



## Student Senate Regular Meeting Agenda

Monday, July 26, 2021, 2:15 p.m.

Via Zoom | Join Link: <https://smccd.zoom.us/j/82076042440>

Dial-In Number: (669) 900-9128 | Webinar ID: 820 7604 2440

The public is invited and encouraged to attend ASCSM Student Senate Meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

### **I. Call to Order**

### **II. Roll Call**

### **III. Approval of the Agenda**

### **IV. Approval of the Minutes of Prior Meeting(s)**

### **V. Announcements and Hearings of the Public**

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

### **VI. Reports**

#### **a. Officers**

i. President	Andrea Morales
ii. Vice President	Anna Mahoney
iii. Finance Director	Tania Farjat
iv. Vice Chair	Nicole Hong
v. Secretary	vacant
vi. District Student Trustee	Ashley Garcia

#### **b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

#### **c. CSM Administration**

- i. Dr. Jennifer Taylor-Mendoza, CSM President
- ii. Kim Lopez, Vice President of Student Services

#### **d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

### **VII. Unfinished Business: Action, Discussion, and Information Items**

#### **a. Appointments – President Morales**

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

- i. Student Representative to Director of Marketing Hiring Committee

- ii. Student Representative to Interim Vice President of Administrative Services Hiring Committee
- iii. Student Representative to Acting Vice President of Student Services Hiring Committee

**b. Legislative Bills – Advocacy Board Chair**

The Student Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation; possible action to take place.

**c. Debrief of ASCSM Events**

The Student Senate shall discuss and review any recent ASCSM events; no action to take place.

**VIII. New Business: Action, Discussion, and Information Items**

**a. Welcome and Introductions with CSM President Dr. Jennifer Taylor-Mendoza**

The Student Senate shall welcome, introduce, and engage in a discussion with CSM's new president, Dr. Jennifer Taylor-Mendoza. No action to take place.

**b. Participatory Governance**

The Student Senate shall review and discuss a presentation on CSM's participatory governance process and the role of student government. No action to take place.

**c. Funding for Student Participation on Campus Hiring Committees**

The Student Senate shall discuss and consider allocating funds to provide compensation for students serving on campus hiring committees. Possible action to take place.

**d. Funding for ASCSM Leadership Retreat**

The Student Senate shall discuss and consider allocating funds for the ASCSM Leadership Retreat, to take place on Thursday, Aug. 12, and Friday, Aug. 13, 2021. Possible action to take place.

**e. Funding for Zoom Webinar Add-On Extension**

The Student Senate shall discuss and consider allocating funds to extend the Zoom webinar add-on feature. Possible action to take place.

**f. ASCSM Goals and Welcome Statement for 2021-2022**

The Student Senate shall appoint a task force to develop goals and develop a welcome statement for the 2021–2022 academic year. Possible action to take place.

**g. Fall 2021 Campus Reopening**

The Student Senate shall discuss and consider plans for the fall 2021 reopening of the CSM campus. Possible action to take place.

**h. Welcome Event for Fall 2021**

The Student Senate shall discuss and consider plans for a welcome event for fall 2021. Possible action to take place.

**IX. Future Agenda Items**

During this time, members of the Student Senate may suggest agenda items for consideration for future meetings.

**X. Final Announcements and Hearing of the Public**

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

**XI. Adjournment**



## **Student Senate Regular Meeting Minutes (Unapproved)**

Monday, July 12, 2021

### **CALL TO ORDER**

The meeting was called to order at 2:19 p.m.

### **ROLL CALL**

Members Present: President Andrea Morales; Vice President Anna Mahoney; Treasurer Tania Farjat; Senators Brittany Arriharan, Tito Barquero, Nerissa Chang, Airu Chen, Alani Frias, Nicole Hong, Jiana Javier-Ramos, Nomin Khurelchuluun, Min Kyaw Myat, Sofia Skinas, Susan Sun, Yoon Wadi Zaw

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant

Others Present: Allie Fasth, Interim Director of Guided Pathways

### **APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by Senator Hong; seconded by Senator Wadi Zaw. Hearing no objections, the motion carried.

### **APPROVAL OF THE MINUTES OF PRIOR MEETING(S)**

Motion to approve the minutes of the Monday, June 7, 2021, meeting by Senator Wadi Zaw; seconded by Senator Hong. Hearing no objections, the motion carried.

### **ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC**

None.

### **REPORTS**

Vice President Mahoney apologized for missing the meeting scheduled for Monday, June 21.

Mr. Schaefer suggested suspending the order of the day and taking up New Business Item A, Update on Guided Pathways. Hearing no objections, the order of the day was suspended.

### **UPDATE ON GUIDED PATHWAYS**

Allie Fasth, CSM's Interim Director of Guided Pathways, provided an update on the college's Guided Pathways initiative. The initiative is focused on streamlining and reimagining the way students explore and select their majors. Areas of study are categorized into clusters, called Academic and Career Communities. Guided Pathways also provides wraparound support services to students in the form of Success Teams and other support.

Ms. Fasth shared the Program Mapper, an online tool to show students what different academic programs might look like. The Program Mapper provides information about different Academic and Career Communities, suggests class schedules, and highlights possible career pathways. Members of the Student Senate provided feedback regarding the tool, saying that it was helpful and provided a broad base of majors. Other comments highlighted the inclusion of the salary ranges for various professions and ease of use. Members of the Student

Senate indicated that it would be helpful if the salary information was more localized, that some majors were not listed under expected areas, and that useful information was “hidden” and could only be found by scrolling further down on a screen.

Mr. Hamadeh noted that the Guided Pathways has been underway for quite a while, and that a lot of work has gone on behind the scenes to get to this point. He commended Ms. Fasth and the entire Guided Pathways team for their time and effort, particularly around the development of the Academic and Career Communities and the Program Mapper. Ms. Fasth said that the Program Mapper will be rolled out beginning in the fall semester. The program will be continually refined and expanded with student feedback. Ms. Fasth will be back later in the academic year to provide an update to the Student Senate.

At the conclusion of this item, the Student Senate resumed the order of the day.

### **REPORTS (CONTINUED)**

Aaron Schaefer, Student Life and Leadership Manager, announced that the upcoming leadership retreat will take place on Thursday, August 12, and Friday, August 13, from 9 a.m. to 4 p.m. The retreat will be held on the CSM campus. Accommodations will be made so that members of the Student Senate not in the area may participate remotely. Those attending will also have the opportunity to see the Student Life space in Building 17, and the ASCSM Office. Hopefully, members of the Student Senate will have access to the ASCSM Office for the fall semester.

Mr. Schaefer reported that the district and college continue to move into the recovery phase. It is still anticipated that approximately 30% of students will be on campus for the fall 2021 semester. There are still questions about which student support services will be open and their availability. The Center for Student Life is aiming to be open at least 50% of normal hours (Monday through Thursday, 10 a.m. to 2 p.m.). Many of the center’s resources, such as club registration packets, that transitioned online will remain that way. He said that clubs will not be required to meet on campus for the fall semester, though that will change come spring 2022.

Mr. Schaefer noted that President Morales and Vice President Mahoney have already started engaging the college administration in discussions about student activities for the fall semester. He said that the biggest challenge for clubs in the fall will be whether faculty and staff are on campus and available to serve as advisors.

Mr. Schaefer said that the hiring process for the staff assistant position that will support Student Life, Promise Scholars, and SparkPoint has begun, with the hope of having someone in the position by late August or early September. One of the staff assistant’s main tasks will be to aid with communication to the clubs.

Mr. Schaefer announced that CSM’s new president, Dr. Jennifer Taylor-Mendoza, started her position on July 1. President Morales has already reached out to President Taylor-Mendoza to invite her to a Student Senate meeting. Kim Lopez, who was serving as interim president but has now resumed her role as vice president of student services, will also be invited to a future Student Senate meeting.

Finally, Mr. Schaefer said that starting in the fall, the Student Senate will be holding in-person meetings on campus at least twice a month. Those not in the area will continue to be able to participate remotely. However, it is possible that the governor may rescind the executive order that suspended portions of the Brown Act. Should that happen, the requirements of the Brown Act pertaining to participating in meetings remotely will be back in effect. Unfortunately, that may mean that those not within the boundaries of the community college district may

no longer be eligible to continue to serve as a member of the Student Senate. Mr. Schaefer will keep the group updated.

Senator Hong asked for clarification regarding clubs meeting on campus for the fall semester. Mr. Schaefer said that he is still waiting for final approval from the college administration, but he anticipates that clubs will be allowed to meet on campus if their advisors are present. Mr. Schaefer did add that he and Mr. Hamadeh would not be able to serve as proxies for club advisors due to the number of groups that may make similar requests. The Center for Student Life will share more information when it is available.

Following up on Mr. Schaefer's announcement regarding CSM's new president, Fauzi Hamadeh, Student Life and Leadership Assistant, stated that a reception to welcome Dr. Taylor-Mendoza is being planned for the first week of August, and that members of the Student Senate will be invited to participate. Mr. Hamadeh also asked the members of the Student Senate to indicate their preferred sizes for ASCSM apparel via an online poll.

## **APPOINTMENTS**

President Morales made the following appointments:

- Finance Director Farjat to the Campus Safety Committee  
Motion to approve the appointment by Senator Hong; seconded by Senator Chang. Finance Director Farjat thanked President Morales for putting her name forward and expressed excitement at serving on the Safety Committee. Vice President Mahoney noted that the Safety Committee would be discussing matters regarding the return to campus. Mr. Hamadeh said that the district's Emergency Operations Committee (EOC) has been disbanded and its duties delegated to the safety committees at each campus. Hearing no objections, the motion carries.

## **REVIEW OF THE CALIFORNIA BROWN ACT**

Mr. Schaefer provided information regarding the Ralph M. Brown Act (California Government Code Section 54950 et seq.), including what constitutes a meeting, notification requirements for meetings, and rules regarding discussions outside of meetings.

## **REVIEW OF THE ROLES AND RESPONSIBILITIES OF ASCSM LEADERSHIP POSITIONS**

Mr. Hamadeh provided an overview of the roles and responsibilities of the ASCSM leadership positions, including the ASCSM president, vice president, finance director, vice chair, senators, and board chairs.

## **ASCSM GOALS AND WELCOME STATEMENT FOR 2021-2022**

Due to time constraints, Mr. Schaefer suggested delaying this item. Hearing no objections, the item was tabled until the next meeting. Mr. Schaefer asked that members of the Student Senate spend some time before the next meeting thinking about overarching goals for the year. Members may send any ideas they have directly to President Morales.

## **ELECTION OF STUDENT SENATE VICE CHAIR**

Senator Hong expressed interest in serving as vice chair. She asked for clarification on the schedule for Executive Cabinet meetings and Inter Club Council (ICC) meetings. Mr. Hamadeh said that Executive Cabinet meetings are scheduled for Wednesdays at 2 p.m. during the summer. ICC meetings are scheduled for Tuesdays at 1:15 p.m. and will resume in the fall.

Motion to open nominations for the position of vice chair by Senator Chang; seconded by Senator Hong. Senator Hong nominated herself for the position of vice chair. Hearing no additional nominations, Senator Wadi Zaw motioned to close nominations; seconded by Senator Kyaw Myat. Hearing no objections, nominations were closed.

Senator Hong said that she has experience serving on ICC and is interested in helping facilitate the return of clubs to campus, especially in making sure that advisors step up and can support groups. Finance Director Farjat thanked Senator Hong for stepping forward and running for the vice chair position. Ms. Farjat noted that she had worked with Ms. Hong in Alpha Gamma Sigma (AGS) and knows that she is dedicated. Ms. Farjat asked Ms. Hong what she felt she could bring to the position. Senator Hong said that she can understand many types of people and that her experience being a disabled student has made her empathetic to the challenges that other students face.

With 12 votes in favor, 0 opposed, and 0 abstaining, Senator Hong was confirmed as vice chair.

### **FALL 2021 CAMPUS REOPENING**

Because final decisions regarding the reopening of the CSM campus for the fall 2021 semester have not been made, Mr. Hamadeh suggested deferring discussion on this item. Hearing no objections, this item was tabled until the next meeting.

### **WELCOME EVENT FOR FALL 2021**

Because final decisions regarding the reopening of the CSM campus for the fall 2021 semester have not been made, Mr. Hamadeh suggested deferring discussion on this item. Hearing no objections, this item was tabled until the next meeting.

### **FUTURE AGENDA ITEMS**

- Introduction of CSM President Jennifer Taylor-Mendoza
- ASCSM Goals and Welcome Statement for 2021–2022
- Fall 2021 Campus Reopening
- Fall 2021 Welcome Day/Week Event
- CSM Centennial Celebration Update

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Vice President Mahoney reminded members to join the WhatsApp group to facilitate communication.

President Morales reminded members to contact her if they are interested in serving on one of the boards or if they are interested in serving as a board chair. She also announced that she would only be appointing one chair per board at this time instead of co-chairs.

### **ADJOURNMENT**

Motion to adjourn at 4:04 p.m. by Senator Wadi Zaw; seconded by Senator Chang. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh

Student Life and Leadership Assistant

## **Appointments**

There is no printed material related to this item.

Student Representative to Director of Marketing Hiring Committee

Student Representative to Interim Vice President of Administrative Services Hiring Committee

Student Representative to Acting Vice President of Student Services Hiring Committee

## **Legislative Bills**

There is no printed material related to this item.



## **Debrief of ASCSM Events**

There is no printed material related to this item.

**Welcome and Introductions with CSM President  
Dr. Jennifer Taylor-Mendoza**

There is no printed material related to this item.

# Participatory Governance at College of San Mateo

*Information on participatory governance adapted from the Community College League of California website*

# Three Main Functions

- Student government has three main functions
  - Providing events and activities that enhance the experience for students
    - Programming Board & Cultural Awareness Board
    - Student Body Fee
  - Advocating for student interests at the local, state, and national level
    - Advocacy Board
    - Student Representation Fee
  - Participatory Governance
    - AB 1725, Tile 5, District Policy 2.18

# The Law (AB 1725 and Title 5)

- Assembly Bill 1725 passed in 1988 amended the California Education Code to “...ensure faculty, staff, and students...the right to *participate effectively* in district and college governance.”
- The legislature mandated that the governing board “consult collegially” with the academic senate on academic and professional matters.
- Staff and students have the opportunity for “effective participation” in decisions that impact them.

# What does it mean for faculty & staff?

- The faculty have the broadest role in participatory governance. They are given “mutual agreement” with the Board of Trustees in the areas outlined for them by AB 1725 and Title 5.
- Like students, classified staff are given “reasonable consideration” when dealing in the areas outlined for them by AB 1725 and Title 5.

# What does it mean for students?

Title 5 regulations for student involvement specify areas for participation, including:

- Grading
- Student codes of conduct
- Academic discipline
- Curriculum and educational programs
- Processes for budgeting and planning
- Student standards
- Student services planning and development
- Fees

- Faculty evaluation and hiring

*And...*

- Students should have opportunity to participate and be given “reasonable consideration” in any “matter that the district governing board determines will have a significant effect on students.”

# What else does it mean for students?

- Students must be given the opportunity to participate in the decision-making process.
- The Associated Students must be consulted on items that have will have a “significant effect” on students.
- The Associated Students is the only officially recognized voice of the students.
- The student viewpoint must be considered.



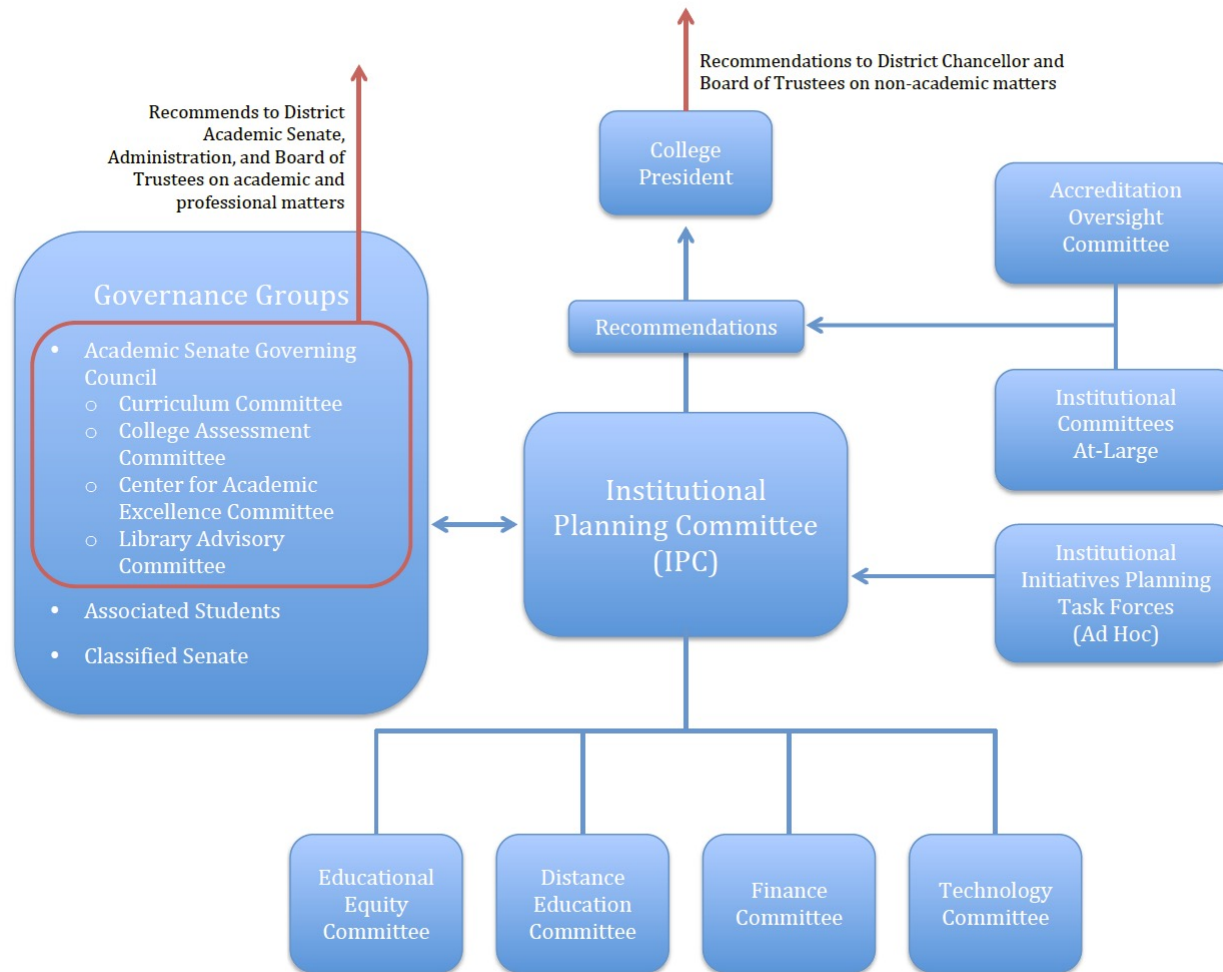
# What doesn't it mean for students?

- Students are the only group consulted.
  - Faculty, staff, administrators, etc. are also included in participatory governance.
- The administration must do what the students want.
- The students (or any group) can stop the process.
  - 90 percent of life is showing up

# Is it the same for all student governments?

- No! Students on other campuses or in other districts may have more or less involvement.
- The law is ambiguous when it comes to the exact role of students in the process. Many colleges only allow students the minimal involvement.
- Others try to involve students at every level of the decision-making process by giving them large roles on committees and other decision-making bodies.

# CSM Committee Structure



# Institutional Planning Committee (IPC)

- Made up of representatives from each constituency.
- Makes recommendations to the College President.
- Reviews data and other information to identify trends and important issues facing the college.
- Identifies areas of concern and assigns task forces to study the issues and make recommendations.
- Reviews staffing requests for impact on college budget.
- Provides oversight for the participatory governance process.

Questions?



# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of **Monday, July 26, 2021**

Title of Proposal **Funding for Student Participation on Campus Hiring Committees**

Being Proposed by \_\_\_\_\_ Lead \_\_\_\_\_  
Event Date(s) if applicable \_\_\_\_\_ Coordinator \_\_\_\_\_

**n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account Number/Name **5183 Student Assistant Salaries**

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide funding to pay students serving on campus hiring committees for the fall 2021 semester. This proposal will cover the following committees:

- Director of Marketing
- Interim Vice President of Administrative Services
- Acting Vice President of Student Services

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. 3 students at \$19.12 per hour (Level C, Step 1) at 20 hours per week at 8 weeks	\$10,000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$10,000.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of **Monday, July 26, 2021**

Title of Proposal **Funding for ASCSM Leadership Retreat**

Being Proposed by \_\_\_\_\_ Lead \_\_\_\_\_  
Event Date(s) if applicable \_\_\_\_\_ Coordinator \_\_\_\_\_

**Thursday, August 12, and Friday, August 13, 2021**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account Number/Name **5033 Conference**

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide funding for supplies, refreshments, and other expenses related to the ASCSM Summer 2021 Leadership Retreat.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Retreat expenses	\$3,500.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$3,500.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of **Monday, July 26, 2021**

Title of Proposal **Funding for Zoom Webinar Add-On Extension**

Being Proposed by \_\_\_\_\_ Lead  
Event Date(s) if applicable **n/a** Coordinator \_\_\_\_\_

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account Number/Name **5145 Operations**

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To renew the webinar add-on for Zoom for the 2021-2022 academic year.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Annual Zoom Webinar License	\$1,400.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$1,400.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



## **ASCSM Goals and Welcome Statement for 2021-2022**

There is no printed material related to this item.

## **Fall 2021 Campus Reopening**

There is no printed material related to this item.

## **Welcome Event for Fall 2021**

There is no printed material related to this item.