



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, August 22, 2022, 2:15 p.m.

**In-Person:** Center for Equity, Leadership and Community Building 17, Room 146  
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

**Via Zoom:** Join Link: <https://smccd.zoom.us/j/82086467144>

Dial-In Number: (669) 444-9171 | Webinar ID: 820 8646 7144

**As per District policy, face coverings will be required while indoors in any campus buildings for individuals who attend the meeting in person, regardless of COVID-19 vaccination status.**

**Please silence all cell phones and other electronic devices.**

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements and Hearings of the Public**  
During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.
- VI. Reports**
  - a. Officers**
    - i. President Andrea Morales
    - ii. Vice President Enzo Ferreira
    - iii. Finance Director
    - iv. Vice Chair Jane Petelo
    - v. Secretary
    - vi. District Student Trustee Lesly Ta
  - b. Senators**  
Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.
  - c. College of San Mateo Administration**
    - i. Dr. Jennifer Taylor-Mendoza, CSM President
    - ii. Dr. Joshua Moon-Johnson, CSM Vice President of Student Services
    - iii. Dr. Carla Grandy, CSM Interim Vice President of Instruction
    - iv. Anthony Djedi, CSM Interim Vice President of Administrative Services

**d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

**VII. Action Items**

**a. Appointments – President Morales**

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

**b. Adoption of Stage 1.0 ASCSM Budget for 2022-2023**

The Student Senate shall discuss and consider adopting the Stage 1.0 Budget for the 2022-2023 academic year. Possible action to take place.

**c. Plans for Fall 2022 Welcome Week Event**

The Student Senate shall review and discuss plans for the Fall 2022 Welcome Week event. Possible action to take place.

**VIII. Information and Discussion Items**

**a. Update on CSM Education Master Plan – Hilary Goodkind, Dean of PRIE**

The Student Senate shall be presented with and discuss an update on the College's Education Master Plan, CSM Forward 2028. No action to take place.

**b. Update on Community Relations and Marketing – David McLain, CSM Director Marketing and Jonathan Wax, CSM Communications Manager**

The Student Senate shall be presented with and discuss an update on ways to partner and collaborate with the College's Community Relations and Marketing department. No action to take place.

**c. Participatory Governance Committees**

The Student Senate shall review and discuss the College's participatory governance committees. No action to take place.

**d. Event Planning and Communication Workshop**

The Student Senate shall participate in a training workshop on event planning, execution, and communication. No action to take place.

**IX. Future Agenda Items**

During this time, members of Student Senate may suggest agenda items for consideration for future meetings.

**X. Final Announcements and Hearing of the Public**

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

**XI. Adjournment**

## **Appointments**

There is no printed material related to this item.

# ASCSM Senate Budget 2022-2023

## Stage 1.0 Budget (Proposed)

<b>Income</b>		
Account #	Description	Stage 1.0
4070	Space Rental - Vendor	\$ -
4080	Student Body Fee/Card	\$ 140,000.00
	District Reimbursement	\$ 25,680.00
	Transfer from Reserves (new office computers)	
<b>Total Estimated Income</b>		<b>\$ 165,680.00</b>
<b>Expenses</b>		
Account #	Description	Stage 1.0
<b>Non-Discretionary</b>		
5140	Office Supplies	\$ 3,000.00
5145	Operation	\$ 3,000.00
5182	Student Activity Card	\$ 2,000.00
5183	Student Assistant - Salary	\$ 25,000.00
5184	Student Assistant - Benefits	
<b>Discretionary</b>		
5010	Awards & Scholarships	\$ -
5030	Ceremonies	\$ 3,000.00
5031	Club Assistance/ICC	\$ 20,000.00
5032	College Program Assistance	\$ 15,000.00
5033	Conference	\$ 15,000.00
5050	Ethnic and Cultural Affairs	\$ 30,000.00
5080	Hospitality	\$ 1,500.00
5147	Printing	\$ 1,000.00
5150	Programs	\$ 35,000.00
5151	Publicity	\$ 10,000.00
5171	Repair & Maintenance	\$ 1,180.00
5181	Furniture, Fixtures & Equipment	\$ 1,000.00
<b>Total Estimated Expenses</b>		<b>\$ 165,680.00</b>

## **Plans for Fall 2022 Welcome Week Event**

There is no printed material related to this item.

## **Update on CSM Education Master Plan**

Information regarding this item will be distributed at the meeting.

**Update on Community Relations and Marketing**  
Information regarding this item will be distributed at the meeting.

## CSM Participatory Governance Committees

Committee Name	Description
Accreditation Oversight	Oversees and coordinates the College's accreditation status and reports.
College (/District) Auxiliary Services Advisory Committee (CASAC/DASAC)	Provides feedback regarding the Bookstore, food service, vending, and athletic club.
Committee on Instruction (COI)	Reviews and approves new, experimental courses, and changes to existing courses.
Committee on Teaching and Learning (CTL) (3)	Comprised of the combined College Assessment Committee, Center for Academic Excellence Committee, and the Library Advisory Committee.
College Assessment Committee (CAC)	Oversees and coordinates the College's assessment efforts (SLOs, etc.).
Center for Academic Excellence (CAE)	Oversees and coordinates the College's professional development activities.
Library Advisory Committee	Provides input into the operation of the CSM Library.
Distance Education Advisory Committee	Oversees, coordinates, and provides support for the College's distance (online) courses.
District Committee on Budget and Finance	Coordinates the District's budget and allocation model to the Colleges.
Diversity in Action Group (DIAG)	The mission of the Diversity in Action Work Group is to ensure that unity through diversity is among the College of San Mateo's highest priorities. DIAG supports diversity through programming by granting programming funds for college-wide events that support the college commitment to diversity and inclusiveness.
Educational Equity Committee (EEC)	Provides oversight and input into the College's equity efforts and professional development opportunities.
Faculty Academic Senate Governing Council	Faculty body for participatory governance and instruction input.
Finance Committee	The purpose of the Finance Committee is to ensure that the College maintains fiscal stability and that financial resources are allocated in accordance with the College's Mission, Vision, Strategic Priorities, Educational Master Plan goals, Program Review, and other plans.
Institutional Planning Committee	Overall campus coordinating and planning committee. Oversees the College's participatory governance process. Advisory to the College President.
International Education Committee	Provides input to the College's International Education program.
Learning Support Center Coordination Committee	Provides input and coordinates the Learning Center and other campus learning centers.
Safety Committee	Coordinates and oversees the College's safety and emergency preparedness operations.
Student Discipline	Makes recommendations regarding student discipline issues.
Student Services Council	Coordinating committee for all campus student services departments.
Technology Advisory Committee	Ensures that the college provides and maintains adequate technological resources for all employees to perform their responsibilities, while supporting student learning in accordance with the College's plans, priorities, and goals.

CSM Institutional Committees: <https://collegeofsanmateo.edu/institutionalcommittees/>



**Event Planning and Communication Workshop**  
Information regarding this item will be distributed at the meeting.