



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, February 13, 2023, 2:15 p.m.

**In-Person:** Center for Equity, Leadership and Community Building 17, Room 146  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

**Via Zoom:** Join Link: <https://smccd.zoom.us/j/88982159820>

Dial-In Number: (669) 444-9171 | Webinar ID: 889 8215 9820

**Please silence all cell phones and other electronic devices.**

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

**1. Call to Order**

**2. Roll Call**

**3. Approval of the Agenda**

**4. Approval of the Minutes of Prior Meeting(s)**

**5. Announcements and Hearings of the Public**

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

**6. Reports**

**a. Officers**

- i. President Andrea Morales
- ii. Vice President Enzo Ferreira
- iii. Finance Director Paola Scolletta Tagashira
- iv. Vice Chair Jane Petelo
- v. Secretary Jacob Stattenfield
- vi. District Student Trustee Lesly Ta

**b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

**c. College of San Mateo Administration**

Including the College President, the Vice President of Student Services, members of President's Cabinet, Deans, and any other College administrators wishing to report to the Student Senate.

**d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

**7. Appointments – President Morales**

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

**8. Update on Spring Resource and Internship Fair**

The Student Senate shall review and discuss information on the Spring 2023 CSM Career Services Center Spring Resource and Job Fair, scheduled for Wednesday, March 1, 2023. No action to take place.

**9. Funding for 34th Annual Art and Science Lecture**

The Student Senate shall discuss and consider allocating funds to support the 34th annual Art and Science Lecture organized by Prof. Mohsen Janatpour. Possible action to take place.

**10. Funding for CSSA Club Branded Items**

The Student Senate shall discuss and consider allocating funds so the Chinese Student and Scholars Association may purchase club-branded items. Possible action to take place.

**11. Funding for ASCSM Spring 2023 Club Fair (Day 2)**

The Student Senate shall discuss and consider allocating funds to support day two of the Spring 2023 Club Fair. Possible action to take place.

**12. Funding for ASCSM Stoles for Commencement**

The Student Senate shall discuss and consider allocating funds to purchase ASCSM-branded stoles for members of the Senate participating in the annual Commencement ceremony. Possible action to take place.

**13. Debrief of ASCSM Events**

The Student Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a. Spring 2023 Welcome Week
- b. New Years Around the World

**14. Future Agenda Items**

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.

**15. Final Announcements and Hearing of the Public**

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

**16. Adjournment**



Associated Students of College of San Mateo

## **Student Senate Meeting Minutes (Unapproved)**

Monday, January 30, 2023

### **CALL TO ORDER**

The meeting was called to order at 2:17 p.m.

### **ROLL CALL**

Members Present: President Andrea Morales, Finance Director Paola Scolletta Tagashira, Secretary Jacob Stattenfield, Vice President Enzo Ferreira, Senator Sydney Bao, Senator Iris Budiman, Senator Carissa Chang, Senator Luana Ferreira, Senator Shun Myat Wai Ko, Senator Michelle Lopez Grijalva, Senator Aung Phone Myat, Senator Czar Ryan Palomar, Vice Chair Jane Petelo, Senator Brittany Shive, Senator Alex Stonehewer Bird, Senator Michelle Aguilar, Senator Amrit Dhillon

Others Present: CSM Vice President of Student Services Joshua Moon-Johnson, CSM Professor David Laderman

Advisors Present: Student Life and Leadership Manager Aaron Schaefer, Student Life and Leadership Assistant Fauzi Hamadeh, Student Life and Leadership Assistant Mondana Bathai

### **APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by Senator Aguilar; seconded by Senator Ferreira. Hearing no objections, the motion carried.

### **APPROVAL OF THE MINUTES OF PRIOR MEETING(S)**

Motion to approve the minutes of the January 23, 2023, meeting as presented by Senator Dhillon; seconded by Senator Bao. Hearing no objections, the motion carried.

### **ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC**

None.

### **REPORTS**

Vice Chair Jane Petelo reported that the first ICC meeting will be held tomorrow, Tuesday, January 31, Building 18, Room 308 from 1:15 p.m. to 2:15 p.m.

Secretary Jacob Stattenfield announced the upcoming coat drive, which is a collaboration between the Volunteer Club and the Cultural Awareness Board. Mr. Stattenfield asked members to spread the word about the drive.

Senator Amrit Dhillon reported that the Committee on Teaching and Learning (CTL) members discussed equity gaps in district policy and professional development.

Senator Carissa Chang reported that the Cultural Awareness Board's Lunar New Year event will take place tomorrow inside Building 10. The coat drive that Secretary Stattenfield mentioned earlier is connected to the event and will run until Thursday.

Vice President of Student Services Joshua Moon-Johnson reported that at its last meeting, the Board of Trustees discussed compensating students for serving on college and district committees. Dr. Moon-Johnson said that CSM is planning to move forward with a plan to pay students for committee work. He is working with Mr. Schaefer and Mr. Hamadeh to establish a system this semester.

Vice President Moon-Johnson sought to clarify the details of the Free College for San Mateo County residents that started this semester. He said that some students are eligible to have all their fees and tuition completely covered while some may only have tuition covered. Dr. Moon-Johnson said that the Board of Trustees has authorized a program to distribute \$50 monthly gas gift cards to eligible students. Until that program launches, the Lyft program, which serves parts of the Coastsides, the Belmont and San Carlos Caltrain stations, and the Hayward and South Hayward BART stations, is an option for students.

Finally, Dr. Moon-Johnson introduced Gulnazik Bakhramova, a new Student Fellow in the office of the Vice President of Student Services. Ms. Bakhramova will be creating a campaign on social media called "Insider," designed to help CSM students feel included.

Student Life and Leadership Manager Aaron Schaefer announced that he will be in all-day training sessions on Tuesday and Wednesday this week, making him unavailable in person until Thursday. Anyone who may need to get in touch with him should reach out via text or email.

Student Life and Leadership Assistant Fauzi Hamadeh asked that the Student Senate help with the upcoming events in any way they can. He also reported that today is the last day of the add/drop period for the Spring 2023 semester.

Student Life and Leadership Staff Assistant Mondana Bathai reported that there is a community lantern floating event that will be held Monday, February 6, from 11:30 a.m. to 1 p.m. at the reflecting pools in front of the Library building. She encouraged members to attend if possible. The lanterns represent letting go of misfortune and sadness.

### **FUNDING FOR FOOD FOR SPRING 2023 HEALTH FAIR**

On behalf of the CSM Wellness Center, Mr. Hamadeh said that the spring Health Fair will take place on Wednesday, March 22, 2023. Like last semester, the Wellness Center is seeking support to provide refreshments for the exhibitors and students attending the fair.

Motion to approve \$2,500.00 from the College Program Assistance account (#5032) to support food for the Spring 2023 Club Fair by Vice Chair Jane Petelo, seconded by Senator Ferreira. The motion carried unanimously with 12 in favor, 0 opposed, and 0 abstaining.

### **FUNDING FOR LERONE MARTIN LUNCHEON**

CSM Prof. David Laderman requested funding for a luncheon to be held after the keynote presentation by Lerone Martin, professor of Religious Studies and Director of the Martin Luther King, Jr. Research and Education Institute at Stanford University. Dr. Martin will be on campus to engage in a compelling

discussion of the history of white nationalism and the FBI, the vital importance of historical studies for today's culture and activism, and potential partnerships between Stanford and CSM. The presentation will be held on Wednesday, February 15, at 11 a.m. in the CSM Theatre. Afterwards, the reception will be held with Dr. Martin for invited students, faculty, staff, and administrators.

Motion to approve \$1,500.00 from the Ethnic and Cultural Affairs account (#5050) to support a luncheon reception with Dr. Lerone Martin on Wednesday, February 15, 2023, by Senator Palomar, seconded by Senator Shive. The motion carried unanimously with 12 in favor, 0 opposed, and 0 abstaining.

#### **FUNDING FOR VALENTINE'S DAY**

Senator Palomar explained that the Valentine's Day event would take place February 14 from 11:30 a.m. to 1:30 p.m. The event will include card making, gift making, and free food and drinks. The Valentine's Day event will be held in collaboration with the first day of the spring Club Fair.

Motion to approve \$8,000.00 from the Programs account (#5150) to support the Valentine's Day event Senator Ferreira, seconded by Senator Aguilar. The motion carried unanimously with 12 in favor, 0 opposed, and 0 abstaining.

#### **ASCSM SPRING 2023 ELECTION TIMELINE**

Student Life and Leadership Assistant Fauzi Hamadeh presented the draft timeline for the ASCSM Spring 2023 Election. This election will be held to fill seats for the 2023/2024 student government and to select a nominee for the position of District student trustee. The Center for Student Life is also planning to recommend an amendment to the ASCSM Constitution that will set a minimum number of senators.

Candidate packets will be available starting Monday, April 3; the Mandatory Candidates Meeting will take place on Friday, April 14; and online polls will be open from Tuesday, April 25, through Thursday, April 27. Results will be announced on Friday, April 28.

Motion to approve the proposed election timeline by Senator Budiman, seconded by Senator Myat. The motion carried unanimously with 12 in favor, 0 opposed, and 0 abstaining.

#### **ASCSM SPRING 2023 ELECTION COMMISSION**

As a follow-up to the election timeline, Mr. Hamadeh stated that the ASCSM Constitution and Bylaws require establishment of an Election Commission to oversee the election process and adjudicate any serious violations or complaints. The Election Commission is comprised of four to five members for the Student Senate who are not running in the election. It is customarily chaired by the ASCSM vice president unless they are planning to be a candidate in the election. Mr. Hamadeh asked that members consider serving on the Election Commission so that members may be named at the next meeting.

#### **FUTURE AGENDA ITEMS**

- Debrief of Welcome Back Week and Lunar New Year Events

#### **FINAL ANNOUNCEMENT AND HEARING OF THE PUBLIC**

None.

**ADJOURNMENT**

Motion to adjourn at 2:47 p.m. by Senator Ferreira; seconded by Senator Dhillon. Hearing no objections, the motion carried.

Submitted by,

Jacob Stattenfield  
ASCSM Secretary

## **Appointments**

There is no printed material related to this item.

## **Update on Spring Resource and Internship Fair**

There is no printed material related to this item.





Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **Monday, February 13, 2023**

Title of Proposal **Funding for 34th Annual Art and Science Lecture**

Being Proposed by **Prof. Mohsen Janatpour** Lead Coordinator **Prof. Mohsen Janatpour**

Event Date(s) **Friday, April 7, 2023**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5032 College Program Assistance**

### DESCRIPTION

This is the 34th presentation of this event, which is held in the CSM theater and is open to the students and the community free of charge. It involves a lecture, art exhibition and the observation of the sky through the telescopes set up by the Theatre, connecting art and science. It is designed to encourage students of every discipline to enrich their education by courses and activities in both science and art. This event will promote the image of CSM as an academic institution, which is beneficial to the students that graduate or transfer from CSM. In the past ASCSM has cosponsored this event by providing funds and manpower publicity and a reception after the event. Last few years' receptions, which were completely funded and run by Associate Students Senate volunteers, have been such a success that students are still talking about them. The college underwrites the cost for theater rental and Math/Science Division will pay pen TV ads, and truck rentals. I would like to ask Associated Students Senate to cosponsor this event by funding the reception.

Item Description	Cost
1. Food and drinks for reception	\$700.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$700.00

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **Monday, February 13, 2023**

Title of Proposal **Funding for CSSA Club Branded Items**

Being Proposed by **Chinese Students and Scholars Assoc.** Lead Coordinator **Yutong Xie**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5031 Club Assistance/ICC**

### DESCRIPTION

As a part of College of San Mateo, we hope that more students in our college who are interested in Chinese culture are able to find and join us. We would like to attract more students in the Spring club fair, and it's a good way to design unique souvenirs with CSM CSSA logo, hand them out to other students, and use them to promote our club, while also making the club fair more meaningful and fun. Therefore, we'd really like to request \$920 to purchase some customized souvenirs.

Item Description	Cost
1. Keychains (100)	\$275.00
2. Pens (100)	\$170.00
3. Bags (50)	\$170.00
4. Coffee mugs (40)	\$150.00
5. Tax and delivery	\$155.00
Total Funding Request	\$920.00

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **Monday, February 13, 2023**

Title of Proposal **Funding for ASCSM Spring 2023 Club Fair (Day 2)**

Being Proposed by **Jane Petelo** Lead Coordinator **Jane Petelo**

Event Date(s) **Wednesday, February 15, 2023**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **Club Account Reserve Trust**

### DESCRIPTION

This proposal is to fund food (pizza) and facilities cost to set up Club Fair Day 2.

Item Description	Cost	
1. Food	\$600.00	
2. Facilities	\$1,400.00	
3.		
4.		
5.		
Total Funding Request		\$2,000.00

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **Monday, February 13, 2023**

Title of Proposal **Funding for ASCSM Stoles for Commencement**

Being Proposed by **Center for Student Life** Lead Coordinator **Center for Student Life**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5151 Publicity**

### DESCRIPTION

To purchase a supply of customized stoles for members of ASCSM who will be graduating and participating in the College's annual Commencement ceremony.

Item Description	Cost
1. Customized Stoles	Not to exceed \$1,000.00
2.	
3.	
4.	
5.	
Total Funding Request	Not to exceed \$1,000.00

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

## **Debrief of ASCSM Events**

The Student Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

1. Spring 2023 Welcome Week
2. New Years Around the World