



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, September 12, 2022, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/82086467144>

Dial-In Number: (669) 444-9171 | Webinar ID: 820 8646 7144

For the latest information regarding SMCCCD COVID-19 masking requirements, please visit
<https://smccd.edu/return-to-campus/>.

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements and Hearings of the Public

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

VI. Reports

a. Officers

- i. President Andrea Morales
- ii. Vice President Enzo Ferreira
- iii. Finance Director
- iv. Vice Chair Jane Petelo
- v. Secretary
- vi. District Student Trustee Lesly Ta

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. College of San Mateo Administration

Including the College President, the Vice President of Student Services, members of President's Cabinet, Deans, and any other College administrators wishing to report to the Student Senate.

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

VII. Action Items

a. Appointments – President Morales

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

b. Funding for Campus Speaker

The Student Senate shall discuss and consider allocating funds to support bringing author Tommy Orange to campus for a presentation. Possible action to take place.

c. Funding for Food for Health Fair

The Student Senate shall discuss and consider allocating funds to provide food for exhibitors and attendees at the CSM Health Fair on Wednesday, October 26, 2022. Possible action to take place.

d. Funding for District Student Council Mixer

The Student Senate shall discuss and consider allocating funds to support a mixer with the Associated Students of Cañada College, Skyline College, and the District Student Council. Possible action to take place.

e. Designation of Key Account Executives for ASCSM Wells Fargo Bank Account

The Student Senate shall discuss and consider designating two (2) college administrators as the key account executives for the ASCSM bank account housed at Wells Fargo. Possible action to take place.

VIII. Information and Discussion Items

a. Update on SB 893

The Student Senate shall review and discuss an update on California Senate Bill 893 (Becker), which would allow the San Mateo County Community College District to use local unrestricted general funds to provide fee waivers to students with the greatest financial need. No action to take place.

b. CSM Community Relations and Marketing

The Student Senate shall review and discuss the role and functions of the College's Community Relations and Marketing department. No action to take place.

c. Event Planning and Communication Workshop

The Student Senate shall participate in a training workshop on event planning, execution, and communication. No action to take place.

IX. Future Agenda Items

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

XI. Adjournment



Student Senate Meeting Minutes (Unapproved)

Monday, August 8, 2022

The meeting was called to order at 2:17 p.m.

ROLL CALL

Members present: President Andrea Morales; Vice Chair Jane Petelo; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Shun Myat Wai Ko, Michelle Lopez Grijalva, Aung Phone Myat, Brittany Shive, Alex Stonehewer Bird

Members absent: Vice President Enzo Ferreria; Senator Czar Ryan Palomar

Advisors present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Student Life and Leadership Staff Assistant

Others present: Dr. Joshua Moon-Johnson, CSM Vice President of Student Services; Lesly Ta, SMCCCD Student Trustee

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Budiman; seconded by Senator Aguilar. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

The following corrections were made to the minutes of the July 25, 2022, meeting:

- Add Senator Shive and Senator Dhillon as the maker of the motion and the seconder, respectively, under Approval of the Agenda.
- Add Senator Stonehewer Bird and Senator Myat as the maker of the motion and the seconder, respectively, under approval of the June 6, 2022, minutes.
- Add Vice Chair Petelo and Senator Lopez Grijalva as the maker of the motion and the seconder, respectively, under approval of the June 20, 2022, minutes.
- Add Vice Chair Petelo and Senator Shive as the maker of the motion and the seconder, respectively, under approval of the July 11, 2022, minutes.
- Add that the motion to adjourn was made at 2:50 p.m.

Motion to approve the July 25, 2022, meeting minutes as corrected by Senator Shive; seconded by Senator Ko. Hearing no objections, the motion carried.

Motion to approve the minutes of the August 1, 2022, meeting as presented by Senator Stonehewer Bird; seconded by Senator Myat. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

REPORTS

Student Trustee Ta announced that the Board of Trustees is moving forward with establishing a search committee to screen candidates for the district chancellor position. There will be student representation on the committee, and she encouraged members of the Student Senate to volunteer to serve on the committee. To be eligible to sit on the search committee, participants must have completed the District's Unconscious Bias Training. Ms. Ta said that she is going to request that the

student members of the search committee be compensated for their time.

Student Trustee Ta also said that she conducted a survey of students regarding the district's class cancellation policy. She noted that the district did lower the threshold for canceling classes to a minimum of 10 students instead of 20 students. The Board of Trustees will be discussing this matter at an upcoming meeting with the possibility of updating Board Policy.

Finally, Student Trustee Ta stated that all students should now have 15 GB by default in their Google Drives. The District Vice Presidents Council will be meeting to make a final recommendation on how to move forward.

Mr. Schaefer announced that the summer retreat is being postponed because not enough folks signed up and because of issues with our retreat site. Mr. Schaefer also noted that not enough folks had signed up to volunteer for the upcoming Welcome Day event. While some members of the Senate have already spoken with Mr. Schaefer, the fact that there are so few sign-ups for this major event is disappointing. Mr. Schaefer stressed the importance of the student government's involvement in Welcome Day and noted the opportunity to connect with new students. He said that members of the Senate need to step up and be more engaged.

Mr. Hamadeh said that anyone who has not picked up a copy of the book *The Sum of Us* may do so from the Center for Student Life. The book is being read in preparation for the College's Opening Day event on Tuesday, August 16.

APPOINTMENTS

None.

Hearing no objections, the Student Senate suspended the order of the day and took up Information and Discussion Item B, Student Senate Communication and Commitment.

STUDENT SENATE COMMUNICATION AND COMMITMENT

President Morales referred to an email that she had sent to the members of the Student Senate in the last week that highlighted the importance of being engaged and stepping forward to lead as part of student government. She noted that the members of the Student Senate are supposed to be advocates and are expected to be the voice of their fellow students. Ms. Morales said that she was disappointed that more folks have not signed up to assist with the Welcome Day event on Wednesday, August 10. President Morales said that it is important for members of the Student Senate to find a balance between their obligations to student government, their academics, and their personal lives.

Mr. Schaefer said that members of the Student Senate need to be sure to check their email at least once or twice a day as it is the primary method of communication outside of the weekly meetings. As advisors, it can be frustrating to feel like folks need to be chased after. President Morales said that a Discord server has been setup for the Student Senate but was concerned that less than half of the members of the Senate have signed up. She said that she wants to address any communication and engagement issues now before the semester starts.

At the conclusion of this item, the Student Senate resumed the regular order of the day.

INTRODUCTION AND WELCOME WITH CSM VICE PRESIDENT OF STUDENT SERVICES DR. JOSHUA MOON-JOHNSON

Dr. Joshua Moon-Johnson introduced himself as the newly appointed vice president of student services at CSM. Dr. Moon-Johnson comes to CSM from American River College in Sacramento, where he served as dean of student services and Title IX coordinator. He invited folks to visit him in his office in College Center Building 10. Mr. Moon-Johnson shared his experience as a community college student and as a member of student government; as a work-study student; and with residence programs at four-year institutions, such as UC Santa Barbara, Northern Illinois University, and University of Wisconsin. Dr. Moon-Johnson is excited to work with members of the Student Senate and is interested in learning about what is important to students at CSM so he can be an advocate on campus, in the district, and statewide. As the head student

services officer on the campus, Dr. Moon-Johnson has responsibility for most of what takes place outside of the classroom, such as Admissions and Records, Counseling, EOPS, Disability Resource Center, International Education Program, Student Life, and SparkPoint. He also has experience as an advisor to Associated Students organizations and is open to creating change in higher education. Mr. Moon-Johnson considers himself an unapologetic social justice advocate and activist when it comes to education and expanding opportunities in a system that wasn't created for today's students.

President Morales talked about the upcoming Welcome Week event, which will take place after the start of the fall semester. She invited Vice President Moon-Johnson and the rest of Cabinet to participate in the event to meet new students. Mr. Schaefer noted that the Student Senate and the student trustee were recently advocating changes to the class cancellation policy. He also provided a brief overview of the Student Senate's structure and the functions of the various boards. President Morales discussed the IDEAL Fellowship that she is developing in conjunction with the College.

FUTURE AGENDA ITEMS

- Welcome Week Update

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

President Morales reminded the group that the next meeting will be Monday, August 22, at 2:15 p.m.

ADJOURNMENT

Motion to adjourn at 3:08 p.m. by Senator Dhillon; seconded by Senator Budiman. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh

Student Life and Leadership Assistant



Student Senate Meeting Minutes (Unapproved)

Monday, August 22, 2022

The meeting was called to order at 2:16 p.m.

ROLL CALL

Members present: President Andrea Morales; Vice President Enzo Ferreira; Vice Chair Jane Petelo; Senators Michelle Aguilar, Sydney Bao, Iris Budiman, Carissa Chang, Amrit Dhillon, Shun Myat Wai Ko, Michelle Lopez Grijalva, Aung Phone Myat, Czar Ryan Palomar, Brittany Shive, Alex Stonehewer Bird

Members absent: Senator May Phyu Sin

Advisors present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant; Mondana Bathai, Student Life and Leadership Staff Assistant

Others present: Dr. Jennifer Taylor-Mendoza, CSM President; Dr. Joshua Moon-Johnson, CSM Vice President of Student Services; Hilary Goodkind, CSM Dean of Planning, Research, Innovation and Effectiveness; Lesly Ta, SMCCCD Student Trustee

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Shive; seconded by Senator Palomar. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Hearing no objections, this item was tabled until the next meeting.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

REPORTS

President Morales welcomed the Student Senate to the second week of the fall semester. She reminded the group that Student Senate meetings will be held weekly at 2:15 p.m. Ms. Morales said that each senator must choose a participatory governance committee to serve on. The list of committees is included in the agenda packet. Mr. Hamadeh will send the list of committees along with their meeting days and times soon. President Morales said that the Senate will have a training on event planning next week so that everyone knows the process for planning and executing a campus event. Finally, Ms. Morales noted that Welcome Week will be held this week. She will be sending out a link so that folks can sign-up to volunteer at the event.

Student Trustee Ta said that she is working on a policy that will allow students serving on hiring committees and participatory governance committees to be paid for their time. She is looking for students who are interested in helping her write policy so that the policy becomes institutionalized. Ms. Ta would like at least one representative from each campus to help develop the policy. More discussion will take place at the Tuesday, August 23, District Student Council meeting.

Dr. Jennifer Taylor-Mendoza, CSM president, welcomed the Student Senate back to the fall semester. She said that she is excited about starting her second year as the College's president. Dr. Taylor-Mendoza will be meeting with President Morales to discuss goals for the upcoming year. President Taylor-Mendoza also highlighted the new administrative and other hires across the campus. She said that she is interested in continuing to build the sense of community on campus and rebuilding our student life. Dr. Taylor-Mendoza asked for feedback regarding the College's operational functions, such as the bookstore and food service. She said that the administration is looking for suggestions and is open to ideas regarding availability of services, hours, and the types and varieties of what is available.

Dr. Joshua Moon-Johnson, CSM vice president of student services, welcomed the Student Senate to the fall semester. He said he would be dropping into the Student Senate meetings as his schedule allows. Mr. Moon-Johnson also said that he will be participating in the planned Welcome Week events later this week.

Hearing no objections, the Student Senate suspended the orders of the day and took up Information and Discussion Item A, Update on CSM Education Master Plan.

UPDATE ON CSM EDUCATION MASTER PLAN

Hilary Goodkind, dean of the College's Planning, Research, Innovation, and Effectiveness Office, introduced the newly updated CSM Education Master Plan, *CSM Forward 2028*. She invited members of the Student Senate to provide feedback on the draft EMP. Vice President Ferreira encouraged members of the Senate to provide feedback and stressed how open the administration is to suggestions from students. Dean Goodkind said that she would like to come back to the Student Senate to garner feedback on the strategic plans for Student Services and Instruction.

At the conclusion of this item, the Student Senate resumed the order of the day and continued with Reports.

Mr. Schaefer welcomed the Student Senate to the first official meeting of the fall semester. Mr. Schaefer said that it is important that members of the Senate be aware of feedback from their fellow students so that they can bring it back to the Senate, to President Morales, or to the advisors. Mr. Schaefer noted that because San Mateo County is now in the low COVID-19 Community Level, the district has said that masks are recommended indoors but no longer required.

Mr. Hamadeh encouraged anyone connected with a club or student organization to submit the group's updated club paperwork for the fall semester. The first Inter Club Council meeting is tentatively scheduled for Tuesday, September 6. Mr. Hamadeh said that paperwork will be accepted either digitally or as hard copies.

Ms. Bathai announced that the fall Health Fair will be held on October 26 from 10 am to 2 pm in College Center Building 10. Free flu shots and other health related services will be available.

APPOINTMENTS

President Morales made the following appointments:

Mahir Naser, Paola Tagashira, Marc Andre Lam, Jacob Chandler, and Mikayla Verni to the Public Relations Board. Motion to approve the appointments by Senator Dhillon; seconded by Senator Shive. Hearing no objections, the motion carries.

Anastasia Kuplinova, Bianca Pires Reges, Nestor Carvallo, Aye Mya Kyi Phyu, and Lianna Lim to the Programming Board. Motion to approve the appointments by Senator Palomar; seconded by Senator Aguilar. Hearing no objections, the motion carries.

Bianca Pires Reges, Gamze Akildiz, and David Nissim to the Advocacy Board. Motion to approve the appointments by Senator Chang; seconded by Senator Myat. Hearing no objections, the motion carries.

Luana Ferreira to the Cultural Awareness Board. Motion to approve the appointment by Senator Budiman; seconded by Senator Stonehewer Bird. Hearing no objections, the motion carries.

George Stevenson inquired about his appointment to the Diversity in Action Group (DIAG). Mr. Schaefer said there was a miscommunication and that there needed to be further discussions with DIAG about the number of student representatives on the group. Mr. Schaefer said the appointment should take place at the next meeting.

ADOPTION OF STAGE 1.0 ASCSM BUDGET FOR 2022-2023

Mr. Schaefer provided an overview of the proposed budget for the 2022-2023 academic year. He noted that the approximately \$165,000 budget includes a bounce back in the collection of Student Body Fees as well as reimbursement from the district for

funds that were not collected in fall 2021.

Motion to approve the Stage 1.0 ASCSM Budget for 2022-2023 by Senator Palomar; seconded by Senator Ko. The motion carries with 12 in favor, 0 opposed, and 0 abstaining.

PLANS FOR FALL 2022 WELCOME WEEK EVENT

Senator Palomar discussed plans for the Fall 2022 Welcome Week event, which will take place from 11:30 am to 1:30 pm this Wednesday and Thursday in front of College Center Building 10. He encouraged folks to sign up to volunteer at the event.

UPDATE ON COMMUNITY RELATIONS AND MARKETING

Hearing no objections, this item was tabled until a future meeting.

PARTICIPATORY GOVERNANCE COMMITTEES

Mr. Schaefer reviewed the list of participatory governance committees and explained their roles and functions. He reiterated President Morales' earlier statement that each senator is required to serve on at least one participatory governance committee. Mr. Schaefer asked that each member of the Senate send President Morales their top three choices. Mr. Hamadeh will be updating the list with meeting days and times as he receives that information from the committee chairs.

EVENT PLANNING AND COMMUNICATION WORKSHOP

Hearing no objections, this item was tabled until a future meeting.

FUTURE AGENDA ITEMS

- Welcome Week Debrief
- ASCSM Goals for 2022-2023

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Mr. Schaefer encouraged members of the Senate to continue recruiting a broad range of students for the ASCSM Boards.

ADJOURNMENT

Motion to adjourn at 3:20 p.m. by Vice Chair Petelo; seconded by Senator Palomar. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh

Student Life and Leadership Assistant

Appointments

There is no printed material related to this item.



Funding Proposal

For the meeting of Monday, September 12, 2022

Title of Proposal Funding for Campus Speaker

Being Proposed by Prof. Tim Maxwell Lead Coordinator Prof. Tim Maxwell

Event Date(s) TBD, November 2022

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5050 Ethnic/Cultural Affairs**

DESCRIPTION

Tommy Orange is an American novelist and writer from Oakland, California. His first book, *There There* (2018), was a finalist for the 2019 Pulitzer Prize and received the 2019 American Book Award. Orange is a citizen of the Cheyenne and Arapaho Tribes of Oklahoma. He earned a master's in fine arts from the Institute of American Indian Arts. He was born and raised in the Dimond District in Oakland, California, and resides in Angels Camp, California.

There There is the debut novel by Cheyenne and Arapaho author Tommy Orange. Published in 2018, the book follows a large cast of Native Americans living in the Oakland, California area and contains several essays on Native American history and identity. The characters struggle with a wide array of challenges, ranging from depression and alcoholism, to unemployment, fetal alcohol syndrome, and the challenges of living with an "ambiguously nonwhite" ethnic identity in the United States. All the characters unite at a community powwow and its attempted robbery.

The book explores the themes of Native peoples living in urban spaces (Urban Indians), and issues of ambivalence and complexity related to Natives' struggles with identity and authenticity. *There There* was favorably received and was a finalist for the 2019 Pulitzer Prize. The book was also awarded a Gold Medal for First Fiction by the California Book Awards.

Several English classes at CSM are reading and studying the book this semester. Prof. Maxwell has been in contact with Mr. Orange's publisher and agent and there is an opportunity to bring him to campus in November for a presentation and book signing. The Office of Equity has already agreed to put funding behind this event.

Item Description	Cost
1. Tommy Orange speaker fee	\$8,000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$8,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, September 12, 2022

Title of Proposal Funding for Food for Health Fair

Being Proposed by Emily Barrick Lead Emily Barrick
Coordinator

Event Date(s) Wednesday, October 26, 2022

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

The annual fall Health Fair brings together multiple wellness services for students. In addition to free flu shots, the fair offers students the opportunity to learn about various health services on campus and in the local community. The Wellness Center traditionally has offered food for the exhibitors and attendees. However, because the district is not collecting the Student Health Fee this semester, the Wellness Center needs additional support.

Item Description	Cost
1. <u>Food for Exhibitors and Attendees at Fall 2022 Health Fair</u>	<u>\$2,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$2,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, September 12, 2022

Title of Proposal Funding for District Student Council Mixer

Being Proposed by President Morales Lead Coordinator District Student Council

Event Date(s) TBD

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5080 Hospitality**

DESCRIPTION

To provide funding for the DSC Mixer for all three student governments in the district. The mixer will be an opportunity for members of the student governments from Cañada, CSM, and Skyline to come together, network, and learn about each campus' activities and initiatives.

In addition, DSC is requesting feedback on the preferred date for the mixer from the following options:

- Friday, October 28
- Friday, November 4
- Friday, November 18

Item Description	Cost
1. <u>Funding for Portion of DSC Mixer Costs</u>	<u>\$400.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$400.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

TO: ASCSM Student Senate
FROM: Aaron Schaefer, Student Life and Leadership Manager
PREPARED BY: Fauzi Hamadeh, Student Life and Leadership Assistant

**DESIGNATION OF KEY ACCOUNT EXECUTIVES FOR
ASCSM WELLS FARGO BANK ACCOUNT**

Funds for the three Associated Students organizations in the District are housed with Wells Fargo Bank. Wells Fargo requires that Key Account Executives be designated for the account. Key Account Executives may designate signers for ASO checks and have full access to all three ASO accounts. The individuals currently listed as KAEs are no longer employed with the District. Their names need to be deleted and new names need to be added.

RECOMMENDATION

It is recommended that the Senate approve deletion of the following Key Account Executives from the ASO accounts because they are no longer employed with the District:

- Henry Villareal
- Robin Richards

It is further recommended that the Senate approve the addition of the following individuals as Key Account Executives from College of San Mateo:

- Dr. Jennifer Taylor-Mendoza, CSM President
- Dr. Joshua Moon-Johnson, CSM Vice President of Student Services