



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, February 27, 2023, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/88982159820>

Dial-In Number: (669) 444-9171 | Webinar ID: 889 8215 9820

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Andrea Morales
- ii. Vice President Enzo Ferreira
- iii. Finance Director Paola Scolletta Tagashira
- iv. Vice Chair Jane Petelo
- v. Secretary Jacob Stattenfield
- vi. District Student Trustee Lesly Ta

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College President, the Vice President of Student Services, members of President's Cabinet, Deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

- 7. Appointments – President Morales**

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.
- 8. Update on Rise in Revolution Conference**

The Student Senate shall review and discuss information on the Spring 2023 Rise in Revolution Conference, scheduled to take place on April 20–22, 2023. No action to take place.
- 9. Update on SAM Card Program**

The Student Senate shall review and discuss information regarding the SAM Card program. No action to take place.
- 10. Support for Career Services Resource and Internship Fair**

The Student Senate shall discuss and consider allocating funds to support the CSM Career Services Resource and Internship Fair on March 1, 2023. Possible action to take place.
- 11. Resolution in Support of Student Compensation for Participatory Governance Service**

The Student Senate shall discuss and consider a resolution to be sent to the Student Senate for California Community Colleges (SSCCC) regarding compensation for students serving on participatory governance committees. Possible action to take place.
- 12. Funding for Boosting Social Media Posts**

The Student Senate shall discuss and consider allocating funds to allow for the paid “boosting” of social media posts in support of ASCSM and related events and activities. Possible action to take place.
- 13. Feedback on International Club Student Survey**

The Student Senate shall review, discuss, and provide feedback on the proposed survey of international students by the International Club. Possible action to take place.
- 14. Proposed Amendments to the ASCSM Constitution**

As per Article VII, Section 1.3 of the ASCSM Constitution, the following amendments are being duly noticed and will be brought to the Student Senate for review and approval before being placed on the ballot for the ASCSM Spring 2023 Election:

 - a. Article III, Section 1: Setting a minimum number of senators on the Student Senate regardless of student headcount as outlined in Article III, Section 1.2.
 - b. Article VII, Section 1.3: Revising the number of meetings necessary to introduce any proposed amendments to the ASCSM Constitution.
- 15. Debrief of ASCSM Events**

The Student Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

 - a. Spring 2023 Club Fair
- 16. Future Agenda Items**

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.
- 17. Final Announcements and Hearing of the Public**

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
- 18. Adjournment**

Appointments

There is no printed material related to this item.

Update on Rise in Revolution Conference

Information regarding this item will be distributed at the meeting.

SAM Card Distribution Report

Spring 2023

Program

The Student Aid Meal (SAM) Card program utilizes an equity approach to address student food insecurity and support student success across SMCCD, by providing supplemental food funds for students navigating food scarcity. Students can request food funding each semester by completing a SAM Card application.

Application

Applications Received Spring 2023	
CSM	1,070
Skyline	1,018
Canada	514

The SAM Card application was made available from January 17th – 31st, coinciding with the first two weeks of the Spring semester. Students requested SAM Card funds by completing a low-barrier online form that collected their contact information, attestation of need, and preference for delivery of funds.

Resources

Resources Spring 2023	
Semester funding allocation per campus	\$166,666
SAM Cards available per campus	417

In fiscal year 2023, SMCCD allocated \$1 million dollars, \$500,000 per semester*, to support the implementation of the SAM Card program across all three campuses (Cañada, College of San Mateo, Skyline). Led by the SparkPoint Center at each campus 1,251 SAM Cards were made available in Spring 2023, 417 cards per campus.

*Please note, in Fall 2022 unexpected additional funds were available to support SAM Card requests resulting in an exceptionally high volume of approvals in comparison to previous semesters.

Eligibility and Review Priority

To be considered eligible for the SAM Card program a student must:

1. Submit a SAM Card application
2. Be enrolled in at least 1 unit within SMCCD
3. Have demonstrated financial need, prioritized by Tier 1-3
4. Be experiencing food insecurity, self-attestation of need

Because the volume of requests exceeded the resources available, a prioritization system was put into place for Spring application review.

Review Tiers - Students experiencing a disproportionate burden of food insecurity and financial distress were prioritized as follows:	
Tier 1	<ul style="list-style-type: none"> • Students experiencing homelessness • Students formerly in foster care • Students who are undocumented • Students actively participating in SparkPoint services
Tier 2	<ul style="list-style-type: none"> • Students experiencing financial hardship– EFC \$0 • EOPS/CARE/CalWORKs • TRIO • Veterans
Tier 3	<ul style="list-style-type: none"> • Promise Scholars Program • Student Athletes <p>High need students in these groups were likely captured in T1 & T2.</p>

Tier 1 applications were prioritized for the duration of the application period, regardless of submission order. Following the review and approval of all eligible Tier 1 students, eligible Tier 2 applications were reviewed and approved by order of submission.

Outreach

SparkPoint CSM emailed 2,554 Tier 1 & Tier 2 students about the open SAM Card application.

Outreach was focused on students who were at the highest risk for experiencing food insecurity and financial distress. SparkPoint worked with campus partners to identify and contact high need students.

Snapshot: SAM Card Applications		
CSM Spring 2023		
Cards available	417	Award - up to \$100 per month, February – May
Applications received	1,070	The application was open January 17 th – 31 st , 2023.
Applications approved	Total	399
	Tier 1	334
	Tier 2	65
	Tier 3	0
Applications denied	Total	670
	Tier 1	46
	Tier 2	257
	Tier 3	367
Number of eligible students denied	190*	*Estimate based on applications - enrollment and financial aid not verified.
Funding method	Campus dining card	240
	Electronic gift card	159
		Student's chose between receiving their monthly food funds for use on-campus, or via an electronic gift card available for use for select grocery vendors.

Program Limitations

Resource availability – In Spring 2023, College of San Mateo received more qualified SAM Card applications than resources available. Approximately 190 eligible CSM students navigating food scarcity applied for SAM Card support and were unable to obtain relief due to funding limitations.

Application outreach – While a robust number of CSM students applied for SAM Card support (1,070) in Spring 2023, this number does not fully capture student need and eligibility. Outreach efforts were focused on student groups who were likely eligible. Students were identified via program lists and institutional data sets, favoring students who had previously engaged with campus departments and services. Students may have had less potential to engage with the application if they were new to campus, enrolled later, or had not yet engaged with services. For students who were unable to apply during the application period, and who face extenuating basic needs insecurity such as navigating homelessness or experiencing a catastrophic event, SparkPoint reserved a set of emergency SAM Cards for digressionary use.

Student Feedback

SparkPoint received 55 written grievances and over a dozen in person drop-ins following the release of SAM Card denials. The majority of students requested further explanation about the reasoning for their denial and requested their application be reconsidered. Many students who were approved for a SAM Card in the Fall semester reported they had benefited from the program and become reliant on it as a core source of their overall food security.

Student's accounted the impact of their SAM Card denial:

"This program ensured that I was able to eat while being at school for over 8hrs. It is unfortunate to hear that I was not approved because this was my only way of getting food"

"Last semester I had the SAM Card... I wouldn't have to worry about starving but now that I don't I can't focus in class because I'm not able to eat on campus. I also do sports so now I don't have the energy to go because I'm not able to eat."

"...I am also unemployed and I have classes from Monday - Thursday, and my biggest meals are on campus because my classes are during breakfast/lunch time, my SAM card from last semester was what allowed me to continue attending."

"...I can not afford meals, and hold out on buying some due to financial reasons, I work on campus and would use the card before I worked for a meal in between work and practice. I live at Home with a single mother and we live check to check..."

"I'm into 2nd semester of CSM nursing school and I'm taking 13 units this semesters. I'm currently 29 weeks pregnant and don't have time to work. Sam card was really useful when I don't have lunch to bring to school."

Considerations

Increase financial investment to meet student need – Based off data collected this semester, it is clear that current funding allocations are insufficient in meeting the qualified needs of students experiencing food insecurity. SMCCD should consider an expansion in program funding for FY 2023-2024 that aligns with student need.

Explore ways to support meals for students in rigorous programs – A strong theme that has arose is narratives of food insecurity from students who are participating in programs that demanded a substantial amount of their time, for example student athletes and students participating in the Nursing program. Many students noted that the physical, academic and schedule demands of these programs left them with little time left to secure employment to could cover the expenses of food. Additionally, due to prolonged time on campus, typically full days Monday – Friday, students noted significant barriers to having enough food while at school.

Consider wide-reaching food access programs for students – With the exciting passage of SB-893, that has the potential to support student basic needs including food, SMCCD should consider ways to robustly support student food access in a regular, consistent and low-barrier way that normalizes food security for all students attending CSM classes.

Fall 2022 Participant Feedback

“The SAM card helped me focus on my studies better without having to worry about food, especially during exam times. I am a better student with this SAM card being offered and utilized.”

“It was really comforting to know that I could eat at school without worrying about the financial impact it would have. I'm really grateful that I was able to be a part of the program.”

“This has helped me out a lot. After getting the sam card i didn't have to starve myself throughout the day.”

“Thank you so much for giving us this opportunity to be able to eat at school everyday for the past few months. it has helped me significantly and i hope for another chance like this.”



Funding Proposal

For the meeting of **Monday, February 27, 2023**

Title of Proposal **Support for Career Services Resource and Internship Fair**

Being Proposed by **CSM Career Services** Lead Coordinator **Christine Su**

Event Date(s) **Wednesday, March 1, 2023**

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

On Wednesday, March 1, 2023, CSM Career Services will host its Resource and Internship Fair in Bayview Dining Room (10:30am - 1:00pm). More than 25 employers and organizations (so far!) will attend to recruit for their internship offerings for summer 2023, and general information about their services. This is an excellent opportunity for CSM students to see what's out there, connect/network with local employers and organizations, and apply for career-focused opportunities.

We expect between 150 - 200 attendees, including the employer/org representatives. Volunteers from CSM Career Services and the Promise Scholars program will assist with registration and information for students as they attend the fair.

In the past, Career Services has provided refreshments for employers and organization representatives; however, as this is a student-focused event, we would like to provide refreshments for students as well.

Item Description	Cost
1. Refreshments for Resource and Internship Fair for 150 people	\$1,000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$1,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Whereas, Students are not adequately paid to effectively participate in the Participatory Governance process earning \$0-\$9 per hour in San Mateo County Community College District, significantly less than CA minimum wage of \$15.50 per hour, leaving out socioeconomically disadvantaged and working students as the U.S. inflation rate for the past 5 years from 2017 to 2022 was 19.4% according to U.S. Department of Labor Bureau of Labor Statistic, and

Whereas, Appointed full-time faculty and elected members are compensated for their time in Academic Senate and Participatory Governance meetings, and, thus, are the strongest, most prepared voices in these meetings due to the time compensation they receive, and

Whereas, Students do not have adequate time to review materials and prepare for Participatory Governance meetings, preventing them from effectively participating which is the Board of Trustees responsibility according to Education Code 70902 (b) (7), and

Whereas, The Education Code does not have clear language stating that students are allowed to be paid for participation in and preparation for Participatory Governance committees, such as Education Code 72023.5 allowing for payment of the Student Trustee through district funds, therefore be it

Resolved, That the Student Senate for California Community Colleges should advocate for legislation allowing districts to adequately compensate students, and

Resolved, The Student Senate for California Community Colleges should advocate for an education code similar to Education Code 72023.5, allowing districts and colleges to use funding outside of the student representation fee

to adequately compensate students for participation in Participatory Governance, and

Resolved, The Student Senate for California Community Colleges should advocate for legislation allowing payment for Student Senate members participation in Senate meetings, as appointed full-time faculty and elected members are compensated for the time they spend on Academic Senate meetings.

References:

Staff, U. S. I. C. (2023, February 14). *Inflation calculator: Find US Dollar's value from 1913-2023*. US Inflation Calculator |. Retrieved February 21, 2023, from <https://www.usinflationcalculator.com/>



Funding Proposal

For the meeting of Monday, February 27, 2023

Title of Proposal Funding for Boosting Social Media Posts

Being Proposed by Public Relations Board Lead Coordinator Brittney Shive

Event Date(s) n/a

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5151 Publicity**

DESCRIPTION

Public Relations would like to ask for funding to boost posts on the ASCSM social media accounts (Instagram, etc.) for future events during the semester. This will help us expand our viewing while targeting specific populations that are relevant to CSM.

Item Description	Cost
1. <u>Funding to Boost Social Media Posts</u>	<u>\$600.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$600.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Feedback on International Club Student Survey
Information regarding this item will be distributed at the meeting.

ASCSM Constitution Proposed Amendment

Article III – Powers of Constituent Bodies

Section 1 Student Senate

- 1.1 All legislative powers of the Associated Students shall be vested in the ASCSM Student Senate.
- 1.2 The Student Senate shall be comprised of one (1) Senator (rounded up to the next whole number) per each six hundred (600) students enrolled at CSM at the time of the first census of the semester, excluding summer, prior to the semester in which the election is held.
 - 1.2.1 Regardless of the provisions in Section 1.2 of this article, the number of senator positions on the Student Senate shall not drop below thirteen (13).
 - 1.2.2 If less than 50 percent of the seats on the Student Senate are filled in the General Election of the spring semester, a special election shall be held within 30 days of the start of the subsequent fall semester to fill the remaining seats.
- 1.3 The Vice President of the Associated Students shall serve as the presiding officer and Chairperson of the Senate.
 - 1.3.1 The Vice President shall only vote in cases outlined for presiding officers in the current edition of Robert’s Rules of Order.
 - 1.3.2 The Vice President shall be considered a member of the Senate and therefore shall be counted for quorum.
- 1.4 A Vice Chair of the Student Senate shall be elected from among the membership of the Student Senate.
- 1.5 The Senate shall meet at least twice per month while classes are in session (including summer session), except in months in which classes are in session less than four (4) weeks, and then the Senate shall meet at least once.
- 1.6 The Senate may compel the attendance members, and shall define the required minimum attendance to serve. Maximum number of member absences shall be no more than 3 meetings per semester, including summer session.
 - 1.6.1 The Senate shall have the power to grant a leave of absence for extenuating circumstances to any Executive Officer or Senator during the summer session, during any intersessions, or times that classes are not in session.
 - 1.6.2 Leaves of absence shall not exceed two calendar months and may not include any portion of the fall or spring semesters.
- 1.7 Decisions made by the Senate shall require a majority (50 percent plus 1) of the membership present at a duly noticed meeting, except in cases defined elsewhere within these Constitution and Bylaws.
- 1.8 “Consent of the Senate” shall be defined as a simple majority (50 percent plus 1) vote of the membership present at a duly noticed meeting unless otherwise defined in this Constitution.

ASCSM Constitution Proposed Amendment

Article VII – Amendments

Section 1 Amendments to the Constitution

- 1.1 Any member of the ASCSM Executive Cabinet or Student Senate shall have the authority to propose amendments to this Constitution in accordance with procedures outlined in this article.
- 1.2 Proposed amendments shall set forth the specific text of all additions, deletions, or changes proposed, and shall not bring this Constitution in conflict with any College or District policies and procedures, and shall not violate any local, state, or federal laws.
- 1.3 The proposed amendment ~~must~~ shall be submitted at a duly noticed regular meeting of the Student Senate for review and discussion. It shall be placed on the agenda of ~~the following~~ a subsequent meeting for ~~a discussion and final~~ review and action. ~~At a subsequent meeting, the Student Senate shall take action on the proposed amendment.~~
 - 1.3.1 A two-thirds vote shall be required to place the amendment on the ballot for a regular or special election.
- 1.4 A two-thirds of vote of eligible students voting in a regular or special election shall be required to pass the amendment.
- 1.5 The amendment shall be effective immediately upon certification of election results unless otherwise defined within the amendment.

Debrief of ASCSM Events

The Student Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

1. Spring 2023 Club Fair