



## Executive Cabinet Regular Meeting Minutes (Approved)

Wednesday, June 16, 2021

### CALL TO ORDER

The meeting was called to order at 2:07 p.m.

### ROLL CALL

Members Present: President Andrea Morales; Vice President Anna Mahoney; Finance Director Tanja Farjat  
Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Vice President Mahoney; seconded by Finance Director Farjat. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Wednesday, June 2, 2021, Executive Cabinet meeting by Vice President Mahoney; seconded by Finance Director Farjat. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

Finance Director Farjat reported that the Honors Project is asking students to apply to be a part of forums at UCLA and Stanford. Mr. Schaefer said that this could be announced at the next Student Senate meeting and that the Senate could help promote the event via its social media channels.

Mr. Schaefer noted that California has officially “reopened,” meaning that several measures put into place to combat COVID-19 have now been relaxed or eliminated.

Mr. Hamadeh reported that the district administration presented its recovery framework to the Board of Trustees at the Board’s June 9 meeting. The Board will take final action on the proposed framework at its June 23 meeting. Mr. Schaefer mentioned that the framework does not address several specific matters, such as student access to campus and on-campus events. Finance Director Farjat said that she is starting a microbiology class at Skyline College and that it seems like things will be different for CSM. Mr. Schaefer clarified that classes have been taking place at all three campuses, but in a limited capacity. For the fall semester, additional sections will be held in-person, particularly those that are difficult to convert to distance education such as labs. The big question is which services will be open for students and how that information will be conveyed to students. There is also the question of whether clubs will be able to meet on campus and whether there can be any kind of on-campus activities. Mr. Schaefer noted that things may change between now and the fall semester, and that we need to be prepared to be flexible. He stressed that the Student Senate needs to serve as a conduit by which student feedback regarding the reopening of campus is funneled to the administration. He also reminded the group that while a bureaucracy like the college may not move quickly, it is vital that student leaders be pushing the administration to responsive to student needs.

Additionally, Mr. Schaefer reminded the group that once Dr. Jennifer Taylor-Mendoza takes over as CSM president on July 1, Kim Lopez, the current interim president, will return to her original role as vice president of student services. This will create a cascade effect with some other administrative positions.

### **APPOINTMENTS**

Mr. Schaefer suggested that President Morales send an email to all members of the Student Senate outlining the appointed positions that are available, particularly the Board chair positions. He indicated that chair appointments should be done by the third or fourth meeting. Mr. Schaefer also suggested placing an item on the next Student Senate agenda to present the roles and responsibilities of the appointed positions as well as the vice chair. In addition, he noted that the election for vice chair should probably take place at the Student Senate's third meeting of the summer. Vice President Mahoney recommended putting a link to the Student Senate's group chat in the email to remind folks to join.

President Morales asked Mr. Hamadeh for the email addresses of the members of the Student Senate. Mr. Hamadeh said that he normally sets up a list-serv for each year's Student Senate to simplify sending group-wide messages. However, last year it was discovered that folks were missing messages because they were being filtered as junk or spam, so Mr. Hamadeh just sent messages directly to members of the Student Senate. Mr. Schaefer suggested sending messages directly until the matter of the list-serv can be resolved. He said that President Morales can send the message to Mr. Hamadeh for distribution. Vice President Mahoney asked if using Google Groups was an option. Mr. Hamadeh said that the Student Senate had utilized Google Groups in the past, but the same thing occurred.

Mr. Hamadeh said that a student had applied for the Public Relations Board. He said that he would follow up with the student to let them know that the Student Senate is in the process of selecting a chair for the board and that someone would follow up with them soon.

### **LEGISLATIVE BILLS**

None.

### **AGENDA ITEMS FOR THE NEXT STUDENT SENATE MEETING**

The following items were placed on the Student Senate agenda for Monday, June 21, 2021:

- ASCSM Goals for 2021–2022 and Welcome Statement: Brainstorming session and appointment of task force
- Overview of ASCSM Leadership Positions
- Brown Act workshop

Mr. Schaefer noted that at the July 12 meeting, the Student Senate should hold a discussion regarding the return to campus. He also suggested that President Morales invite Dr. Taylor-Mendoza and members of the CSM Cabinet to meet with Student Senate. In addition, Mr. Schaefer suggested that the ASCSM Budget be presented at the July 26 meeting. Mr. Hamadeh noted that the 2020–2021 fiscal year closes on June 30, 2021, and that by mid-June we should have the number to help us start building the 2021–2022 budget. Mr. Hamadeh reminded the group that income for spring 2021 will be down significantly because the student body fee was not assessed for that semester.

### **AGENDA ITEMS FOR FUTURE EXECUTIVE CABINET MEETINGS**

None.

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Vice President Mahoney asked if it was possible to move the Executive Cabinet meetings later in the day due to a change in her work schedule. Mr. Hamadeh indicated that the next Executive Cabinet meetings are scheduled for July 7, July 21, July 28, and August 4. Mr. Hamadeh will work with Vice President Mahoney to determine if the meetings need to be rescheduled.

Mr. Hamadeh shared with the group that the district student trustee for 2021–2022 is from CSM. Her name is Ashley Garcia, and she will be sworn in at the Board of Trustees meeting on June 23. Mr. Schaefer said that there is the possibility that the student who was supposed to be the nominee from Skyline College may try to challenge the results of the election. Skyline’s nominee was disqualified because the election was held outside of the timeframe mandated by District Policies and Procedures. However, District Policies and Procedures does not provide any avenue for recourse or appeal, so the issue is most likely moot.

#### **ADJOURNMENT**

Motion to adjourn at 2:44 p.m. by Finance Director Farjat; seconded by Vice President Mahoney. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh  
Student Life and Leadership Assistant