



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, November 28, 2022, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/82086467144>

Dial-In Number: (669) 444-9171 | Webinar ID: 820 8646 7144

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearings of the Public

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

a. Officers

- i. President Andrea Morales
- ii. Vice President Enzo Ferreira
- iii. Finance Director Paola Scolletta Tagashira
- iv. Vice Chair Jane Petelo
- v. Secretary Jacob Stattenfield
- vi. District Student Trustee Lesly Ta

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College President, the Vice President of Student Services, members of President's Cabinet, Deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. Appointments – President Morales

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

8. Funding for Advocacy Board Survey and Recruitment Event

The Student Senate shall discuss and consider allocating funds for a survey and recruitment event organized by the Advocacy Board. Possible action to take place.

9. Funding for Winter Holiday Event

The Student Senate shall discuss and consider allocating funds to an event to celebrate the winter holidays organized by the Programming Board. Possible action to take place.

10. Funding for Spring 2023 New Year Event

The Student Senate shall discuss and consider allocating funds for an event to celebrate the new year in Spring 2023. Possible action to take place.

11. Funding for Math Department Student Community Bonding Event

The Student Senate shall discuss and consider allocating funds for an event to build community among students in the CSM Math Department. Possible action to take place.

12. Funding for International Student Movie Night

The Student Senate shall discuss and consider allocating funds for a movie night for international students. Possible action to take place.

13. Debrief of ASCSM Events

The Student Senate shall review, discuss, and provide feedback regarding recent ASCSM events and/or activities to highlight what went well and what may need improvement in the future. No action to take place.

- a. LGBTQ+ History “Dragtastic” Event
- b. ASCSM/SparkPoint Community Meal/Harvest Feast Day Event

14. Future Agenda Items

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.

15. Final Announcements and Hearing of the Public

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

16. Adjournment



Associated Students of College of San Mateo

Student Senate Meeting Minutes (Unapproved)

Monday, November 14, 2022

The meeting was called to order at 2:17 p.m.

ROLL CALL

Members Present: President Andrea Morales; Vice President Enzo Ferreira; Finance Director Paola Scolletta Tagashira; Secretary Jacob Stattenfield; Vice Chair Jane Petelo; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Luana Ferreira, Shun Myat Wai Ko, Michelle Lopez Grijalva, Aung Phone Myat, Czar Ryan Palomar, Brittany Shive, Alex Stonehewer Bird

Others Present: SMCCCD Student Trustee Lesly Ta; SMCCCD Board of Trustees Member John Pimentel; CSM Interim Vice President of Instruction Carla Grandy; Steven Kudor

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Mondana Bathai, Student Life and Leadership Staff Assistant; Fauzi Hamadeh, Student Life and Leadership Assistant

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Dhillon; seconded by Senator Ferreira. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETINGS

Motion to approve the minutes of the November 7, 2022, meeting by Senator Palomar; seconded by Senator Ferreira. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

Hearing no objections, the Student Senate suspended the order of the day and took up the following items: Update on Spring 2023 Class Schedule and Student Input on Class Modalities and Implementation of SB 893.

UPDATE ON SPRING 2023 CLASS SCHEDULE AND STUDENT INPUT ON CLASS MODALITIES

CSM Interim Vice President of Instruction Carla Grandy provided the Student Senate with an update on the class schedule for the Spring 2023 semester. She noted that 70% of the classes offered during the spring semester will be offered in-person with 30% offered online. The College did see a slight increase in demand for online classes for the Fall 2022 semester, but students are continuing to return to campus. Vice President Grandy said that in a District survey focused on transportation, 50% percent of respondents expressed a desire for a full in-person campus experience and 20% expressed a preference for a fully online experience.

Vice President Grandy said that the College is still exploring the best ways to respond to student needs when it comes to class modalities and scheduling. She noted that divisions have come up with different

methods for tracking requests for additional sections, including an online spreadsheet and other ad hoc methods. Ms. Grandy said that in response to student demand, the Language Arts Division added almost a dozen new sections after the start of the Fall 2022 semester. Vice President Grandy asked for feedback from the Student Senate on the best way to get input from students regarding desired class scheduling. Members of the Student Senate said that the College should develop a formalized process for students to request additional sections. They also said that the College should look at balancing the in-person, hybrid, and online offerings so that students can take advantage of the modality that works best for them.

Vice President Grandy thanked the Student Senate for their input and said that she would return at a future meeting to continue the discussion.

IMPLEMENTATION OF SB 893

SMCCCD Trustee John Pimentel thanked the Student Senate for supporting SB 893, which will allow the District offer free classes to residents of San Mateo County starting in Spring 2023. Trustee Pimentel asked members of the Student Senate for input on how to best market and promote this opportunity. Members of the Student Senate suggested conducting direct outreach in the community, particularly to groups who may not have been marketed to in the past. They also suggested promoting the College's unique programs, such as learning communities and student organizations, as well as its student support and instructional services. Several members of the Senate shared that direct outreach by programs such as EOPS or Promise Scholars during high school was extremely beneficial. Members of the Senate said that the stories of key influencers and role models in their lives who attended community college were also a driving factor in their decision to attend CSM.

Trustee Pimentel thanked the Student Senate for their input and shared his own experience of attending a California community college, which led him to attending Harvard Business School and UC Berkeley. He encouraged members of the Student Senate to continue their leadership beyond their time at CSM.

At the conclusion of this item, the Student Senate resumed the order of the day.

REPORTS

President Morales reminded members of the Senate to attend and support the LGBTQ+ "Dragtastic" event tomorrow starting at 11:30 a.m. in the Bayview Dining Room.

Vice President Ferreira echoed President Morales' statement and said that the Cultural Awareness Board had put a lot of work into the event.

Finance Director Tagashira said that the Student Senate has allocated approximately \$83,000 in funding for the fall semester, leaving approximately \$82,000 for the spring semester. Mr. Schaefer and Mr. Hamadeh said that a detailed budget update with actual expenditures and income would be presented to the Senate at the end of the fall semester or early in the spring.

Student Trustee Ta reported that she had secured a commitment from the Foundation to support paying students for participatory governance meetings starting in the spring semester.

Senator Dhillon said that the Advocacy Board's survey event would be moved to early December.

Senator Chang encouraged everyone to participate in tomorrow's "Dragtastic" event.

Student Life and Leadership Manager Schaefer reported that the event with author Tommy Orange is going to be rescheduled for the spring semester, likely sometime in April. Mr. Schaefer said that there were unexpected challenges with the contract that necessitated moving the event.

Student Life and Leadership Assistant Hamadeh announced that there will be no ICC meeting tomorrow, Tuesday, November 15. He also said that barring an urgent need there will be no Student Senate meeting on Monday, November 21.

Student Life and Leadership Staff Assistant Bathai encouraged everyone to attend both the International Education Week events taking place this week and the ASCSM/SparkPoint Community Meal next week.

APPOINTMENTS

None.

FUNDING FOR BOBA EMPOWERING BROTHERS EVENT

The Brothers Empowering Brothers (BEB) club is requesting \$1,000.00 in funding for an event to build awareness of the group. Building on a similar successful event last spring, the club would like to offer boba and donuts to students. ICC unanimously recommended approval of the funding.

Motion to allocate \$1,000.00 from the Club Assistance/ICC account (#5031) to support the Boba Empowering Brothers event organized by BEB by Senator Budiman; seconded by Senator Palomar. The motion was carried unanimously with 13 in favor, 0 opposed, and 0 abstaining.

FUNDING FOR THANKSGIVING POTLUCK

The EOPS Club is requesting \$1,000.00 to support a Thanksgiving event for members of the club and invited guests. The event is intended as a show of thanks for the hard work the club members have put in this semester. ICC unanimously recommended approval of the funding.

Motion to allocate \$1,000.00 from the Club Assistance/ICC account (#5031) to support the EOPS Club Thanksgiving potluck by Senator Shive; seconded by Senator Ferreira. The motion was carried unanimously with 13 in favor, 0 opposed, and 0 abstaining.

FUNDING FOR INCENTIVES FOR CSM CAFETERIA MENU SURVEY

Phi Theta Kappa (PTK) is requesting funding to provide incentives to students for completing a survey meant to gather opinions on the cafeteria food at CSM. The survey will take place Tuesday, November 15, and Wednesday, November 16. The requested funds are to provide gift cards and a pizza to help incentivize students to take the survey. ICC unanimously recommended approval of the funding.

Motion to allocate \$410.00 from the Club Assistance/ICC account (#5031) to fund incentives for the PTK CSM cafeteria menu survey by Senator Ferreira; seconded by Senate Myat. The motion was carried unanimously with 13 in favor, 0 opposed, and 0 abstaining.

FUNDING FOR STRESS-LESS WEEK EVENT

The Active Minds club is requesting funding for Stress Less Week, a week of events meant to decrease stress and encourage wellness prior to finals. The event will be from Monday, November 28, through Friday, December 2. It will include events and activities such as slime making, a de-stress wall, games, snacks, and therapy dogs. ICC unanimously recommended approval of the funding.

Motion to allocate \$1,300.00 from the Club Assistance/ICC account (#5031) for the Active Minds Stress-Less Week event by Senator Palomar; seconded by Senator Dhillon. The motion was carried unanimously with 13 in favor, 0 opposed, and 0 abstaining.

FUNDING FOR ASCSM/SPARKPOINT COMMUNITY MEAL EVENT

The Programming Board will be partnering with the SparkPoint program to offer a community meal for anyone who is on campus on Tuesday, November 22. The meal will be an opportunity for the campus community to come together, participate in ice breakers and games, and learn about food insecurity, food justice, and the role food plays in culture.

Motion to allocated \$10,000.00 from the Programs account (#5150) for the joint ASCSM/SparkPoint community meal by Senator Stonehewer Bird; seconded by Senator Chang. The motion was carried unanimously with 13 in favor, 0 opposed, and 0 abstaining.

ADOPTION OF NEW ASCSM LOGO

On behalf of the Public Relations Board, Senator Shive presented six options to update and refresh the ASCSM logo. After review, the Student Senate recommended three for further refinement and possible adoption. Mr. Schaefer noted that updating the logo would be a multistep process that would also need to involve the College's Community Relations and Marketing Department.

SELECTION OF HALLOWEEN COSTUME CONTEST WINNER

The Student Senate selected the following winners of the Halloween costume contest:

Solo

- 1st Place: Lesieli Petelo
- 2nd Place: Jacqueline Swan

Duo

- Patrick Abejero

FUTURE AGENDA ITEMS

- Debrief of LGBTQ+ "Dragtastic" Event
- Debrief of ASCSM/SparkPoint Community Meal

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn at 3:34 p.m. by Senator Ferreira; seconded by Senator Shive. Hearing no objections, the motion was carried.

Submitted by,

Jacob Stattenfield
ASCSM Secretary

Appointments

There is no printed material related to this item.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, November 28, 2022**

Title of Proposal **Funding for Advocacy Board Survey and Recruitment Event**

Being Proposed by **Advocacy Board** Lead Coordinator **Amrit Dhillon**

Event Date(s) **December 6, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **Student Representation Trust**

DESCRIPTION

The ASCSM Advocacy Board is holding both a survey and a recruitment event. The board will be asking students to complete a survey regarding concerns on campus that CSM students would like for the Advocacy Board to focus on this school year. This event will also double as a recruitment event for the Advocacy Board and churros will be served at the event as well. The event will be held inside Building 10.

Item Description	Cost
1. Food (Churros)	\$275.00
2. Supplies	\$100.00
3.	
4.	
5.	
Total Funding Request	\$375.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, November 28, 2022**

Title of Proposal **Funding for Winter Holiday Event**

Being Proposed by **Programming Board** Lead Coordinator **Anastasia Kuplinova**

Event Date(s) **Tuesday, December 6, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5150 Programs**

DESCRIPTION

ASCSM Programming Board is holding a winter holiday event to relax and celebrate upcoming holidays. We will bring activities for students to decorate a Christmas tree and serve holiday food. We will be holding an event on Tuesday, December 6th, at 11:30am-1:30pm inside building 10, Bayview dining room. We ask for \$8,000 for food and decorations.

Item Description	Cost
1. Food, facilities setup, decorations	\$8,000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$8,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, November 28, 2022**

Title of Proposal **Funding for Spring 2023 New Year Event**

Being Proposed by **Cultural Awareness Board** Lead Coordinator **Carissa Chang**

Event Date(s) **January 24, 2023**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5050 Ethnic and Cultural Affairs**

DESCRIPTION

The Cultural Awareness Board is planning to host an event where students could showcase how their culture celebrates the new year and their new year customs. We would be collaborating with clubs and learning communities to table for the event. For each culture, there would be posters and activities for participants to engage with. In terms of food, we would order catering. Participants would grab food through the passport system.

Item Description		Cost
1.	Food	\$6,000.00
2.	Decorations	\$2,000.00
3.	Facility Costs	\$2,000.00
4.		
5.		
Total Funding Request		\$10,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, November 28, 2022**

Title of Proposal **Funding for Math Department Student Community Bonding Event**

Being Proposed by **Math Department** Lead Coordinator **Eduardo Ocampo**

Event Date(s) **December 5, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5150 Programs**

DESCRIPTION

On December 5 from 3p.m. to 5 p.m. inside of building 36 room 125 there will be a December potluck with around 50 people to celebrate the holiday to encourage bonding before finals

Item Description		Cost
1.	Food	\$600.00
2.	Beverages	\$100.00
3.	Miscellaneous	\$300.00
4.		
5.		
Total Funding Request		\$1,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, November 28, 2022**

Title of Proposal **Funding for International Student Movie Night**

Being Proposed by **International Student Club** Lead Coordinator **Paola Tagashira**

Event Date(s) **Friday, December 16, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The International Student Club would like to sponsor a viewing of Avatar for all the hard work our members have done through the semester and to connect our community.

The International Student Club have always strived to connect our international students, as everyone is adapting to a new country/culture without their family and friends.

As such, International Student Club would like to sponsor a viewing for a private room for 30 of our international student members.

Item Description	Cost
1. <u>Movie Theater Private Watch Party</u>	<u>\$299.00</u>
2. <u>Online Ticket Fee</u>	<u>\$5.00</u>
3. <u>Food and Drink Order</u>	<u>\$215.25</u>
4. <u>Delivery Charge</u>	<u>\$2.00</u>
5. _____	_____
Total Funding Request	
	<u>\$521.25</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Debrief of ASCSM Events

- a. LGBTQ+ History “Dragtastic” Event
- b. ASCSM/SparkPoint Community Meal/Harvest Feast Day Event

There is no printed material related to these items.