfer Club Lead Coordinator Paola Tagashira

Event Date(s) n/a

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Provide food and drink to incentivize students to join our workshops. To accompany our lesson on learning the details of transferring preparations for first years and second years.

Item Description	Cost
1. <u>Pizza</u>	<u>\$300.00</u>
2. <u>Boba</u>	<u>\$600.00</u>
3. <u>Cookies</u>	<u>\$100.00</u>
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$1,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of **ICC: Tuesday, Feb. 28, 2023 / Student Senate: Monday, March 6, 2023**

Title of Proposal **Funding for "Stay-Warm" Kit**

Being Proposed by **Volunteer Club** Lead Coordinator **Lucia Detrinidad**

Event Date(s) **March 8, 2023**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Volunteer Club will be holding a club meeting where we will be making and packing stay-warm kits which we will be distributing to Samaritan House in San Mateo. We are planning on packing around 140 kits. CSM volunteer club is asking for \$600 to fund the kit supplies needed for this club meeting. The event will take place on March 8, 2023, during one of our club meetings in building 17 room 112.

Item Description	Cost
1. Bags	\$77.97
2. Hot Cocoa Packs	\$23.94
3. Fuzzy Socks	\$181.93
4. Hand Warmers	\$86.97
5. Beanies/Gloves	\$128.97
Total Funding Request	\$499.78

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of **ICC: Tuesday, Feb. 28, 2023 / Student Senate: Monday, March 6, 2023**

Title of Proposal **Funding for Community Event at Pinstripes San Mateo**

Being Proposed by **EOPS Club** Lead Coordinator **Favian Rivera**

Event Date(s) **April 29, 2023**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Hosting a community building event at Pinstripes. We will have a reservation for the bowling section and invite students from all CSM learning communities. The goal is to build stronger and new relationships with our classmates, as well as recharging for our studies.

Item Description	Cost
1. Facility rental, food, and drinks for 30 people at Pinstripes in San Mateo	\$1,400.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$1,400.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, March 6, 2023

Title of Proposal Funding for World Gala Event

Being Proposed by International Education Program Lead Coordinator Silvana Grima

Event Date(s) Friday, April 28, 2023

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5050 Ethnic and Cultural Affairs**

DESCRIPTION

The International Education Program is presenting the 5th Annual World Gala, a cultural event open to all CSM community: students, faculty, staff and guests. Those attending will mingle and enjoy appetizers, a light meal and mocktails, and a Global Talent Showcase featuring cultural performances and world fashion. In the last hour, there will be a dance party. This is a wildly attended event and brings cultural awareness to the CSM community. Our last World Gala welcomed a little over 350 people!

The International Student Club will volunteer to work this event, and IEP's Student Ambassadors will be compensated with their hourly pay.

We are coordinating with Katipunan, Puente, MANA and Umoja, as well as holding auditions for CSM students to present their culture during the Global Talent Showcase.

We have already booked the 2nd floor of Building 10 for our event. We are only waiting to meet with Luis from Facilities so that we can get a better quote for how much Facilities and IT will cost for our event. I estimated it to be \$3,000 but it could be less. I have also estimated our food amount to be \$4,000, but we may not use the entire amount since we are trying to order delicious and cost efficient food. I will have the definite amounts by next week, around March 8th. I will also know how much IEP will be able to contribute to the total by next week.

Item Description	Cost
1. <u>Food (estimate)</u>	<u>\$4,000.00</u>
2. <u>Facilities (estimate)</u>	<u>\$3,000.00</u>
3. <u>Decorations</u>	<u>\$600.00</u>
4. <u>Drinks</u>	<u>\$300.00</u>
5. <u>Miscellaneous</u>	<u>\$700.00</u>
Total Funding Request	<u>\$8,600.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, March 6, 2023

Title of Proposal Funding for Women in Leadership Panel Event

Being Proposed by Cultural Awareness Board Lead Carissa Chang
Coordinator

Event Date(s) March 15 and March 21, 2023

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5050 Ethnic and Cultural Affairs**

DESCRIPTION

The board is hosting a two-day panel event with the theme of women in leadership at CSM in the celebration of Women's History Month. On the first day, the panel would focus on learning communities and student-led clubs on campus. On the second day, the panel would focus on CSM administration and staffs. We would be providing food from a women-owned restaurant as well at the end of each day for the event.

Item Description	Cost
1. <u>Food</u>	<u>\$8,000.00</u>
2. <u>Decorations</u>	<u>\$2,000.00</u>
3. <u>Facilities</u>	<u>\$5,000.00</u>
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$15,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, March 6, 2023

Title of Proposal Funding for ASCSM Recruitment Event

Being Proposed by Programming Board Lead Czar Ryan Palomar
Coordinator

Event Date(s) March 21, 2023

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5150 Programs**

DESCRIPTION

ASCSM Programming Board will be holding an ASCSM Recruitment Day on March 21, 2023, from 11:30am-12:30pm in Building 10, Bayview Dining Room. We are requesting \$2000 for food and refreshments as incentive for students that visit our table.

Item Description	Cost
1. <u>Food, Drinks, Decorations, and Misc.</u>	<u>\$2,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$2,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, March 6, 2023

Title of Proposal Funding for ASCSM "Beach Please! Summer Splash!" Spring Fling Event

Being Proposed by Programming Board Lead Coordinator Czar Ryan Palomar

Event Date(s) May 9–11, 2023

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5150 Programs**

DESCRIPTION

ASCSM Programming Board will be holding a three-day event, "Beach Please! Summer Splash!" It will be where students can have the opportunity to relax and destress before Spring Finals with Summer-themed games, activities, and giveaways. It will be held from May 9-11 from 11:30am-1:30pm inside Building 10, Bayview Dining Room (if weather improves, it will be held outside by Building 10 Plaza). We are requesting \$18k for food, drinks, giveaways, decorations and potentially vendors.

Item Description	Cost
1. <u>Food, Drinks, Giveaways, Vendors, Decorations, Vendors</u>	<u>\$18,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$18,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

ASCSM Constitution Proposed Amendment

Article III – Powers of Constituent Bodies

Section 1 Student Senate

- 1.1 All legislative powers of the Associated Students shall be vested in the ASCSM Student Senate.
- 1.2 The Student Senate shall be comprised of one (1) Senator (rounded up to the next whole number) per each six hundred (600) students enrolled at CSM at the time of the first census of the semester, excluding summer, prior to the semester in which the election is held.
 - 1.2.1 Regardless of the provisions in Section 1.2 of this article, the number of senator positions on the Student Senate shall not drop below thirteen (13).
 - 1.2.2 If less than 50 percent of the seats on the Student Senate are filled in the General Election of the spring semester, a special election shall be held within 30 days of the start of the subsequent fall semester to fill the remaining seats.
- 1.3 The Vice President of the Associated Students shall serve as the presiding officer and Chairperson of the Senate.
 - 1.3.1 The Vice President shall only vote in cases outlined for presiding officers in the current edition of Robert’s Rules of Order.
 - 1.3.2 The Vice President shall be considered a member of the Senate and therefore shall be counted for quorum.
- 1.4 A Vice Chair of the Student Senate shall be elected from among the membership of the Student Senate.
- 1.5 The Senate shall meet at least twice per month while classes are in session (including summer session), except in months in which classes are in session less than four (4) weeks, and then the Senate shall meet at least once.
- 1.6 The Senate may compel the attendance members, and shall define the required minimum attendance to serve. Maximum number of member absences shall be no more than 3 meetings per semester, including summer session.
 - 1.6.1 The Senate shall have the power to grant a leave of absence for extenuating circumstances to any Executive Officer or Senator during the summer session, during any intersessions, or times that classes are not in session.
 - 1.6.2 Leaves of absence shall not exceed two calendar months and may not include any portion of the fall or spring semesters.
- 1.7 Decisions made by the Senate shall require a majority (50 percent plus 1) of the membership present at a duly noticed meeting, except in cases defined elsewhere within these Constitution and Bylaws.
- 1.8 “Consent of the Senate” shall be defined as a simple majority (50 percent plus 1) vote of the membership present at a duly noticed meeting unless otherwise defined in this Constitution.

ASCSM Constitution Proposed Amendment

Article VII – Amendments

Section 1 Amendments to the Constitution

- 1.1 Any member of the ASCSM Executive Cabinet or Student Senate shall have the authority to propose amendments to this Constitution in accordance with procedures outlined in this article.
- 1.2 Proposed amendments shall set forth the specific text of all additions, deletions, or changes proposed, and shall not bring this Constitution in conflict with any College or District policies and procedures, and shall not violate any local, state, or federal laws.
- 1.3 The proposed amendment ~~must~~ shall be submitted at a duly noticed regular meeting of the Student Senate for review and discussion. It shall be placed on the agenda of ~~the following~~ a subsequent meeting for ~~a discussion and final~~ review and action. ~~At a subsequent meeting, the Student Senate shall take action on the proposed amendment.~~
 - 1.3.1 A two-thirds vote shall be required to place the amendment on the ballot for a regular or special election.
- 1.4 A two-thirds of vote of eligible students voting in a regular or special election shall be required to pass the amendment.
- 1.5 The amendment shall be effective immediately upon certification of election results unless otherwise defined within the amendment.

Feedback on ASCSM Canvas

There is no printed material related to this item.