



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, October 17, 2022, 2:15 p.m.

**In-Person:** Center for Equity, Leadership and Community Building 17, Room 146  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

**Via Zoom:** Join Link: <https://smccd.zoom.us/j/82086467144>

Dial-In Number: (669) 444-9171 | Webinar ID: 820 8646 7144

**For the latest information regarding SMCCCD COVID-19 masking requirements, please visit**  
<https://smccd.edu/return-to-campus/>.

**Please silence all cell phones and other electronic devices.**

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**IV. Approval of the Minutes of Prior Meeting(s)**

**V. Announcements and Hearings of the Public**

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

**VI. Reports**

**a. Officers**

- i. President Andrea Morales
- ii. Vice President Enzo Ferreira
- iii. Finance Director Paola Scolletta Tagashira
- iv. Vice Chair Jane Petelo
- v. Secretary
- vi. District Student Trustee Lesly Ta

**b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

**c. College of San Mateo Administration**

Including the College President, the Vice President of Student Services, members of President's Cabinet, Deans, and any other College administrators wishing to report to the Student Senate.

**d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

**VII. Action Items**

**a. Appointments – President Morales**

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

**b. Feedback on Free College FAQ**

The Student Senate shall discuss, review, and provide feedback on the FAQ regarding the District's Free College initiative (SB 893) developed by the College's Community Relations and Marketing Department. Possible action to take place.

**c. *Black Panther 2* Village Watch Party – Umoja**

The Student Senate shall discuss and consider the request by the Umoja Club to provide funds to support a viewing of the movie *Black Panther: Wakanda Forever*. Possible action to take place.

**d. Funding for Fall 2022 Publication Costs for *The Labyrinth* – Writers Project**

The Student Senate shall discuss and consider the request by the Writers Project Club to allocate funds to support the Fall 2022 publication of *The Labyrinth* literary magazine. Possible action to take place.

**e. *Black Panther 2* Watch Party Support – Katipunan**

The Student Senate shall discuss and consider the request by Katipunan to provide funds to support a viewing of the movie *Black Panther: Wakanda Forever*. Possible action to take place.

**f. Funding to Replace Poster Printer**

The Student Senate shall discuss and consider allocating funds to purchase a replacement poster printer to assist with the promotion of ASCSM events and activities. Possible action to take place.

**g. Funding to Purchase Event Supplies and Equipment**

The Student Senate shall discuss and consider allocating funds to purchase supplies and equipment to support events sponsored by ASCSM and student clubs and organizations. Possible action to take place.

**VIII. Information and Discussion Items**

**a. Update on Academic and Career Communities**

The Student Senate shall review and discuss an update on the College's implementation of Academic and Career Communities (ACCs; formerly known as Guided Pathways). No action to take place.

**b. Update on District Sustainability Committee**

The Student Senate shall review and discuss updates on the District Sustainability Committee and the effort to rejuvenate the committee. No action to take place.

**c. Update on ASCSM Fellowship**

The Student Senate shall review and discuss an update on the ACSM Fellowship Program. No action to take place.

**IX. Future Agenda Items**

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.

**X. Final Announcements and Hearing of the Public**

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

**XI. Adjournment**



## Student Senate Meeting Minutes (Unapproved)

Monday, September 12, 2022

The meeting was called to order at 2:16 p.m.

### ROLL CALL

Members present: Vice President Enzo Ferreira; Vice Chair Jane Petelo; Senators Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Michelle Lopez Grijalva, Aung Phone Myat, Czar Ryan Palomar, Brittany Shive, Alex Stonehewer Bird

Members absent: President Andrea Morales (excused, attending DPGC); Senators Michelle Aguilar, Shun Myat Wai Ko

Advisors present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Student Life and Leadership Staff Assistant

Others present: CSM Vice President of Student Services Joshua Moon-Johnson; CSM Director of Community Relations and Marketing David McLain; CSM Communications Manager Jonathan Wax; CSM Director of Equity David Galvez; CSM Professor of English Tim Maxwell

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Dhillon; seconded by Senator Budiman. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, August 8, 2022, meeting as presented by Senator Palomar; seconded by Senator Shive. Hearing no objections, the motion carried.

Motion to approve the minutes of the Monday, August 22, 2022, meeting as presented by Senator Chang; seconded by Senator Lopez Grijalva. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

### REPORTS

Vice Chair Petelo reminded anyone involved with a campus club to turn in their Club Information Packet for the fall semester. She also reminded the group that the Inter Club Council (ICC) meets on Tuesdays at 1:15 p.m. in Building 18, Room 308.

Mr. Schaefer reviewed the ASCSM Office Rules, which were distributed to the Student Senate. He asked that any guests or visitors wait outside the office until a member of the Student Senate is present. He also reminded the group to have guests and visitors sign-in when using the space.

Mr. Hamadeh announced that Public Safety has reinstituted the parking permit requirement for anyone parked in a staff lot. Permits are still not required in student and visitor lots. Public Safety is currently issuing warning citations. Official parking tickets will be issued starting September 15.

Ms. Bathai said that new bivalent COVID-19 booster shots are now available to the public. It is expected that the District vaccination sites will reopen soon to start distributing the shots.

Vice President of Student Services Moon-Johnson said that the administration is soliciting input regarding naming the outdoor patio spaces in College Center Building 10. He asked that any suggestions be routed to him or Director of Marketing David McLain.

## **APPOINTMENTS**

On behalf of President Morales, Vice President Ferreira made the following appointments:

- Vice President Ferreira, Senator Shive, Senator Bao, Zijian Cheng, Marianne Siulangapo, Betsy Mercado, and Yuhan Rong to the Cultural Awareness Board. Motion to approve the appointments by Senator Palomar; seconded by Vice Chair Petelo. Hearing no objections, the motion carried.

## **FUNDING FOR CAMPUS SPEAKER**

Professor Tim Maxwell and Director of Equity David Galvez said that they are interested in bringing author Tommy Orange to campus. Professor Maxwell and several other English professors are teaching Mr. Orange's book, *There There*, this semester. Mr. Orange was born in Oakland and currently resides in the Central Valley. The book follows a large cast of Native Americans living in the Oakland area and contains several essays on Native American history and identity. Bringing Mr. Orange to campus would be a great opportunity to present a local author and community activist. The funding being requested will support bringing Mr. Orange to CSM for a presentation and discussion. The Office of Equity will be providing \$3,000.00 in funding, for a total offer of \$11,000.00.

Motion to approve allocating \$8,000.00 from the Ethnic Cultural Affairs account (#5050) to support bringing author Tommy Orange to campus by Senator Bao; seconded by Senator Myat. The motion carried with 10 in favor, 0 opposed, and 0 abstaining.

## **FUNDING FOR FOOD FOR HEALTH FAIR**

On behalf of the CSM Wellness Center, Mr. Hamadeh presented a request to provide support for the annual Health Fair. Due to the suspension of the Student Health Services Fee by the Board of Trustees, the Wellness Center does not have the funding to provide the usual food for the exhibitors and attendees. Therefore, the Wellness Center is requesting support from the Student Senate to cover this expense.

Motion to approve allocating \$2,500.00 from the College Program Assistance account (#5032) to support the annual Health Fair on Wednesday, October 26, 2022, by Senator Palomar; seconded by Senator Bao. The motion carried with 10 in favor, 0 opposed, and 0 abstaining.

## **FUNDING FOR DISTRICT STUDENT COUNCIL MIXER**

On behalf of Student Trustee Ta, Mr. Hamadeh explained that the District Student Council (DSC) sponsors a mixer with the student governments from Cañada, CSM, and Skyline. This semester, Skyline will be hosting the event. DSC is requesting that each student government provide \$400.00 to support the mixer, for a total of \$1,200.00. The group is also asking for feedback on possible dates for the event. The possible dates are Friday, October 28; Friday, November 4; and Friday, November 18.

Motion to approve \$400.00 from the Hospitality account (#5080) to support the DSC Mixer by Senator Dhillon; seconded by Senator Shive. The motion carried with 10 in favor, 0 opposed, and 0 abstaining.

Members of the Student Senate indicated that Friday, November 4, is their preferred date for the mixer.

## **DESIGNATION OF KEY ACCOUNT EXECUTIVES FOR ASCSM WELLS FARGO BANK ACCOUNT**

Wells Fargo requires that the Associated Students designate key account executives for the accounts housed at their institution. It has been several years since the key account executives were updated. All three student governments must designate a key account executive and provide a copy of the approved minutes from a meeting reflecting the change. The

Center for Student Life is recommending that the Student Senate remove Henry Villareal and Robin Richards as the current key account executives and designate Dr. Jennifer Taylor-Mendoza and Dr. Joshua Moon-Johnson as the new key account executives.

Motion to remove Henry Villareal and Robin Richards as the current key account executives and designate Dr. Jennifer Taylor-Mendoza and Dr. Joshua Moon-Johnson as the new key account executives for the ASCSM accounts with Wells Fargo by Senator Dhillon; seconded by Senator Stonehewer Bird. The motion carried with 10 in favor, 0 opposed, and 0 abstaining.

### **UPDATE ON SB 893**

Hearing no objections, this item was tabled until a future meeting.

### **CSM COMMUNITY RELATIONS AND MARKETING**

CSM Director of Community Relations and Marketing David McLain and Communications Manager Jonathan Wax provided an overview of the role and responsibilities of the Community Relations and Marketing Department. Mr. Wax said that the department is looking for a student assist with development of material for social media, especially video for platforms like Instagram and TikTok. Community Relations and Marketing would like to hire a student assistant for 10 to 15 hours per week to help highlight campus life, including events and activities sponsored by the Associated Students and clubs and organizations.

### **EVENT PLANNING AND COMMUNICATION WORKSHOP**

Mr. Schaefer said that the workshops will be held in the board meetings.

### **FUTURE AGENDA ITEMS**

- Appointment of students to participatory governance committees
- Breathe California presentation on District smoking policy
- Update on SparkPoint
- Conversation with David Galvez, director of equity

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

None.

### **ADJOURNMENT**

Motion to adjourn at 3:14 p.m. by Senator Stonehewer Bird; seconded by Senator Aguilar. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh

Student Life and Leadership Assistant

## **Appointments**

There is no printed material related to this item.

## **Feedback on Free College FAQ**

Material related to this item will be shared at the meeting.



Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **ICC: Tuesday, October 11, 2022/Student Senate: Monday, October 17, 2022**

Title of Proposal **Black Panther 2 Village Watch Party**

Being Proposed by **Umoja Club** Lead Coordinator **William Martinez Jr**

Event Date(s) **November 11, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5130 Club Assistance/ICC**

### DESCRIPTION

The Umoja Club, with critical support from Katipunan, Puente Club, BEB and Vakatasi would like to sponsor a viewing of Black Panther 2 (Wakanda Forever). The Umoja Program and club have always strived to educate the broader CSM community about the struggles, culture, and shared historical legacy of peoples of the African Diaspora. It is important more now than ever and especially during this country's current sociopolitical climate to impart the CSM community with knowledge and ensure that we are stewards of a living history. As such, Umoja Club would like to sponsor a viewing for 60 students and a dialogue with Umoja Program faculty/staff following that viewing to discuss key themes - cultural context of the screening.

Item Description	Cost
1. Tickets for 60 people (at \$13.69 each)	\$821.40
2. Concessions	\$1,000.00
3. Gas for institutional vans	\$200.00
4. _____	_____
5. _____	_____
Total Funding Request	\$2,021.40

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_





Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **ICC: Tuesday, October 11, 2022/Student Senate: Monday, October 17, 2022**

Title of Proposal **Funding for Fall 2022 Publication Costs for *The Labyrinth***

Being Proposed by **Writers Project** Lead Coordinator **Lesieli Petelo**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5032 Club Assistance/ICC**

### DESCRIPTION

This funding request is made on behalf of the Writers Project with necessary request for printing costs to be covered. Publication can only be fulfilled once Writers Project has the money to print the fall editions.

Item Description	Cost
1. <u>Labyrinth Publication and Printing Cost</u>	<u>\$1,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$1,500.00</u>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **ICC: Tuesday, October 11, 2022/Student Senate: Monday, October 17, 2022**

Title of Proposal **Black Panther 2 Watch Party Support**

Being Proposed by **Katipunan** Lead Coordinator **Czar Ryan Palomar**

Event Date(s) **November 11, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5031 Club Assistance/ICC**

### DESCRIPTION

Katipunan is co-sponsoring the Umoja learning community to the viewing of Black Panther 2 (Wakanda Forever). We as Katipunan strive to support any clubs and learning communities in regards to financial endeavors. It is also equally important to support learning communities whose goals are in line of sharing community struggles, sharing historical legacy of any diaspora and also spreading cultural awareness within CSM's space. As such, we are offering financial help to Umoja to achieve their goal.

Item Description	Cost
1. Financial support	\$500.00
2.	
3.	
4.	
5.	
Total Funding Request	\$500.00

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **Monday, October 17, 2022**

Title of Proposal **Funding to Replace Poster Printer**

Being Proposed by **Center for Student Life** Lead Coordinator **Fauzi Hamadeh**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5181 Furniture, Fixtures, and Equipment**

### DESCRIPTION

The poster printer in Student Life that is used to print large-format posters and other promotional material is broken. ITS has assessed the machine. Given its age (it was purchased in 2012) ITS has determined that it would be more cost effective to replace the printer rather than try to repair it. Comparable printers offered by HP cost in the \$3,000 to \$5,000 range. In order to cover the added costs of taxes and shipping/delivery, we are requesting a maximum of \$6,000 to replace the printer.

Item Description	Cost
1. Poster Printer (including taxes and shipping)	\$6,000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$6,000.00

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



Associated Students of College of San Mateo

## Funding Proposal

For the meeting of **Monday, October 17, 2022**

Title of Proposal **Funding to Purchase Event Supplies and Equipment**

Being Proposed by **Center for Student Life** Lead Coordinator **Aaron Schaefer**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5181 Furniture, Fixtures, and Equipment / 5150 Programs**

### DESCRIPTION

To purchase supplies and equipment for ASCSM-sponsored events and activities, such as but not limited to tents, canopies, tablecloths, etc.

Item Description	Cost
1. <u>Event Supplies and Equipment</u>	<u>\$3,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$3,500.00</u>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

## **Update on Academic and Career Communities**

Information regarding this item will be shared at the meeting.

## **Update on District Sustainability Committee**

Information regarding this item will be shared at the meeting.

## **Update on ASCSM Fellowship**

Information regarding this item will be shared at the meeting.